



February 21, 2002

Federal Communications Commission
Office of the Secretary
445 - 12th Street, SW
Washington, DC 20554

RECEIVED & INSPECTED
FFR 2 7 2002
FCC - MAILROOM

Dear Sir or Madam:

I am writing to you to appeal the decision of the USAC regarding our application for E-rate funding. As requested, here are the specifics of our application:

Contact Information: Maggie McCarty
Good Shepherd School
4100 Maple Avenue
Baltimore, MD 21227-4007
410-247-2770, ext. 305

Regarding: An appeal for Good Shepherd School (BEN: 23551)
Form 471 Application Number – YR. 4: 266044.
Funding Commitment Decision Letter for Funding Year 4:
07/01/2001 -- 06/30/2002
Dated July 23, 2001
and
Administrator’s Decision on Appeal -- Funding Year 2001-02
Dated February 5, 2002

FRNs: Our entire appeal was denied in full, The FRNs are:
708961, 708962, 708963, 708964, 708965, 708966

Reference: CC Docket Nos. 96-45 and 97-21. /

Appeal Explanation: The USAC Funding Commitment Decision Letter, postmarked on July 23, 2001, indicated that our Form 471 application was denied because it “was signed and/or submitted prior to the expiration of the 28-day waiting period from the day of posting of the Form 470 to the SLD Web Site.” As confirmed in the Form 470 Receipt Notification Letter dated December 25, 2000, Good Shepherd School’s Form 470 was filed on December 21, 2000. Consequently, our allowable vendor selection / contract date was January 18, 2001. I was truly stunned by our denial, as I knew that we had mailed our application with Airborne Express Overnight mail on January 18, 2001, which was the first day allowable for filing after the 28-day waiting period, and the last day of the application filing window. (In a call to the USAC on July 25, 2001, after I received the Funding Commitment Decision Letter, Kareem, one of the client service representatives, told me verbally that our form had been electronically filed on January 17, 2001– which I denied at the time. As it turned out, he was mistaken. All along in our appeal process, I have denied filing electronically and attempted to prove this by providing documentation that we were actually accepting bids on January 18th, 2001 and that the application had been signed and mailed on January 18, 2001. Among the documentation was our tracking slip and receipt from Airborne Express /

Mr. of Codes rec'd
L01A B C D E

Letter of Appeal
February 21, 2002

showing the mailing/postmark date of January 18th, 2001.) I submitted all of my supporting documentation in our original appeal to SLD, which was dated August 2, 2001.

The Administrator's Decision On Appeal, dated February 5, 2002, stated that our "Form 471 was filed electronically on January 17, 2001, and it was postmarked on January 17, 2001." Both claims are categorically untrue. The Good Shepherd School did not file our form electronically; rather we filed our Form 471 by paper, postmarked January 18, 2001. The allegation of electronic submission was mis-information given to me by a Client Service Bureau Representative and was not cited in our original denial. Although I did mention this mis-information in the appeal letter, in fact, I was appealing the allegation that we had not waited the mandatory 28-day waiting period.

I have made repeated calls to the Client Service Bureau since our application was first denied and during the appeal process to understand how the submission date and method of submission was determined. I was trying to understand what the problem was with our Form 471, and why they (the USAC) were saying that we filed electronically. Eventually I spoke to three different supervisors to try to understand why our application was rejected, and the supervisors, after actually looking at the files, agreed that our application was denied because of human error at the SLD in Kansas. However, they said that because our case was in appeal, it was not in their jurisdiction to overturn (as it was being handled by a separate entity).

According to a phone call that I had with Keith Goldstein at the SLD Client Service Bureau on September 21, 2001, I should let people know that "I called the SLD to check the "create date" for our application." Our "create date" was 2/2/2001, which meant that it was typed into their system from the paper filing, after it had been received during the application-filing window. (If it had been filed electronically, the create date would have been the date they received it electronically.) He said, however, that the "certification received date" was in the record as "1/17/2001", which was one-day short of the 28-day mandatory waiting period between filing the Form 470 and the Form 471. He explained the "certification received date" was generally the postmark date. He recommended that I speak to the person handling our appeal to dispel the electronic submission mis-information, and because I had included the Airborne Express receipts with my appeal, indicating the mailing date of January 18, 2001, he felt I had a good case for the appeal.

I tried to explain to Ms. Sonia Jones, who was handling the appeal in New Jersey, that the "create date" was an important piece to our appeal – because it proved that we did not file electronically, but she said that she couldn't see the screens on our records that Mr. Goldstein was referring to, rather she had an electronic version of a portion of our application which had been forwarded to her by the SLD. That she was only able to base her decision on the information that she had.

I then spoke to a woman named Lee Ann Nills at the Technical Client Service Bureau on October 1, 2001. She also agreed that our application was not filed electronically, rather the "create date" field indicated that our application had been received by mail and then typed into their system. She said that she was actually looking at the image of our Airborne Express envelope in our record. She said that their records indicated that the envelope had been received at the SLD in Kansas on January 19, 2001, but that handwritten on the envelope was the date of 1/17/01, which was taken as our postmark date. I once again explained that I had the pickup and billing sheet indicating a mail date of January 18, 2001, and Lee Ann also felt that my appeal was valid. But, she also said that she couldn't intervene. Rather she felt it was best to let the appeal process run its course, and then, if necessary, appeal to the FCC.

Letter of Appeal
February 21, 2002

Finally, in preparation for this appeal, I spoke to a gentleman named Roger Pfeifer at the Technical Client Service Bureau to confirm that the information that is contained in this letter is accurate in the SLDs electronic record for Good Shepherd School. He not only confirmed that it was accurate, he stated that if we could prove that our Airborne Express was picked up on January 18th, 2001, rather than mailed on January 17th, then he felt certain the appeal would be granted. (Roger also said the fact that we were contacted by the SLD several times to make corrections to our Block 5, further indicates that we had not filed electronically – because some of the mistakes that we made in Block 5 and corrected via fax correspondence with our application reviewer, would not have been possible in electronic submissions.)

In Summary, our Airborne Express Overnight envelope, which was received at the SLD in Kansas on January 19, 2001, was sent on January 18th, 2001. Our application was signed January 18, 2001 as well. I have enclosed both the pick-up slip from Airborne Express, as well as our billing record - both of which indicate that this envelope was mailed on January 18th, 2001 – which did allow for the 28-day mandatory waiting period. The billing record for Airborne Express Overnight services indicates that M. Hodges received the Form 471 at 10:24 am on January 19, 2001.

