



Merrimack Valley Library Consortium

123 Tewksbury Street • Andover, MA 01810
978-475-7632 Fax 978-475-7179

August 2, 2001

RECEIVED

DOCKET FILE COPY ORIGINAL

Federal Communications Commission
Office of the Secretary
445 12th Street, SW
Room TW-A325
Washington, D.C. 20554

AUG - 6 2001

FCC MAIL ROOM

In the matter of: Request for Review by Merrimack Valley Library Consortium of
Decision of Universal Service Administrator

CC: Docket Nos. 96-45, 97-21

Dear Sir:

We are appealing the decision of the Universal Service Administrator's Decision on Appeal for Funding Year 2001-2002 regarding Application Number: 264801 filed by the Merrimack Valley Library Consortium, a library network serving thirty-six public libraries and over 681,000 residents of eastern Massachusetts

The history of this application is:

MVLC filed Form 471 Application Number 264801 on January 16, 2001, within the application window. The form was filed manually toward the end of the window after repeated attempts by the former Executive Director Bill Manson to file online failed due to unavailability of the Web site

The Universal Service Administrator's rejection letter, dated February 1st, was received during the first week of February. The application was rejected as not meeting Minimum Processing Standards as Block 5, Items 13 and 14, Service Provider Identification Number (SPIN) and Service Provider name were left blank.

Following the guidelines specified in the rejection letter, MVLC send a Letter of Appeal and corrected Form 471 to the Schools and Libraries Division on February 7th, 2001, well within the 30-day appeal period.

MVLC received a denial of the appeal for Application Number 264801 on July 16th, 2001. The stated reason was that an application meeting minimum processing standards was not received within the Funding Year 2001-2002 application window (which closed on January 18th 2001).

No. of Copies rec'd 0
List A B C D E

Linking Libraries . . . To Serve You Better

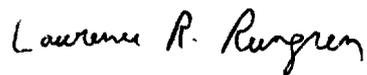
Serving Communities of the Greater Merrimack Valley

Given that we didn't receive our initial rejection until February 1st (after the filing window had closed), there was no way we could file a corrected application meeting minimum processing standards within the window. Thus, there was, in actuality, no 30-day appeal period or any other option for correcting what was simply human error on our original application.

We feel that a method for correcting such errors should have been available. We would like to see the Administrator's rejection overturned and funding of Application Number 264801 approved.

Please note we have received funding for our equivalent applications during Years 1 through 3 of the USD program. The \$65,429 requested represents a significant portion of our telecommunications expenditure, and denying this application would cause extreme hardship to the very organizations and communities the program is designed to assist.

Sincerely,



Lawrence R. Rungren
Executive Director

- Encl: 1. Administrator's Decision on Appeal – Funding Year 2001-2002
2. Letter of Appeal – February 7, 2001
3. Funding Year 4 FORM 471-REJECTION LETTER
4 Form 471 – “Network” – Funding Year July1, 2001 – June 30, 2002

Cc Senator Edward M. Kennedy
Representative Martin Meehan



Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal - Funding Year 2001-2002

July 13, 2001

Bill B. Manson, Executive Director
Merrimack Valley Library Consortium
123 Tewksbury Street
Andover, MA 01810

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FCC MAIL ROOM

Re: Billed Entity Number: 120368
471 Application Number: 264801
Funding Request Number(s): 1 not assigned
Your Correspondence Dated: February 7, 2001

After thorough review and investigation of all relevant facts, the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC") has made its decision in regard to your appeal of SLD's Year Four Funding Commitment Decision for the Application Number indicated above. This letter explains the basis of SLD's decision. The date of this letter begins the 30-day time period for appealing this decision to the Federal Communications Commission ("FCC"). If your letter of appeal included more than one Application Number, please note that for each application for which an appeal is submitted, a separate letter is sent.

