



Library Administration
12000 Government
Center Parkway
Suite 324
Fairfax, VA 22035

(703) 324-3100
www.co.fairfax.va.us
/library

Fax (703) 222-3193
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Meeting
informational,
educational
and
recreational
needs
in
Fairfax
County
and
Fairfax
City

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MAY 22 2000

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May 17, 2000

Magalie Salas
Secretary
Federal Communications Commission
445 12th Street, SW
Washington, D.C. 20554

**RE: In the Matter of Request for Review by Fairfax County
Public Library of Decision of Universal Service Administrator
Under FCC Docket Nos. 97-21 and 96-45**

Dear Ms. Salas:

Enclosed please find the original and four copies of the Request for
Review of Fairfax County Public Library in the above-referenced
matter.

Sincerely,

W. Joseph Coleman
Director, Financial Management Office
Fairfax County Public Library

Attachments

No. of Copies rec'd 0+4
List A B C D E

**Before the
Federal Communications Commission
Washington, DC**

RECEIVED

MAY 22 2000

FCC MAIL ROOM

| | | |
|--|---|-----------------------------|
| In the Matter of: |) | |
| |) | |
| Request for Review by |) | |
| |) | |
| FAIRFAX COUNTY PUBLIC LIBRARY |) | Entity No. 148004 |
| |) | Application No. 153862 |
| Of Decision of Universal Service Administrator |) | Funding Requests No. 298505 |
| Under FCC Docket Nos. 97-21 and 96-45 |) | and No. 298506 |
| |) | Funding Year: 1999-2000 |

TO: Common Carrier Bureau

REQUEST FOR REVIEW

Fairfax County Public Library (“the Library”), pursuant to Sections 54.719-54.721 of the Rules, hereby seeks review of the Decision of the Universal Service Administrator dated May 5, 2000, denying funding in full for the above referenced Funding Request Numbers (“FRNs”).

I. Statement of Material Facts

On March 22, 1999, the Fairfax County Public Library filed a Form 471 application for the 1999-2000 E-rate funding year, requesting support to purchase and install new PBXes at several county library branches and to cover maintenance of PBXes that had already been installed. Although the Library had in place a legally binding contract with its vendor, the exact price of each installation was not set until the work was ready to begin and the vendor submitted a plan for that particular installation. Because it was anticipated that the work would be completed during the E-rate program’s second funding year—sometime between July 1999 and June 2000--the Library submitted a Form 471 application (Appendix 1), based on previous installations at comparable facilities. A similar amount was proposed in the Library’s annual budget.

Based on the official list of eligible services that was then available on the Schools and Libraries Division’s Web site (www.sl.universalservice.org), the Library sought support for the estimated cost of the PBXes, excluding the estimated cost of planned voice mail systems, which were clearly ineligible.

In early October 1999, the SLD’s Program Integrity Assurance staff asked the Library to produce a breakdown of the equipment and costs that were included in the request. When this detailed breakdown was supplied to an E-rate consultant with whom we work, we were advised that the items listed as “speakerphones” might be excluded as ineligible,

and they were flagged that way when the paperwork was submitted to PIA (See Appendix 2.) In addition, the consultant noted that our installation fees included an installation charge for voice mail, and said that that too should be excluded.

When our application was reviewed, however, funding requests for two of the PBXes were denied in full. The reason cited was that more than 30 percent of the funding requested was for ineligible services. We believe that this decision is arbitrary. We believe that it is proper for the funding requests to be reduced by the amount of ineligible services that were included, but that the circumstances do not support the denial of an item that is otherwise clearly eligible for at least some support.

II. Discussion

The Library's Form 471 application detailed four projects, all covered by a contract with Commworld National Capital Area Inc.:

1. Maintenance on 13 existing Toshiba PBX systems totaling \$16,632. The cost of maintaining their voice mail ports was excluded on the Form 471 application.

2. Installation of a PBX at Woodrow Wilson Community Library--\$7,000 was requested, based on the cost of an earlier installation at a comparably sized branch, the Dolley Madison Library.

3. Installation of a PBX at Kingstowne Community Library--\$19,407.00 in eligible expenses formed the basis of the request, using the amount approved for the Library's fiscal 2000 budget and based on the cost of a system previously installed at the comparably sized Tysons-Pimmit Regional Library. The amount reported on the Form 471 application had subtracted out the projected cost of the voice mail system. The actual cost of the system at the Tysons-Pimmit Regional Library was \$24,795.50, with \$7,040 of that attributable to a voice mail system, for a net of \$17,757.

4. Installation of a PBX at the Great Falls Community Library--\$18,000 formed the basis of the request, using the same methodology as cited above.

The projects were detailed in separate FRNs. The maintenance contract was listed as a shared service and the three PBXes were listed as site-specific services. However, because all of the services were covered by the same contract, and the same discount rate (45 percent) applied to all of the sites because they are located within the same school district, the Library could have just as easily applied for a single funding request totaling \$61,039.00. Dividing up these components into separate funding requests was simply an accounting and budgetary convenience, not a requirement of the SLD or FCC.

The Library based its funding requests on the information that was then available from the SLD and FCC about which services were ineligible. The February 25, 1998 version of the "Schools and Libraries Eligibility List" listed PBXes as an eligible service, describing them only as "A switching system, either manual or dial, usually serving an organization

such as a business company or a government agency and usually located on the customer's location. The PBS provides internal station to station dialing and optional access to the public switched network." Voice Mail Service was listed as an ineligible service.

It was not until December 2, 1999, that "speakerphones" were specifically listed as an ineligible service on this list. (See Appendices 3 and 4.) Had the Library known that these services would have been ruled ineligible, it would have excluded them from its funding requests, just as it had excluded voice mail, which was on the list that was available at the time it completed its application.

When the SLD asked the Library to produce supporting documents, the Library's E-rate consultant advised it that the speakerphones would probably be excluded as ineligible, as would installation fees associated with the voice mail systems. When the documentation was submitted to the SLD's auditors, the Library said it believed that the cost of the speakerphones would reduce the request for the Woodrow Wilson Library by \$1,438.20 and the other two libraries by \$6,035.63 each. It also volunteered that the request for those two libraries should be reduced by an additional \$756 each to cover the installation of the voice mail systems.

When the Library received its funding commitment letter, the request for the Wilson Library was appropriately reduced by the amount of the additional ineligible services that had been identified. However, the requests for the Kingstowne and Great Falls libraries were rejected in full on the basis that "30 percent or more of this FRN includes a request for speakerphones which is an ineligible product based on program rules."

We believe that this decision is arbitrary and should be reversed for these reasons:

- 1) The Library was unfairly penalized simply because it requested these services in separate FRNS, on a site-specific basis. If the Library had sought discounts for its PBX contract under a single FRN, the ineligible services would have totaled only 22.5 percent of the total requested. Here is a breakdown of cost of the projects and funding requests:

| Project | Cost of eligible services cited in application | Ineligible services included in total | Percentage of Ineligible Services |
|--|---|--|--|
| Woodrow Wilson Library | \$7,000.00 | \$1438.20 | 20.5% |
| Kingstowne Library | \$19,407.00 | \$6791.63 | 34.9% |
| Great Falls Library | \$18,000.00 | \$6791.63 | 37.7% |
| Maintenance of existing PBXes | \$16,632.00 | \$0.00 | 0% |
| Total Value of Projects Under Single Contract | \$61,039.00 | \$15021.46 | 24.6% |

From an accounting and policy standpoint, it did not matter whether the Library filed four separate FRNs or a single FRN because it involved the same discount rate, the same contract, the same vendor and the same total amount of E-rate support. The Library's shared discount rate, 45 percent, is the same as the discount rate for all of its branches because they are all located within the same school district. This once again demonstrates how the 30 percent threshold is an arbitrary one that served to penalize the Library, simply because it took pains to structure its application based on where the services would be located. In fact, in cases where the boundaries of a library system are contiguous with a single school district, there will be no "higher discount" library branches, and thus the application of the "site-specific" designation is truly meaningless. To our knowledge, the SLD makes no attempt to determine whether services are truly shared or site-specific if funding requests can be structured more than one way under the applicable contracts.