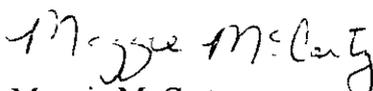
For the purpose of this appeal, I am enclosing the Airborne Express Airbill, and the Airborne Express Tracking Sheet that confirms the day of pickup and delivery. I am also enclosing our signature page from the Form 471. All three of these items confirm the mailing date of January 18, 2001. At the advice of Mr. Roger Pfeifer at the SLD Technical Client Service Bureau, I am also enclosing a copy of a fax from May 17, 2001, which I sent to Russ Stucky, who was reviewing our application at the Schools and Library Corporation, correcting Block 5, line 19. The typo that we made in this Block would not have been possible if we had filed electronically. And, also courtesy of Mr. Pfeifer, I am enclosing a copy of the microfiche record of the Airborne Express Envelope that they received in which someone handwrote the date of 1-17-01.

And, finally, so that you may have complete information regarding our appeal, I am enclosing our original appeal letter to the SLC, and the Funding Commitment Decision Letter and the Administrator's Decision on Appeal that were sent to us denying our request for funding.

I respectfully ask the FCC to overrule the decision of the Universal Service Administrative Company, Schools and Libraries Division. I ask that our application "certification received date" be changed to indicate the actual postmark date of January 18, 2001, and that our application be given full consideration for funding as having been received within the application-filing window and as having met the required 28-day mandatory waiting period.

Thank you for your consideration of my appeal. I look forward to hearing from you. If you should need further assistance or information, please feel free to call me at 410-247-2770, ext. 305.

Sincerely,


Maggie McCarty
Director of Development

To Open Envelope, Pull Tab Slowly from Either Side

Attach Airborne Express Shippers Label within the dotted lines.

1 Sender Account Number 144508206 FROM (Company) GOOD SHEPHERD CTR Street Address 4100 MAPLE AVE City State BALTIMORE MD Sent by (Name/Dept) Phone Bates/Finance 410-247-2770, #216		Preprint Format No. 63801965		4 Payment Sender will be billed unless marked otherwise Bill to: Receiver 3rd Party <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Paid in Advance Check No. Amount Billing Reference (will appear on invoice)		Origin BWI Account # (Required if 3rd Party)		Airbill Number 8210118416	
2 TO (Company) SLD - Form 471 c/o Ms. Smith Street Address 3833 Greenway Drive City State Lawrence, KS Attention: (Name/Dept) Phone (Important) Ms. Smith 888-203-8100		ZIP CODE (Required) 21227		E-Rate		5 Service Type One box must be checked. Assumed Express unless noted. Next Afternoon over 5 lbs. charged at the Express rate. Next Afternoon to Boki Red destinations only.		<input checked="" type="checkbox"/> Express (Letter - 150 lbs) <input type="checkbox"/> Next Afternoon (Letter - 5 lbs)	
3 Sender's Signature <i>D. Bates</i> Date 1/18/01		6 # of Pgs		7 Weight (LBS) SUBJECT TO CONNECTION		8 Packaging Letter Express <input checked="" type="checkbox"/> Express Pack <input type="checkbox"/> Other Packaging <input type="checkbox"/>		One box must be checked	
Description Form 471		Declared Value <input type="checkbox"/> or <input type="checkbox"/> \$		Full Insurance <input type="checkbox"/> or <input type="checkbox"/> \$		Shipment Valuation .00		AIRBORNE EXPRESS PO BOX 662, SEATTLE, WA 98111-0662 1-800-247-2676	

PLEASE TYPE OR PRINT FOR SHIPMENTS WITHIN U.S. ONLY

Please place special services sticker here if necessary

Attachment 1 Our Airborne Express A.B.11 Note date of 1/18/01

United States Shipping

1. Complete applicable white sections of the U.S. Airbill. Sign and date the Airbill at the Sender's Signature line. Please press hard.
2. Peel off protective covering from back of Airbill.
3. Affix Airbill to envelope within dotted lines shown.
4. When using a Drop Box — follow special instructions on the Drop Box.

International Shipping

(Includes Canada & Puerto Rico)

To help ensure legibility of this multiple-part form, please type

1. Complete applicable sections of the International Express Airbill. Sign and date the Airbill at the Sender's Signature line.
2. Place Airbill and necessary documentation in plastic sleeve. Seal sleeve.
3. Peel off backing of plastic sleeve.

Limitation on Contents

The maximum acceptable contents of a Letter Express are forty (40) 8-1/2 x 11 pages. If the gross weight of the contents, envelope and airbill exceeds 1/2 pound, the next higher rate will apply. Contents must be of a size and shape which fit the envelope and allow it to be securely sealed without damage. Cash or cash equivalent should not be shipped. Items of high intrinsic value should not be shipped in Letter Express packaging.

Limitations of Liability

Liability of Airborne Express is limited on Letter Express to \$100.00 U.S.D., unless a higher value is declared for carriage on our airbill. The maximum declared value on the Letter Express is \$500.00 U.S.D. Airborne Express shall not be liable in any event for special, incidental or consequential damages, including but not limited to loss of profits or income. Services are provided as defined in the current



Attachment 2. Airborne Express Tracking Slip

ATTN: MAGGIE MCARTY
 FROM: AIRBORNE EXPRESS ICOR SYSTEM
 REFERENCE:

Note. pickup date 1/18/01
 delivery date 1/19/01

AIRBORNE EXPRESS

AIRBILL NUMBER	DATE	CHARGES	TRFF.DEST	DECLD.VAL.	P.O. BOX 662, SEATTLE, WA 98111 TELEX 32-9543 PHONE 1-800-722-0081		
BWI 8210118416	01/18/01	PREPAID	TOP CTL-TOP				
SHIPPER AND CONSIGNEE							
S H	GOOD SHEPHERD CTR 4100 MAPLE AVE		BALTIMORE	MD 21227	3-144508206		
C O	SLD - FORM 471 C/O MS 3833 GREENWAY DR		SMITH LAWRENCE	KS 66046	0-		
BILL TO					ENTRY STATION: RE6 OPERATOR ID: RE6		
144508206		D	N2*	FACSIMILE		BWI 940 1899924	
GOOD SHEPHERD CTR				AIR WAYBILL			
4100 MAPLE AVE		BALTIMORE		MD 21227		MAIL PAYMENT TO: P.O. BOX 91001 SEATTLE, WA 98111	
REF E-RATE							
NO.PCS	DESCRIPTION OF PIECES AND CONTENTS			SRVC	WEIGHT	SCL/CMM	RATE
1	OTHER CGS: BATESFINANCE 410-244-2770 MS SMITH 888-203-8100 FUEL SURCHARGE 4.0% APPLIED				1	2300 S 0	CHG
REASON FOR "OTHER" CHARGES C PRIORITY D EXTRA SERVICE E OTHER (SEE DESCRIPTION AREA)							
A ZW APPLD							
FREIGHT CHARGES	P/U #	PICKUP	DELIVERY	ASSET PROTECTION	OTHER		
17.32	2	/ 3.00			E	0.69	\$ 21.01
ADVANCES ORIGIN	ADVANCE DEST.	SURFACE FWD	C.O.D. FEE	C.O.D. →			PAY THIS AMOUNT
							REFER TO THIS NUMBER WHEN REMITTING
THANK YOU FOR SHIPPING WITH AIRBORNE EXPRESS							
RECEIVED BY					DATE	TIME	STA
X	LD	M HODGES	RC	02379872	1	01/19/01	10:24 TOP

date 1/18/01

Do not write in this area

Entity Number <u>23551</u>	Applicant's Form Identifier <u>471-2002-GSC</u>
Contact Person <u>Maggis McCarty</u>	Phone Number <u>(410) 247-2770 ext 305</u>