Funding Request Number: 1 not assigned

Decision on Appeal: **Denied in full**

Explanation:

- You stated in your appeal letter that because you had heard of significant system availability, you chose to file your applications manually. In the process, you inadvertently omitted two key fields in this iteration of the form.
- After thorough review of your appeal, it was determined from the Form 471 application submitted that the Vendor Name and SPIN Number were missing from Block 5. Since both items 13 and 14 are missing from the original submission, this is the reason why the application was rejected for Minimum Processing Standards in Year 4. According to program rules the Form 471 is considered to be received when it has the required information necessary to pass Minimum Processing Standards. Since the Form 471 was not successfully completed, it was returned in accordance with program rules. In response to your request to process the corrected version of the form submitted with your appeal letter, please note that the Funding Year 4-

window deadline for submitting all Form 471 applications was January 18, 2001. Consequently, the SLD will not data enter your funding request, and your appeal is denied in full.

If you believe there is a basis for further examination of your application, you may file an appeal with the Federal Communications Commission, Office of the Secretary, 445 12th Street, SW, Room TW-A325, Washington, DC 20554. Please reference CC Docket Nos. 96-45 and 97-21 on the first page of your appeal. Before preparing and submitting your appeal, please be sure to review the FCC rules concerning the filing of an appeal of an Administrator's Decision, which are posted on the website at <www.universalservice.org>. **You must file your appeal with the FCC no later than 30 days from the date on this letter for your appeal to be filed in a timely fashion.**

We thank you for your continued support, patience, and cooperation during the appeal process.

Schools and Libraries Division
Universal Service Administrative Company



UNIVERSAL SERVICE
ADMINISTRATIVE CO.

Box 125 - Correspondence Unit
80 South Jefferson Road
Whippany, New Jersey 07981

SCHOOLS AND LIBRARIES DIVISION

February 23, 2001

Bill B. Manson, Executive Director
Merrimack Valley Library Consortium
123 Tewksbury Street
Andover, MA 01810

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AUG - 6 2001

FCC MAIL ROOM

Bill B. Manson:

The Schools and Libraries Division of the Universal Service Administrative Company has received your correspondence regarding the 2001-2002 funding decision on your application. Here are the steps that will now follow:

1. We will review your correspondence carefully to identify the specific issue(s) it raises.
2. We will consult the program integrity assurance records and all supporting documentation for the application. Our goal is to determine whether the program rules were administered appropriately in processing your application.
3. Once the review process is completed we will respond in writing and state whether your appeal is approved, denied or approved in part. We will then follow with a funding commitment decision letter for any approved appeal resulting in additional discounts for your application. Funds have been set aside to implement funding decisions for appeals approved by the SLD and/or the Federal Communications Commission.

We have begun in-depth review of the appeals we have received, and our goal is to respond to you as promptly as possible. We thank you in advance for your patience as we handle your case with the care and attention it deserves.

Schools and Libraries Division
Universal Service Administrative Company

"Network"



Merrimack Valley Library Consortium
123 Tewksbury Street • Andover, MA 01810
978-475-7632 Fax 978-475-7179

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AUG - 6 2001
FCC MAIL ROOM

February 7, 2001

Letter of Appeal
Schools and Libraries Division
Box 125 - Correspondence Unit
80 South Jefferson Road
Whippany, New Jersey 07981

Dear sir:

I am appealing the Form 471 Rejection Letter dated February 1, 2001 regarding Merrimack Valley Library Consortium. This appeal relates to Form 471 Application Number 244901, billed entity number 120368. A copy of the letter is enclosed.

Larry Rungren is the best person to contact on this matter. He may be reached at lrungren@mailserv.mvlc.lib.ma.us, by telephone at (978) 475-7160 or by mail at Merrimack Valley Library Consortium, 123 Tewksbury Street, Andover, MA 10810

The appeal relates to the Form 471 with the Applicant Form Identifier "Network", the corrected version of which is enclosed.

