

**ACCEPT****METROWEST**  
*Education Collaborative*454 Water St.  
Framingham, MA 01701  
(508) 788-0288**RECEIVED**

AUG -1 2001

**FCC MAIL ROOM**

July 31, 2001

DOCKET FILE COPY ORIGINAL

Federal Communications Commission  
Office of the Secretary  
445 12<sup>th</sup> Street, SW  
Room TW-A325  
Washington, DC 20554**RE: In the matter of: Request for Review by ACCEPT Education Collaborative of Decision of Universal Service Administrator.**FCC Docket Nos. 97-21 and 96-45

<b>Billed Entity Number:</b>	<b>155403</b>
<b>471 Application Number:</b>	<b>263278</b>
<b>Funding Request Number:</b>	<b>1 not assigned</b>

**Decision of the Administrator:** Appeal denied in full

**Denial Reason:** "After thorough review of your appeal, it was determined from the Form 471 application submitted that the incorrect OMB-approved Form 471 has been used in Funding Year Four. The lower right hand corner of this form shows September 1999 instead of October 2000. This is the reason the application was rejected for Minimum Processing Standards in Funding Year 4. According to program rules the Form 471 is considered to be received when it has the required information necessary to pass Minimum Processing Standards. Since the Form 471 was not the correct OMB-approved FCC Form 471 for Funding Year 4 (dated October 2000 in the lower right hand corner of the form) it was returned in accordance with program rules. It is also noted (with regards to your correct OMB-approved FCC Form 471 dated October 2000 in the lower right hand corner of the form which was included with your appeal), that the Funding Year 4-window deadline for submitting all Form 471 applications was January 18, 2001. Consequently, the SLD will not data enter your funding requests, and your appeal is denied in full."

**Party's Interest:** ACCEPT Education Collaborative (the Consortium) coordinates a consortium E-Rate application for its member school districts. Subsequent to ACCEPT having already filing a consortium application for 10 other districts, Hopkinton Public Schools requested that ACCEPT file for E-Rate reimbursement on their behalf. Our Form 471 application for Funding Year 4 on behalf of Hopkinton was rejected and our appeal to the Administrator was denied in full. It should be noted that ACCEPT's application for the 10 other districts was also rejected and for the same reason. This is the second of two separate appeals to the FCC pertaining to the same problem. The discussion which follows mirrors our appeal in the matter of 471 Application Number 263277.

**The Facts:**

1. ACCEPT Education Collaborative filed a timely Form 471 with the SLD for Funding Year 4 on behalf of the Hopkinton Public Schools..
2. The SLD returned our application some two months later with a rejection based on the fact that the application was prepared on the 1999 form rather than the 2000 form.

No. of Copies read  
List ABCDE*C*

3. Our application was returned well after the January 18, 2001 Year 4 window deadline. It was not until this time that we realized we had submitted our data on the wrong year form.
4. ACCEPT filed a timely appeal, which was denied in full by the Administrator. SLD has determined that ACCEPT used the wrong form and we did not meet the Year 4-window deadline.
5. The ACCEPT appeal included data submitted on the appropriate 2000 Form 471. This data was the same, unaltered data, previously submitted on the 1999 form.
6. In the ACCEPT appeal we clearly stated that we made "an honest mistake."

### **Relief Sought**

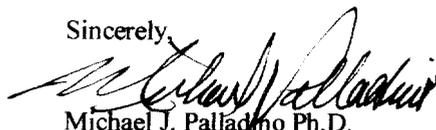
On behalf of the Hopkinton Public Schools, ACCEPT Education Collaborative is seeking a reversal of the Administrator's decision and acceptance by the SLD of our timely Year 4 Form 471 application.

### **Explanation for Relief Sought:**

1. This was an honest mistake. The Year 3 and 4 forms are quite similar. The preparation of a consortium application is more complicated and time consuming than single district applications. Entering the 2000-2001 school year Hopkinton Public Schools experienced significant administrative staff turnover and asked that ACCEPT file its 470 and 471 forms. In that we had already completed our application for our other member districts, a separate application was completed for Hopkinton. Unfortunately, we used the same 1999 471 form as for our other districts. Evidently, the old forms were retrieved from the SLD web-site, which were in the same location on your site as the new forms.
2. The original data, which had been submitted on time, did not change with the transfer to the 2000 form. There were no substantive information or funding changes from the original application.
3. ACCEPT is a responsible consortium having successfully filed and received E-Rate funding on behalf of its districts for the first three years of the program.
4. We did not file late and we did not submit erroneous information. The 1999 and 2000 forms are very similar. Although the Administrator was clear to point out that the new form clearly states "2000" on the bottom, it is very small print. Additionally, the two forms were located next to each other on the web-site.
5. The SLD review process does not appear to allow for a successful appeal (or mistake) on behalf of applicants. Our application was returned almost two months after we submitted our application. That was the first time we realized we made a mistake. Even if we had submitted our forms when the "window" first opened, however, there would not have been enough time to correct the problem.
6. We at ACCEPT take our jobs and responsibilities seriously. We work hard on behalf of our participating schools and 30,000 plus students. We are appealing to you at the FCC in the hope that you will understand that when an honest mistake is made, the nature of that mistake does not have to be devastating as this has been to our staff. The intent of the E-Rate program is to assist schools and children to meet the challenges of 21<sup>st</sup> Century America. It is in that spirit that I ask the FCC to reverse the Administrator's denial of our Year 4 Form 471 application.

