



Universal Service Administrative Company
Schools & Libraries Division

COMMITMENT ADJUSTMENT LETTER

April 24, 2003

Tom Snell
UNION PARISH SCHOOL BOARD
MARIAN HIGHWAY
FARMERVILLE, LA 71241

Re: COMMITMENT ADJUSTMENT
Funding Year: 2000 -2001
Form 471 Application Number: 163210

Dear Applicant:

Our routine reviews of Schools and Libraries Program funding commitments revealed certain applications where funds were committed in violation of program rules.

In order to be sure that no funds are used in violation of program rules, SLD must now adjust your overall funding commitments. The purpose of this letter is to make the adjustments to your funding commitments required by program rules.

FUNDING COMMITMENT REPORT

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. The enclosed report includes a list of the FRNs from your application for which adjustments are necessary. The SLD is also sending this information to your service provider(s), so preparations can be made to implement this decision. Immediately preceding the Funding Commitment Report, you will find a guide that defines each line of the Report.

Please note that if the Funds Disbursed to Date amount exceeds your Adjusted Funding Commitment amount, USAC will have to recover some or all of the funds disbursed. The amount is shown as Funds to be Recovered. If funds must be recovered, we will be sending your service provider a letter describing the process for recovering these funds in the near future, and we will send a copy of the letter to you. If the Funds Disbursed to Date amount is less than the Adjusted Funding Commitment amount, USAC will continue to process properly filed invoices up to the Adjusted Funding Commitment amount.



TO APPEAL THESE FUNDING COMMITMENT DECISIONS

If you wish to appeal the Funding Commitment Decision(s) indicated in this letter, your appeal must be made in writing and RECEIVED BY THE SCHOOLS AND LIBRARIES DIVISION (SLD) WITHIN 60 DAYS OF THE DATE AT THE TOP OF THIS LETTER. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Identify which Commitment Adjustment Letter you are appealing. Your letter of appeal must include the applicant name and the Form 471 Application Number from the top of this Commitment Adjustment Letter.
3. Identify the particular Funding Request Number(s) (FRN) that is the subject of your appeal. When explaining your appeal, include the precise language or text from the Commitment Adjustment Letter that is at the heart of your appeal. By pointing us to the exact words that give rise to your appeal, you will enable us to more readily understand and respond appropriately to your appeal. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep copies of your correspondence and documentation.
4. Provide an authorized signature on your letter of appeal.

If you are submitting your appeal on paper, please send your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125- Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. Additional options for filing an appeal can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site www.sl.universalservice.org or by calling the Client Service Bureau at 1-(888)-203-8100. We encourage the use of either the e-mail or fax filing options to expedite filing your appeal.

While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC). You should refer to CC Docket Nos. 96-45 and 97-21 on the first page of your appeal to the FCC. Your appeal must be RECEIVED BY THE FCC WITHIN 60 DAYS OF THE ABOVE DATE ON THIS LETTER. Failure to meet this requirement will result in automatic dismissal of your appeal. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site, www.sl.universalservice.org or by calling the Client Service Bureau at 1-(888)-203-8100. We strongly recommend that you use either the e-mail or fax filing options because of continued substantial delays in mail delivery to the FCC. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

A GUIDE TO THE FUNDING COMMITMENT REPORT

Attached to this letter will be a report for each funding request from your application for which a commitment adjustment is required. We are providing the following definitions.