- 2) The Library made a good-faith effort to exclude ineligible services and would have excluded the speakerphones in question if they had been cited on the list of eligible and ineligible services that was published by the SLD and FCC. Instead the Library simply followed the only guidance on "PBXes," "phones" and "voice mail" that was available on the date it filed its application. In fact, the SLD did not formally communicate that speakerphones were ineligible until more than eight months after the Library's application was filed.

We also note that the eligible services list that was published in December 1999 indicated that printers could be considered eligible, if attached to an eligible PBX. That component, if included, would serve to increase the "eligible" portion of a funding request for a PBX. But an applicant had no way of knowing, until seven months after the 1999-20000 application deadline, that the SLD would make an exception for that kind of printer, because printers had previously been identified as ineligible. Thus, an applicant might have excluded a PBX printer from its funding request, reducing the base against which the 30-percent test would be applied. With respect to PBXes, in particular, the 30 percent threshold is an arbitrary mechanism when applicants were given so little clear guidance on which components they could or could not legitimately include in their Year 2 funding requests.

- 3) The exact specifications for the installations in question had not yet been determined so it was arbitrary to reject a funding request based on a threshold of 30 percent ineligibility, especially where estimates are concerned. It was possible, in fact, that when the projects were actually completed that the ineligible portion of the cost could total substantially less than 30 percent. This could happen if, for instance, fewer phones were installed at the new libraries than at the library on which the budget estimates was based. Or an installation could prove more difficult than anticipated, increasing the base price, or the cost of other components could either increase or decrease.

E-rate applicants should be denied support for ineligible services, but establishing a threshold for rejection of an otherwise eligible item is arbitrary, particularly when a purchase price has to be estimated as far as 15 months in advance of the actual work, as was anticipated here.

A more reasonable response from the SLD would be to inform an applicant that funding for ineligible services such as speakerphones is not authorized and to reduce the approved funding commitment by that amount. Then, when an applicant files its BEAR form, or a service provider submits a discounted invoice, it would know to exclude the costs of the ineligible equipment.

- 4) The SLD has no statutory authority to deny funding for otherwise eligible internal connections just because a single component may be ineligible. A funding request can be trimmed, based on the eligibility of a product's components, but there is no basis for rejecting an eligible product simply because ineligible components were inadvertently included.

If the SLD concluded that a funding request contains both eligible and ineligible components, the SLD does not have the discretion to create a bright-line test for determining whether to fund it in part or not at all. If the SLD determines that a request for discounts includes clearly defined eligible services, unless and until the FCC issues a rule to the contrary, it has no choice but to fund the eligible portion of the applicant's request.

Furthermore, even if the SLD does have the authority to create a "percentage test" to apply to funding requests, it should not apply a "50 percent rule" as it did in the first program year and then a "30 percent rule" the next without communicating to applicants that products for which as much as 70 percent of the cost represents eligible components could still be subject to rejection. That amounts to a policy decision, which the SLD is not authorized to make.

We also believe the continued application of this 30 percent rejection threshold could lead to unintended consequences for the SLD. Nowhere in the SLD literature was this threshold publicized. Combined with the failure of the SLD and FCC to publish eligible services lists that are current and complete, this kind of review could lead applicants to divide a funding request into every conceivable component to ensure that if some part is found to be ineligible, it will not jeopardize the rest of the project.

Using this strategy, our own Form 471 application for support for PBXes would grow from four funding requests to as many as 100 covering every line item in the vendor's invoice to protect the application from being jeopardized by some new, unpublicized standard for the percentage of ineligibility that will be tolerated. We doubt that the SLD really wants to encourage applicants to generate that kind of increased workload for either themselves or the SLD auditors. A far more sensible approach to PBX auditing would be to simply reject clearly ineligible components, but permit the eligible components to be funded.

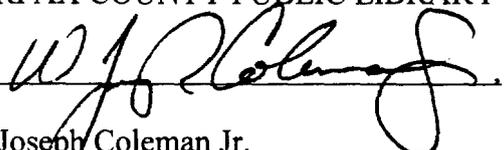
II. Relief Sought

We ask the FCC to return our application to the fund administrator with instructions to review the two funding requests, reduce them by the amount of the ineligible services that were inadvertently included, to apply the appropriate discount rate to the revised total of eligible services and then issue funding commitments covering the two PBX systems. We also request that in line with previous FCC decisions that, if necessary, we be given an additional 180 days from the date our funding commitment is approved to complete these installations.

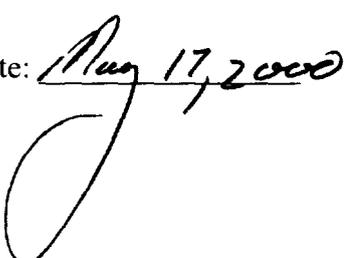
Respectfully submitted,

FAIRFAX COUNTY PUBLIC LIBRARY

By:


W. Joseph Coleman Jr.
Director, Library Financial Management
Fairfax County Public Library
12000 Government Center Parkway #324
Fairfax, VA 22035

Date:



FCC Form

471

Schools and Libraries Universal Service Services Ordered and Certification Form

Estimated Average Burden Hours Per Response: 6 hours

This form asks schools and libraries to list the eligible telecommunications-related services they have ordered and estimate the annual charges for them so that the Schools and Libraries Corporation can set aside sufficient support to reimburse providers for services.

Please read instructions before completing. (To be completed by each Billed Entity)

Block 1: Applicant Address and Identifications (School, library, or consortium desiring Universal Service funding.)

| | |
|---|------------------------------|
| 1. Name of Applicant (Billed Entity) Fairfax County Public Library | 2. Funding Year 1999-2000 |
|---|------------------------------|

3a. NCES School Code (if individual school) or NCES Library Code (if individual library)

| |
|------------------------------------|
| 3c. Billed Entity Number 126425 |
|------------------------------------|

| | |
|--|---|
| 4a. Type of Applicant (Check only one box) <input type="checkbox"/> school <input type="checkbox"/> school district <input checked="" type="checkbox"/> library or library consortium under the LSTA <input type="checkbox"/> consortium of multiple entities | 4b. If applicant is a consortium, check all other boxes that apply: <input type="checkbox"/> includes non-government entities ineligible for support <input type="checkbox"/> region of a state <input type="checkbox"/> statewide <input type="checkbox"/> multi-state <input type="checkbox"/> state educational agency <input type="checkbox"/> local educational agency <input type="checkbox"/> educational services agency |
|--|---|

5. Applicant's Street Address, P.O. Box, or Route Number
12000 Government Center Parkway #324

| City | State | Zip Code | Telephone Number | E-mail Address |
|---------|-------|----------|------------------|----------------|
| Fairfax | VA | 22035 | 703-324-8346 | |

6. Contact Person's Name
W. Joseph Coleman Jr.

Street Address, P.O. Box, or Route Number (if different from Item 5)
12000 Government Center Parkway #324

| City | State | Zip Code |
|---------|-------|----------|
| Fairfax | VA | 22035 |

Fill in all of the following (if available), and check the preferred mode of contact:

| | |
|---|-----------------------|
| <input checked="" type="checkbox"/> Telephone | 703-324-8346 |
| <input type="checkbox"/> FAX | 703-222-3193 |
| <input type="checkbox"/> E-mail | wcoleman@leo.vsla.edu |
| <input type="checkbox"/> Mail | |

Block 2: Purpose of Request

7. Purpose of Request: (Check all that apply, if any.)

a. Discount on contract(s) signed prior to a request being posted on the Administrator's website.
Was an FCC Form 470 filed with regard to all the contract(s)? Yes No

b. Discount on contract(s) signed after a request being posted on the Administrator's website.

c. Minor modifications or supplement to existing contract(s) for which a Form 471 was already filed.
471 Application Number _____