It is true that the SPIN number and Vendor name (143001291 and Verizon, respectively) were left off the submitted form. I can only plead human error on my part. I have been used to filing Form 471 electronically in past years. That process has insulated me from making such mistakes in the past. Because there seemed to be significant system availability problems in the period leading up to the filing deadline, I chose to file three relatively complex Form 471s manually. In the process, I inadvertently omitted two key fields in this iteration of the form. I throw myself and my institution on your mercy. The \$65,429 requested is a significant portion of our telecommunications expenditure.

Sincerely,

Biff B. Manson
Executive Director



Fund Year 4 FORM 471-REJECTION LETTER

February 1, 2001

**LARRY RUNGREN
MERRIMACK VALLEY LIBRARY CONSORTIUM
123 TEWKSBURY ST
ANDOVER, MA 01810**

RECEIVED

AUG - 6 2001

FCC MAIL ROOM

Re: **Applicant's Form Identifier: NETWORK
Form 471 Application Number: 264801**

Dear Applicant:

This letter is your notification that the entire FCC Form 471, *Services Ordered and Certification Form*, you submitted did not meet Minimum Processing Standards and cannot be processed. *Your Form 471 is enclosed with this letter, which means that the Schools and Libraries Division (SLD) could not process any portion of it.* Below is an explanation of the specific reason(s) your Form 471 did not meet the Minimum Processing Standards:

- **Block 5, Items 13 and 14, SPIN (Service Provider Identification Number) and Service Provider Name on the Form 471 submitted are both blank.**

If you disagree with this decision and you wish to appeal to the SLD, your appeal must be made in writing and received by us within 30 days of issuance of this letter. In your letter of appeal, please include: correct contact information for the appellant, information on the decision you are appealing, the specific Funding Request in question, a copy of this letter and an original authorized signature. Appeals sent by fax, e-mail or phone call cannot be processed. Please mail your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125-Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. You may also call our Client Service Bureau at 888-203-8100. While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC), by sending your notice of appeal to: FCC, Office of the Secretary, 445 12th Street, SW; 12th Street Lobby, SW; Washington, D.C. 20554. . Please reference CC Docket Nos. 96-45 and 97-21 on the first page of your appeal. If you choose to file an appeal with the FCC, your appeal must be received no later than 30 days from the date on this letter.

**Schools and Libraries Division
Universal Service Administrative Company**

Enclosure:

(1) Form 471

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AUG - 6 2001
FCC MAIL ROOM

**Schools and Libraries Universal Service
Services Ordered and Certification Form 471**

Estimated Average Burden Hours Per Response: 4 hours

This form asks schools and libraries to list the eligible telecommunications-related services they have ordered and estimate the annual charges for them so that the Fund Administrator can set aside sufficient support to reimburse providers for services.

Please read instructions before beginning this application. (See www.sl.universalservice.org for filing this form online)

Applicant's Form Identifier: NETWORK
(Create your own code to identify THIS Form 471)

Form 471 Application #: 264801
(To be Inserted by Fund Administrator)

Block 1: Billed Entity Information

(The "Billed Entity" is the entity paying the bills for the services listed on this form.)

1 Name of Billed Entity (30 characters max.) Merrimack Valley Library Consortium

2 Funding Year: July 1, 2001 through June 30, 2002 3 Entity Number (up to 10 digits) 120368

4a Street Address, P.O. Box, or Route Number
123 TEWKSBURY ST
~~ANDOVER MA 01810~~
City ANDOVER State MA Zip Code 01810

b Telephone Number (10 digits + ext.) (978) 475-7160 ext. _____

c Fax Number (10 digits) (978) 475-7179

d E-mail Address (50 characters max.)

- 5 Type of Application
- School (public or non-public school)
 - School District (LEA; public or non-public (e.g., diocesan) local district representing multiple schools)
 - Library (library (i.e. outlet/branch, system))
 - Consortium Check here if any members of this consortium are ineligible non-governmental entities.