On behalf of the ACCEPT Education Collaborative and the Hopkinton Public Schools, I anxiously await your reply to this request.

Sincerely,



Michael J. Palladino Ph.D.  
Executive Director

- Enc.**
1. **Copy of Letter of Appeal to the Administrator**
  2. **Copy of Administrator's Denial Letter**
  3. **Copy of Form 471 (1999)**
  4. **Copy of Form 471 (2000)**

**ACCEPT****METROWEST**  
*Education Collaborative*454 Water St.  
Framingham, MA 01701  
(508) 788-0288**RECEIVED**

AUG -1 2001

**FCC MAIL ROOM**

April 12, 2001

Letter of Appeal  
Schools and Libraries Division  
Box 125- Correspondence Unit  
80 South Jefferson Road  
Whippany, NJ 07981

**RE: Fund Year 4 Form 471 Rejection Letter**  
**Applicant: ACCEPT Education Collaborative**  
**471 Application Number: 263278**  
**Appellant Contact Person: Michael J. Palladino**  
**454 Water Street**  
**Framingham, MA 01701**  
**508-788-0288**  
**508-788-3650 (Fax)**  
**[mpalladino@accept.org](mailto:mpalladino@accept.org)**

**Enc. . Letter of Appeal**  
**. Copy of Rejection**  
**letter**  
**. 471 New Form**

To Whom It May Concern:

This letter is an appeal with regard to the SLD's rejection of the Year 4 Form 471 application filed by the ACCEPT Education Collaborative on behalf of the Hopkinton Public Schools. The specific reason for the rejection was:

**The Form 471 submitted is not the correct OMB-approved FCC Form 471 dated October 2000 in the lower right-hand corner of the form.**

Upon review of our returned application it is clear that we made a mistake and filed the 471 on last year's form. My investigation into the reason for this error leaves me with only one conclusion – when we originally sat down to prepare our draft application, the wrong forms were retrieved from the SLD website. Although I checked and re-checked Hopkinton's data and made sure the information was placed in the appropriate Blocks, I neglected to double-check the form itself.

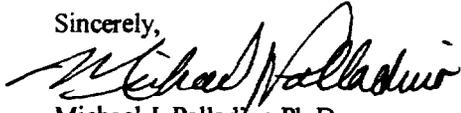
I ask that you reconsider your decision to reject our application and approve our Form 471 Application. I offer the following in support of my request:

1. This was an honest mistake. The Year 3 and 4 forms are quite similar.
2. The data remain accurate. There are no substantive information or funding changes from the original application filed in January.
3. ACCEPT Collaborative is a responsible consortium having successfully filed and received e-rate funding on behalf of its districts for the first three years of the program.

4. This appeal includes our data on the new Form 471. The form includes the original date of date of mailing - January 16, 2001.

Please do not hesitate to call me if you have any specific questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Palladino". The signature is fluid and cursive, with the first name "Michael" and last name "Palladino" clearly distinguishable.

Michael J. Palladino Ph.D.  
Executive Director



Universal Service Administrative Company  
Schools & Libraries Division

---

**Administrator's Decision on Appeal - Funding Year 2001-2002**

July 13, 2001

Michael J. Palladino  
ACCEPT Education Collaborative  
454 Water Street  
Framingham, MA 01701

**RECEIVED**

AUG -1 2001

**FCC MAIL ROOM**

Re: Billed Entity Number: 155403  
471 Application Number: 263278  
Funding Request Number(s): 1 not assigned  
Your Correspondence Dated: April 12, 2001

After thorough review and investigation of all relevant facts, the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC") has made its decision in regard to your appeal of SLD's Year Four Funding Commitment Decision for the Application Number indicated above. This letter explains the basis of SLD's decision. The date of this letter begins the 30-day time period for appealing this decision to the Federal Communications Commission ("FCC"). If your letter of appeal included more than one Application Number, please note that for each application for which an appeal is submitted, a separate letter is sent.

Funding Request Number: 1 not assigned

Decision on Appeal: **Denied in full**

Explanation:

- You have stated in your appeal that it is clear that you made a mistake and filed the Form 471 on last year's form dated September 1999. Your investigation into the reason for this error has revealed that when you originally sat down to prepare your draft application, you had retrieved the wrong forms from the SLD website. You state that you checked and re-checked the data and made sure that the information was placed in the appropriate blocks, but you neglected to check the form itself. You request that the SLD reconsider the decision to reject your Form 471 application and approve it based on the following:
  1. This was an honest mistake. The Year 3 and 4 forms are quite similar.
  2. The data remains accurate. There are no substantive information or funding changes from the original application that was filed and rejected in January.