Block 3: Characteristics of Applicant and Applicant's Service Order (derived from FCC Form 470 Blocks 2 & 3)

| | |
|---|---|
| 8a. Number of students | 8b. Number of library patrons 729575 |
| 9. Number of buildings to be served 22 | 10. Number of rooms to be served 176 |

Contact Person's Name W. Joseph Coleman Jr. and Phone Number: 703-324-8346

| | Existing Services | Total Services After Order |
|--|-------------------|----------------------------|
| 11. Telecommunications Services | | |
| a. Number of phones that have or require service (See instructions concerning extension phones and fax machines.) | | |
| b. Number of computers that have or require service | | |
| c. Number of high bandwidth video conferencing links | | |
| 12. Internal Connections | | |
| a. Number of buildings with at least some rooms connected | 20 | 22 |
| b. Number of rooms connected | 156 | 162 |
| c. Highest speed of connection | | |
| 13. Internet Access | | |
| a. Number of dial up connections | | |
| b. Highest speed of such dial up connections | | |
| c. Number of direct connections | | |
| d. Highest speed of such direct connections | | |

Block 4: Determining Discount Percentage

14. Fill in one line per school, library, or library consortium and calculate in the last line, an average discount rate for the billed entity. Attach additional pages if necessary. *Note:* If the applicant has already completed this chart for all of the same entities with data that is current, provide the "471 Application Number" (Item 3b), from that previous FCC Form 471 here:

| (1) Name of Individual School or Library | (2) NCES or Comparable Code for School or Library (Obtain from Administrator) | (3) Urban or Rural | (4) <i>For Schools:</i> Number of Students <i>For Libraries:</i> NCES Code of a School in its District | (5) <i>For Schools:</i> Number of Students Eligible for National School Lunch Program | (6) Discount Calculated from Discount Matrix | (7) Check if School or Library will use "Shared Services" listed in Item 15. |
|---|--|-----------------------|--|---|---|---|
| (see attached) | | | | | | <input type="checkbox"/> |
| | | | | | | <input type="checkbox"/> |
| | | | | | | <input type="checkbox"/> |
| | | | | | | <input type="checkbox"/> |
| | | | | | | <input type="checkbox"/> |
| FOR SHARED SERVICES ORDERED BY BILLED ENTITY (attach worksheet of calculations) | | | | | | <input type="checkbox"/> |

Contact Person's Name W. Joseph Coleman Jr. and Phone Number: 703-324-8346

Block 5: Services Ordered

15. "Shared" services: All EXCEPT site-specific, internal connections and dedicated ("private line") connections from only one school or library to an ISP or other end user.

| (1) SLC Service Provider Number or Full Legal Name of Service Provider | (2) Universal Service Control Number for Form 470 on which this is based | CONTRACT | | | (6) Services or Products | (7) Service Start Date | Amount | | (10) Estimated Total Annual Prediscount Cost | (11) Percentage Discount (from Item 14) |
|--|---|---|----------------------|--------------------------------|-------------------------------|------------------------------|--|---|---|--|
| | | (3) Contract Number (if applicable) | (4) Award Date | (5) Expir- ation Date | | | (8) Estimated One Time Pre- discount Cost | (9) Estimated Monthly Pre- discount Cost | | |
| CommWorld National Capital Area, Inc. 143008721 | 223780000140391 | BI9814029939A | 04/13/1998 | 06/30/2000 | Telecommunications Services | 07/01/1999 | \$16,632.00 | | \$16,632.00 | 15.00% |
| | | | | | Internet Access | | | | | |
| | | | | | Internal Connections (Shared) | | | | | |
| | | | | | Telecommunications Services | | | | | |
| | | | | | Internet Access | | | | | |
| | | | | | Internal Connections (Shared) | | | | | |
| | | | | | Telecommunications Services | | | | | |
| | | | | | Internet Access | | | | | |
| | | | | | Internal Connections (Shared) | | | | | |

Contact Person's Name W Joseph Coleman Jr. and Phone Number: 703-324-8346

16. "Site Specific" Services: Internal connections not shared by multiple schools or libraries and dedicated ("private line") connections from only one school or library to an ISP or other end-user.

| (1) | (2) | CONTRACT | | | (6) | (7) | Amount (See instructions about rounding) | | | (11) | (12) |
|---|--|---------------------------------|------------|-----------------|----------------------|--------------------|---|-------------------------------------|--|-------------------------------------|--|
| | | (3) | (4) | (5) | | | (8) | (9) | (10) | | |
| SLC Number of Service Provider <i>(Obtain from Service Provider)</i> | Universal Service Control Number for Form 470 on which this is based | Contract Number (if applicable) | Award Date | Expiration Date | Services or Products | Service Start Date | Estimated One Time Pre-discount Cost | Estimated Monthly Pre-discount Cost | Estimated Total Annual Pre-discount Cost | Percentage Discount (from Item 1-1) | School or Library Code <i>(Listed on website)</i> |
| CommWorld National Capital Area, Inc 143008721 | 223780000140391 | BL9814029939A | 04/13/1998 | 06/30/2000 | Dedicated Services | | | | | | |
| | | | | | Internal Connections | 07/01/1999 | \$7,000.00 | | \$7,000.00 | 45.00% | Woodrow Wilson Comm Lib |
| CommWorld National Capital Area, Inc 143008721 | 223780000140391 | BL9814029939A | 04/13/1998 | 06/30/2000 | Dedicated Services | | | | | | |
| | | | | | Internal Connections | 07/01/1999 | \$19,407.00 | | \$19,407.00 | 45.00% | Kingstowne Comm Lib |
| CommWorld National Capital Area, Inc 143008721 | 223780000140391 | BL9814029939A | 04/13/1998 | 06/30/2000 | Dedicated Services | | | | | | |
| | | | | | Internal Connections | 07/01/1999 | \$18,000.00 | | \$18,000.00 | 45.00% | Great Falls Comm Lib |
| | | | | | Dedicated Services | | | | | | |
| | | | | | Internal Connections | | | | | | |
| | | | | | Dedicated Services | | | | | | |
| | | | | | Internal Connections | | | | | | |

Fairfax County Public Library
Contact: W. Joseph Coleman
Phone: 703-324-8346

Item 17:

Shared Services
Comm World National Capital Area, Inc.
Contract: BL9814029939A

Maintenance on 13 existing toshiba PBX systems. (Voice mail ports have been excluded as ineligible.)

Site Specific Services
Comm World National Capital Area, Inc.
Contract: BL9814029939A

Purchase, installation and configuration of Toshiba PBX systems at Woodrow Wilson Community Library, Kingstowne Community Library and Great Falls Community Library.

Contact Person's Name W. Joseph Coleman Jr. and Phone Number: 703-324-8346

17. Check this box to confirm that, for each service provider listed in 15 and 16, above, a list is attached (as an appendix to this form) of all of the services that each service provider is providing to the billed entity. Service providers should provide these lists on request.

18. a. Total dollars of support allocated for this application for the entire funding year (calculated by administrator)

b. Amounts of support set aside for this application for the first six months of the year (calculated by administrator)

19. Provide the total estimated cost (pre-discount price) for the services you expect to order in the funding year following the one for which you are applying here. (This figure is not binding.)

20. Is your order solely for basic telephone service? Yes No

Block 6: Certification and Signature

21. The applicant is eligible for support because it includes: (Check one or both.)

a. schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801 (14) and (25), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million; and/or

b. libraries or library consortia eligible for assistance from a state library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools', including, but not limited to, elementary and secondary schools, colleges, or universities.

22. The school(s) or library(ies) I represent have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.

23. All of the individual schools, libraries, and library consortia listed above in items 15 and 16 are covered by:

a. an individual; and/or

b. higher-level technology plan(s) for using the services requested in this application (if those services consist of other than voice services).

24. Status of technology plans (check one):

a. Technology plan(s) has/have been approved; or

b. Technology plan(s) will be approved by a state or other authorized body; or

c. Technology plan(s) will be submitted to Schools and Libraries Corporation for approval.

25. I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurements of services for which support is being sought.

26. I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.

27. I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service receive an appropriate share of benefits from those services.

