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Approval by OMB  
3060-0806

# 470 Schools and Libraries Universal Service Description of Services Requested and Certification Form

## Block 5: Listing Consortium Participants

### 19. Eligible Entities

Please click on the Help button for specific instructions about completing this

Zip Code:  OR NCES Code:  -  -   Search

Select zero or more entities. You may do multiple searches to add all eligible billed entities

Selection List

Billed Entity(ies)

<select from list>

Add All >>

<select from list>

Add >

- ST MARY'S SCHOOL
- MCLEOD WEST SENIOR HIGH SCHOOL
- BUFFALO LAKE-HECTOR HIGH SCH
- HOLY TRINITY HIGH SCHOOL
- ROUND LAKE SECONDARY SCHOOL
- ST MARY'S ELEMENTARY SCHOOL
- HOLY REDEEMER SCHOOL
- ST EDWARD SCHOOL
- ST MICHAEL SCHOOL

< Remove

<< Remove All

Check zero or more boxes where applicable. This option is **ONLY** for statewide a

< Select from the list >

- All Public Schools in State
- All Private Schools in State
- All Public School Districts in State
- All Eligible Libraries in State

To add eligible entities not found in search, click NEXT and use the ADD NEW button.

<< Previous

Clear Form

Next >>

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FCC Form

Approval by OMB  
3060-0806

470

Schools and Libraries Universal Service  
Description of Services Requested  
and Certification Form

## Eligible Entities

Billed Entity	Billed Entity's Zip code	Billed Entity code
ST MARY'S SCHOOL	55310	63968
MCLEOD WEST SENIOR HIGH SCHOOL	55312	63974
HOLY TRINITY HIGH SCHOOL	55395	64249
ST MARY'S ELEMENTARY SCHOOL	56187	65176
HOLY REDEEMER SCHOOL	56258	65249
ST EDWARD SCHOOL	56264	65258
ST MICHAEL SCHOOL	56266	65267
CENTRAL MINNESOTA CHRISTIAN SC	56281	65282
STOUX VALLEY ELEM SCH DIST 328	56143	132341
BIRD-ISL-OLIVIA-LAKE LILL 2534	55310	133584
BROWNTON SCHOOL DISTRICT 421	55312	133585
EDEN VALLEY-WATKINS S D 463	55329	133594
G F W SCHOOL DISTRICT 2365	55335	133597
GLENCOE-SILVER LAKE DIST 2859	55336	133598
BUFFALO LAKE-HECTOR I S D 2159	55342	133600
HUTCHINSON SCHOOL DISTRICT 423	55350	133604
LESTER PRAIRIE SCHOOL DIST 424	55354	133607
LITCHFIELD SCHOOL DISTRICT 465	55355	133608
STEWART SCH DIST 426	55385	133620
COMFREY SCHOOL	56019	133772

DISTRICT 81	56019	133772
DIocese of New Ulm ED OFFICE	56073	133792
SLEEPY EYE SCHOOL DISTRICT 84	56085	133802
SPRINGFIELD SCHOOL DISTRICT 85	56087	133804
WINDOM SCHOOL DISTRICT 177	56101	133815
ADRIAN SCHOOL DISTRICT 511	56110	133817
BALATON SCHOOL DISTRICT 411	56115	133818
BREWSTER SCHOOL DISTRICT 513	56119	133819
INDEPENDENT SCHOOL DIST.#836	56120	133820
EDGERTON PUBLIC SCH DIST 581	56128	133821
ELLSWORTH SCHOOL DISTRICT 514	56129	133822
FULDA SCHOOL DISTRICT 505	56131	133824
HENDRICKS SCHOOL DISTRICT 402	56136	133825
HERON LK-OKABENA SCH DIST 330	56137	133826
HILLS-BEAVER CRK SCH DIST 671	56138	133827
IVANHOE SCHOOL DISTRICT 403	56142	133828
JACKSON CO CNTRL SCH DIST 2862	56143	133829
LAKE BENTON SCHOOL DIST 404	56149	133831
RED ROCK CENTRAL SCH DST 2884	56152	133833
LUVERNE SCHOOL DISTRICT 2184	56156	133834
LYND SCHOOL DISTRICT 415	56157	133836
PIPESTONE-JASPER SD 2689	56164	133839
ROUND LAKE SCHOOL DISTRICT 516	56167	133840
RUSSELL SCHOOL DISTRICT 418	56169	133841
RUTHTON SCHOOL DISTRICT 584	56170	133842
MURRAY COUNTY CENTRAL ISD 2169	56172	133844

TRACY SCHOOL DISTRICT 417	56175	133846
TYLER SCHOOL DISTRICT 409	56178	133847
WALNUT GROVE SCHOOL DIST 641	56180	133848
WESTBROOK SCHOOL DISTRICT 175	56183	133850
WORTHINGTON SCHOOL DIST 518	56187	133852
WILLMAR INDEP SCHOOL DIST 347	56201	133854
BELLINGHAM IND SCHOOL #371	56212	133857
BENSON SCHOOL DISTRICT 777	56215	133858
CANBY SCHOOL DISTRICT 891	56220	133862
LAKEVIEW SCHOOL DISTRICT 2167	56229	133865
DAWSON-BOYD SCHOOL DIST 378	56232	133866
YELLOW MEDICINE EAST SD 2190	56241	133868
ATWATER-COSMOS- GROVE CY D 2396	56243	133869
KERKHVEN-MURDCK- SUNBRG S D 775	56252	133873
LAC QUI PARLE VALLEY DIST 2853	56256	133875
MARSHALL PUBLIC SCHOOLS ISD #413	56258	133876
MILROY SCHOOL DISTRICT 635	56263	133881
MINNEOTA SCHOOL DISTRICT 414	56264	133882
MONTEVIDEO SCHOOL DISTRICT 129	56265	133884
CEDAR MOUNTAIN SCH DIST 2754	56266	133886
NEW LONDON-SPICER SCH DIST 345	56273	133890
ORTONVILLE SCHOOL DISTRICT 62	56278	133891
PRINSBURG SCHOOL DISTRICT 815	56281	133892
MACCRA Y SCHOOL DISTRICT 2180	56282	133893
REDWOOD FALLS- MORTON S D 2758	56283	133895