Block 6: Certifications and Signature

- 24 The entities listed in Block 4 of this application are eligible for support because they are: (Check one or both.)
- a schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million; and/or
 - b libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools, including, but not limited to, elementary and secondary schools, colleges, or universities.
- 25 The eligible schools and libraries listed in Block 4 of this application have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.
- 26 All of the schools and libraries or library consortia listed in Block 4 of this application are covered by:
- a an individual technology plan for using the services requested in this application; and/or
 - b higher-level technology plan(s) for using the services requested in this application; or
 - c no technology plan needed; applying for basic local and long distance telephone service only.
- 27 Status of technology plans (if representing multiple entities with mixed technology plan status, check both a and b):
- a technology plan(s) has/have been approved; and/or
 - b technology plan(s) will be approved by a state or other authorized body; or
 - c no technology plan needed; applying for basic local and long distance telephone service only.
- 28 I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- 29 I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.
- 30 I certify that the entity(ies) I represent has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments.
- 31 I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- 32 I recognize that I may be audited pursuant to this application. I will retain for five years any and all worksheets and other records that I rely upon to fill out this application, and, if audited, will make available to the Administrator such records.
- 33 I certify that I am authorized to submit this request on behalf of the above-named entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

34 Signature of authorized person <u>Martin E. Salisbury</u>	35 Date <u>1/18/01</u>
36 Printed name of authorized person <u>Martin E. Salisbury</u>	
37 Title or position of authorized person <u>Director of Education</u>	
38 Telephone number of authorized person: <u>(410) 247-2770, ext. 261</u>	
Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.	
The Americans with Disabilities Act, the Individuals with Disabilities Education Act and the Rehabilitation Act may impose obligations on entities to make the services purchased with these discounts accessible to and usable by people with disabilities.	



Good Shepherd Center

4100 Maple Avenue / Baltimore, Maryland 21227-4099 / (410) 247-2770

Attachment 4: Corrections to Form 471 - which contain it
was not submitted electronically - as this mistake not
possible on electronic submissions

May 17, 2001

Attn: Russ Stucky
Schools and Library Corporation
Fax: 1-888-276-8736

Re: Case Number: 49619

Dear Russ:

Thank you for the call yesterday with an additional question regarding our application to the Schools and Libraries Universal Services Ordered and Certification Form 471. Please make the following change to Block 5 of our YR 4 Form #471:

In Block 5, Item 19:

In Item 19a, please change the Service Start Date to 07/01/2001

In Item 19b, please change the Service End Date to 06/30/2002

Thank you for calling our attention to this discrepancy and for giving us the opportunity to correct Form 471.

Sincerely,

Maggie McCarty
Director of Development

cc: Deborah Bates

Attachment 5: The microfiche of envelope received at SLD

Schools and Libraries Division
Client Service Bureau

with handwritten date on it

Help Line : (888) 203-8100
Fax: (888) 276-8736
E-Mail: sldproblemresolution@ncs.com

Fax

To: Maggie McCarty
Fax: 1-410-247-3242

Re: Form 471 #266044
Form Identifier: 471-2002-GSC
From: Roger Pfeifer
Pages: 2
Date:

Urgent ! For Review Please Comment Please Reply ! Please Recycle

The following page is a facsimile of the Airborne Express receipt we have in our records. Please call if you have any further questions.

Sincerely,
Roger Pfeifer
SLD
Technical Client Service Bureau

To Open Envelope, Pull Tab Slowly from Either Side

Attach Airborne Express Shipping Label within the defined lines.

PLEASE TYPE OR PRINT

FOR SHIPMENTS WITHIN U.S. ONLY

638819155 GOOD SHEPHERD CTR 4100 MAPLE AVE BALTIMORE MD 21227	8210118416 AIRBORNE EXPRESS EXP X NAS SDS
410-247-2770, #216 SLD - Form 471 o/o Ms. Smith 3833 Greenway Drive Lawrence, KS 66046 Ms. Smith 888-203-8100	8210118416 8210118416 8210118416

Insured
 Signature Required
 Signature and Proof of Delivery
 Signature and Proof of Delivery and Signature of Recipient
 Signature and Proof of Delivery and Signature of Recipient and Signature of Shipper

SAT
 LAB
 HAA
 SDS

8 2 1 0 1 1 8 4 1 6

Please place special services sticker here if necessary

United States Shipping

1. Complete applicable white sections of the U.S. AIRBILL sign and date the AIRBILL at the Sender's Signature line. Please print name.
2. Peel off protective covering from back of AIRBILL.
3. Affix AIRBILL to envelope within dotted lines shown.
4. When using a Drop Box - follow special instructions on the Drop Box.

International Shipping

1. Complete applicable sections of the International Express AIRBILL. Sign and date the AIRBILL at the Sender's Signature line.
2. Place AIRBILL and necessary documentation in plastic sleeve.
3. Seal sleeve.
4. Peel off backing of plastic sleeve.
5. Affix plastic sleeve to envelope.



Liability on Contents

The maximum acceptable contents of a Letter Express are forty (40) 8-1/2 x 11 pages. If the gross weight of the contents, envelope and airbill exceeds 1/2 pound, the next higher rate will apply. Contents must be of a size and shape which fit the envelope and allow it to be securely sealed without damage. Cash or cash equivalent should not be shipped. Items of high intrinsic value should not be shipped in Letter Express packaging.

Limitations of Liability

Liability of Airborne Express is limited on Letter Express to \$100.00 U.S.D., unless a higher value is declared for carriage on our AIRBILL. The maximum declared value on the Letter Express is \$500.00 U.S.D. Airborne Express shall not be liable in any event for special, incidental or consequential damages, including but not limited to loss of profits or income. Services are provided as defined in the current Airborne Express Service Guide (subject to change without notice). Copies are available upon request.