3. ACCEPT Collaborative is a responsible consortium having successfully filed and received E-rate funding on behalf of its districts for the first three years of the program.
  4. This appeal includes all the data on the new Form 471. The new form includes the original date of mailing-January 16, 2001.
- After thorough review of your appeal, it was determined from the Form 471 application submitted that the incorrect OMB-approved FCC Form 471 has been used in Funding Year Four. The lower right hand corner of this form shows September 1999 instead of October 2000. This is the reason the application was rejected for Minimum Processing Standards in Funding Year 4. According to program rules the Form 471 is considered to be received when it has the required information necessary to pass Minimum Processing Standards. Since the Form 471 was not the correct OMB-approved FCC Form 471 for Funding Year 4 (dated October 2000 in the lower right hand corner of the form) it was returned in accordance with program rules. It is also noted (with regards to your correct OMB-approved FCC Form 471 dated October 2000 in the lower right hand corner of the form which was included with your appeal), that the Funding Year 4-window deadline for submitting all Form 471 applications was January 18, 2001. Consequently, the SLD will not data enter your funding requests, and your appeal is denied in full.

If you believe there is a basis for further examination of your application, you may file an appeal with the Federal Communications Commission, Office of the Secretary, 445 12<sup>th</sup> Street, SW, Room TW-A325, Washington, DC 20554. Please reference CC Docket Nos. 96-45 and 97-21 on the first page of your appeal. Before preparing and submitting your appeal, please be sure to review the FCC rules concerning the filing of an appeal of an Administrator's Decision, which are posted on the website at <[www.universalservice.org](http://www.universalservice.org)>. **You must file your appeal with the FCC no later than 30 days from the date on this letter for your appeal to be filed in a timely fashion.**

We thank you for your continued support, patience, and cooperation during the appeal process.

Schools and Libraries Division  
Universal Service Administrative Company

FCC Form 471



Approval by OMB

RECEIVED

AUG -1 2001

FCC MAIL ROOM

Applicant ID: 263278  
S  
Form 471

This form asks schools and charges for them so that the



Please read instructions

hours  
they have ordered and estimated the  
providers for services.

www.fcc.gov for filing this form online)

Applicant's Form Identifier: 471YR4HOP  
(Create your own code to identify THIS Form 471)

Block 1: Billed Entity Information

(The "Billed Entity" is the entity paying the bills for the services listed on this form.)

1 Name of Billed Entity (30 characters max.) ACCEPT Education Collaborative

2 Funding Year: July 1, 2001 through June 30, 2002 3 Entity Number (up to 10 digits) 155403

4a Street Address, P.O. Box, or Route Number 454 Water Street

City Framingham State MA Zip Code 01701

b Telephone Number (10 digits + ext.) (508) 788 -0288 ext.

c Fax Number (10 digits) (508) 788 -3650

d E-mail Address (50 characters max.) mpalladino@accept.org

5 Type of Applicant  
 Individual School (individual public or non-public school)  
 School District (LEA: public or non-public (e.g., diocesan) local district representing multiple schools)  
 Library (including library system, library branch, or library consortium applying as a library)  
 Consortium (intermediate service agencies, states, state networks, special consortia)  
 Check here if any members of this consortium are ineligible non-governmental entities.

6a Contact Person's Name Michael J. Palladino  
 First, fill in every item of the Contact Person's information below that is different from Item 4, above.  
 Then check the box next to the preferred mode of contact. (At least one box MUST be checked.)

b  Street Address, P.O. Box, or Route Number  
 City State Zip Code

c  Telephone Number (10 digits + ext.) ( ) - ext.

d  Fax Number (10 digits) ( ) -

e  E-mail Address (50 characters max.)

f Holiday/vacation contact information (optional):

Block 2: Minor Modification to Existing Contract?

7  Check ONLY if this Form 471 represents a minor modification, such as a modification of services, to a contract included in a Form 471 for which you already have a Receipt Acknowledgement Letter. Provide the data requested below, attach a Description of Services highlighting the modified service, and sign Block 6.  
 Form 471 Application #: [ ] Funding Request Number: [ ]  
 Minor modification requests can be filed MANUALLY only. Please see www.sl.universalservice.org for filing instructions.

Handwritten signature/initials

Entity Number	155403	Applicant's Form Identifier	471YR4HOP
Contact Person	Michael J. Palladino	Phone Number	508-788-0288

### Block 3: Impact of Services Ordered in THIS Application

8 Please provide your best estimate of the number of people who will be served by all of the services ordered in THIS Form 471. Schools/school districts complete 8a. Libraries complete 8b. Consortia complete 8a and/or 8b.

a Number of students to be served  b Number of library patrons to be served

9 The following questions seek summary outcome information based on the services ordered in this Form 471 application. Please complete only those rows that are relevant to THIS application.