6a Contact Person's Name LARRY RUNGREN
First, fill in every item of the Contact Person's information below that is different from Item 4, above.
Then check the box next to the preferred mode of contact. (At least one box **MUST** be checked.)

b Street Address, P.O. Box, or Route Number
City _____ State _____ Zip Code _____

c Telephone Number (10 digits + ext.) () - - - - - ext. - - - - -

d Fax Number (10 digits) () - - - - -

e E-mail Address (50 characters max.) lrungren@mailserv.mvlc.lib.ma.us

f Holiday/vacation/summer contact information: same

Block 2: Minor Modification to Existing Contract?

7 Check if this Form 471 represents a minor modification, such as a modification of services, to a Form 471 for which you already have a Receipt Acknowledgement Letter. Provide the data requested below, attach a Description of Services highlighting the modified service, and sign Block 6.

Form 471 Application #: _____ Funding Request Number: _____

Minor modification requests can be filed MANUALLY only. Please see www.sl.universalservice.org for filing instructions.

Entity Number 120368

Applicant's Form Identifier network

Contact Person Larry Rungren

Phone Number 978 475 ~~385~~ 7160

Block 3: Impact of Services Ordered in THIS Application

8 Please provide your best estimate of the number of people who will be served by all of the services ordered in THIS Form 471. Schools/school districts complete 8a. Libraries complete 8b. Consortia complete 8a and/or 8b.

a Number of students to be served

b Number of library patrons to be served

9 The following questions seek summary outcome information based on the services ordered in this Form 471 application. Please complete only those rows that are relevant to THIS application.

IF THIS APPLICATION INCLUDES...		BEFORE ORDER	AFTER ORDER
a	(Schools/districts/consortia only) Telephone service: How many classrooms had phone service before and after your order?		
b	High-bandwidth voice/data/video service: How many buildings served before and after your order?	43	43
c	High-bandwidth voice/data/video service: Highest speed to a building before and after your order?	256K	256K
d	Dial-up Internet connections: How many before and after your order?	4	4
e	Dial-up Internet connections: Highest speed before and after your order?	56K	56K
f	Direct connections to the Internet: How many before and after your order?	1	1
g	Direct connections to the Internet: Highest speed before and after your order?	T-1	T-1
h	Internet access (for schools): How many rooms have Internet access before and after your order?		
i	Internet access (for libraries): How many buildings have Internet access before and after your order?	43	43
j	Internet access: How many computers (or other devices) with Internet access before and after your order?	300	300
k	Other technology outcomes: (please specify):		

Block 4: Discount Calculation Worksheets (pages 3a, 3b, and 3c)

The following 3 pages (3a, 3b, and 3c) are Block 4 worksheets for use in calculating your discount for services. You will complete one or more depending on the type of application you are filing. Each worksheet has instructions.

- If you are filing as a school or a school district, use Worksheet A (page 3a).
- If you are filing as a library (i.e. outlet/branch, system), use Worksheet B (page 3b).
- If you are filing as a consortium, use Worksheet C (page 3c), and include as many Worksheets A and B as you need for back-up documentation.

Entity Number 120368 Applicant's Form Identifier Network
 Contact Person Larry Rungren Phone Number 978 475 7160

Block 4: Discount Calculation Worksheet B For Libraries

Worksheet #B- _____

Page 1 of 1

Instructions: If you are filing a library application, use this worksheet to calculate the discount rate(s) for outlets/branches and systems.



(For Administrator's Use)

10a If you are:

- Applying for discounts ONLY for one outlet/branch or ONLY for site-specific services:
Complete columns 1-5 only for each outlet/branch. Add and number pages as needed.
- Applying for discounts on services shared by ALL outlets/branches in the library system (with or without site-specific services as well):
Complete columns 1-5 PLUS 10c below.
- Applying for discounts on different shared services that are shared by different groups of outlets/branches:
Complete one worksheet, columns 1-5 PLUS 10c, for EACH different group of outlets/branches sharing a service. Designate this worksheet B-1, B-2, B-3, etc.

10b List entities and calculate discount(s).