B D R S H DIST 3001	56284	133896
WABASSO SCHOOL DISTRICT 640	56293	133897
BELGRADE-BROOKN- ELRSA S D 2364	56312	133914
PAYNESVILLE SCHOOL DIST 741	56362	133934
BIG STONE CITY SCH DIST 25-1	57216	134117
Independent School Dist.#173	56159	148628
Silver Lake Catholic	55381	196051
CLINTON-GRACEVILLE - BEARDSLEY SCHOOL DISTRICT #2888	56225	196207

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[<< Previous](#)

[Next >>](#)

HOME | CANCEL | SAVE & EXIT | HELP



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470

Schools and Libraries Universal Service  
Description of Services Requested  
and Certification Form

Block 5: Listing Consortium Participants

20. Entities Ineligible for Schools and Libraries Discount

Please click on the Help button for specific instructions about completing this page

Zip Code:  OR NCES Code:  -  -   Search

Select zero or more entities. You may do multiple searches to add all ineligible entities on this application.

Selection List

Billed Ineligible Entity(ies)

< select from list >

Add All >>

Add >

< Remove

<< Remove All

< select from list >

- Appleton Municipal Hospital & Nursing Home
- City of Adrian
- City of Brooklyn Park
- City of Clara City/Community Nursing Home
- City of Cottonwood
- City of Fairfax
- City of Glencoe
- City of Graceville
- City of Hector

To add ineligible entities not found in search, click NEXT and use the ADD NEW button.

<< Previous

Clear Form

Next >>

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HOME | CANCEL | SAVE &amp; EXIT | HELP



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3060-0806

470

Schools and Libraries Universal Service  
Description of Services Requested  
and Certification Form

## Ineligible Entities

Name of Entity	Contact Person	Contact Method	Contact Information
Appleton Municipal Hospital & Nursing Home	Mark Paulson	PHONE	320-289-2422
City of Adrian	Donna Klay	PHONE	507-483-2849
City of Brooklyn Park	Mark Anderson	PHONE	612-493-8004
City of Clara City/Community Nursing Home	June Swanson	PHONE	320-847-2142
City of Cottonwood	Greg Isaackson	PHONE	507-423-6488
City of Fairfax	Marcia Pelzel	PHONE	507-426-7255
City of Glencoe	Mark Larson	PHONE	320-864-5586
City of Graceville	Mary Lane	PHONE	320-748-7911
City of Hector	Rick Getschow	PHONE	320-848-2122
City of Jackson	Dean Albrecht	PHONE	507-847-5586
City of Jasper	Kristine Rodman	PHONE	507-348-3701
City of Jeffers	Janet Prins	PHONE	507-628-4242
City of Jordan	Coralee Fox	PHONE	612-492-2535
City of Madison	Dan Elwood	PHONE	320-598-7373
City of Marshall	Mike Johnson	PHONE	507-537-6760
City of Minnesota	Betty Thomsen	PHONE	507-872-6144
City of Montevideo	Jan Flaherty	PHONE	320-269-6575
City of Oakdale	Linda Strand	PHONE	651-730-2713
City of Olivia	Donald Frederick	PHONE	320-523-2381
City of Ortonville	Ann Holme	PHONE	320-839-2502
City of Pipestone	Troy Strom	PHONE	507-825-3324

City of Prior Lake	Ralph Teschner	PHONE	612-447-9841
City of Rosemount	Sue Walsh	PHONE	612-423-4411
City of Sacred Heart	Peter Kronlokken	PHONE	320-765-2559
City of Shakopee	Gregg Voxland	PHONE	612-445-3856
City of Slayton	Heidi Rachuy	PHONE	507-836-8534
City of St. Paul Park	Marcia Boogren	PHONE	612-459-9785
City of Stewart	Laurel Jones	PHONE	320-562-2518
City of Stillwater	Chantell Kadin	PHONE	612-430-8805
City of Vesta	Eleanor Baune	PHONE	507-762-9140
City of Wabasso	Marilyn Davis	PHONE	507-342-5519
City of Waconia	Bruce Eisenhauer	PHONE	612-442-2184
City of West St. Paul	John Remkus	PHONE	612-552-4100
City of Willmar	Kevin Halliday	PHONE	340-235-4913
City of Windom	Dennis Nelson	PHONE	507-831-2363
City of Wood Lake	David Stelter	PHONE	507-485-3294
Big Stone County	Judith Pattison	PHONE	320-839-2525
Chippewa County	Jon Clauson	PHONE	320-269-7447
Kandiyohi County	Wayne Thompson	PHONE	320-231-6215
Lac Qui Parle County	Stanton Bjorgan	PHONE	320-598-7444
Lincoln County	Dean Sagmoe	PHONE	507-694-1529
Lyon County	Mark Jorgensen	PHONE	507-537-6980
Meeker County	Paul Virnig	PHONE	320-693-5200
Nobles County	Melvin Ruppert	PHONE	507-372-8541
Prairie Lakes Dentention Center	Holly Mossberg	PHONE	320-231-1729
Redwood County	Larry Bunting	PHONE	507-637-4013
Renville County	Gail Miller	PHONE	320-523-3630
Rock County	Kyle Oldre	PHONE	507-382-5065
Swift County	Byron Giese	PHONE	320-843-4069
Yellow Medicine County	Carolyn Sherlin	PHONE	320-564-3132
Chippewa County- Montevideo Hospital	Fred Knutson	PHONE	320-269-8878
Granite Falls Municipal Hospital &	George Gerlach	PHONE	612-564-3111