28. I recognize that I may be audited pursuant to this application and will retain for five years any and all worksheets and other records that I rely upon to fill out this application.

29. I certify that I am authorized to submit this request on behalf of the above-named institution, that I have examined this request and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

30. Signature W. Joseph Coleman Jr.

31. Date 3/22/99

32. Printed name of authorized person W. Joseph Coleman Jr.

33. Title or position of authorized person Director, Financial Management Office

Contact Person's Name W. Joseph Coleman Jr. and Phone Number: 703-324-8346

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec.1001.

NOTICE TO INDIVIDUALS: Section 54.504 of the Federal Communication Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended, 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order services eligible for universal service discounts must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the personal information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or potential violation of a FCC statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC, or (b) any employee of the FCC, or (c) the United States Government, is a party of a proceeding before the body or has an interest in the proceeding.

If you owe a past due debt to the federal government, the taxpayer identification number (such as your social security number) and other information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide this information to these agencies through the matching of computer records when authorized.

With the exception of your social security number, if you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Privacy Act of 1974, Pub. L. No. 93-579, December 31, 1974, 5 U.S.C. § 552, and the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, *et seq.*

Public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, D.C. 20554.

This form should be submitted to: **Schools and Libraries Corporation**
P.O. Box 4217
Iowa City, Iowa 52244-4217
1-888-203-8100

for the system for the Kingstowne Library, the basic request should be the same as for the Great Falls Library, which was budgeted for \$18,000. Both are expected to be comparable in size to the system that is priced in Attachment III. In reviewing these documents with my client, it appears to me that under the SLD rules, the costs of speaker phones should have been excluded. This would reduce the Woodrow Wilson request by \$1,438.20 (see Attachment II). Similarly, I believe the requests for the Kingstowne and Great Falls libraries should be reduced by \$6,035.63 each (\$8,325 worth of speakerphones, less a 27.5 percent discount). Also, I noticed that their installation costs include eight hours attributed to installation of the voice mail system, so I believe that should also be excluded. The hourly rate for this was \$94.50, for a total of \$756.

I hope that this will provide the information you need. If you have trouble reading these documents by fax, let me know and I can have them delivered to you. If you have any further questions, please call me at 703-351-5070.

COMMWORLD - NATIONAL CAPITOL AREA
5350 SHAWNEE ROAD, SUITE 103
ALEXANDRIA, VA 22312
(703)658-2900

ATTACHMENT I

* INVOICE # *
* *
* 02/25/99 7707 *

PAYABLE UPON RECEIPT

ACCOUNTS PAYABLE
FAIRFAX COUNTY PUBLIC LIBRARY
12000 GOVERNMENT CENTER PKWY SUITE 324
FAIRFAX, VA 22035

Service Performed At:
FFX COUNTY LIBRARY, PATRICK HE
101 MAPLE AVENUE
VIENNA VA

Service Order Number: *****-** Date: 01/01/99 Billing Code: BILLABLE
Purchase Order Number: PO#99269010 Customer Number: 980072
Customer Phone Number: (703)938-0405 Tax Code: EXEMPT

Work Requested:

PATRICK HENRY LIBRARY

Services Performed:

TOSHIBA MAINTENANCE 44 PORTS X 2.25 X 12 MONTHS @99.00 = \$1,188.00
TOSHIBA MAINTENANCE 4 VOICE MAIL PORTS X 8.00 X 12 MONTHS @32.00 = \$384.00

FEDERAL ID NUMBER: 54-1921176

Labor Charges: 0.00
Materials Charges: 1,572.00

Sub Total: 1,572.00
Sales Tax: 0.00
TOTAL AMOUNT DUE: 1,572.00

3/1/99

Library P.M.
Margaret A. Curran

THANK YOU FOR CHOOSING COMMWORLD - WWW.COMMWORLDNCA.COM

COMMWORLD - NATIONAL CAPITOL AREA
5350 SHAWNEE ROAD, SUITE 103
ALEXANDRIA, VA 22312
(703)658-2900

* INVOICE # *
* 02/25/99 7706 *

PAYABLE UPON RECEIPT

ACCOUNTS PAYABLE
FAIRFAX COUNTY PUBLIC LIBRARY
12000 GOVERNMENT CENTER PKWY SUITE 324
FAIRFAX, VA 22035

Service Performed At:
FFX COUNTY LIBRARY, KINGS PARK
9000 BURKE LAKE ROAD
SPRINGFIELD VA

Service Order Number: *****-** Date: 01/01/99 Billing Code: BILLABLE
Purchase Order Number: PO#99269010 Customer Number: 980071
Customer Phone Number: (703)978-5600 Tax Code: EXEMPT

Work Requested:

KINGS PARK LIBRARY

Services Performed:
TOSHIBA MAINTENANCE 36 PORTS X 2.25 X 12 MONTHS @81.00 = \$972.00 ✓
TOSHIBA MAINTENANCE 4 VOICE MAIL PORTS X 8.00 X 12 MONTHS @32.00 = \$384.00

FEDERAL ID NUMBER: 54-1921176

Labor Charges: 0.00
Materials Charges: 1,356.00

Sub Total: 1,356.00
Sales Tax: 0.00
TOTAL AMOUNT DUE: 1,356.00

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COMMWORLD - NATIONAL CAPITOL AREA
5350 SHAWNEE ROAD, SUITE 103
ALEXANDRIA, VA 22312
(703)658-2900

* INVOICE # *
* * * * *
* 02/25/99 7705 *

PAYABLE UPON RECEIPT

ACCOUNTS PAYABLE
FAIRFAX COUNTY PUBLIC LIBRARY
12000 GOVERNMENT CENTER PKWY SUITE 324
FAIRFAX, VA 22035

Service Performed At:
FFX COUNTY LIBRARY, HERNDON
768 CENTER STREET
HERNDON VA

Service Order Number: *****-** Date: 01/01/99 Billing Code: BILLABLE
Purchase Order Number: PO#99269010 Customer Number: 980069
Customer Phone Number: (703)437-8855 Tax Code: EXEMPT

Work Requested:

HERNDON COMMUNITY LIBRARY

Services Performed:

TOSHIBA MAINTENANCE 32 PORTS X 2.25 X 12 MONTHS @72.00 = \$864.00 ✓
TOSHIBA MAINTENANCE 4 VOICE MAIL PORTS X 8.00 X 12 MONTHS @32.00 = \$384.00

FEDERAL ID NUMBER 54-1921176

Labor Charges: 0.00
Materials Charges: 1,248.00

Sub Total: 1,248.00
Sales Tax: 0.00
TOTAL AMOUNT DUE: 1,248.00

THANK YOU FOR CHOOSING COMMWORLD - WWW.COMMWORLDNCA.COM

COMMWORLD - NATIONAL CAPITOL AREA
5350 SHAWNEE ROAD, SUITE 103
ALEXANDRIA, VA 22312
(703)658-2900

* INVOICE # *
* 02/25/99 7704 *

PAYABLE UPON RECEIPT

ACCOUNTS PAYABLE
FAIRFAX COUNTY PUBLIC LIBRARY
12000 GOVERNMENT CENTER PKWY SUITE 324
FAIRFAX, VA 22035

Service Performed At:
FFX COUNTY LIBRARY, CENTREVILL
14200 ST. GERMAIN DRIVE
CENTREVILLE VA

Service Order Number: *****-** Date: 01/01/99 Billing Code: BILLABLE
Purchase Order Number: PO#99269010 Customer Number: 980068
Customer Phone Number: (703)830-2223 Tax Code: EXEMPT

Work Requested:

CENTREVILLE LIBRARY

Services Performed:
TOSHIBA MAINTENANCE 52 PORTS X 2.25 X 12 MONTHS @117.00 = \$1,404.00 ✓
TOSHIBA MAINTENANCE 4 VOICE MAIL PORTS X 8.00 X 12 MONTHS @32.00 = \$384.00