Library System Name: _____

Library System Entity Number: _____

1	2	3	4	5
Name of Eligible Library (outlet/branch)	Entity Number (1-10 digits)		Name of School District in which outlet/branch in Column 1 is located	Weighted Average Discount for the School District in Column 4 (round to nearest %)
Reuben Hoar Library	120215		Littleton Public School Dist.	40
Gleason Public Library	120327		Carlisle Public School Dist	20 20
Billerica Public Library	120372		Billerica School Dist	40
Chelmsford Public Library	120374		Chelmsford School Dist	40
Dunstable Free Public Library	120378		Groton Dunstable Reg Sch Dist	40
Haverhill Public Library	120380		Haverhill Sch. Dist.	50
Georgetown Parochial Library	120382		Georgetown School Dist	40
Lansley-Adams Library	120384		Triton Regional School Dist	40
Lawrence Public Library	120386		Lawrence Public Schools	90
Totals for calculating Shared Discount				

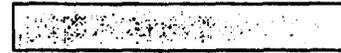
10c Shared Discount % (Col. 5 total divided by # of outlets/branches in Col. 1. Round to nearest %) →

Entity Number _____ Applicant's Form Identifier _____
 Contact Person _____ Phone Number _____

Block 4: Discount Calculation Worksheet B For Libraries

Worksheet #B- _____
 Page 2 of 4

Instructions: If you are filing a library application, use this worksheet to calculate the discount rate(s) for outlets/branches and systems.


 (For Administrator's Use)

10a If you are:

- Applying for discounts ONLY for one outlet/branch or ONLY for site-specific services:
 Complete columns 1-5 only for each outlet/branch. Add and number pages as needed.
- Applying for discounts on services shared by ALL outlets/branches in the library system (with or without site-specific services as well):
 Complete columns 1-5 PLUS 10c below.
- Applying for discounts on different shared services that are shared by different groups of outlets/branches:
 Complete one worksheet, columns 1-5 PLUS 10c, for EACH different group of outlets/branches sharing a service. Designate this worksheet B-1, B-2, B-3, etc.

10b List entities and calculate discount(s).

Library System Name: _____

Library System Entity Number: _____

1	2	3	4	5
Name of Eligible Library (outlet/branch)	Entity Number (1-10 digits)		Name of School District in which outlet/branch in Column 1 is located	Weighted Average Discount for the School District in Column 4 (round to nearest %)
Nevins Memorial Library	120389 120389		Methuen Public Schools	40
Stevens Memorial Library	120390		North Andover School Dist	40
Pollard Memorial Library	120393		Lowell Public Schools	80
Merrimac Public Library	120394		Pentucket Regional School Dist	40
Flint Memorial Library	120397		North Reading Schools	40
Harold J. Patten Public Library	120401		Tewksbury Public Schools	40
Tyngsborough Public Library	120402		Tyngsboro School Dist	40
JV Fletcher Library	120409		Westford School Dist	40
Wilmington Memorial Library	120411		Wilmington School Dist	40
Totals for calculating Shared Discount				

10c Shared Discount % (Col. 5 total divided by # of outlets/branches in Col. 1. Round to nearest %) →

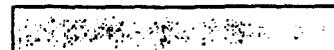
Entity Number _____ Applicant's Form Identifier _____
 Contact Person _____ Phone Number _____

Block 4: Discount Calculation Worksheet B For Libraries

Worksheet #B- _____

Page 3 of 4

Instructions: If you are filing a library application, use this worksheet to calculate the discount rate(s) for outlets/branches and systems.



(For Administrator's Use)

10a If you are:

- Applying for discounts ONLY for one outlet/branch or ONLY for site-specific services:
 Complete columns 1-5 only for each outlet/branch. Add and number pages as needed.
- Applying for discounts on services shared by ALL outlets/branches in the library system (with or without site-specific services as well):
 Complete columns 1-5 PLUS 10c below.
- Applying for discounts on different shared services that are shared by different groups of outlets/branches:
 Complete one worksheet, columns 1-5 PLUS 10c, for EACH different group of outlets/branches sharing a service. Designate this worksheet B-1, B-2, B-3, etc.