Manor			
Heartland Community Action	Nancy Bruggers	PHONE	320-235-0850
Pipestone County Medical Center	Jeanne Facile	PHONE	507-825-5811
Redwood Falls Hospital	Tom Balko	PHONE	507-637-2907
SW MN Housing Partnership	Jacque Kennedy	PHONE	507-836-8673
SW MN Opportunity Council	Neal Steffl	PHONE	507-376-4195
Swift County-Benson Hospital	Jayne Thielke	PHONE	320-843-4232
Willmar Municipal Utilities	Tess Stoffel	PHONE	320-235-4422
Willmar Regional Treatment Center	Terry Tone	PHONE	320-237-5000
City of Renville	Duane Hebert	PHONE	320-329-8366
Western Community Action	Carol Moseng	PHONE	507-537-1416
City of Belview/Parkview Nursing Home	Lori Ryer	PHONE	507-938-4335
Countryside Public Health	Steve Louwagie	PHONE	320-843-4546
Weiner Memorial Medical Center	Richard G. Slieter	PHONE	507-537-9160

Add New

<< Previous

Clear Form

Next >>

HOME | CANCEL | SAVE & EXIT | HELP



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3060-0806

470

### Schools and Libraries Universal Service Description of Services Requested and Certification Form

**21. The applicant includes:(Check one or both)**

- a.  schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million; and/or
- b.  libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any school (including, but not limited to) elementary and secondary schools, colleges and universities.

**22. All of the individual schools, libraries, and library consortia listed above in item 19 are covered by:**

- a.  individual technology plans and/or
- b.  higher-level technology plans for using the services requested in this application(if those services consist of other than voice services).

**23. Status of technology plan(check one):**

- a.  Technology plan(s) has/have been approved; or
- b.  Technology plan(s) will be approved by a state or other authorized body; or
- c.  Technology plan(s) will be submitted to Schools and Libraries Corporation for approval.

24.  I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.

25.  I recognize that support under this program is conditional upon the school(s) or library(ies) I represent securing access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to use the services purchased effectively.

26.  I certify that I am authorized to submit this request on behalf of the above-named applicant, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

29. Printed name of authorized person	Bruce Haug
30. Title or position of authorized person	Director of Information Technol

<< Previous | Clear | Next >>

HOME | CANCEL | HELP



FCC Form

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3060-0806

470

## Schools and Libraries Universal Service Program Description of Services Requested and Certification Form

**At this point you have filled in all information for the Form 470 application. The final steps in the process are to:**

- a. **Verify** a final time that all information is correct in each block you have completed. Use the "Previous" button at the bottom of each screen to review your work.
- b. **Use your browser to print** a copy of each screen in each block. Use the "Previous" and "Next" buttons at the bottom of each screen to move to each block of the Form 470. In each block, click on your browser's "File" button, and select the "Print" option. Please note there are multiple screens for Blocks 3-6.
- c. **Click the "Next" button** at the bottom of this screen to electronically submit your Form 470 to the SLC.

**IMPORTANT NOTE:** by clicking "Next" you are simultaneously releasing your completed application to the SLC for posting, AND viewing a complete version of your Block 6 which must be printed out, signed, and submitted to the SLC (see "d" below). Clicking "Next" will prevent any further changes to the application. Please be sure that you are satisfied that all entries to the application are correct and you are fully authorized to release this form for posting before clicking "Next" on this page.

You must click "Next" to file your Form 470 and begin the required 28-day posting period. If you do not click "Next," you MAY NOT file a Form 471 pursuant to a Form 470.

- d. **After clicking the "Next" button**, you will view the final screen of Block 6. You must click "Yes" or "No" at the top of the screen to indicate whether you are sending to the SLC a list of billed entities (included in your Form 470 application) along with your signed Block 6 certification page.
- e. **Print out (using your browser), sign, and send in this Block 6 certification page.** When you print Block 6 using your browser, the form will automatically include your Form 470 Universal Service Control Number, Applicant Name, and Applicant Address. Item (27) must be signed by the person who will certify to the accuracy of the information on the form. Mail the signed Block 6 to:

SLC - Form 470  
P.O. Box 7026  
Lawrence, KS 66044-7026

---

**NOTE:** Do not mail the complete Form 470, mail only the signed Block 6 Certification.

**NOTE:** When you click the "Next" button, you are irreversibly submitting this Form 470 to the SLC. You should be authorized to select the "Next >>" button which irreversibly files this application.

<< Previous
Next >>

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HOME | CANCEL | HELP



FCC Form

Approval by OMB  
3060-0806

470

### Schools and Libraries Universal Service Program Description of Services Requested and Certification Form

I am sending in the list of individual billed entities (their zip codes and zip codes of their recipients of service) because I have more than 500 billed entities in Item 19, or in Item 20, or I have selected a state-wide check box in Item 19.

Yes  No

For applicants who check "Yes", the list is necessary to complete the certification process.

USCN: 261340000137230

**21. The applicant includes:(Check one or both)**

- a.  schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million; and/or
- b.  libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any school (including, but not limited to) elementary and secondary schools, colleges and universities.

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- b.  Technology plan(s) will be approved by a state or other authorized body; or
- c.  Technology plan(s) will be submitted to Schools and Libraries Corporation for approval.

24.  I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.

25.  I recognize that support under this program is conditional upon the school(s) or library(ies) I represent securing access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to use the services purchased effectively.