FEDERAL ID NUMBER: 54-1921176

Labor Charges: 0.00
Materials Charges: 1,788.00

Sub Total: 1,788.00
Sales Tax: 0.00
TOTAL AMOUNT DUE: 1,788.00

THANK YOU FOR CHOOSING COMMWORLD - WWW.COMMWORLDNCA.COM

COMMWORLD - NATIONAL CAPITOL AREA
5350 SHAWNEE ROAD, SUITE 103
ALEXANDRIA, VA 22312
(703)658-2900

* INVOICE # *
* *
* 02/25/99 7708 *

PAYABLE UPON RECEIPT

ACCOUNTS PAYABLE
FAIRFAX COUNTY PUBLIC LIBRARY
12000 GOVERNMENT CENTER PKWY SUITE 324
FAIRFAX, VA 22035

Service Performed At:
FFX COUNTY LIBRARY, RESTON
11925 BOWMAN TOWNE DR.
RESTON VA

Service Order Number: - 0 Date: 02/25/99 Billing Code: BILLABLE
Purchase Order Number: 99269010 Customer Number: 980099
Customer Phone Number: (703)689-2700 Tax Code: EXEMPT

Work Requested:

RESTON REGIONAL LIBRARY

12 mos @ 171 = 2,052

Services Performed:
TOSHIBA MAINTENANCE 76 PORTS X 2.25 X 7 MONTHS @171.00 = \$ 1,197.00
TOSHIBA MAINTENANCE 8 VOICE MAIL PORTS X 8.00 X 7 MONTHS @64.00 = \$448.00

FEDERAL ID NUMBER: 54-1772292

Labor Charges: 0.00
Materials Charges: 1,645.00

Sub Total: 1,645.00
Sales Tax: 0.00
TOTAL AMOUNT DUE: 1,645.00

THANK YOU FOR CHOOSING COMMWORLD - WWW.COMMWORLDNCA.COM

COMMWORLD - NATIONAL CAPITOL AREA
5350 SHAWNEE ROAD, SUITE 103
ALEXANDRIA, VA 22312
(703)658-2900

* INVOICE # *
* *
* 02/25/99 7709 *

PAYABLE UPON RECEIPT

ACCOUNTS PAYABLE
FAIRFAX COUNTY PUBLIC LIBRARY
12000 GOVERNMENT CENTER PKWY SUITE 324
FAIRFAX, VA 22035

Service Performed At:

FFX COUNTY LIBRARY, RICHARD BY
7250 COMMERCE STREET
SPRINGFIELD VA

Service Order Number: - 0 Date: 02/25/99 Billing Code: BILLABLE
Purchase Order Number: 99269010 Customer Number: 980179
Customer Phone Number: (703)451-8055 Tax Code: EXEMPT

Work Requested:

RICHARD BYRD LIBRARY

12 mos. @ 63 = 756

Services Performed:

TOSHIBA MAINTENANCE 28 PORTS X 2.25 X 3 MONTHS @63.00 = \$189.00
TOSHIBA MAINTENANCE 4 VOICE MAIL PORTS X 8.00 X 3 MONTHS @32.00 = \$96.00

FEDERAL ID NUMBER: 54-1921176

Labor Charges: 0.00
Materials Charges: 285.00

Sub Total: 285.00
Sales Tax: 0.00
TOTAL AMOUNT DUE: 285.00

*THIS SYSTEM WAS USED TO ESTIMATE MAINTENANCE FOR
THE FOLLOWING BRANCHES: (still under warranty at this time)*

- DOLLEY MADISON LIBRARY*
- JOHN MARSHALL LIBRARY*
- THOS. JEFFERSON LIBRARY*

THANK YOU FOR CHOOSING COMMWORLD - WWW.COMMWORLDNCA.COM

COMMWORLD - NATIONAL CAPITOL AREA
5350 SHAWNEE ROAD, SUITE 103
ALEXANDRIA, VA 22312
(703)658-2900

* INVOICE # *
* *
* 02/25/99 7710 *

PAYABLE UPON RECEIPT

ACCOUNTS PAYABLE
FAIRFAX COUNTY PUBLIC LIBRARY
12000 GOVERNMENT CENTER PKWY SUITE 324
FAIRFAX, VA 22035

Service Performed At:
FFX CITY PUBLIC LIBRARY, REG10
3915 CHAIN BRIDGE ROAD
FAIRFAX VA

Service Order Number: - 0 Date: 01/01/99 Billing Code: BILLABLE
Purchase Order Number: 99269010 Customer Number: 980186
Customer Phone Number: (703)246-2741 Tax Code: EXEMPT

Work Requested:

FAIRFAX CITY REGIONAL

$$12 \text{ MOS} \times \$243 = \underline{\underline{\$2,916}}$$

Services Performed:
TOSHIBA MAINTENANCE 108 PORTS X 2.25 X 1 MONTH = \$243.00
TOSHIBA MAINTENANCE 8 VOICE MAIL PORTS X 8.00 X 1 MONTH = \$64.00

FEDERAL ID NUMBER 54-1921176

| | |
|--------------------|--------|
| Labor Charges: | 0.00 |
| Materials Charges: | 307.00 |
| Sub Total: | 307.00 |
| Sales Tax: | 0.00 |
| TOTAL AMOUNT DUE: | 307.00 |

THANK YOU FOR CHOOSING COMMWORLD - WWW.COMMWORLDNCA.COM

COMMWORLD - NATIONAL CAPITOL AREA
5350 SHAWNEE ROAD, SUITE 103
ALEXANDRIA, VA 22312
(703)658-2900

* INVOICE # *
* 03/23/99 7824 *

PAYABLE UPON RECEIPT

ACCOUNTS PAYABLE
FAIRFAX COUNTY PUBLIC LIBRARY
12000 GOVERNMENT CENTER PKWY SUITE 324
FAIRFAX, VA 22035

Service Performed At:
FFX COUNTY LIBRARY, TYSONS-PIM
7584 LEESBURG PIKE
FALLS CHURCH VA

Service Order Number: *****-** Date: 01/01/99 Billing Code: BILLABLE
Purchase Order Number: 99275203 Customer Number: 990022
Customer Phone Number: (703)790-8088 Tax Code: EXEMPT

Work Requested:

Tysons Pimmit Regional Library

Services Performed:

MAINTENANCE CONTRACT ON TOSHIBA TELEPHONE EQUIPMENT:

72 PORTS AT \$2.25 PER PORT PER MONTH = \$1,944.00

8 VOICE MAIL PORTS AT \$8.00 PER PORT PER MONTH = \$768.00

PERIOD: 01/01/99 TO 12/31/2000

Labor Charges: 2,712.00
Materials Charges: 0.00

Sub Total: 2,712.00
Sales Tax: 0.00
TOTAL AMOUNT DUE: 2,712.00

3/25/99

*Library FM
Margaret A. Carter*

THANK YOU FOR CHOOSING COMMWORLD - WWW.COMMWORLDNCA.COM

COMMWORLD - NATIONAL CAPITOL AREA
5350 SHAWNEE ROAD, SUITE 103
ALEXANDRIA, VA 22312
(703)658-2900

* INVOICE # *
* *
* 03/23/99 7825 *

PAYABLE UPON RECEIPT

ACCOUNTS PAYABLE
FAIRFAX COUNTY PUBLIC LIBRARY
12000 GOVT. CTR. PARKWAY #324
FAIRFAX, VA 22035

Service Performed At:
FFX COUNTY LIBRARY, GEORGE MAS
7001 LITTLE RIVER TURNPIKE
ANNANDALE VA

Service Order Number: *****-** Date: 01/01/99 Billing Code: BILLABLE
Purchase Order Number: 99275203 Customer Number: 980070
Customer Phone Number: (703)256-3800 Tax Code: EXEMPT

Work Requested:

GEORGE MASON REG LIBRARY

$$= \$135/mo \times 12 mos = \underline{\underline{\$1,620}}$$

Services Performed:
MAINTENANCE CONTRACT ON TOSHIBA TELEPHONE EQUIPMENT:
60 PORTS AT \$2.25 PER MONTH X 10 MONTHS = \$1,350.00
8 VOICE MAIL PORTS AT \$8.00 PER MONTH X 10 MONTHS = \$640.00