POTC SK

Attachment 6: The appeal packet to S.L.D.
Good Shepherd Center



4100 Maple Avenue / Baltimore, Maryland 21227-4099 / (410) 247-2770

August 2, 2001

Letter of Appeal
Schools and Libraries Division
Box 125 – Correspondence Unit
80 South Jefferson Road
Whippany, NJ 07981

Dear Sir or Madam:

Contact Information: Maggie McCarty
Good Shepherd School
4100 Maple Avenue
Baltimore, MD 21227-4007
410-247-2770, ext. 305

Regarding: An appeal for Good Shepherd School
Funding Commitment Decision Letter for Funding Year 4:
07/01/2001 -- 06/30/2002
Dated July 23, 2001
Form 471 Application Number 266044

FRNs: Our entire application was wholly rejected, but I'm enclosing the FRNs
for your information:
708961
708962
708963
708964
708965
708966

Appeal Explanation: Each of our FRNs were rejected with the following decision explanation:
"The Form 471 application was signed and/or submitted prior to the expiration of the 28-day waiting
period from the day of the posting of the Form 470 to the SLD Web Site."

Because I knew that we needed to file on January 18th, I called the SLC for an explanation and spoke
to a gentleman named Kareem. He told me verbally that their records indicated that we had filed
electronically on January 17th, 2001, one day short of the 28-day waiting period.

Although I cannot prove that we did not file electronically on January 17th, I can certainly prove that it
was never our intent to file electronically on January 17th. (It is my understanding that if we had
submitted electronically that we could not get back to the form for additions or corrections once we hit
the submit button, and the attached items indicate that even if we started filling in the form on January

Letter of Appeal

August 2, 2001

17th, we were still considering vendors and honoring the 28 day waiting period). I offer the following "proof" that we were still working on the forms for submission on January 18th.

Item 1 is an e-mail letter of commendation that I wrote to three of our directors commending my colleague, Deborah Bates, who helped with the e-rate process. In the letter, which is dated January 19th, it states that we finished typing the Form 471 at 4:40 pm on January 18th.

Item 2 is the receipt from Airborne Express indicating a pickup of Form 471 dated January 18, 2001. In addition to our cover sheet, I have enclosed an invoice from Airborne Express confirming the pickup.

Item 3 is a copy of the signature page from our Form 471 dated January 18, 2001.

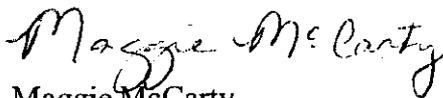
Item 4 is an e-mail I sent to Deborah Bates regarding a bid for services in response to our Form 470. My e-mail is dated January 17th and indicates that we were still comparing prices on January 17th in anticipation of the meeting she and I were having on January 18th to make decisions and finish filling in the forms.

Item 5 is e-mail dated January 18th at 1:47 pm from Deborah Bates sending me the Excel version of the form 471 for my review.

We certainly hope that you will consider our appeal. We did honor the 28-day waiting period and we believe that we in good faith submitted our Form 471 on January 18, 2001. I hope that you will agree and that our request for funding will be approved.

If you should need further information or clarifications, please contact me at 410-247-2770, ext. 305.

Sincerely,



Maggie McCarty
Director of Development

Enclosures

McCarty, Margaret

Item 1

From: McCarty, Margaret
Sent: Friday, January 19, 2001 4:50 PM
To: Sr. Mary Rosaria; Sanders, Annette; Kares, Frank
Cc: Bates, Deborah
Subject: Letter of Commendation

Dear Sr. Rosaria, Annette and Frank,

Never having done this before, I wasn't sure who this should go to, so I'm writing all of you.

I wanted to commend Deborah Bates for the lead she has taken this year with the E-rate application, #471. Last year, we had decided to move much of the E-rate activity to the accounting department in the person of Deborah. Throughout the year, she has been tracking E-rate related expenses and seeking reimbursements from the vendors. This has been a big burden lifted off my shoulders.

Earlier in the year, we had discussed that she would also handle the applications for Year 4 as well, with me providing guidance. The first form (form 470) was due in the midst of transition in the Finance Office, so I submitted it and assumed that I would be submitting Form 471 as well, since Finance is still swamped. However, yesterday Deborah offered to type the form and had already developed a spreadsheet of projected expenses to be included in the application. I was in the midst of two other grants applications, so I readily accepted her offer.

We made the deadline on January 18 at 4:40pm because of Deborah's dedication (she even cancelled a personal appointment to stay late to get it done). I am extremely grateful to Deborah and I just wanted someone to know!

Thanks,

Maggie McCarty
Director of Development

To Open Envelope, Pull Tab Slowly from Either Side

Attach Airborne Express Shippers Label within the dotted lines.

1 Sender Account Number 144508206 FROM (Company) GOOD SHEPHERD CTR Street Address 4100 MAPLE AVE City State ZIP CODE (Required) BALTIMORE MD 21227		Preprint Format No. 63801965		4 Payment Sender will be billed unless marked otherwise Bill to: Receiver 3rd Party <input type="checkbox"/> Receiver <input type="checkbox"/> 3rd Party <input type="checkbox"/> Paid in Advance Check No. Amount Billing Reference (will appear on invoice) E-Rate		Origin BWI Account # (Required if 3rd Party)		Airbill Number 8210118416	
2 TO (Company) SLD - Form 471 c/o Ms. Smith Street Address 3833 Greenway Drive City State ZIP CODE (Required) Lawrence, KS 66046 Attention: (Name/Dept) Ms. Smith Phone (Important) 888-203-8100		6 # of Pkgs		7 Weight (LBS) required		8 Packaging Letter Express <input checked="" type="checkbox"/> Express Pack <input type="checkbox"/> Other Packaging <input type="checkbox"/>		5 Service Type One box must be checked. Assumed Express unless noted. Next Afternoon over 5 lbs. charged at the Express rate. Next Afternoon to Bold Red destinations only. X Express (Letter - 150 lbs) Next Afternoon (Letter - 5 lbs)	
3 Sender's Signature <i>Debra Bates</i> Date 1/18/01		Special Instructions <input type="checkbox"/> Saturday Delivery Extra charge Express only Not available to all locations <input type="checkbox"/> Lab Pack Service <input type="checkbox"/> Hold at Airborne		Declared Value Full Insurance Shipment Valuation <input type="checkbox"/> or <input type="checkbox"/> \$.00		Description Form 471		AIRBORNE EXPRESS	
www.airborne.com		SENDER'S COPY		Received At <input type="checkbox"/> Drop Box # <input type="checkbox"/> Airborne Terminal		ABSENT A HIGHER SHIPMENT VALUATION, CARRIER'S LIABILITY IS LIMITED TO \$100 PER PACKAGE OR ACTUAL VALUE, WHICHEVER IS LESS. SPECIAL OR CONSEQUENTIAL DAMAGES ARE NOT RECOVERABLE. SEE TERMS AND CONDITIONS ON REVERSE SIDE OF THIS NON-NEGOTIABLE AIRBILL. SCAC-AIRB FED I.D. NO. 91-0837469		PO BOX 662, SEATTLE, WA 98111-0662 1-800-247-2676	

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Please place special services sticker here if necessary



United States Shipping

1. Complete applicable white sections of the U.S. Airbill. Sign and date the Airbill at the Sender's Signature line. Please press hard.
2. Peel off protective covering from back of Airbill.
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(Includes Canada & Puerto Rico)
To help ensure legibility of this multiple-part form, please type

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The maximum acceptable contents of a Letter Express are forty (40) 8-1/2 x 11 pages. If the gross weight of the contents, envelope and airbill exceeds 1/2 pound, the next higher rate will apply. Contents must be of a size and shape which fit the envelope and allow it to be securely sealed without damage. Cash or cash equivalent should not be shipped. Items of high intrinsic value should not be shipped in Letter Express packaging.