26.  I certify that I am authorized to submit this request on behalf of the above-named applicant, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

27. Signature of authorized person <i>Bruce J Haug</i>	28. Date
29. Printed name of authorized person <b>Bruce Haug</b>	
30. Title or position of authorized person <b>Director of Information Technologies</b>	

USCN: 261340000137230  
REG 6 & 8 SW/CTRL/W SRVC CO-OP  
1420 East College Drive  
MARSHALL, MN 56258-

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

NOTICE TO INDIVIDUALS: Section 54.504 of the Federal Communication Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator, themselves or as part of a consortium. 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended, 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order services eligible for universal service discounts must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the personal information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation of potential violation of a FCC statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government, is a party of a proceeding before the body or has an interest in the proceeding.

If you owe a past due debt to the federal government, the taxpayer identification number (such as your social security number) and other information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide this information to these agencies through the matching of computer records when authorized.

With the exception of your social security number, if you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Privacy Act of 1974, Pub. L. No. 93-579, December 31, 1974, 5 U.S.C. § 552, and the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, D.C. 20554.

This form should be submitted to: SLC - Form 470  
P.O. Box 7026  
Lawrence, KS 66044-7026  
1-888-203-8100

Done

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B.

**Southwest/West Central Service Cooperatives**

**Request for Proposals**

RECEIVED

APR 14 2000

FCC MAIL ROOM

**LOCAL PHONE SERVICE**

**Pipestone Office**

\* We had 2 RFP's for this part local  
service because we have offices at  
different locations but still local  
is the local provider for both.

**Return By: February 10, 1999  
4:00 p.m. (local time - CST)  
SW/WC Service Cooperatives  
Attn: Denise Hoek  
1420 East College Drive  
Marshall, MN 56258**

## **Instructions to Bidders**

### **1.0 Invitation**

The Southwest/West Central Service Cooperatives (herein referred to as SW/WC SC) invites companies which are capable of satisfying requirements contained herein to submit proposals for the furnishing of Local Phone Service for the SW/WC SC Pipestone office for a time period of July 1, 1999 to June 30, 2000

### **2.0 Proposal Submission**

Proposals will be received on or before 4:00 p.m. (local time – CST) on February 10, 1999, (faxed bids will not be accepted) and shall be submitted to:

SW/WC Service Cooperatives  
Attn: Denise Hoek  
1420 East College Drive  
Marshall, MN 56258

### **3.0 General Information**

This Request for Proposals covers the provision of:

Local phone service for the SW/WC SC Pipestone office.

Timelines for furnishing this service are delineated in the Technical Specifications.

### **4.0 SW/WC Service Cooperatives**

The SW/WC SC provides shared services and planning to school districts, as well as cities, counties, and other governmental agencies in an 18 county region of southwest and west central Minnesota. The SW/WC SC's programs attempt to meet the particular needs of our members and their clients to bring the best ideas, services, information and materials as requested and desired.

### **5.0 Service Requirements**

Service Requirements are delineated in the Technical Specifications.

### **6.0 Price: The Bidder Guarantees the Lowest Available Price**

In the event that during the contract term the bidder shall reduce any or all prices charged to any or all customers other than the Service Cooperative Pipestone office, for the same services of the equivalent quantity as said services specified herein, the bidder shall make an equivalent reduction for the Service Cooperative Pipestone office in corresponding prices for said services.

### **7.0 Correction of RFP**

Upon examination of the proposal documents, bidders shall promptly notify the Service Cooperative contact of any ambiguity, inconsistency, or error, which they may discover. Interpretations, corrections, and changes to the bidding documents will be made by addendum. Interpretations, corrections, or changes made in any other manner will not be binding, and bidders shall not rely upon such interpretations, corrections and changes.

### **8.0 Modification or Withdrawal of Bid**

A proposal may not be modified, withdrawn, or cancelled by the bidder for a period of sixty days following the time and date designated for receipt of proposal, as each bidder so agrees in submitting a proposal. Prior to the time and date designated for receipt of proposal, any proposal may be modified or withdrawn by notifying the Service Cooperative contact. Such notice shall be in writing over the signature of the bidder or by telegram. Written confirmation over the signature of the bidder shall be mailed and postmarked on or before the date and time set for receipt of proposal and it shall be so worded as not to reveal the amount of the original proposal. However, the original proposal shall not be physically returned to the bidder until after the opening. Withdrawn proposals may be submitted up to the time designated for the receipt of the proposal provided that they are fully in conformance with the Instructions to Bidders.

### **9.0 Contract Award**

E-rate discounts have been requested from the Federal Communications Commission's Universal Service Fund. Payments of invoices may be made in part by SW/WC SC and the Federal Communications Commission. SW/WC SC reserves the right to waive formalities, reject any or all proposals, in part or in their entirety, and to award the contract to the lowest responsible bidder or bidders deemed to be in its best interest. SW/WC SC also reserves the right to reject any and all bids should requested e-rate discounts be insufficient or unavailable. It is the intent of the SW/WC SC to award contract(s) for services during the above referenced time period prior to July 1, 1999.

The successful bidder shall submit a standard contract agreement for consideration by the SW/WC SC as it relates to this RFP and the subsequent notice of award.

The SW/WC SC reserves the right to award one contract for all parts of this RFP package as delineated in the Bidders Proposal Form or to award separate contracts for individual parts of this RFP package.

This RFP does not obligate the SW/WC SC to pay any costs incurred by companies related to preparation or submission of proposals in response to the RFP.