PERIOD COVERED: 03/01/99 TO 12/31/99

Labor Charges: 1,990.00
Materials Charges: 0.00

Sub Total: 1,990.00
Sales Tax: 0.00
TOTAL AMOUNT DUE: 1,990.00

THANK YOU FOR CHOOSING COMMWORLD - WWW.COMMWORLDNCA.COM

5350 SHAWNEE ROAD, SUITE 100
ALEXANDRIA, VA 22312
(703)658-2900

* 03/23/99 7826 *

PAYABLE UPON RECEIPT

ACCOUNTS PAYABLE
FAIRFAX COUNTY LIBRARY
12000 GOVT. CTR. PRKWAY. #324
FAIRFAX, VA 22035

Service Performed At:
FFX COUNTY LIBRARY, MARTHA WASH
6614 HUNT ROAD
ALEXANDRIA VA

Service Order Number: *****-** Date: 03/23/99 Billing Code: BILLABLE
Purchase Order Number: 99275203 Customer Number: 990047
Customer Phone Number: (703)768-6700 Tax Code: EXEMPT

Work Requested:

MARTHA WASHINGTON LIBRARY

$= 54/mo \times 12 mos = 648$

Services Performed:
MAINTENANCE CONTRACT ON TOSHIBA TELEPHONE EQUIPMENT:
24 PORTS AT \$2.25 PER MONTH X 7 MONTHS = \$378.00

PERIOD COVERED: 05/01/99 TO 12/31/99

| | |
|--------------------|--------|
| Labor Charges: | 378.00 |
| Materials Charges: | 0.00 |
| ----- | |
| Sub Total: | 378.00 |
| Sales Tax: | 0.00 |
| TOTAL AMOUNT DUE: | 378.00 |

THANK YOU FOR CHOOSING COMMWORLD - WWW.COMMWORLDNCA.COM

ATTACHMENT II

P099280155

04/01/99

FAIRFAX PUBLIC LIBRA(525252) PR99276749 NET 30

04/30/99

JOHN PROVOST

BL9814029939A

DEST

BEST WAY AVAIL

COMMORLD NATIONAL CAPITOL AREA INC
5350 SHAWNEE RD #103
ALEXANDRIA VA
22312

FRFX CTY PUBLIC LIBRARY
DOLLY MADISON LIBRARY
1244 OAK RIDGE AVE
MCLEAN VA 22101

FAIRFAX COUNTY PUBLIC LIBRARY
12000 GOVERNMENT CENTER PKWY #324
FAIRFAX VA 22035

WOODROW WILSON LIBRARY

ESTIMATE IS BASED ON
THIS PREVIOUS PURCHASE

- | | | | | |
|--|---|----------|----------|---------------|
| 1 | 3661 VENDOR PART#: #SG-DK 4/24 STRATAGY DK4X24 | 1.000 EA | 2,199.80 | 2,199.80 (01) |
| 2 | 3661 VENDOR PART#: #DKSUBT40 STRATA DK40 BASE KEY SERVICE UNITE; | 1.000 EA | 384.20 | 384.20 (02) |
| TO INCLUDE THE FOLLOWING: | | | | |
| POWER SUPPLY BATTERY CHARGER EQUIPPED WITH: 8-DIGITAL TELEPHONE CIRCUITS BUILT IN EXTERNAL PAGE INTERFACE MOH/BGM INTERFACE POWER FAILURE TRANSFER (1-LINE TO 1 STATION) MISCELLANEOUS RELAY CONTROL | | | | |
| 3 | 3661 VENDOR PART#: #K5RCU3 FIVE (5) CIRCUIT RECEIVER/BUSY TONE DETECTOR | 1.000 EA | 95.20 | 95.20 (02) |

- 524207/6549 - (01) \$2,199.80 (DM Phone System)
- 524207/3594 - (02) \$3,008.20 (DM Phone System)
- 524207/3310 - (03) \$1,545.00 (DM Phone System)

VOUCHER# FV99098712
CHECK# 00666994
DATE 6/10/99
FINAL

04/01/99

FAIRFAX PUBLIC LIBRA(525252) PR99276749

NET 30

04/30/99

JOHN PROVOST

BL9814029939A

DEST

BEST WAY AVAIL

COMMWORLD NATIONAL CAPITOL AREA INC
5350 SHAWNEE RD #103
ALEXANDRIA VA
22312

FRFX CTY PUBLIC LIBRARY
DOLLY MADISON LIBRARY
1244 OAK RIDGE AVE
MCLEAN VA 22101

FAIRFAX COUNTY PUBLIC LIBRARY
12000 GOVERNMENT CENTER PKWY #324
FAIRFAX VA 22035

| | | | | |
|---|--|----------|--------|-------------|
| 4 | 3661 VENDOR PART#: #TCOU LOOP CO LINE INTERFACE UNIT | 1.000 EA | 115.60 | 115.60 (02) |
| 5 | 3661 VENDOR PART#: #TSIU SERIAL INTERFACE UNIT-2 SERIAL PORTS FOR SMDR & REMOTE | 1.000 EA | 136.00 | 136.00 (02) |
| 6 | 3661 VENDOR PART#: #KSTU2 STANDARD TELEPHONE INTERFACE UNIT (4 PORTS) | 1.000 EA | 139.40 | 139.40 (02) |
| 7 | 3661 VENDOR PART#: #DKSUET16 STRATA DK40 EXPANSION KEY SERVICE UNIT | 1.000 EA | 88.40 | 88.40 (02) |
| 8 | 3661 VENDOR PART#: #KCDU CO LINE / DIGITAL TELEPHONE INTERFACE UNIT | 2.000 EA | 112.20 | 224.40 (02) |

04/01/99

FAIRFAX PUBLIC LIBRA(525252) PR99276749

NET 30

04/30/99

JOHN PROVOST

BL9814029939A

DEST

BEST WAY AVAIL

COMMWORLD NATIONAL CAPITOL AREA INC
5350 SHAWNEE RD #103
ALEXANDRIA VA
22312

FRFX CTY PUBLIC LIBRARY
DOLLY MADISON LIBRARY
1244 OAK RIDGE AVE
MCLEAN VA 22101

FAIRFAX COUNTY PUBLIC LIBRARY
12000 GOVERNMENT CENTER PKWY #324
FAIRFAX VA 22035

| | | | | |
|----|--|-----------|----------|--------------|
| 9 | 3661 | 14.000 EA | 91.80 | 1,285.20(02) |
| | VENDOR PART#: #DKT2010-S TEN (10) BUTTON DIGITAL SPEAKERPHONE | | | |
| 10 | 3661 | 1.000 EA | 153.00 | 153.00(02) |
| | VENDOR PART#: #DKT202-SD TWENTY (20) BUTTON DIGITAL LCD TELEPHONE W/SPEAKER | | | |
| 11 | 3661 | 1.000 EA | 57.80 | 57.80(02) |
| | VENDOR PART#: #SG-ADM CBL ADMIN. CABLE | | | |
| 12 | 3661 | 1.000 EA | 185.00 | 185.00(02) |
| | VENDOR PART#: #MOH MESSAGE ON HOLD SOURCE | | | |
| 13 | 3661 | 1.000 EA | 144.00 | 144.00(02) |
| | VENDOR PART#: #GEL GEL CELL BATTERY PACK | | | |
| 14 | 3661 | 1.000 EA | 1,545.00 | 1,545.00(03) |
| | INSTALLATION | | | |

6,753.00

04/05/99

04/05/99

SUSAN S. PLANCHON

LARRY N. WELLMAN

ATTACHMENT III

REQUISITION

REQUISITION NBR: PR05172 /
 AGENCY: LIBRARY (5252)
 CONTRACT NBR: BL40112239A
 PURCHASE ORDER REF. NBR:
 TERMS: NET 30 DAYS
 AGENCY CONTACT: MARGARET CARROLL/222-3163