Limitations of Liability

Liability of Airborne Express is limited on Letter Express to \$100.00 U.S.D., unless a higher value is declared for carriage on our airbill. The maximum declared value on the Letter Express is \$500.00 U.S.D. Airborne Express shall not be liable in any event for special, incidental or consequential damages, including but not limited to loss of profits or income. Services are provided as defined in the current

Item 2-A

Item 2-B

AIER. DL. NUMBER	DATE	CHARGES	TRFF. DEST	DECLD. VAL.
EW 8210118416	01 18 01	PREPAID	TOP CTL-TOP	

P.O. BOX 660, SEATTLE, WA 98111
 TELFX 32-9543
 PHONE 1-800-722-0081

SHIPPER AND CONSIGNEE

S H	GOOD SHEPHERD CTR 1100 MAPLE AVE BALTIMORE MD 21227	3-144509206
C C	SLD - FORM 111 C O MS 3233 GREENWAY DR SMITH LAWRENCE KS 66046	0-

REL. TO: 4103 MAPLE AVE BALTIMORE MD 21227
 GOOD SHEPHERD CTR
 FACSIMILE AIR WAYBILL BWI 010 800011
 ENTER STATION: REG
 OFFICE: REG
 MAIL PAYMENT TO:
 P.O. BOX 91001
 SEATTLE, WA 98111

NO. PCS	DESCRIPTION OF PIECES AND CONTENTS	SRVC	WEIGHT	SCL. CHG	RATE	REASON FOR "OTHER" CHARGES
1	OTHER PCS: RATEFINANCE 410-244-2770 MS SMITH 888-235-8100 FUEL SURCHARGE 4.0% APPLIED		1	3300 3.00	CHG	A B C D E OTHER (SEE DESCRIPTION AREA)

A. SW APPLD

FREIGHT CHARGES 17.32	P. U # 2	PICKUP 3.00	DELIVERY	ASSET PROTECTION	OTHER E	0.69	\$ 21.01	8210118416
ADVANCES ORIGIN	ADVANCE DEST.	SURFACE FWD	C.O.D. FEE	C.O.D. —>			PAY THIS AMOUNT	REFER TO THIS NUMBER WHEN REMITTING

THANK YOU FOR SHIPPING WITH AIRBORNE EXPRESS

RECEIVED BY X LB M HUGHES	RC 02379872	1	DATE 01 19 01	TIME 10:24	STA TOP
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Do not write in this area

Entity Number <u>23551</u>	Applicant's Form Identifier <u>471-2002-GSC</u>
Contact Person <u>Maggis McCarty</u>	Phone Number <u>(410) 247-2770 ext 305</u>

Block 6: Certifications and Signature

- 24 The entities listed in Block 4 of this application are eligible for support because they are: (Check one or both.)
 - a schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million; and/or
 - b libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools, including, but not limited to, elementary and secondary schools, colleges, or universities.
- 25 The eligible schools and libraries listed in Block 4 of this application have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.
- 26 All of the schools and libraries or library consortia listed in Block 4 of this application are covered by:
 - a an individual technology plan for using the services requested in this application; and/or
 - b higher-level technology plan(s) for using the services requested in this application; or
 - c no technology plan needed; applying for basic local and long distance telephone service only.
- 27 Status of technology plans (if representing multiple entities with mixed technology plan status, check both a and b):
 - a technology plan(s) has/have been approved; and/or
 - b technology plan(s) will be approved by a state or other authorized body; or
 - c no technology plan needed; applying for basic local and long distance telephone service only.
- 28 I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- 29 I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.
- 30 I certify that the entity(ies) I represent has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments.
- 31 I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- 32 I recognize that I may be audited pursuant to this application. I will retain for five years any and all worksheets and other records that I rely upon to fill out this application, and, if audited, will make available to the Administrator such records.
- 33 I certify that I am authorized to submit this request on behalf of the above-named entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

34 Signature of authorized person <i>Martin E. Salisbury</i>	35 Date <i>1/18/01</i>
36 Printed name of authorized person <u>Martin E. Salisbury</u>	
37 Title or position of authorized person <u>Director of Education</u>	
38 Telephone number of authorized person: <u>(410) 247-2770, ext. 261</u>	
Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.	
The Americans with Disabilities Act, the Individuals with Disabilities Education Act and the Rehabilitation Act may impose obligations on entities to make the services purchased with these discounts accessible to and usable by people with disabilities.	

McCarty, Margaret

From: McCarty, Margaret
Sent: Wednesday, January 17, 2001 10:13 AM
To: Bates, Deborah
Subject: FW: 470 Application Number 108330000337768 MeshworX SPIN # 143022272

Hi Deborah: Thought you might want this just to compare prices. Are you getting ready for tomorrow's deadline for E-rate application? Do we have all the documentation we need - contracts /bids and spin numbers? Let's try to meet early, so I'm not freaking out all day.
Maggie

-----Original Message-----

From: erate@meshworx.com [mailto:erate@meshworx.com]
Sent: Monday, January 15, 2001 9:09 PM
To: mmccarty@goodshepherdcenter.org
Subject: 470 Application Number 108330000337768 MeshworX SPIN # 143022272

Available immediately, fast, reliable, and E-rate eligible Internet access.

MeshworX is offering Internet Access that includes BOTH local loop and Internet port for what you might expect to pay for the port alone.

Sample pricing:

Single T-1 \$1,200.00 monthly with a one-time \$800.00
installation fee
(CIR of 768K)

T-3 \$15,200.00 monthly with a one-time \$6,000.00
installation
(8M basic with
burst to 45M)

Need more bandwidth? Call for quotes on OC-12 and up

Remember with MeshworX you get BOTH local loop and Internet port from a single source:

No more finger pointing
Convenient one call support

With loop and port for one price it's like a "buy one - get one free" sale!

We are ready for last minute quotes!

Reply to this e-mail for availability in your area, or

Call MeshworX, toll free 1-877-723-3787

McCarty, Margaret

From: Bates, Deborah
Sent: Thursday, January 18, 2001 1:47 PM
To: McCarty, Margaret
Subject: E-Rate

Maggie,

Here's the final.