### **10.0 SW/WC Service Cooperatives' Contact**

Questions related to this RFP and other supporting documents should be directed to:

Denise Hoek  
SW/WC Service Cooperatives  
1420 East College Drive  
Marshall, MN 56258  
(507)537-6031 [dhoek@swsc.org](mailto:dhoek@swsc.org)

## **Technical Specifications**

### **1.0 Proposal Requirements**

- 1.1 Bidders shall provide a fee schedule detailing all applicable fees for all pertinent services.
- 1.2 Proposals must provide sufficient information to allow a thorough review by the SW/WC SC.
- 1.3 Proposals must be dated and contain original signatures. Facsimiles will not be accepted.
- 1.4 Bidders shall attach any or all special conditions which may apply to their proposal. Exceptions taken to the requirements herein must be identified, explained and attached.
- 1.5 Bidders shall provide at least three references from current customers.

### **2.0 Service Requirements**

- 2.1 Services to be provided are:
  - Local phone service for the SW/WC SC Pipestone office.
- 2.2 The term of these services is for the period of July 1, 1999 – June 30, 2000
- 2.3 The successful vendor is to provide these services to the SW/WC SC Pipestone office at the appropriate universal service fund discount rate.

### **3.0 Other Information Required**

- 3.1 Bidders shall indicate whether or not they prefer to provide the SW/WC SC Pipestone office appropriate universal service fund discount at the time of initial billing or reimburse the eligible entity upon receipt of reimbursement from the School and Library Corporations (SLC).
- 3.2 Vendors must warrant that hardware and software developed or modified by them and used before, during, and after the turn of the century shall not experience abnormal ending and/or produce invalid or incorrect results in the operation of the business of the Service Cooperatives. In the event of any recognition, calculation, or indication of century problems related to the Year 2000, vendors shall warrant that they will make all adjustments necessary at no cost to the Service Cooperatives.

### **4.0 Proposal Evaluation Criteria**

It is the intent of the SW/WC SC to award a contract(s) to the lowest responsible bidder meeting specifications provided the proposal has been submitted in accordance with the requirements of the bidding documents. The Service Cooperative shall have the right to waive any informality or irregularity in any proposal received; to accept the proposal which in its judgment, is in its own best interest; and to advertise for new proposals where the acceptance, rejection, waiving, or re-award will be based on, but not necessarily limited to the following:

- 4.1 Adherence to all conditions and requirements of the specifications.
- 4.2 Total cost of service, including any discounts, unit price or extended price.
- 4.3 Attractiveness of residual schedule.
- 4.4 General reputation and experience of bidder.

- 4.5 Documented evidence of service quality, including scope of support services.
- 4.6 Prior knowledge of and experience with the bidder in terms of past performance.
- 4.7 Needs and requirements of SW/WC SC.
- 4.8 Service References.
- 4.9 Financial responsibility of the bidder.
- 4.10 Geographic Service capability.

## Vendor Information Form

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Toll Free Customer #: \_\_\_\_\_

### Company Personnel Contacts

General Manager: \_\_\_\_\_

Sales Manager: \_\_\_\_\_

Customer Service Manager: \_\_\_\_\_

### Who in your company will be responsible for the following?

Service Cooperative lead notification: \_\_\_\_\_

Submitting updates to SW/WC SC: \_\_\_\_\_

B.

**Southwest/West Central Service Cooperatives**

**Request for Proposals**

**RECEIVED**

APR 14 2000

FCC MAIL ROOM

**LOCAL PHONE SERVICE  
Montevideo Office**

\* We had 2 RFP's for this particular service because we have offices at different locations but US West is the local provider for both.

**Return By: February 10, 1999  
4:00 p.m. (local time - CST)  
SW/WC Service Cooperatives  
Attn: Denise Hoek  
1420 East College Drive  
Marshall, MN 56258**

## **Instructions to Bidders**

### **1.0 Invitation**

The Southwest/West Central Service Cooperatives (herein referred to as SW/WC SC) invites companies which are capable of satisfying requirements contained herein to submit proposals for the furnishing of Local Phone Service for the SW/WC SC Montevideo office for a time period of July 1, 1999 to June 30, 2000

### **2.0 Proposal Submission**

Proposals will be received on or before 4:00 p.m. (local time – CST) on February 10, 1999, (faxed bids will not be accepted) and shall be submitted to:

SW/WC Service Cooperatives  
Attn: Denise Hoek  
1420 East College Drive  
Marshall, MN 56258

### **3.0 General Information**

This Request for Proposals covers the provision of:

Local phone service for the SW/WC SC Montevideo office.

Timelines for furnishing this service are delineated in the Technical Specifications.

### **4.0 SW/WC Service Cooperatives**

The SW/WC SC provides shared services and planning to school districts, as well as cities, counties, and other governmental agencies in an 18 county region of southwest and west central Minnesota. The SW/WC SC's programs attempt to meet the particular needs of our members and their clients to bring the best ideas, services, information and materials as requested and desired.

### **5.0 Service Requirements**

Service Requirements are delineated in the Technical Specifications.

### **6.0 Price: The Bidder Guarantees the Lowest Available Price**

In the event that during the contract term the bidder shall reduce any or all prices charged to any or all customers other than the Service Cooperative Montevideo office, for the same services of the equivalent quantity as said services specified herein, the bidder shall make an equivalent reduction for the Service Cooperative Montevideo office in corresponding prices for said services.

### **7.0 Correction of RFP**

Upon examination of the proposal documents, bidders shall promptly notify the Service Cooperative contact of any ambiguity, inconsistency, or error, which they may discover. Interpretations, corrections, and changes to the bidding documents will be made by addendum. Interpretations, corrections, or changes made in any other manner will not be binding, and bidders shall not rely upon such interpretations, corrections and changes.