DATE: 08/07/97
 REQUIRED DATE: 08/30/97
 FOB:
 SHIPVIA:

| | | |
|--------|--|---|
| VENDOR | ADDRESS | SHIP TO |
| 608554 | MCENROE BUSINESS SYSTEMS 7926 JONES BRANCH DR #400 MCLEAN VA 22102 | FRFX CTY PUBLIC LIBRARY TYSON-PIMMIT REGIONAL LIB 7584 LEESBURG PIKE FALLS CHURCH VA 22043 |

| LN | FCIN AND DESCRIPTION | QUAN | UN | UN PRICE | TOTAL PRICE | SX |
|----|--|-------|----|----------|-------------|------------------|
| | SEE ATTACHED QUOTE FROM MICHAEL D. DUFFEE DATED 8/1/97 | | | | | |
| 1 | 3661 TOSHIBA PHONE SYSTEM W/ VP100 FOR TYSONS PIMMIT LIBRARY (1) DKSU-B424DK BASE CABINET; (1) RCTUBA3A (1) RCTUBB3A; (5) PDKU STATION INTERFACE (2) RCOU LOOP START CO INTERFACE; (2) RCOB LOOP START SUB-ASSEMBLY (5) RSTU STANDARD TELEPHONE INTERFACE; (1) EXP. CABINET (1) IMDU REMOTE MAINTENANCE; (1) PIQU OPTION INTERFACE (36) 20 BTN. LCD DIGITAL SPEAKERPHONES; (1) 20 BTN. LCD DIGITAL SPEAKERPHONES(SYSTEM ADMIN) (1) ADMIN PKG; (1) DIMF 8-CIRCUIT; (1) ADD-ON-MODULE | 13155 | EA | 1.000 | 13155.85 | A |
| 2 | 3661 (1) VP 100 6 PORT/8 HOUR VOICEMAIL SYSTEM | 7039 | EA | 1.000 | 7039.75 | B <i>Exclude</i> |
| 3 | 3661 (1) ACD RKYS 3 | 1450 | EA | 1.000 | 1450.00 | B |
| 4 | 3661 INSTALLATION AND PROGRAMMING OF RKYS 3/ACD | 504 | EA | 1.000 | 504.00 | C |
| 5 | 3661 INSTALLATION: (1) MAN SYSTEM DESIGN - 4 HOURS (1) MAN PROGRAM KSU - 4 HOURS (3) MEN CROSS CONNECT - 3 HOURS (1) MAN PRINT KEY STRIPS - 1 HOUR (2) MEN HANG EQUIPMENT/ASSEMBLY - 4 HOURS (2) MEN CUT OVER - 4 HOURS (1) MAN SYSTEM DESIGN/PROGRAM VOICE MAIL - 4 HOURS (1) MAN HANG EQUIP/ASSEM/SET-UP V.M. BXS - 4 HOURS | 2646 | EA | 1.000 | 2646.00 | C |

REQUISITION TOTAL \$24795.60

FAMIS DATA

| | | | | | | | | |
|---------|----|-----|-----|------------|-------|-------------|--------|--------|
| SFX | TC | DOC | REF | SUBSIDIARY | INDEX | SUBOBJ | AMOUNT | STATUS |
| PROJECT | PH | PX | LOC | JOB NO | | DESCRIPTION | | |

ESTIMATES for the
 KINGSTOWNE LIBRARY and GREAT FALLS LIBRARY
 TELEPHONE SYSTEMS WERE BASED ON THIS
 PREVIOUS PURCHASE

REQUISITION

REQUISITION NBR: PR05172 /
 AGENCY: LIBRARY (5252)
 CONTRACT NBR: BL40112239A
 PURCHASE ORDER REF. NBR:
 TERMS: NET 30 DAYS
 AGENCY CONTACT: MARGARET CARROLL/222-3163

DATE: 08/07/97
 REQUIRED DATE: 08/30/97

FOB:
 SHIPVIA:

| | | |
|--------|---------------------------|---------------------------|
| VENDOR | ADDRESS | SHIP TO |
| 608554 | MCENROE BUSINESS SYSTEMS | FRFX CTY PUBLIC LIBRARY |
| | 7926 JONES BRANCH DR #400 | TYSON-PIMMIT REGIONAL LIB |
| | MCLEAN VA 22102 | 7584 LEESBURG PIKE |
| | | FALLS CHURCH VA 22043 |

LN FCIN AND DESCRIPTION QUAN UN UN PRICE TOTAL PRICE SX

FAMIS DATA

| SFX | TC | DOC | REF | SUBSIDIARY | INDEX | SUBOBJ | AMOUNT | STATUS |
|---------|-----|-----|-----|------------|-------------|--------|----------|-------------------|
| PROJECT | PH | PX | LOC | JOB NO | DESCRIPTION | | | |
| A | 210 | | | | 524207 | 6514 | 13155.85 | RESERVED |
| | | | | | | | | TY - PHONE SYSTEM |
| B | 210 | | | | 524207 | 3306 | 8489.75 | RESERVED |
| | | | | | | | | TY - PHONE SYSTEM |
| C | 210 | | | | 524207 | 3310 | 3150.00 | RESERVED |
| | | | | | | | | TY - PHONE SYSTEM |

FAMIS TOTAL \$24795.60 *Exclude*
 (7040.-) *Voice Mail*
\$ 17,757

APPROVED

Margaret,
Obs de a PR
for this quote.
please
See
PR
05112
8/7/97

12,778.50
19,407 *2* = *6690*

AUG- 1-97 FRI 7:28



7926 Jones Branch Drive • Suite 400 • McLean, VA 22102
 (703) 903-9681 • (800) 727-4086 • Fax (703) 903-9687

DATE: August 1, 1997
 TO: James Simmons
 FROM: Michael D. Duffee
 SUBJECT: Tysons Pimmit Regional Library

| <u>QUANTITY:</u> | <u>DESCRIPTION:</u> | <u>PRICE:</u> |
|------------------|---|------------------|
| 1 | DKSU-B424DK Base Cabinet | 555.00 |
| 1 | RCTUBA3A | 690.00 |
| 1 | RCTUBB3A | 700.00 |
| 5 | PDKU Station Interface @ 365 ea. | 1825.00 |
| 2 | RCOU Loop Start CO Interface @ 265 ea. | 530.00 |
| 2 | RCOS Loop Start Sub-assembly @ 228 ea. | 456.00 |
| 5 | RSTU Standard Telephone Interface @ 595 ea. | 2975.00 |
| 1 | IMDU Remote Maintenance | 240.00 |
| 1 | PIOU Option Interface | 570.00 |
| 36 | 20 Btn. LCD Digital Speakerphones @ 225 ea | 8100.00 |
| 1 | 20 Btn. LCD Digital Speakerphone (System Admin) | 225.00 |
| 1 | Admin Package | 80.00 |
| 1 | DTMF 8 Circuit | 505.00 |
| 1 | Add-On-Module | 150.00 |
| 1 | Expansion Cabinet | 545.00 |
| | Total: | 18,146.00 |
| | Less Discount: | 4,990.15 |
| | Total: | 13,155.85 |

*(27 1/2%)
dis count*

| | | | |
|---|--|----------|----------------|
| 1 | VP 100 6 Port/8 Hour Voice Mail System | 7,039.75 | <i>Exclude</i> |
| 1 | ACD Rkys 3 | 1,450.00 | |
| 1 | Installation and Programming of RKYS 3/ACD | 504.00 | |



7928 Jones Branch Drive • Suite 400 • McLean, VA 22102

(703) 903-9881 • (800) 727-4088 • Fax (703) 903-9887

INSTALLATION:

| | |
|---|---------|
| 1 Man System Design | 4 Hours |
| 1 Man Program KSU | 4 Hours |
| 3 Men Cross Connect | 3 Hours |
| 1 Man Print Key Strips | 1 Hour |
| 2 Men Hang Equipment/Assembly | 4 Hours |
| 2 Men Cut Over | 4 Hours |
| 1 Man System Design/Program Voice Mail | 4 Hours |
| 1 Man Hang Equip/Assem/Set-up V.M. bxs. | 4 Hours |