4712002.xls

Deborah

Attachment 7 : Funding Commitment Decision Letter

USAC

Universal Service Administrative Company
Schools & Libraries Division

FUNDING COMMITMENT DECISION LETTER

(Funding Year 4: 07/01/2001 - 06/30/2002)

July 23, 2001

GOOD SHEPHERD SCHOOL
MAGGIE MCCARTY
4100 MAPLE AVENUE
BALTIMORE, MD 21227-4007

Re: Form 471 Application Number: 266044
Funding Year 4: 07/01/2001 - 06/30/2002
Billed Entity Number: 23551

Thank you for your 2001-2002 E-rate application and for any assistance you provided throughout our review. We have completed review of your Form 471. This letter is to advise you of our decision(s).

FUNDING COMMITMENT REPORT

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. We have reviewed each Discount Funding Request on your Form 471 application and have assigned a Funding Request Number (FRN) to each Block 5. The enclosed report includes a list of the FRNs from your application. The SLD is also sending this information to your service provider(s) so preparations can be made to begin implementing your E-rate discount(s) upon the filing of your Form 486. Immediately preceding the Funding Commitment Report, you will find a guide that defines each line of the Report.

NEXT STEPS

Once you have reviewed this letter and have determined that some or all of your requests have been funded, your next step to facilitate receipt of discounts as featured in this letter will be to file an FCC Form 486 with the SLD. The Form 486 notifies the SLD to begin payment to your service provider and provides certified indication that your technology plan(s) has been approved. The Form 486 and instructions can be found on the SLD web site at <www.sl.universalservice.org> or you can call the SLD Client Service Bureau at 1-888-203-8100 and ask that the form be sent to you. The new Form 486, dated July 2001 in the lower right corner, MUST be used for Funding Year 4 and for any previous funding years once it becomes available. Subsequent submissions of earlier versions of the Form 486 will be returned to you and will not be able to be processed. As you complete Form 486, you should also contact your service provider to verify they have received notice from the SLD of your funding commitments. After the SLD processes your Form 486, we can begin processing invoices from your service provider(s) so they can be reimbursed for discounted services they have provided you.

On December 21, 2000, the Children's Internet Protection Act was signed into law. That law will require schools and libraries that receive Universal Service discounts for certain services to adopt an Internet safety policy incorporating the use of filtering or blocking technology on computers with Internet access as a condition of receiving those discounts. THE LAW DOES NOT, HOWEVER, REQUIRE THIS TO BE IN PLACE FOR FUNDING YEAR 4. RECIPIENTS WILL HAVE TO CERTIFY, HOWEVER, THAT THEY ARE UNDERTAKING SUCH ACTIONS, INCLUDING NECESSARY PROCUREMENT PROCEDURES, TO PUT SUCH TECHNOLOGY PROTECTION MEASURES IN PLACE. For Funding Year 4 (the Funding Year beginning July 1, 2001), Billed Entities filing Form(s) 486 may encounter one or more situations that will affect their filing deadline(s). See the requirements for Funding Year 4 below and the Form 486

Instructions for more information on filing deadlines to ensure that your discounts can be paid retroactively to the Service Start Date. You are advised to keep proof of the date of mailing.

1. If Funding Year 4 services start on or before Sunday, October 28, 2001, and the date of your Funding Commitment Decision Letter is before Sunday, October 28, 2001, your Form 486 must be postmarked on or before October 28, 2001 in order for discounts to be paid retroactively to the Service Start Date. Failure to meet this certification deadline will result in reduced funding.
2. If your services start after October 28, 2001, your Form 486 must be postmarked no later than 120 days after the Service Start Date or 120 days after the date of the Funding Commitment Decision Letter, whichever is later, in order for discounts to be paid retroactively to the Service Start Date. Failure to meet this filing deadline will result in reduced funding.

You may also check the SLD web site at <www.sl.universalservice.org> or call the Client Service Bureau at 1-888-203-8100 for more information about how this new law might impact universal service discounts and any needed documentation for Funding Year 4 (July 1, 2001-June 30, 2002).

TO APPEAL THESE FUNDING COMMITMENT DECISIONS

If you wish to appeal the Funding Commitment Decision(s) (FCD) indicated in this letter, your appeal must be made in writing and RECEIVED BY THE SCHOOLS AND LIBRARIES DIVISION (SLD) at the SLD address below WITHIN 30 DAYS OF THE ABOVE DATE ON THIS LETTER. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Identify which FCD Letter you are appealing. Indicate the relevant funding year and the date of the Funding Commitment Decision Letter. Your letter of appeal must also include the applicant name, the Form 471 Application Number, and the Billed Entity Number from the top of your FCD Letter.
3. Identify the particular Funding Request Number (FRN) that is the subject of your appeal. When explaining your appeal, include the precise language or text from the Funding Commitment Decision Letter that is at the heart of your appeal. By pointing us to the exact words that give rise to your appeal, the SLD will be able to more readily understand and respond appropriately to your appeal. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep copies of your correspondence and documentation.
4. Provide an original authorized signature on your letter of appeal.

Please send your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125 - Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. Appeals submitted by fax, phone call, and e-mail CANNOT be processed.

While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC): FCC, Office of the Secretary, 445-12th Street SW, Room TW-A325, Washington, DC 20554. You should refer to CC Docket Nos. 96-45 and 97-21 on the first page of your appeal to the FCC. Your appeal must be made in writing and RECEIVED BY THE FCC at the FCC address above WITHIN 30 DAYS OF THE ABOVE DATE ON THIS LETTER. Failure to meet this requirement will result in automatic dismissal of your appeal. Further information regarding filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference area of the SLD web site <www.sl.universalservice.org>.

NOTICE ON RULES AND FUNDS AVAILABILITY

Applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the universal service mechanisms for schools and libraries. FCC Form 471 Applicants who have received funding commitments continue to be subject to audits and other reviews that SLD or the Federal Communications Commission may undertake periodically to assure that funds have been committed and are being used in accordance with all such requirements. If the SLD subsequently determines that its commitment was erroneously issued due to action or inaction, including but not limited to that by SLD, the Applicant, or Service Provider, and that the action or inaction was not in accordance with such requirements, SLD may be required to cancel these funding commitments and seek repayment of any funds disbursed not in accordance

with such requirements. The SLD, and other appropriate authorities (including but not limited to USAC and the FCC), may pursue enforcement actions and other means of recourse to collect erroneously disbursed funds. The timing of payment of invoices may also be affected by the availability of funds based on the amount of funds collected from contributing telecommunications companies.

We look forward to continuing our work with you on connecting our schools and libraries through advanced telecommunications services.