### **8.0 Modification or Withdrawal of Bid**

A proposal may not be modified, withdrawn, or cancelled by the bidder for a period of sixty days following the time and date designated for receipt of proposal, as each bidder so agrees in submitting a proposal. Prior to the time and date designated for receipt of proposal, any proposal may be modified or withdrawn by notifying the Service Cooperative contact. Such notice shall be in writing over the signature of the bidder or by telegram. Written confirmation over the signature of the bidder shall be mailed and postmarked on or before the date and time set for receipt of proposal and it shall be so worded as not to reveal the amount of the original proposal. However, the original proposal shall not be physically returned to the bidder until after the opening. Withdrawn proposals may be submitted up to the time designated for the receipt of the proposal provided that they are fully in conformance with the Instructions to Bidders.

### **9.0 Contract Award**

E-rate discounts have been requested from the Federal Communications Commission's Universal Service Fund. Payments of invoices may be made in part by SW/WC SC and the Federal Communications Commission. SW/WC SC reserves the right to waive formalities, reject any or all proposals, in part or in their entirety, and to award the contract to the lowest responsible bidder or bidders deemed to be in its best interest. SW/WC SC also reserves the right to reject any and all bids should requested e-rate discounts be insufficient or unavailable. It is the intent of the SW/WC SC to award contract(s) for services during the above referenced time period prior to July 1, 1999.

The successful bidder shall submit a standard contract agreement for consideration by the SW/WC SC as it relates to this RFP and the subsequent notice of award.

The SW/WC SC reserves the right to award one contract for all parts of this RFP package as delineated in the Bidders Proposal Form or to award separate contracts for individual parts of this RFP package.

This RFP does not obligate the SW/WC SC to pay any costs incurred by companies related to preparation or submission of proposals in response to the RFP.

### **10.0 SW/WC Service Cooperatives' Contact**

Questions related to this RFP and other supporting documents should be directed to:

Denise Hoek  
SW/WC Service Cooperatives  
1420 East College Drive  
Marshall, MN 56258  
(507)537-6031 [dhoek@swsc.org](mailto:dhoek@swsc.org)

## **Technical Specifications**

### **1.0 Proposal Requirements**

- 1.1 Bidders shall provide a fee schedule detailing all applicable fees for all pertinent services.
- 1.2 Proposals must provide sufficient information to allow a thorough review by the SW/WC SC.
- 1.3 Proposals must be dated and contain original signatures. Facsimiles will not be accepted.
- 1.4 Bidders shall attach any or all special conditions which may apply to their proposal. Exceptions taken to the requirements herein must be identified, explained and attached.
- 1.5 Bidders shall provide at least three references from current customers.

### **2.0 Service Requirements**

- 2.1 Services to be provided are:
  - Local phone service for the SW/WC SC Montevideo office.
- 2.2 The term of these services is for the period of July 1, 1999 – June 30, 2000
- 2.3 The successful vendor is to provide these services to the SW/WC SC Montevideo office at the appropriate universal service fund discount rate.

### **3.0 Other Information Required**

- 3.1 Bidders shall indicate whether or not they prefer to provide the SW/WC SC Montevideo office appropriate universal service fund discount at the time of initial billing or reimburse the eligible entity upon receipt of reimbursement from the School and Library Corporations (SLC).
- 3.2 Vendors must warrant that hardware and software developed or modified by them and used before, during, and after the turn of the century shall not experience abnormal ending and/or produce invalid or incorrect results in the operation of the business of the Service Cooperatives. In the event of any recognition, calculation, or indication of century problems related to the Year 2000, vendors shall warrant that they will make all adjustments necessary at no cost to the Service Cooperatives.

### **4.0 Proposal Evaluation Criteria**

It is the intent of the SW/WC SC to award a contract(s) to the lowest responsible bidder meeting specifications provided the proposal has been submitted in accordance with the requirements of the bidding documents. The Service Cooperative shall have the right to waive any informality or irregularity in any proposal received; to accept the proposal which in its judgment, is in its own best interest; and to advertise for new proposals where the acceptance, rejection, waiving, or re-award will be based on, but not necessarily limited to the following:

- 4.1 Adherence to all conditions and requirements of the specifications.
- 4.2 Total cost of service, including any discounts, unit price or extended price.
- 4.3 Attractiveness of residual schedule.
- 4.4 General reputation and experience of bidder.

- 4.5 Documented evidence of service quality, including scope of support services.
- 4.6 Prior knowledge of and experience with the bidder in terms of past performance.
- 4.7 Needs and requirements of SW/WC SC.
- 4.8 Service References.
- 4.9 Financial responsibility of the bidder.
- 4.10 Geographic Service capability.

## Vendor Information Form

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Toll Free Customer #: \_\_\_\_\_

### Company Personnel Contacts

General Manager: \_\_\_\_\_

Sales Manager: \_\_\_\_\_

Customer Service Manager: \_\_\_\_\_

### Who in your company will be responsible for the following?

Service Cooperative lead notification: \_\_\_\_\_

Submitting updates to SW/WC SC: \_\_\_\_\_



FCC Form

Approval by OMB  
3060-0806

471

### Schools and Libraries Universal Service Services Ordered and Certification Form

RECEIVED

APR 14 2000

Estimated Average Burden Hours Per Response: 6 Hours

FCC MAIL ROOM

This form asks schools and libraries to list the eligible telecommunications-related services they have ordered and estimate the annual charges for them so that the Schools and Libraries Corporation can set aside sufficient support to reimburse providers for services.

Please read instructions before completing

(To be completed by each Billed Entity.)