- **FUNDING REQUEST NUMBER (FRN):** A Funding Request Number is assigned by the SLD to each request in Block 5 of your Form 471 once an application has been processed. This number is used to report to applicants and service providers the status of individual discount funding requests submitted on a Form 471.
- **SPIN (Service Provider Identification Number):** A unique number assigned by the Universal Service Administrative Company to service providers seeking payment from the Universal Service Fund for participating in the universal service support programs.
- **SERVICE PROVIDER:** The legal name of the service provider.
- **CONTRACT NUMBER:** The number of the contract between the eligible party and the service provider. This will be present only if a contract number was provided on Form 471.
- **SERVICES ORDERED:** The type of service ordered from the service provider, as shown on Form 471.
- **SITE IDENTIFIER:** The Entity Number listed in Form 471 for "site specific" FRNs.
- **BILLING ACCOUNT NUMBER:** The account number that your service provider has established with you for billing purposes. This will be present only if a Billing Account Number was provided on your Form 471.
- **ADJUSTED FUNDING COMMITMENT:** This represents the adjusted total amount of funding that SLD has committed to this FRN. If this amount exceeds the Funds Disbursed to Date, the SLD will continue to process properly filed invoices up to the new commitment amount.
- **FUNDS DISBURSED TO DATE:** This represents the total funds which have been paid up to now to the identified service provider for this FRN.
- **FUNDS TO BE RECOVERED:** This represents the amount of Funds Disbursed to Date that exceed the Adjusted Funding Commitment amount. These funds will have to be recovered. If the Funds Disbursed to Date do not exceed the Adjusted Funding Commitment amount, this entry will be \$0.
- **FUNDING COMMITMENT ADJUSTMENT EXPLANATION:** This entry provides a description of the reason the adjustment was made.

Funding Commitment Report for Application Number: 163210

Funding Request Number: 405275 SPIN: 143004340

Service Provider: Dell Marketing LP

Contract Number: 5772G

Services Ordered: INTERNAL CONNECTIONS

Site Identifier:

Billing Account Number: 318-368-9715

Adjusted Funding Commitment: \$0.00

Funds Disbursed to Date: \$7,024.08

Funds to be Recovered: \$7,024.08

Funding Commitment Adjustment Explanation:

After thorough investigation it has been determined that Tom Snell is associated with Send Technology LLC, a service provider. Tom Snell is also the contact person on the Form 470: 482150000255298 that is referenced for this funding request. The Form 470 associated with this funding request contains service provider (SP) contact information, which violates the intent of the competitive bidding process. Competitive bidding violation occurs when a SP associated with the Form 470 participates in competitive bidding process as a bidder. As a result of the competitive bidding violation the SLD is rescinding the committed amount in full.

Funding Request Number: 405449 SPIN: 143004691

Service Provider: Anixter, Inc.

Contract Number: 5773G

Services Ordered: INTERNAL CONNECTIONS

Site Identifier:

Billing Account Number: 318-368-9715

Adjusted Funding Commitment: \$0.00

Funds Disbursed to Date: \$39,388.22

Funds to be Recovered: \$39,388.22

Funding Commitment Adjustment Explanation:

After thorough investigation it has been determined that Tom Snell is associated with Send Technology LLC, a service provider. Tom Snell is also the contact person on the Form 470: 482150000255298 that is referenced for this funding request. The Form 470 associated with this funding request contains service provider (SP) contact information, which violates the intent of the competitive bidding process. Competitive bidding violation occurs when a SP associated with the Form 470 participates in competitive bidding process as a bidder. As a result of the competitive bidding violation the SLD is rescinding the committed amount in full.



Universal Service Administrative Company
Schools & Libraries Division

COMMITMENT ADJUSTMENT LETTER

April 24, 2003

Tom Snell
UNION PARISH SCHOOL BOARD
MARION HIGHWAY
FARMERVILLE, LA 71241

Re: COMMITMENT ADJUSTMENT
Funding Year: 2001 -2002
Form 471 Application Number: 229706

Dear Applicant:

Our routine reviews of Schools and Libraries Program funding commitments revealed certain applications where funds were committed in violation of program rules.

In order to be sure that no funds are used in violation of program rules, SLD must now adjust your overall funding commitments. The purpose of this letter is to make the adjustments to your funding commitments required by program rules.

FUNDING COMMITMENT REPORT

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. The enclosed report includes a list of the FRNs from your application for which adjustments are necessary. The SLD is also sending this information to your service provider(s), so preparations can be made to implement this decision. Immediately preceding the Funding Commitment Report, you will find a guide that defines each line of the Report.