IF THIS APPLICATION INCLUDES...	BEFORE ORDER	AFTER ORDER
a (Schools/districts/consortia only) Telephone service: How many classrooms had phone service before and after your order?		
b High-bandwidth voice/data/video service: How many buildings served before and after your order?		
c High-bandwidth voice/data/video service: Highest speed to a building before and after your order?		
d Dial-up Internet connections: How many before and after your order?		
e Dial-up Internet connections: Highest speed before and after your order?		
f Direct connections to the Internet: How many before and after your order?	0	1
g Direct connections to the Internet: Highest speed before and after your order?	0	T1
h Internet access (for schools): How many rooms have Internet access before and after your order?	500	500
i Internet access (for libraries): How many buildings have Internet access before and after your order?		
j Internet access: How many computers (or other devices) with Internet access before and after your order?	1000	1000
k Other technology outcomes: (please specify):		

### Block 4: Discount Calculation Worksheets (pages 3a, 3b, and 3c)

The following 3 pages (3a, 3b, and 3c) are Block 4 worksheets for use in calculating your discount for services. You will complete one or more depending on the type of applicant you are, the number of sites you represent, and how services will be provided to those sites. Each worksheet has instructions.

- If you are an individual school or a school district, use Worksheet A (page 3a)
- If you are a library (system and/or outlet), use Worksheet B (page 3b)
- If you are a consortium, use Worksheet C (page 3c), and include as many Worksheets A and B as you need for back-up documentation.

Entity Number 155403 Applicant's Form Identifier 471YR4HOP  
 Contact Person Michael J. Palladino Phone Number 508-788-0288

### Block 4: Discount Calculation Worksheet A for Individual Schools/School Districts

Worksheet #A- 1

Page 3a  
of 6

Instructions: Individual Schools/School Districts use this worksheet to calculate the discount rate for site-specific services and/or to determine the weighted average discount calculations for shared services.

10a Check only one:

- Applying ONLY for an individual school, or ONLY site-specific services: Complete columns 1-7 only for each school. Add and number pages as needed. Then use each school's Entity Number and its discount from Column 7 to complete Block 5 site-specific service to that school.
- Applying for discounts on services shared by ALL schools in the district (with or without site-specific services as well): Complete all columns 1-8 for all schools in the district. Then use the Weighted Average Discount in 10c (below) to complete Block 5 for shared services.
- Applying for discounts on different shared services shared by different groups of schools (with or without site-specific services as well): Please complete one worksheet, columns 1-8 PLUS 10c, for EACH different group of schools sharing a service. Designate this worksheet A-1, A-2, A-3, etc.

10b List entities and calculate discount(s).

1 Name of School	2 Entity Number	3 Urban or Rural U or R	4 Total # of Students	5 # of Students Eligible for NSLP	6 % Students Eligible for NSLP (Col. 5 + Col. 4)	7 Discount % from Discount Matrix	8 Weighted Product for Calculating Shared Discount (Col. 4 x Col. 7)
<del>Hopkinton Public Schools</del>	<del>120337</del>	<del>U</del>	<del>2876</del>	<del>42</del>	<del>1.5%</del>	<del>40%</del>	<del>1150.4</del>
Center School	832		628	7	1.1%	40%	251.2
Elmwood School	833		635	14	2.2%	40%	254.0
Hopkins School	213870		532	8	1.5%	40%	212.8
Middle School	213871		461	6	1.3%	40%	184.4
High School	834		620	7	1.1%	40%	248.0
District Totals for calculating Weighted Average Discount			2876				1150.4

10c Weighted Average Discount % for Shared Services (Col. 8 total divided by Col. 4 total. Round to nearest %)  $\rightarrow$  40% ✓

Entity Number <u>155403</u>	Applicant's Form Identifier <u>471YR4HOP</u>
Contact Person <u>Michael J. Palladino</u>	Phone Number <u>508-788-0288</u>

## Block 4: Discount Calculation Worksheet C for Consortia

Worksheet #C- 1

Page 3c1

of 6

Instructions: Consortium applicants use this worksheet to calculate their discounts based on their eligible members' discounts.  
Please provide Worksheets A and/or B for back-up documentation.

**10a Check only one:**

- Applying for discounts **ONLY** on site-specific services: Complete columns 1-4 only. Add and number pages as needed.
- Applying for discounts on services shared by **ALL** members (with or without site-specific services as well):  
Complete columns 1-4 PLUS 10c, below.
- Applying for discounts on **different shared services shared by different groups of consortium members:**  
Please complete one worksheet, columns 1-4 PLUS 10c, for each group of sharing entities. Designate this worksheet C-1, C-2, C-3, etc.

**10b List entities and calculate discount(s).**

1	2	3	4
ELIGIBLE MEMBER ENTITIES <small>Name of each individual school, school district and/or library/library system in consortium</small>	ENTITY NUMBER <small>For each entity listed in Column 1</small>	URBAN/RURAL <small>U or R</small>	ENTITY DISCOUNT <small>Individual School: Discount from Worksheet A School District: Weighted average discount calculated in Worksheet A Library System: Discount calculated in Worksheet B</small>
Hopkinton Public Schools	120337	U	40%
<b>Totals for calculating Shared Discount</b>			

**10c Shared Discount %**  
(Col. 4 total divided by # of sites in Col. 1. Round to nearest %)

Entity Number	155403	Applicant's Form Identifier	471YK4HOP
Contact Person	Michael J. Palladino	Phone Number	508-788-0288

### Block 5: Discount Funding Request(s)

Block 5, page 4 of 6

Instructions: Use one Block 5 page for EACH service (Funding Request Number) for which you are requesting discounts. Make as many copies of this page as necessary, and number the completed pages to assure that they are all processed correctly.