### Block 1: Applicant Address and Identifications (School, library, or consortium desiring Universal Service Funding.)

1. Name of Applicant: REG 6 & 8 SW/CTRL/W SRVC CO-OP		2. Funding Year: 07/01/1999 - 06/30/2000	
3a. NCES School Code (if individual school) Or NCES Library Code (if individual library) State: - District: - School/Library:			
3b. 471 Application Number: 119902		3c. Billed Entity Number: 133878	
4a. Type Of Applicant (Check only one box.)			
<input type="radio"/> school			
<input type="radio"/> school district			
<input type="radio"/> library or library consortium under the LSTA			
<input checked="" type="radio"/> consortium of multiple entities			
4b. If Applicant is a consortium, check all other boxes that apply:			
<input checked="" type="checkbox"/> includes non-governmental entities ineligible for support		<input type="checkbox"/> state educational agency	
<input checked="" type="checkbox"/> region of a state <input type="checkbox"/> statewide <input type="checkbox"/> multi-state		<input type="checkbox"/> local educational agency	
		<input checked="" type="checkbox"/> educational service agency	
5. Applicant's Street Address, P.O.Box, or Route Number			
Street 1420 EAST COLLEGE DRIVE			
City MARSHALL	State MN	Zip Code 5 Digit 56258	Zip Code 4 Digit
Telephone number (507) 537-6031	Ext.	E-mail Address dhoek@swsc.org	
6. Contact Person's Name: Denise Hoek			
Street Address, P.O.Box, or Route Number (if different from Item 5) Street			
City	State	Zip Code 5 Digit	Zip Code 4 Digit
Fill in all of the following (if available), and check the preferred mode of contact:			
<input type="radio"/> Telephone Number Ext:	<input type="radio"/> Fax Number Ext:	<input checked="" type="radio"/> E-mail address:	<input type="radio"/> Mail:

(	50	)	537	-	6031		(	50	)	537	-	6985		dhoek@swsc.org
---	----	---	-----	---	------	--	---	----	---	-----	---	------	--	----------------



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Schools and Libraries Corporation

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**HOME** **CANCEL** **SAVE & EXIT** **HELP**

### Schools and Libraries Service Program Services Ordered and Certification Form

**IMPORTANT**

**Please record this application's information in a secure place for future reference**

**471 Application Number: 119902**  
**Billed Entity Number: 133878**  
**Security Code Number: 62853**

These numbers will be requested when performing subsequent actions, such as completing this application, if you leave the process before the application is finished.

**Continue >>**

---

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HOME CANCEL SAVE & EXIT HELP

**Block 2: Purpose of Request**

**7. Purpose of Request: (Check all that apply, if any.)**

- a.  Discount on contract(s) signed prior to a request being posted on the Administrator's website. Was an FCC Form 470 filed with regard to all the contract(s)?  Yes  No
- b.  Discount on contract(s) signed after a request being posted on the Administrator's website.
- c.  Minor modification or supplement to existing contract(s) for which a Form 471 was already filed. 471 Application Number

**Block 3: Characteristics of Applicant and Applicant's Service Order**

8a. Number of students: <input type="text" value="59397"/>	8b. Number of library patrons: <input type="text"/>	
9. Number of buildings to be served: <input type="text" value="1"/>	10. Number of rooms to be served: <input type="text" value="1"/>	
	<b>Existing Services</b>	<b>Total Services After Order</b>
<b>11. Telecommunications Services</b>		
a. Number of phones that have or require service (See instructions concerning extension phones and fax machines.)	50	50
b. Number of computers that have or require service		
c. Number of high bandwidth video conferencing links		
<b>12. Internal Connections</b>		
a. Number of buildings with at least some rooms connected		
b. Number of rooms connected		
c. Highest Speed of connection		
<b>13. Internet Access</b>		
a. Number of dial up connections	3	3
b. Highest speed of dial up connections	28.8	28.8
c. Number of direct connections		
d. Highest speed of such direct connections		

Block 1    Reset Form    Block 4 Display

HOME CANCEL SAVE & EXIT HELP

Block 4, Item 14: Entities Entered Display Only

Chart Sequence No. 86594							
(1)	(2)	(3)	(4a)	(4b)	(5)	(6)	(7)
Name of Individual School Or Library	NCES Code or Billed Entity Number for School or Library (Obtained from Administrator)	Urban Or Rural	For Schools: Number of Students	For Libraries: NCES Code of a School in its District	For Schools: Number of Students Eligible for NSLP	Discount Calculated From Discount Matrix	Check if School or Library will use Shared Services listed in Item 15
SWWC SC	186156	R	59397		17691	60	<input checked="" type="checkbox"/>

Discount for shared services ordered by billed entity:

Block 2-3 Add New Entity Add New Chart

Block 5 Display

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Block 5, Items 15 - 16: Services Ordered Display Only

Note: Column 12 is for Site-Specific Only

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(10a)	(11)	
Funding Request Number (FRN)	SLC Service Provider Number or Full Legal Name of Service Provider	USCN for Form 470 on which this is based	Contract Number (if applicable)	Contract Award Date	Contract Expiration Date	Services or Products	Services Start Date	Estimated One-Time Pre-Discount cost	Estimated Monthly Pre-Discount cost	Estimated Total Annual Pre-Discount cost	Pre-discount Dollars to Commit	Percentage Discount
171377	Midwest Wireless Communications, LLC	26134 00001 37230	na	02/24/1999	06/30/2000	TELCOMM SERVICES	07/01/1999	0	1500	18000	18000	62
171379	U S WEST	26134 00001 37230	T			TELCOMM SERVICES	07/01/1999	0	400	4800	4800	62
171381	Maxium Internet Servies of Minnesota, Inc.	26134 00001 37230	na	08/01/1998	08/14/1999	INTERNET ACCESS	07/01/1999	0	40	60	60	62
171382	Rural Connections	26134 00001 37230	na	04/01/1998	12/31/1999	INTERNET ACCESS	07/01/1999	0	17.5	105	105	62
171384	OneStar Long Distance, Inc.	26134 00001 37230	na	04/01/1998	12/31/1999	TELCOMM SERVICES	07/01/1999	0	700	4200	4200	62
171385	Maxium Internet Servies of Minnesota, Inc.	39033 00001 20972	na	02/24/1999	08/14/2000	INTERNET ACCESS	08/15/1999	0	40	420	420	62
171386	Rural Connections	39033	na	02/24/1999	12/31/2000	INTERNET	01/01/2000	0	17.5	105	105	62

Block 4 Display    Add New Service    Block 5 (cont.)    Block 6

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*What should have been for 39033 00001 20972*

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### Block 5: Services Ordered (cont.)