Sincerely,

Schools and Libraries Division
Universal Service Administrative Company

Enclosures

A GUIDE TO THE FUNDING COMMITMENT REPORT

Attached to this letter will be a report for each E-rate funding request from your application. We are providing the following definitions.

FUNDING REQUEST NUMBER (FRN): A Funding Request Number is assigned by the SLD to each Block 5 of your Form 471 once an application has been processed. This number is used to report to Applicants and Service Providers the status of individual discount funding requests submitted on a Form 471.

FUNDING STATUS: Each FRN will have one of three definitions: "Funded," "Not Funded," or "As Yet Unfunded."

1. An FRN that is "Funded" will be approved at the level that SLD determined is appropriate for that item. The funding level will generally be the level requested unless the SLD determines during the application review process that some adjustment is appropriate.
2. An FRN that is "Not Funded" is one for which no funds will be committed. The reason for the decision will be briefly explained in the "Funding Commitment Decision," and amplification of that explanation may be offered in the section, "Funding Commitment Decision Explanation." An FRN may be "Not Funded" because the request does not comply with program rules, or because the total amount of funds in the Universal Service Fund was insufficient to fund all requests.
3. An FRN that is "As Yet Unfunded" reflects a temporary status that is assigned to an FRN when the SLD is uncertain at the time the letter is generated whether there will be sufficient funds to make commitments for requests for internal connections at a particular discount level. For example, if your application included requests for discounts on both telecommunications services and internal connections, you might receive a letter with our funding commitment for your telecommunications funding requests and a message that your internal connections requests are "As Yet Unfunded." You would receive a subsequent letter(s) regarding the funding decision on your internal connections requests.

SERVICES ORDERED: The type of service ordered from the service provider, as shown on Form 471.

SPIN (Service Provider Identification Number): A unique number assigned by the Universal Service Administrative Company to service providers seeking payment from the Universal Service Fund for participating in the universal service support programs. A SPIN is also used to verify delivery of services and to arrange for payment.

SERVICE PROVIDER NAME: The legal name of the service provider.

CONTRACT NUMBER: The number of the contract between the eligible party and the service provider. This will be present only if a contract number was provided on Form 471.

BILLING ACCOUNT NUMBER: The account number that your service provider has established with you for billing purposes. This will be present only if a Billing Account Number was provided on Form 471.

EARLIEST POSSIBLE EFFECTIVE DATE OF DISCOUNT: The first possible date of service for which the SLD will reimburse service providers for the discounts for the service.

CONTRACT EXPIRATION DATE: The date the contract expires. This will be present only if a contract expiration date was provided on Form 471.

SITE IDENTIFIER: The Entity Number listed in Form 471, Block 5, Item 22a will be listed. This will appear only for "site specific" FRNs.

PRE-DISCOUNT AMOUNT: Amount in Form 471, Block 5, Item 23, Column I, as determined through the application review process.

DISCOUNT PERCENTAGE APPROVED BY THE SLD: This is the discount rate that the SLD has approved for this service.

FUNDING COMMITMENT DECISION: This represents the total amount of funding that the SLD has reserved to reimburse service providers for the approved discounts for this service through June 30, 2002. It is important that you and the service provider both recognize that the SLD should be invoiced and the SLD may direct disbursement of discounts only for eligible, approved services actually rendered.

FUNDING COMMITMENT DECISION EXPLANATION: This entry may amplify the comments in the "Funding Commitment Decision" area.

FUNDING COMMITMENT REPORT

Form 471 Application Number: 266044
Funding Request Number: 708961 Funding Status: Not Funded
Services Ordered: Telecommunications Service
SPIN: 143001070 Service Provider Name: AT&T Wireless PCS, Inc.
Contract Number: MTM
Billing Account Number: 410-340-8460
Earliest Possible Effective Date of Discount: 07/01/2001
Contract Expiration Date: 06/30/2002
Site Identifier: 23551
Pre-Discount Amount: \$1,632.00
Discount Percentage Approved by the SLD: N/A
Funding Commitment Decision: \$0.00 - 28 Day Waiting Period Violated
Funding Commitment Decision Explanation: The Form 471 application was signed and/or submitted prior to the expiration of the 28-day waiting period from the day of the posting of the Form 470 to the SLD Web Site.

Funding Request Number: 708962 Funding Status: Not Funded
Services Ordered: Telecommunications Service
SPIN: 143001401 Service Provider Name: Verizon -Maryland, Inc.
Contract Number: T
Billing Account Number: 410-247-2770
Earliest Possible Effective Date of Discount: 07/01/2001
Contract Expiration Date: 06/30/2002
Site Identifier: 23551
Pre-Discount Amount: \$17,740.56
Discount Percentage Approved by the SLD: N/A
Funding Commitment Decision: \$0.00 - 28 Day Waiting Period Violated
Funding Commitment Decision Explanation: The Form 471 application was signed and/or submitted prior to the expiration of the 28-day waiting period from the day of the posting of the Form 470 to the SLD Web Site.

Funding Request Number: 708963 Funding Status: Not Funded
Services Ordered: Internal Connections
SPIN: 143009251 Service Provider Name: Shared Technologies Fairchild T
Contract Number: N/A
Billing Account Number: 101157
Earliest Possible Effective Date of Discount: 07/01/2001
Contract Expiration Date: 06/30/2002
Site Identifier: 23551
Pre-Discount Amount: \$8,124.00
Discount Percentage Approved by the SLD: N/A
Funding Commitment Decision: \$0.00 - 28 Day Waiting Period Violated
Funding Commitment Decision Explanation: The Form 471 application was signed and/or submitted prior to the expiration of the 28-day waiting period from the day of the posting of the Form 470 to the SLD Web Site.

Funding Request Number: 708964 Funding Status: Not Funded
Services Ordered: Telecommunications Service
SPIN: 143006742 Service Provider Name: Sprint Spectrum LP / Phillieco
Contract Number: N/A
Billing Account Number: 410-419-2965
Earliest Possible Effective Date of Discount: 07/01/2001
Contract Expiration Date: 06/30/2002
Site Identifier: 23551
Pre-Discount Amount: \$5,076.00
Discount Percentage Approved by the SLD: N/A
Funding Commitment Decision: \$0.00 - 28 Day Waiting Period Violated
Funding Commitment Decision Explanation: The Form 471 application was signed and/or submitted prior to the expiration of the 28-day waiting period from the day of the posting of the Form 470 to the SLD Web Site.

Funding Request Number: 708965 Funding Status: Not Funded
Services Ordered: Internal Connections
SPIN: 143011921 Service Provider Name: Computer Cable Installation Comp
Contract Number: 2757
Billing Account Number: 410-247-2770
Earliest Possible Effective Date of Discount: 07/01/2001
Contract Expiration Date: 06/30/2002
Site Identifier: 23551
Pre-Discount Amount: \$62,892.00
Discount Percentage Approved by the SLD: N/A
Funding Commitment Decision: \$0.00 - 28 Day Waiting Period Violated

Funding Commitment Decision Explanation: The Form 471 application was signed and/or submitted prior to the expiration of the 28-day waiting period from the day of the posting of the Form 470 to the SLD Web Site.