**FRN:** \_\_\_\_\_ (to be assigned by administrator)

11 <b>Category of Service</b> (only ONE category should be checked) <input type="radio"/> Telecommunications Service <input checked="" type="radio"/> Internet Access <input type="radio"/> Internal Connections	15 <b>Contract Number</b> (if available, use "T" if tariffed services, "MTM" if month-to-month services as described in Instructions) NA
12 <b>Form 470 Application Number</b> (15 digits) 358840000339209	16 <b>Billing Account Number</b> (e.g., billed telephone number) NA
13 <b>SPIN - Service Provider Identification Number</b> (9 digits) 143004624	17 <b>Allowable Contract Date</b> (mm/dd/yyyy, based on Form 470 filing) 7/1/2001 - 6/30/2002
14 <b>Service Provider Name</b> Merrimack Education Center	18 <b>Contract Award Date</b> (mm/dd/yyyy) 1/15/2001
	19 <b>Service Start Date</b> (mm/dd/yyyy) 7/1/2001
	20 <b>Contract Expiration Date</b> (mm/dd/yyyy) 6/30/2002

21 **Description of This Service:** You MUST attach a description of the service, including a breakdown of components and costs, plus any relevant brand names. Label this description with an Attachment #, and note number in space provided below.  
Attachment # 1

22 **Entity/Entities Receiving This Service:**  
a. If the service is site-specific (provided to one site and not shared by others), list the Entity Number of the entity from Block 4 receiving this service : \_\_\_\_\_  
b. If the service is shared by all entities on a Block 4 worksheet, list the worksheet number (e.g., A-1): \_\_\_\_\_

23 **Calculations**

Recurring Charges				One-Time Charges			Total Charges			
A	B	C	D	E	F	G	H	I	J	K
Monthly \$ charges (total amount per month for service)	How much of the \$ amount in (A) is ineligible?	Eligible monthly pre-discount amount (A minus B)	# of months service provided in program year	Annual pre-discount \$ amount for eligible recurring charges (D x C)	Annual non-recurring (one-time) \$ charges	How much of the \$ amount in (F) is ineligible?	Annual eligible pre-discount \$ amount for one-time charges (F minus G)	Total program year pre-discount \$ amount (E + H)	% discount (from Block 4 Worksheet)	Funding Commitment \$ Request (J x I)
\$ 745.00	0	\$ 745.00	12	\$ 8940.00				\$ 8940.00	40%	\$ 3576.00

Entity Number <u>155403</u>	Applicant's Form Identifier <u>471YR4HOP</u>
Contact Person <u>Michael J. Palladino</u>	Phone Number <u>508-788-0288</u>

### Block 6: Certifications and Signature

- 24 The applicant is eligible for support because it includes: (Check one or both.)
- a  schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million; and/or
  - b  libraries or library consortia eligible for assistance from a state library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools, including, but not limited to, elementary and secondary schools, colleges, or universities.
- 25 The schools and libraries I represent have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.
- 26 All of the individual schools, libraries, and library consortia listed in Block 4 are covered by:
- a  an individual technology plan for using the services requested in this application; and/or
  - b  higher-level technology plan(s) for using the services requested in this application; or
  - c  no technology plan needed; applying for basic local and long distance telephone service only
- 27 Status of technology plans (if representing multiple entities with mixed technology plan status, check both a and b):
- a  technology plan(s) has/have been approved.
  - b  technology plan(s) will be approved by a state or other authorized body.
  - c  no technology plan needed; applying for basic local and long distance telephone service only.
- 28 I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- 29 I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.
- 30 I certify that the entity(ies) I represent has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments.
- 31 I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- 32 I recognize that I may be audited pursuant to this application and will retain for five years any and all worksheets and other records that I rely upon to fill out this application.
- 33 I certify that I am authorized to submit this request on behalf of the above-named entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

34 Signature <i>Michael J. Palladino</i>	35 Date <u>January 16, 2001</u>
36 Printed name of authorized person <u>Michael J. Palladino</u>	
37 Title or position of authorized person <u>Executive Director</u>	
38 Telephone number of authorized person: <u>(508) 788-0288, ext. _____</u>	
Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.	

Entity Number	<u>155403</u>	Applicant's Form Identifier	<u>471YR4HOP</u>
Contact Person	<u>Michael J. Palladino</u>	Phone Number	<u>508-788-0288</u>

**NOTICE TO INDIVIDUALS:** Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator, 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended, 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order service eligible for universal service discounts must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the personal information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or a potential violation of a FCC statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding.

If you owe a past due debt to the Federal government, the taxpayer identification number (such as your social security number) and other information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Privacy Act of 1974, Pub. L. No. 93-579, December 31, 1974, 5 U.S.C. § 552, and the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554.