17.  Check this box to confirm that, for each service provider listed in 15 and 16, a list is attached (with the signed certification) of all of the services that each service provider is providing to the billed entity.

Item 14 supporting materials:

- I will be submitting on paper a worksheet of the discount calculations used in Block 5, Item 15, Col. 11.
- No discount cost calculations were required.

18. To be calculated by the administrator:

- a. Total dollars of support allocated for this application for the entire funding year.  
b. Amount of support set aside for this application for the first six months of the year.

19. Provide the total estimated cost (pre-discount price) for the services you expect to order in the funding year following the one for which you are applying here:

\$40,000.00

(This figure is not binding.)

20. Is your order solely for basic telephone service?  Yes  No

Reset Form

Block 4 Display

Block 5 Display

Block 6

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HOME CANCEL HELP

**At this point you have filled in all information for the Form 471 application. The final steps in the process are to:**

- a. **Verify** a final time that all information is correct in each block you have completed. Use the "Previous" button at the bottom of each screen to review your work.
- b. **Use your browser to print** a copy of each screen in each block. Use the "Previous" and "Next" buttons at the bottom of each screen to move to each block of the Form 471. In each block, click on your browser's "File" button, and select the "Print" option. Please note there are multiple screens for Blocks 4-6.
- c. **Click the "Next" button** at the bottom of this screen to electronically submit your Form 471 to the SLC.

**IMPORTANT NOTE:** by clicking "Next" you are simultaneously releasing your completed application to the SLC for filing, AND viewing a complete version of your Block 6 which must be printed out, signed, and submitted to the SLC (see "d" below). Clicking "Next" will prevent any further changes to the application. Please be sure that you are satisfied that all entries to the application are correct and you are fully authorized to release this form for filing before clicking "Next" on this page.

**Important:** Click "Next" to file your Form 471 electronically. If you do not click "Next", your Form 471 application will not be considered complete.

- d. **Print out (using your browser), sign, and send in this Block 6 certification page along with the discount calculations used for Block 4, Item 14 (if required) and the supporting documentation for Block 5, Item 17 (required). Do not mail the complete form 471.** When you print Block 6 using your browser, the form will automatically include your Form 471 Application Number, Applicant Name, and Applicant Address. Item 30 must be signed by the person who will certify to the accuracy of the information on the form. The mailing address is:

**SLC - Form 471  
P.O. Box 7026  
Lawrence, KS 66044-7026**

If sent by express delivery services or U.S. Postal Service, Return Receipt Requested, the form should be mailed to:

**SLC - Form 471  
c/o Ms. Smith  
3833 Greenway Drive Lawrence, KS 66046**

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**When you click the "Next" button, you are irreversibly submitting this Form 471 to the SLC. You should be authorized to select the "Next >>" button which irreversibly files this application.**

<< Previous      Next >>

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Schools and Libraries Corporation, Inc.

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HOME CANCEL HELP

FCC Form Schools and Libraries Universal Service  
471 Services Ordered and Certification Form

### Block 6: Certifications and Signature

471 Application Number: 119902

21. The applicant is eligible for support because it includes:(Check one or both)

- a.  Schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million; and/or
- b.  Libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any school (including, but not limited to) elementary and secondary schools, colleges and universities

22. The school(s) or library(ies) I represent have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.

23. All of the individual schools, libraries, and library consortia listed above in items 15 and 16 are covered by:

- a.  An individual; and/or
- b.  Higher-level technology plans for using the services requested in this application(if those services consist of other than voice services).

24. Status of technology plans (check one):

- a.  Technology plan(s) has/have been approved; or
- b.  Technology plan(s) will be approved by a state or other authorized body; or
- c.  Technology plan(s) will be submitted to Schools and Libraries Corporation for approval.

25. I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurements of services for which support is being sought.

26. I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.

27. I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service receive an appropriate share of benefits from those services.

28. I recognize that I may be audited pursuant to this application and will retain for five years any and all worksheets and other records that I rely upon to fill out this application.

29. I certify that I am authorized to submit this request on behalf of the above-named institution, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

30. Signature of authorized person

*Bruce J. Haug*

31. Date 03/31/99

32. Printed name of authorized person

Bruce Haug

33. Title or position of authorized person Director of Information Technology

**471 Application Number: 119902  
REG 6 & 8 SW/CTRLW SRVC CO-OP  
1420 EAST COLLEGE DRIVE  
MARSHALL, MN 56258**

Persons knowingly making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

**NOTICE TO INDIVIDUALS:** Section 54.504 of the Federal Communication Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator, 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended, 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order services eligible for universal service discounts must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the personal information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation of potential violation of a FCC statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government, is a party of a proceeding before the body or has an interest in the proceeding.

If you owe a past due debt to the federal government, the taxpayer identification number (such as your social security number) and other information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide this information to these agencies through the matching of computer records when authorized.

With the exception of your social security number, if you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Privacy Act of 1974, Pub. L. No. 93-579, December 31, 1974, 5 U.S.C. § 552, and the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, D.C. 20554.

This form should be submitted to: SLC - Form 471  
P.O. Box 7026  
Lawrence, KS 66044-7026  
1-888-203-8100



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