



NATIONAL CABLE & TELECOMMUNICATIONS ASSOCIATION

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FEDERAL COMMUNICATIONS COMMISSION  
OFFICE OF THE SECRETARY

November 29, 2001

Magalie R. Salas  
Secretary  
Federal Communications Commission  
445 12<sup>th</sup> Street, SW, Room TW-A325  
Washington, DC 20554

**Re: In the Matter of Nomination for Universal Service Administrative Company Board of Directors, CC Docket No. 97-21 and 96-45; Representative for Cable Operators**

Dear Ms. Salas:

Pursuant to the Commission's Public Notice of September 4, 2001, DA 01-2078, I hereby nominate James R. Coltharp, Senior Director of Public Policy at Comcast Corporation, to serve as the representative of cable operators on the Universal Service Administrative Company (USAC) Board of Directors.

Prior to joining Comcast in August 1997, Mr. Coltharp served as Senior Counsel to FCC Commissioner James H. Quello, where he advised Commissioner Quello on telecommunications policy matters, cable television service and economic policy issues. Before that, he held positions at the Commission as Chief Economist in the Wireless Telecommunications Bureau, Special Advisor to Commissioner Andrew C. Barrett, and Industry Economist in the Policy and Rules Division of the Mass Media Bureau. A copy of Mr. Coltharp's professional biography is attached.

I strongly believe Mr. Coltharp will be an effective member of the USAC Board.

Sincerely,

Robert Sachs  
President and CEO

cc: Sheryl J. Todd, Accounting Policy Division, Common Carrier Bureau

**BIOGRAPHY FOR**  
**JAMES R. COLTHARP**  
**SENIOR DIRECTOR OF PUBLIC POLICY**  
**COMCAST CORPORATION**

James R. Coltharp joined Comcast Corporation as Senior Director of Public Policy in August 1997. His duties include representing Comcast before the Federal Communications Commission and other federal agencies, as well as on Capitol Hill. He is a member of Comcast Corporation's External Affairs Department, and resides in Comcast's Washington, D.C. office.

Mr. Coltharp previously served as Special Counsel to FCC Commissioner James H. Quello from May 1996 through August 1997, where he advised Commissioner Quello on telecommunications policy matters, cable television and mass media issues, as well as various economic policy issues.

In his prior service at the FCC, Mr. Coltharp was appointed as Chief Economist in the Wireless Telecommunications Bureau in September 1995. In June 1993, Coltharp was appointed to serve as Special Advisor in the Office of Commissioner Andrew C. Barrett, where he was principally responsible for common carrier, cable television, and telecommunications policy. Coltharp also served for three years at the FCC as an Industry Economist in the Policy and Rules Division of the Mass Media Bureau.

Prior to joining the Commission, Mr. Coltharp was a member of the Department of Economics at Miami University in Oxford, Ohio, where he received the university's Outstanding Teaching Award in 1990. Coltharp previously was a Vice President with Pacholder Associates, Inc., an investment management firm in Cincinnati, Ohio.

Mr. Coltharp received an M.A. in Economics as well as a B.A. in Economics and Public Administration from Miami University.

Mr. Coltharp also founded and serves as a Director of the "Bright Lights" Tutoring Program at the Takoma Educational Center in the District of Columbia, serving 35 students in grades 4 through 6 in reading, mathematics, and personal enrichment.