Please submit this form to:

**SLD-Form 471  
P.O. Box 7026  
Lawrence, Kansas 66044-7026**

For express delivery services or U.S. Postal Service, Return Receipt Requested, mail this form to:

**SLD-Form 471  
c/o Ms. Smith  
3833 Greenway Drive  
Lawrence Kansas 66046  
(888) 203-8100**

RECEIVED

**Schools and Libraries Universal Service  
Services Ordered and Certification Form 471**

AUG -1 2001

Estimated Average Burden Hours Per Response: 4 hours

FCC MAIL ROOM

This form asks schools and libraries to list the eligible telecommunications-related services they have ordered and estimate the annual charges for them so that the Fund Administrator can set aside sufficient support to reimburse providers for services.

Please read instructions before beginning this application. (See [www.sl.universalservice.org](http://www.sl.universalservice.org) for filing this form online)

Applicant's Form Identifier: 471YR4HOP

(Create your own code to identify THIS Form 471)

Form 471 Application

(6-23-2001)

**Block 1: Billed Entity Information**

(The "Billed Entity" is the entity paying the bills for the services listed on this form.)

1 Name of Billed Entity (30 characters max.) ACCEPT Education Collaborative

2 Funding Year: July 1, 2001 through June 30, 2002      3 Entity Number (up to 10 digits) 155403

4a Street Address, P.O. Box, 454 Water Street  
or Route Number

City Framingham      State MA      Zip Code 01701 - - - - -

b Telephone Number (10 digits + ext.) (508) 788-0288 ext. - - - - -

c Fax Number (10 digits) (508) 788-3650

d E-mail Address (50 characters max.) mpalladino@accept.org

5 Type of Application       School (public or non-public school)  
 School District (LEA; public or non-public (e.g., diocesan) local district representing multiple schools)  
 Library (library (i.e. outlet/branch, system))  
 Consortium       Check here if any members of this consortium are ineligible non-governmental entities.

6a Contact Person's Name Michael J. Palladino  
 First, fill in every item of the Contact Person's information below that is different from Item 4, above.  
 Then check the box next to the preferred mode of contact. (At least one box MUST be checked.)

b  Street Address, P.O. Box, or Route Number  
 City      State      Zip Code - - - - -

c  Telephone Number (10 digits + ext.) ( ) - - - - - ext. - - - - -

d  Fax Number (10 digits) ( ) - - - - -

e  E-mail Address (50 characters max.)

f Holiday/vacation/summer contact information:

**Block 2: Minor Modification to Existing Contract?**

7  Check if this Form 471 represents a minor modification, such as a modification of services, to a Form 471 for which you already have a Receipt Acknowledgement Letter. Provide the data requested below, attach a Description of Services highlighting the modified service, and sign Block 6.

Form 471 Application #:       Funding Request Number:

Minor modification requests can be filed MANUALLY only. Please see [www.sl.universalservice.org](http://www.sl.universalservice.org) for filing instructions.

Entity Number 155403 Applicant's Form Identifier 471YR4HQP  
 Contact Person Michael J. Palladino Phone Number 508-788-0288

**Block 3: Impact of Services Ordered in THIS Application**

8 Please provide your best estimate of the number of people who will be served by all of the services ordered in THIS Form 471. Schools/school districts complete 8a. Libraries complete 8b. Consortia complete 8a and/or 8b.

a Number of students to be served  b Number of library patrons to be served

9 The following questions seek summary outcome information based on the services ordered in this Form 471 application. Please complete only those rows that are relevant to THIS application.

IF THIS APPLICATION INCLUDES...	BEFORE ORDER	AFTER ORDER
a (Schools/districts/consortia only) Telephone service: How many classrooms had phone service before and after your order?		
b High-bandwidth voice/data/video service: How many buildings served before and after your order?		
c High-bandwidth voice/data/video service: Highest speed to a building before and after your order?		
d Dial-up Internet connections: How many before and after your order?		
e Dial-up Internet connections: Highest speed before and after your order?		
f Direct connections to the Internet: How many before and after your order?	0	1
g Direct connections to the Internet: Highest speed before and after your order?	0	T1
h Internet access (for schools): How many rooms have Internet access before and after your order?	500	500
i Internet access (for libraries): How many buildings have Internet access before and after your order?		
j Internet access: How many computers (or other devices) with Internet access before and after your order?	1000	1000
k Other technology outcomes: (please specify):		

**Block 4: Discount Calculation Worksheets (pages 3a, 3b, and 3c)**

The following 3 pages (3a, 3b, and 3c) are Block 4 worksheets for use in calculating your discount for services. You will complete one or more depending on the type of application you are filing. Each worksheet has instructions.

- If you are filing as a school or a school district, use Worksheet A (page 3a).
- If you are filing as a library (i.e. outlet/branch, system), use Worksheet B (page 3b).
- If you are filing as a consortium, use Worksheet C (page 3c), and include as many Worksheets A and B as you need for back-up documentation.

Entity Number 155403 Applicant's Form Identifier 471YR4HOP  
 Contact Person Michael J. Palladino Phone Number 508-788-0288

### Block 4: Discount Calculation Worksheet C for Consortia

Worksheet #C- 1  
Page 3c1 of 6

**(For Administrator's Use)**

**Instructions:** If you are filling a Consortium application, use this worksheet to calculate the consortium discount rate based on eligible members' discounts. Provide Worksheets A and/or B for back-up documentation.