\$ 2,646.00

1
94.50
per hour

GRAND TOTAL: \$ 24,795.60 Exclude (7,040) Voice Mail

\$ 17,757

24,795.60
~~10,000~~
 - 7040
 - 5872.50
 - 758

 40882.90
 11,277.10

524207 - 6514 \$ 13,155.85
 524207 - 3306 8489.75
 524207 - 3310 3,150.00

 \$ 24,795.60

11,371.50 = 6390
 18,000

8/1/97

CC DOCKET NO. 96 - 45¹

| SERVICE | ELEMENT/ DESCRIPTION | ELIGIBLE YES/NO | PARAGRAPH CITE |
|--|--|-----------------|-------------------|
| → Private Branch Exchange (PBX) (wired & wireless) | A switching system, either manual or dial, usually serving an organization such as a business company or a government agency and usually located on the customer's location. The PBX provides internal station to station dialing and optional access to the public switched network. | Yes | 458 460 |
| | | | |
| Video Conference Equipment | CODEC (coder/decoder) Modem A device comprising an encoder and decoder in the same equipment. The CODEC produces a coded output and compresses and decompresses audio and video signals. | No | 460 |
| | Group & Desktop | No | 460 |
| | Enhanced Multimedia Interface (EMMI) The EMMI is an interface that gives PC and workstation users on ATM networks the ability to send and receive full-motion, high quality video, CD-quality stereo and high speed data. Signals are transformed into ATM cells and transported optically, using the Synchronous Optical Network (SONET) standard. | No | 458 460 |
| | Room Design Consulting/System Integration (Normally, these charges would be incorporated into the cost of the service which would be eligible.) | No | 460 |
| | Media Retrieval Equipment Media retrieval equipment is used to capture and record video signal. The system includes a computer, controller for record and playback function and imaging and system control software. The system acquires, digitizes and records video on disk for future use and viewing. The storage device is generally a computer hard drive. | No | 458 |
| | Televisions and Video Recorders | No | 458 460 461 |
| | | | |
| Test Equipment | | No | 460 |
| | | | |
| → Voice Mail Service | Voice Mail is a service which allows the user to receive, edit and forward messages to one or more voice mailboxes. | No | 444 |
| | | | |
| Wireless PBX Adjunct | An adjunct that functions in conjunction with a Private Branch Exchange, to provide wireless capability to the station end. | Yes | 458 460 |

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| Power Poles | Power Poles are metal or plastic pipes or poles used for the distribution of Telecommunications and electrical wiring. They are used to carry wire from the ceiling to the floor level and are typically connected to distribution boxes. Power Poles used for the distribution of telecommunications wiring is considered to be an eligible Internal Connection. If used for electrical wiring, the Power Pole is not eligible. If a mixed use, that portion associated with the distribution of electrical wiring must follow existing cost allocations procedures. Those costs associated with the electrical wiring must be excluded. | Conditional | 459 460 |
| Power Strips | Power strips are electrical devices considered ineligible for discount. The only exception is if they are a bundled component part of an eligible service or product such as rack mounted power strips. See RACK MOUNTED POWER STRIPS for further information. | Conditional | 459 460 |
| Print Server | A print server is a network computer, usually consisting of fixed-disk storage and a CPU, that controls one or more printers that can be shared by users. Print servers may also be a software product. | No | 460 |
| Printer | A device, that most commonly accepts computer information and prints it on paper. Printers are not eligible for discount, except those that are provided with a Private Branch Exchange (PBX) for purposes of producing reports directly associated with the operation of the PBX. | Conditional | 460 |
| Private Branch Exchange (PBX) (wired & wireless) | A switching system, either manual or dial, usually serving an organization such as a business company or a government agency and usually located on the customer's location. The PBX provides internal station to station dialing and optional access to the public switched network. | Yes | 458 460 |
| Processor Terminator Card | The Processor Terminator Card is a device installed in a computer and used to signal the computer that only one processor is installed in a system permitting multiple processors. Systems permitting multiple processors must be equipped with a redundant processor or a Processor Terminator Card. The Processor Terminator Card is eligible if installed in an eligible server. | Conditional | 459 460 |
| Programming Charges | Charges for programming of eligible internal connections are eligible for discount to the extent the charges are for the programming of operational software. Only software that is necessary for the operation of the server is eligible for discount. Application software is ineligible, as is its programming charge. | Conditional | 451 452 460 |

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| Software | Software is only eligible if provided as a component of an eligible Internal Connection. Software for workstations is not eligible for discount. | Conditional | |
| | <u>Operational Software</u> – software required for server operations. | Yes | 460 |
| | <u>Application Software</u> – software such as word processor, spreadsheet, graphics programs, etc. | No | 460 |
| | Browser ⁶ | No | 445 |
| | “E” Mail ⁷ | Yes | 444 |
| | Fire Wall ⁸ | No | 460, 444 |
| | Network Administration Software ⁹ | No | 460 |
| Network Management Software ¹⁰ | No | 460 | |
| Web Site Construction Software ¹¹ | No | No | |
| Spare Parts | Spare parts are usually hardware stored in a storage closet and are used to replace hardware on the network that fails. Spare parts are not eligible. | No | 459 460 |
| Speakerphone | A telephone, or telephone adjunct, which has a speaker and microphone for two way hands free conversation. | No | 459 460 |
| Speakers for PC/File Server | Speakers are eligible when bundled as a component of a file server, or other eligible server. | Conditional | 459 460 |
| Surge Protector | A device that sits between the customer provided equipment and the commercial AC power outlet. It is designed to protect the equipment from high voltage spikes, or surges, which might damage the equipment. | No | 460 |

⁶ Browsers are provided by Internet Providers. Software additional to that provided in a Bundled Access to the Internet are not subject to discount. (Paragraph 445)

⁷ E-Mail Software, which operates an E-Mail server, is eligible for discounts.

⁸ A method of protecting one network from another untrusted network. The actual mechanism whereby this is accomplished varies widely, but in principle, the firewall can be thought of as a pair of mechanisms: one which blocks traffic and another which permits it. Firewalls are eligible only if provided as a component of the file server and there is no associated cost. Otherwise firewalls are ineligible.

⁹ Network Administration Software (different from network operating software), which provides for minimizing accidental reconfiguration and aiding control of client workstations, is not eligible for discount.

¹⁰ Network Management Software (different from network operating software) specializing in the management of automated hardware and software inventory, configuration management, software metering and auditing and extensive reporting and advanced scripting tools, is not eligible for discount.

¹¹ Web Site Construction Software is not eligible for discounts.

| | | | |
|---------------------------------|---|-------------|------------|
| | Video Camera | No | 460 461 |
| | Video CODEC CODEC modem that converts video signals from their analog form to digital signals. | No | 460 |
| | Video Group & Desktop Equipment Equipment used to control the programming, distribution, and selection of video conferencing or televisions broadcast. | No | 460 |
| | Video Recorders | No | 460 461 |
| Voice Mail Service | Voice Mail is a service which allows the user to receive, edit and forward messages to one or more voice mailboxes. | No | 444 |
| Voice Messaging | <p>Voice Messaging, also called Voice Mail or Messaging, allows the user to receive, edit and forward messages to one or more voice mailboxes in a system. Typically, voice mail is provided as an additional feature of a Private Branch Exchange (PBX) or can also be provided by a telephone company as a optional feature to telephone service.</p> <p>Voice Messaging permits the host to post a message that is played to callers to a telephone number, or PBX extension. Callers may then leave recorded messages for the host. Voice Messaging may also be used to broadcast a message to a large number of users within a system.</p> <p>Voice Messaging and all related equipment and charges are ineligible for discount.</p> | No | 444 |
| Voice/Fax Network Module | Voice/Fax modules are an access product that enables the transmission of multiprotocol data, voice, fax and LAN over frame relay, leased line, DDS or ISDN services. Voice/Fax modules are eligible when used in a file server application. | Conditional | 460 |