Please note that if the Funds Disbursed to Date amount exceeds your Adjusted Funding Commitment amount, USAC will have to recover some or all of the funds disbursed. The amount is shown as Funds to be Recovered. If funds must be recovered, we will be sending your service provider a letter describing the process for recovering these funds in the near future, and we will send a copy of the letter to you. If the Funds Disbursed to Date amount is less than the Adjusted Funding Commitment amount, USAC will continue to process properly filed invoices up to the Adjusted Funding Commitment amount.



TO APPEAL THESE FUNDING COMMITMENT DECISIONS

If you wish to appeal the Funding Commitment Decision(s) indicated in this letter, your appeal must be made in writing and **RECEIVED BY THE SCHOOLS AND LIBRARIES DIVISION (SLD) WITHIN 60 DAYS OF THE DATE AT THE TOP OF THIS LETTER.** Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Identify which *Commitment Adjustment Letter* you are appealing. Your letter of appeal must include the applicant name and the Form 471 Application Number from the top of this *Commitment Adjustment Letter*.
3. Identify the particular Funding Request Number(s) (FRN) that is the subject of your appeal. When explaining your appeal, include the precise language or text from the *Commitment Adjustment Letter* that is at the heart of your appeal. By pointing us to the exact words that give rise to your appeal, you will enable us to more readily understand and respond appropriately to your appeal. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep copies of your correspondence and documentation.
4. Provide an authorized signature on your letter of appeal.

If you are submitting your appeal on paper, please send your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125- Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. Additional options for filing an appeal can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site www.sl.universalservice.org or by calling the Client Service Bureau at 1-(888)-203-8100. We encourage the use of either the e-mail or fax filing options to expedite filing your appeal.

While we encourage you to resolve your appeal with the SLD first, you have the option of *filing an appeal directly with the Federal Communications Commission (FCC).* You should refer to CC Docket Nos. 96-45 and 97-21 on the first page of your appeal to the FCC. Your appeal must be **RECEIVED BY THE FCC WITHIN 60 DAYS OF THE ABOVE DATE ON THIS LETTER.** Failure to meet this requirement will result in automatic dismissal of your appeal. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site, www.sl.universalservice.org or by calling the Client Service Bureau at 1-(888)-203-8100. We strongly recommend that you use either the e-mail or fax filing options because of continued substantial delays in mail delivery to the FCC. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

A GUIDE TO THE FUNDING COMMITMENT REPORT

Attached to this letter will be a report for each funding request from your application for which a commitment adjustment is required. We are providing the following definitions.

- **FUNDING REQUEST NUMBER (FRN):** A Funding Request Number is assigned by the SLD to each request in Block 5 of your Form 471 once an application has been processed. This number is used to report to applicants and service providers the status of individual discount funding requests submitted on a Form 471.
- **SPIN (Service Provider Identification Number):** A unique number assigned by the Universal Service Administrative Company to service providers seeking payment from the Universal Service Fund for participating in the universal service support programs.
- **SERVICE PROVIDER:** The legal name of the service provider.
- **CONTRACT NUMBER:** The number of the contract between the eligible party and the service provider. This will be present only if a contract number was provided on Form 471.
- **SERVICES ORDERED:** The type of service ordered from the service provider, as shown on Form 471.
- **SITE IDENTIFIER:** The Entity Number listed in Form 471 for "site specific" FRNs.
- **BILLING ACCOUNT NUMBER:** The account number that your service provider has established with you for billing purposes. This will be present only if a Billing Account Number was provided on your Form 471.
- **ADJUSTED FUNDING COMMITMENT:** This represents the adjusted total amount of funding that SLD has committed to this FRN. If this amount exceeds the Funds Disbursed to Date, the SLD will continue to process properly filed invoices up to the new commitment amount.
- **FUNDS DISBURSED TO DATE:** This represents the total funds which have been paid up to now to the identified service provider for this FRN.
- **FUNDS TO BE RECOVERED:** This represents the amount of Funds Disbursed to Date that exceed the Adjusted Funding Commitment amount. These funds will have to be recovered. If the Funds Disbursed to Date do not exceed the Adjusted Funding Commitment amount, this entry will be \$0.
- **FUNDING COMMITMENT ADJUSTMENT EXPLANATION:** This entry provides a description of the reason the adjustment was made.