FUNDING COMMITMENT REPORT

Form 471 Application Number: 266044
Funding Request Number: 708966 Funding Status: Not Funded
Services Ordered: Internet Access
SPIN: 143020377 Service Provider Name: Light Industries Service Corp.
Contract Number: N/A
Billing Account Number: 410-247-2770
Earliest Possible Effective Date of Discount: 07/01/2001
Contract Expiration Date: 06/30/2002
Site Identifier: 23551
Pre-Discount Amount: \$182,556.00
Discount Percentage Approved by the SLD: N/A
Funding Commitment Decision: \$0.00 - 28 Day Waiting Period Violated
Funding Commitment Decision Explanation: The Form 471 application was signed and/or submitted prior to the expiration of the 28-day waiting period from the day of the posting of the Form 470 to the SLD Web Site.

FUNDING COMMITMENT REPORT

Form 471 Application Number: 266044
Funding Request Number: 711058 Funding Status: Not Funded
Services Ordered: Telecommunications Service
SPIN: 143018525 Service Provider Name: Arch Paging, Inc.
Contract Number: MTM
Billing Account Number: CUSTOMER 054754
Earliest Possible Effective Date of Discount: 07/01/2001
Contract Expiration Date: 06/30/2002
Site Identifier: 23551
Pre-Discount Amount: \$1,212.00
Discount Percentage Approved by the SLD: N/A
Funding Commitment Decision: \$0.00 - 28 Day Waiting Period Violated
Funding Commitment Decision Explanation: The Form 471 application was signed and/or submitted prior to the expiration of the 28-day waiting period from the day of the posting of the Form 470 to the SLD Web Site.

Funding Request Number: 711059 Funding Status: Not Funded
Services Ordered: Telecommunications Service
SPIN: 143001157 Service Provider Name: Qwest Communications Corporatio
Contract Number: T
Billing Account Number: 37236910
Earliest Possible Effective Date of Discount: 07/01/2001
Contract Expiration Date: 06/30/2002
Site Identifier: 23551
Pre-Discount Amount: \$34,884.00
Discount Percentage Approved by the SLD: N/A
Funding Commitment Decision: \$0.00 - 28 Day Waiting Period Violated
Funding Commitment Decision Explanation: The Form 471 application was signed and/or submitted prior to the expiration of the 28-day waiting period from the day of the posting of the Form 470 to the SLD Web Site.

Funding Request Number: 711060 Funding Status: Not Funded
Services Ordered: Internet Access
SPIN: 143001157 Service Provider Name: Qwest Communications Corporatio
Contract Number: MTM
Billing Account Number: 101429815
Earliest Possible Effective Date of Discount: 07/01/2001
Contract Expiration Date: 06/30/2002
Site Identifier: 23551
Pre-Discount Amount: \$16,128.00
Discount Percentage Approved by the SLD: N/A
Funding Commitment Decision: \$0.00 - 28 Day Waiting Period Violated
Funding Commitment Decision Explanation: The Form 471 application was signed and/or submitted prior to the expiration of the 28-day waiting period from the day of the posting of the Form 470 to the SLD Web Site.



Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal - Funding Year 2001-2002

February 5, 2002

Maggie McCarty
Good Shepard School
4100 Maple Avenue
Baltimore, MD 21227

Re: Billed Entity Number: 23551
471 Application Number: 266044
Funding Request Number(s): 708961, 708962, 708963,
708964 708965, 708966,
Your Correspondence Dated: August 2, 2001

After thorough review and investigation of all relevant facts, the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC") has made its decision in regard to your appeal of SLD's Year Four Funding Commitment Decision for the Application Number indicated above. This letter explains the basis of SLD's decision. The date of this letter begins the 60-day time period for appealing this decision to the Federal Communications Commission ("FCC"). If your letter of appeal included more than one Application Number, please note that for each application for which an appeal is submitted, a separate letter is sent.

Funding Request Number: 708961, 708962, 708963,
708964 708965, 708966,

Decision on Appeal: **Denied in full**
Explanation:

- Your appeal letter states that you electronically filed a Form 471 application prior to the Allowable Contract Date, which is a violation of the program's required 28-day waiting period. Your claim is that you did not file the Form 471 electronically on 1/17/2001 but that you sent a paper copy on 1/18/2001. You would like SLD to post your application receive date as 1/18/2001, and fund your request for discount.
- Your Form 470 (Application Number: 108330000337768) was posted on December 21, 2000. In your Form 470 Receipt Notification Letter, SLD notified you that the earliest date upon which you could sign and submit your Form 471 was January 18, 2001. Your Form 471 was electronically filed on January 17, 2001, and it was

postmarked January 17, 2001. You have not claimed that this Form 471 relates to a different Form 470 other than the Form 470 indicated above. Consequently, SLD denies your appeal because your application did not comply with the competitive bidding requirement that your Form 470 be posted on the website for 28 days prior to your signing and/or submitting your Form 471.

- You submitted your Form 471 prior to the expiration of the 28-day posting period. FCC rules require that except under limited circumstances, all Forms 470 received be posted on the website for 28 days, and that applicants carefully consider all bids received before selecting a vendor, entering into an agreement or signing a contract, and signing and submitting a Form 471. See 47 C.F.R. §§ 54.504, 54.511(a), (c). FCC rules further require that the Administrator send the applicant a confirmation when the Form 470 has been posted, and inform the applicant of the date after which the applicant may sign a contract with the vendor it selects. See 47 C.F.R. § 54.504(b)(4). These competitive bidding requirements help ensure that applicants receive the lowest pre-discount price from vendors. See *Federal-State Joint Board on Universal Service*, CC Docket No. 96-45, Order on Reconsideration, 12 FCC Rcd 10095, 10098 ¶ 9 (1997).

If you believe there is a basis for further examination of your application, you may file an appeal with the Federal Communications Commission (FCC) via United States Postal Service: FCC, Office of the Secretary, 445-12th Street SW, Washington, DC 20554. If you are submitting your appeal to the FCC by other than United States Postal Service, check the SLD web site for more information. Please reference CC Docket Nos. 96-45 and 97-21 on the first page of your appeal. **The FCC must RECEIVE your appeal WITHIN 60 DAYS OF THE ABOVE DATE ON THIS LETTER** for your appeal to be filed in a timely fashion. Further information and new options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site, www.sl.universalservice.org.

We thank you for your continued support, patience, and cooperation during the appeal process.

Schools and Libraries Division
Universal Service Administrative Company