**10a If you are:**

- Applying for discounts **ONLY** on site-specific services:  
Complete columns 1-4 only. Add and number pages as needed.
- Applying for discounts on services shared by ALL members (with or without site-specific services as well):  
Complete columns 1-4 PLUS 10c, below.
- Applying for discounts on different shared services shared by different groups of consortium members:  
Complete one worksheet, columns 1-4 PLUS 10c, for EACH different group of entities sharing a service. Designate this worksheet C-1, C-2, C-3, etc.

**10b List entities and calculate discount(s).**

1	2	3	4
ELIGIBLE MEMBER ENTITIES Name of each school, school district and/or library (i.e. outlet/branch, system) in consortium	ENTITY NUMBER For each entity listed in Column 1		ENTITY DISCOUNT School: Discount from Worksheet A, Column 7 School District: Weighted Average Discount from Worksheet A, Item 10c Library System: Discount from Worksheet B, Item 10c
Hopkinton Public Schools	120337		40%
<b>Totals for calculating Shared Discount</b>			

**10c Shared Discount %**  
(Col. 4 total divided by # of entities in Col. 1. Round to nearest %) →

Entity Number 155403 Applicant's Form Identifier 471YR4HOP  
 Contact Person Michael J. Palladino Phone Number 508-788-0288

## Block 4: Discount Calculation Worksheet A for Schools/School Districts

Worksheet #A- 1  
Page 3a of 6

**Instructions:** If you are filing a School/School District application, use this worksheet to calculate the discount rate for site-specific services and/or to determine the weighted average discount calculations for shared services.

(For Administrator's Use)

**10a If you are:**

- **Applying for discounts ONLY for an individual school, or ONLY site-specific services:** Complete columns 1-7 only for each school. Add and number pages as needed. Then use each school's Entity Number and its discount from Column 7 to complete Block 5 site-specific service to that school.
- **Applying for discounts on services shared by ALL schools in the district (with or without site-specific services as well):** Complete all columns 1-8 for all schools in the district. Then use the Weighted Average Discount in 10c (below) to complete Block 5 for shared services.
- **Applying for discounts on different shared services shared by different groups of schools (with or without site-specific services as well):** Complete one worksheet, columns 1-8 PLUS 10c, for EACH different group of schools sharing a service. Designate this worksheet A-1, A-2, A-3, etc.

**10b List entities and calculate discount(s).**

School District Name: Hopkinton Public Schools School District Entity Number: 120337

1 Name of Eligible School	2 Entity Number	3 Urban or Rural U or R	4 Total # of Students	5 # of Students Eligible for NSLP	6 % Students Eligible for NSLP (Col. 5 ÷ Col. 4)	7 Discount % from Discount Matrix	8 Weighted Product for Calculating Shared Discount (Col. 4 x Col. 7)
Center School	832	U	628	7	1.1%	40%	251.2
Elmwood School	833	U	635	14	2.2%	40%	254.0
Hopkins School	213870	U	532	8	1.5%	40%	212.8
Middle School	213871	U	461	6	1.3%	40%	184.4
High School	834	U	620	7	1.1%	40%	248.0
<b>Totals for calculating Weighted Average Discount</b>			2876				1150.4

**10c Weighted Average Discount % for Shared Services** (Col. 8 total divided by Col. 4 total. Round to nearest %) → 40%

<b>Entity Number</b> 155403	<b>Applicant's Form Identifier</b> 471YR4HOP
<b>Contact Person</b> Michael J. Palladino	<b>Phone Number</b> 508-788-0288

## Block 5: Discount Funding Request(s)

Block 5, page 4 of 6

**Instructions:** Use one Block 5 page for EACH service (Funding Request Number) for which you are requesting discounts. Make as many copies of this page as necessary, and number the completed pages to assure that they are all processed correctly.

**FRN:** \_\_\_\_\_ (to be assigned by administrator)

<b>11 Category of Service</b> (only ONE category should be checked) <input type="radio"/> Telecommunications Service <input checked="" type="radio"/> Internet Access <input type="radio"/> Internal Connections	<b>15 Contract Number</b> (if available; use "T" if tariffed services, "MTM" if month-to-month services as described in Instructions)    NA
	<b>16 Billing Account Number</b> (e.g., billed telephone number)    NA
<b>12 Form 470 Application Number</b> (15 digits) 358840000339209	<b>17 Allowable Vendor Selection/Contract Date</b> (mm/dd/yyyy) / 1/2001 - 6/30/2002 (based on Form 470 filing)
<b>13 SPIN - Service Provider Identification Number</b> (9 digits) 143004624	<b>18 Contract Award Date</b> (mm/dd/yyyy) 1/15/2001
	<b>19a Service Start Date</b> (mm/dd/yyyy) 7/1/2001
	<b>19b Service End Date</b> (mm/dd/yyyy) (use only for "T" or "MTM" services)
<b>14 Service Provider Name</b> Merrimack Education Center	<b>20 Contract Expiration Date</b> (mm/dd/yyyy) 6/30/2002
<b>21 Description of This Service:</b> You MUST attach a description of the service, including a breakdown of components and costs, plus any relevant brand names. Label this description with an Attachment #, and note number in space provided below. Attachment # <u>1</u>	
<b>22 Entity/Entities Receiving This Service:</b>	a. If the service is site-specific (provided to one site and not shared by others), list the Entity Number of the entity from Block 4 receiving this service : _____ b. If the service is shared by all entities on a Block 4 worksheet, list the worksheet number (e.g., A-1): _____