Funding Commitment Report for Application Number: 229706

Funding Request Number: 594001 SPIN: 143004824

Service Provider: BellSouth Telecommunications, Inc.

Contract Number: T

Services Ordered: TELCOMM SERVICES

Site Identifier:

Billing Account Number: 318-368-9715

Adjusted Funding Commitment: \$0.00

Funds Disbursed to Date: \$89,685.89

Funds to be Recovered: \$89,685.89

Funding Commitment Adjustment Explanation:

After thorough investigation it has been determined that Tom Snell is associated with Send Technology LLC, a service provider. Tom Snell is also the contact person on the Form 470: 927550000315997 that is referenced for this funding request. The Form 470 associated with this funding request contains service provider (SP) contact information, which violates the intent of the competitive bidding process. Competitive bidding violation occurs when a SP associated with the Form 470 participates in competitive bidding process as a bidder. As a result of the competitive bidding violation the SLD is rescinding the committed amount in full.

Funding Request Number: 594023 SPIN: 143001192

Service Provider: AT&T Corp.

Contract Number: T

Services Ordered: TELCOMM SERVICES

Site Identifier:

Billing Account Number: 318-368-9715

Adjusted Funding Commitment: \$0.00

Funds Disbursed to Date: \$5,996.31

Funds to be Recovered: \$5,996.31

Funding Commitment Adjustment Explanation:

After thorough investigation it has been determined that Tom Snell is associated with Send Technology LLC, a service provider. Tom Snell is also the contact person on the Form 470: 927550000315997 that is referenced for this funding request. The Form 470 associated with this funding request contains service provider (SP) contact information, which violates the intent of the competitive bidding process. Competitive bidding violation occurs when a SP associated with the Form 470 participates in competitive bidding process as a bidder. As a result of the competitive bidding violation the SLD is rescinding the committed amount in full.

Funding Request Number: 594092 SPIN: 143006913

Service Provider: CenturyTel Wireless, Inc.

Contract Number: 8133G

Services Ordered: TELCOMM SERVICES

Site Identifier:

Billing Account Number: 318-368-9715

Adjusted Funding Commitment: \$0.00

Funds Disbursed to Date: \$3,428.45

Funds to be Recovered: \$3,428.45

Funding Commitment Adjustment Explanation:

After thorough investigation it has been determined that Tom Snell is associated with Send Technology LLC, a service provider. Tom Snell is also the contact person on the Form 470: 92755000315997 that is referenced for this funding request. The Form 470 associated with this funding request contains service provider (SP) contact information, which violates the intent of the competitive bidding process. Competitive bidding violation occurs when a SP associated with the Form 470 participates in competitive bidding process as a bidder. As a result of the competitive bidding violation the SLD is rescinding the committed amount in full.

Funding Request Number: 594323 SPIN: 143020645

Service Provider: Metrocall Inc.

Contract Number: 8134G

Services Ordered: TELCOMM SERVICES

Site Identifier:

Billing Account Number: 318-368-9715

Adjusted Funding Commitment: \$0.00

Funds Disbursed to Date: \$169.31

Funds to be Recovered: \$169.31

Funding Commitment Adjustment Explanation:

After thorough investigation it has been determined that Tom Snell is associated with Send Technology LLC, a service provider. Tom Snell is also the contact person on the Form 470: 92755000315997 that is referenced for this funding request. The Form 470 associated with this funding request contains service provider (SP) contact information, which violates the intent of the competitive bidding process. Competitive bidding violation occurs when a SP associated with the Form 470 participates in competitive bidding process as a bidder. As a result of the competitive bidding violation the SLD is rescinding the committed amount in full.

Funding Request Number: 618168 SPIN: 143001583

Service Provider: CenturyTel of Central Louisiana, Inc.