10b List entities and calculate discount(s).

Library System Name: _____

Library System Entity Number: _____

1	2	3	4	5
Name of Eligible Library (outlet/branch)	Entity Number (1-10 digits)		Name of School District in which outlet/branch in Column 1 is located	Weighted Average Discount for the School District in Column 4 (round to nearest %)
Amosbury Public Library	120424		Amosbury Public Schools	40
Boxford Village Libraries	120427		Boxford Public Schools	20
TOHP Burnham Free Library	120433		Essex Elem & Middle School	40
Ipswich Public Library	120440		Ipswich Public Schools	40
Manchester Public Library	120446		Manchester Public Schools	40
Flint Public Library	120447		Middleton Public Schools	40
Newburyport Public Library	120451		Newburyport Public Schools	40
Salisbury Public Library	120452		Triton Regional School Dist	40
Rockport Public Library	120455		Rockport School Dist	40
Totals for calculating Shared Discount				

10c Shared Discount % (Col. 5 total divided by # of outlets/branches in Col. 1. Round to nearest %) →

Entity Number _____ Applicant's Form Identifier _____
 Contact Person _____ Phone Number _____

Block 4: Discount Calculation Worksheet B For Libraries

Worksheet #B- _____

Page 4 of 4

Instructions: If you are filing a library application, use this worksheet to calculate the discount rate(s)

10a If you are:

- Applying for discounts **ONLY** for one outlet/branch or **ONLY** for site-specific services:
Complete columns 1-5 only for each outlet/branch. Add and number pages as needed.
- Applying for discounts on services shared by **ALL** outlets/branches in the library system (with or without site-specific services as well):
Complete columns 1-5 PLUS 10c below.
- Applying for discounts on different shared services that are shared by different groups of outlets/branches:
Complete one worksheet, columns 1-5 PLUS 10c, for EACH different group of outlets/branches sharing a service. Designate this worksheet B-1, B-2, B-3, etc.

10b List entities and calculate discount(s).

Library System Name: _____

Library System Entity Number: _____

1	2	3	4	5
Name of Eligible Library (outlet/branch)	Entity Number (1-10 digits)		Name of School District in which outlet/branch in Column 1 is located	Weighted Average Discount for the School District in Column 4 (round to nearest %)
Rowley Public Library	120457		Triton Regional Sch Dist	40
Hamilton Public Library	120461		Hamilton-Weeham Reg Sch Dist	40
Topsfield Public Library	120465		Topsfield Public Schools	40
Weeham Public Library	120467		Weeham ^{Hamilton-Weeham} Regional Sch Dist	40
SAR Memorial Library	120469		Pentucket Regional School Dist	40
Newbury Town Library	120469		Triton Regional Sch Dist	40
Memorial Hall Library	189566		Andover Public Schools	40
Moses Gredley Parker Memorial Library	201895		Dracont Public Schools	40
Merrimack Valley LibCons	120469		Andover Public Schools	40
Totals for calculating Shared Discount				1500 1500

10c Shared Discount % (Col. 5 total divided by # of outlets/branches in Col. 1. Round to nearest %)

→ 42%

Entity Number 120368 Applicant's Form Identifier _____
 Contact Person J. Ringgold Phone Number 978 475 7160

Block 5: Discount Funding Request(s)

Block 5, page _____ of _____

Instructions: Use one Block 5 page for EACH service (Funding Request Number) for which you are requesting discounts.
 Make as many copies of this page as necessary, and number the completed pages to assure that they are all processed correctly.