Recurring Charges					Non-Recurring Charges			Total Charges		
A	B	C	D	E	F	G	H	I	J	K
Monthly \$ charges (total amount per month for service)	How much of the \$ amount in (A) is ineligible?	Eligible monthly pre-discount amount (A minus B)	# of months service provided in program year	Annual pre-discount \$ amount for eligible recurring charges (C x D)	Annual non-recurring (one-time) \$ charges	How much of the \$ amount in (F) is ineligible?	Annual eligible pre-discount \$ amount for one-time charges (F minus G)	Total program year pre-discount \$ amount (E + H)	% discount (from Block 4 Worksheet)	Funding Commitment \$ Request (I x J)
\$745.000	0	\$745.00	12	\$8,940.00				\$8,940.00	40%	\$3,576.00

Entity Number 155403 Applicant's Form Identifier 471YR4HOP  
 Contact Person Michael J. Palladino Phone Number 508-788-0288

### Block 6: Certifications and Signature

- 24 The entities listed in Block 4 of this application are eligible for support because they are: (Check one or both.)
- a  schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million; and/or
  - b  libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools, including, but not limited to, elementary and secondary schools, colleges, or universities.
- 25 The eligible schools and libraries listed in Block 4 of this application have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.
- 26 All of the schools and libraries or library consortia listed in Block 4 of this application are covered by:
- a  an individual technology plan for using the services requested in this application; and/or
  - b  higher-level technology plan(s) for using the services requested in this application; or
  - c  no technology plan needed; applying for basic local and long distance telephone service only.
- 27 Status of technology plans (if representing multiple entities with mixed technology plan status, check both a and b):
- a  technology plan(s) has/have been approved; and/or
  - b  technology plan(s) will be approved by a state or other authorized body; or
  - c  no technology plan needed; applying for basic local and long distance telephone service only.
- 28 I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- 29 I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.
- 30 I certify that the entity(ies) I represent has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments.
- 31 I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- 32 I recognize that I may be audited pursuant to this application. I will retain for five years any and all worksheets and other records that I rely upon to fill out this application, and, if audited, will make available to the Administrator such records.
- 33 I certify that I am authorized to submit this request on behalf of the above-named entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

34 Signature of authorized person <i>Michael J. Palladino</i>	35 Date <u>January 16, 2001</u>
36 Printed name of authorized person <u>Michael J. Palladino</u>	
37 Title or position of authorized person <u>Executive Director</u>	
38 Telephone number of authorized person: <u>( 508 ) 788-0288</u> , ext. <u>---</u>	
Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.	
The Americans with Disabilities Act, the Individuals with Disabilities Education Act and the Rehabilitation Act may impose obligations on entities to make the services purchased with these discounts accessible to and usable by people with disabilities.	

Entity Number	155403	Applicant's Form Identifier	4711R4HOP
Contact Person	Michael J. Palladino	Phone Number	508-788-0288

**NOTICE TO INDIVIDUALS:** Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator, 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended, 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order service eligible for universal service discounts must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the personal information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or a potential violation of a FCC statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding.

If you owe a past due debt to the Federal government, the taxpayer identification number (such as your social security number) and other information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Privacy Act of 1974, Pub. L. No. 93-579, December 31, 1974, 5 U.S.C. § 552, and the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554.

Please submit this form to:

**SLD-Form 471  
P.O. Box 7026  
Lawrence, Kansas 66044-7026**

For express delivery services or U.S. Postal Service, Return Receipt Requested, mail this form to:

**SLD-Form 471  
c/o Ms. Smith  
3833 Greenway Drive  
Lawrence, Kansas 66046  
(888) 203-8100**



## Merrimack Education Center

114 Turnpike Road, Chelmsford, MA 01824 , Phone: 978-250-1116, Fax: 978-250-1118 [www.mecnet.net](http://www.mecnet.net)

### SPIN # 143004624

The Merrimack Education Center provides a connection to the aggregation of computer networks known as the "Internet". Services are as follows:

#### Monthly Services:

1. Connection to the Merrimack Education Center network known as MECnet
2. 24X7 frame relay network monitoring and management
3. Free WWW hosting (50MB)
4. Complete DNS
5. Usage statistics
6. Free E-mail accounts (500=T1, 250=384kbps, 150=56kbps)
7. Free content filtering
8. Free quarterly user-group meetings

#### Maintenance Services:

1. Maintain and monitor Internet feed
2. Provide help desk support

#### MECnet Cost:

T1 Internet feed = \$745 per month

2<sup>nd</sup> T1 Internet feed = \$645 per month

384kbps Internet feed = \$450 per month

56Kbps Internet feed = \$175 per month

#### MECnet Contact:

Carole Schuster (978) 250-1116 ext:337 [schuster@mec.edu](mailto:schuster@mec.edu)