Contract Number: T

Services Ordered: TELCOMM SERVICES

Site Identifier:

Billing Account Number: 318-368-9715

Adjusted Funding Commitment: \$0.00

Funds Disbursed to Date: \$7,637.26

Funds to be Recovered: \$7,637.26

Funding Commitment Adjustment Explanation:

After thorough investigation it has been determined that Tom Snell is associated with Send Technology LLC, a service provider. Tom Snell is also the contact person on the Form 470: 927550000315997 that is referenced for this funding request. The Form 470 associated with this funding request contains service provider (SP) contact information, which violates the intent of the competitive bidding process. Competitive bidding violation occurs when a SP associated with the Form 470 participates in competitive bidding process as a bidder. As a result of the competitive bidding violation the SLD is rescinding the committed amount in full.

LAW OFFICES
RANKIN, YELDELL & KATZ
A PROFESSIONAL LAW CORPORATION
411 SOUTH WASHINGTON
BASTROP, LOUISIANA 71220

JAMES E. YELDELL

ALEX W. RANKIN

STEPHEN J KATZ

TELEPHONE
BASTROP
318-281-4913

FAX
318-281-9819

March 13, 2003

EXHIBIT 6

FORWARDED VIA
FAX ONLY: 202-418-6957

Mr. Greg Lipscomb
Federal Communications Commission
Telecommunications Access Policy Division
Wireline Competition Bureau
Room 5-A426, 445 12th Street, SW
Washington, D.C. 20554

FORWARDED VIA
FAX ONLY: 703-653-7419

Mr. Mel Blackwell
Vice President External Communications
2120 L Street, N.W. Suite 600
Washington, D.C. 20037

RE: Union Parish School Board and
SEND Technologies, L.L.C.

Dear Mr. Lipscomb and Mr. Blackwell:

On behalf of the Union Parish School Board I am submitting to you information which substantiates the compliance by the Union Parish School Board and SEND Technologies with Louisiana Ethical Practices as set forth in the Louisiana Revised Statutes and implemented and enforced by the Louisiana Board of Ethics.

The Louisiana Board of Ethics, as a result of a complaint received by it, conducted an investigation of the legal relationship of SEND Technologies, L.L.C. with the Union Parish School Board. The investigation was first brought to the attention of the Union Parish School Board by letter dated May 22, 2001 from the Louisiana Board of Ethics to Mike Lazenby, the Superintendent of the Union Parish School Board. That letter is attached as Exhibit 1. After the collection of much information by the Louisiana Board of Ethics and the completion of its investigation, it determined that there was no violation of the Louisiana Code of Governmental Ethics. That is confirmed by the letter of January 24, 2002 attached as Exhibit 2 and the letter of February 19, 2002 attached as Exhibit 3. Furthermore, under Louisiana law, the Union Parish School Board is required to undergo an independent audit by a certified public accounting firm on a yearly basis. The firm of Allen, Green & Company, L.L.P. presented its audit report to the Union Parish School

Page #2

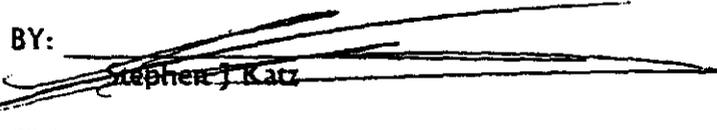
Board for the year ending June 30, 2002 at the meeting of the Union Parish School Board on February 10, 2003. A copy of the minutes of the regular meeting of the Union Parish School Board of February 10, 2003 is also attached. The second paragraph on page 3 of those minutes reflects the report of the auditor.

Accordingly both the Louisiana Board of Ethics and the independent auditor determined there were no violations of law or the Code of Governmental Ethics despite the unfounded complaints that may have been received.

Should you desire any additional information that I can provide, please feel free to contact me.

Sincerely,

RANKIN, YELDELL & KATZ
(A PROFESSIONAL LAW CORPORATION)

BY: 

Stephen J. Katz

Sjk/mt

encl.