FRN # _____ (to be assigned by administrator)

15 Contract Number (if available; use "T" if limited services; "MTM" if month-to-month services as described in Instructions) <u>57510000217445</u>
16 Billing Account Number (e.g., billed telephone number) <u>9784757005</u>
17 Allowable Vendor Selection/Contract Date (mm/dd/yyyy) (based on Form 470 filing) <u>01/09/2001</u>
18 Contract Award Date (mm/dd/yyyy) <u>01/16/2001</u>
19a Service Start Date (mm/dd/yyyy) <u>07/01/2001</u>
19b Service End Date (mm/dd/yyyy) (use only for "T" or "MTM" services) <u>06/30/2002</u>
20 Contract Expiration Date (mm/dd/yyyy) <u>06/30/2002</u>

11 Category of Service (only ONE category should be checked)
 Telecommunications Service Internet Access Internal Connections

12 Form 470 Application Number (15 digits) 106230000327331

13 SPIN - Service Provider Identification Number (9 digits)
~~143001291~~ 143001291

14 Service Provider Name VERIZON

21 Description of This Service: You MUST attach a description of the service, including a breakdown of components and costs, plus any relevant brand names. Label this description with an Attachment #, and note number in space provided below.
 Attachment # _____

22 Entity/Entities Receiving This Service:
 a. If the service is site-specific (provided to one site and not shared by others), list the Entity Number of the entity from Block 4 receiving this service : _____
 b. If the service is shared by all entities on a Block 4 worksheet, list the worksheet number (e.g., A-1): A

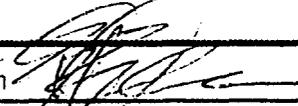
Recurring Charges				Non-Recurring Charges			Total Charges			
A	B	C	D	E	F	G	H	I	J	K
Monthly \$ charges (total amount per month for service)	How much of the \$ amount in (A) is ineligible?	Eligible monthly pre-discount amount (A minus B)	# of months service provided in program year	Annual pre-discount \$ amount for eligible recurring charges (C x D)	Annual non-recurring (one-time) \$ charges	How much of the \$ amount in (F) is ineligible?	Annual eligible pre-discount \$ amount for one-time charges (F minus G)	Total program year pre-discount \$ amount (E + H)	% discount (from Block 4 Worksheet)	Funding Commitment \$ Request (I x J)
12982	0	12982	12	155784	0	0	0	155784	42	65429.28

Do not write in this area

Entity Number 120 368 Applicant's Form Identifier network
Contact Person Larry Rungren Phone Number 978 475 7160

Block 6: Certifications and Signature

- 24 The entities listed in Block 4 of this application are eligible for support because they are: (Check one or both.)
 - a schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million; and/or
 - b libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools, including, but not limited to, elementary and secondary schools, colleges, or universities.
- 25 The eligible schools and libraries listed in Block 4 of this application have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.
- 26 All of the schools and libraries or library consortia listed in Block 4 of this application are covered by:
 - a an individual technology plan for using the services requested in this application; and/or
 - b higher-level technology plan(s) for using the services requested in this application; or
 - c no technology plan needed; applying for basic local and long distance telephone service only.
- 27 Status of technology plans (if representing multiple entities with mixed technology plan status, check both a and b):
 - a technology plan(s) has/have been approved; and/or
 - b technology plan(s) will be approved by a state or other authorized body; or
 - c no technology plan needed; applying for basic local and long distance telephone service only.
- 28 I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- 29 I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.
- 30 I certify that the entity(ies) I represent has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments.
- 31 I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- 32 I recognize that I may be audited pursuant to this application. I will retain for five years any and all worksheets and other records that I rely upon to fill out this application, and, if audited, will make available to the Administrator such records.
- 33 I certify that I am authorized to submit this request on behalf of the above-named entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

34 Signature of authorized person 	35 Date <u>01/16/2001</u>
36 Printed name of authorized person <u>Bill B. Manson</u>	
37 Title or position of authorized person <u>Executive Director</u>	
38 Telephone number of authorized person: <u>(978) 475-7115, ext.</u>	
Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.	
The Americans with Disabilities Act, the Individuals with Disabilities Education Act and the Rehabilitation Act may impose obligations on entities to make the services purchased with these discounts accessible to and usable by people with disabilities.	