I:\MYRA\KATZ\UPSB\GENERAL\Blackwell.Mel.wpd



STATE OF LOUISIANA
DEPARTMENT OF STATE CIVIL SERVICE
LOUISIANA BOARD OF ETHICS
8401 UNITED PLAZA BOULEVARD
SUITE 200
BATON ROUGE, LA 70809-7017
(225) 922-1400
FAX: (225) 922-1414
1-800-842-8830
www.ethics.state.la.us

CONFIDENTIAL

Disclosure of any information contained herein or in connection herewith is a criminal misdemeanor pursuant to LSA-R.S. 42:1141E(12)-(13)

February 19, 2002

Tom Snell
c/o his attorney
Stephen Katz
411 South Washington
Bastrop, LA 71220

RE: Ethics Board Docket No. 2001-280

Dear Mr. Snell:

The Board of Ethics, at its February 14, 2002 meeting, considered additional information regarding your relationship with Send Technologies which contracts with the Union Parish School Board. The information revealed that partnership income from Send Technologies was erroneously reported by a part-time bookkeeper as wages. However, you did not work for Send Technologies. Based on the information provided, the Board concluded and instructed me to inform you that it declined to reopen the file with respect to that issue.

Further, you submitted a proposed disqualification plan whereby the Union Parish School Board would handle any matters involving the current contract between Send Technologies and the school system. Also, if Send Technologies provides services to the Union Parish School Board in the future, that such services will be provided free of charge. Based on the information submitted, the Board concluded and instructed me to inform you that the file in this matter will be closed once the disqualification plan is submitted to the Board as a public disclosure statement.

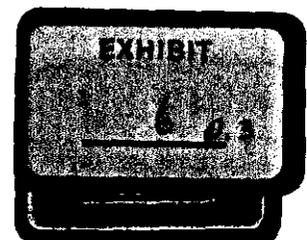
If you have any questions, please feel free to contact me.

Sincerely,

LOUISIANA BOARD OF ETHICS

Jennifer G. Magness
For the Board

EB:JGM



**LAW OFFICES
RANKIN, YELDELL, HEARING & KATZ**

A PROFESSIONAL LAW CORPORATION
411 SOUTH WASHINGTON
BASTROP, LOUISIANA 71220

JAMES R. YELDELL
ALEX W. RANKIN
CHARLES E. HEARING, JR.
STEPHEN J. KATZ
E. ROSS DOWNS, III

TELEPHONE
BASTROP
512-281-4913
MONROE
512-387-5724
FAX
512-281-2619

May 19, 1998

**FORWARDED VIA
FIRST CLASS MAIL and
FAX: 368-3311 (45)**

Mr. Mike Lazenby, Superintendent
Union Parish School Board
P.O. Box 308
Farmerville, LA 71241

Dear Mr. Lazenby:

I have received the information you forwarded to me in regard to "Send Technologics."

The attached copy that was provided to you of LSA - R.S. 42:1113 is not applicable to the situation. Section D.(2) only applies to Section D., legislators. It never applied to Section A. In addition subparagraph (e) of Section D.(2) was repealed by Act No. 1156 of the 1997 legislative session, effective July 15, 1997.

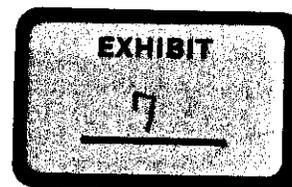
Subsection A. of Section 1113 is applicable and provides in pertinent part:

A. No public servant, ... or member of such public servant's immediately family, or legal entity in which he has a controlling interest shall bid on or enter into any contract, subcontract, or other transaction that is under the supervision or jurisdiction of the agency of such public servant.

Section 1102 defines the term "controlling interest" in subsection (8) as follows:

Ownership by an individual or his spouse, either individually or collectively, of an interest which exceeds twenty-five percent of any legal entity.

RECEIVED
MAY 20 1998
MAY 20 1998



Mr. Lazenby
Page #2

It appears as if from the information you provided to me that Mr. Snell has a fifteen percent interest in "Send Technologies" and that Ms. Earle has approximately a fifteen percent interest. Neither has a "controlling interest." I have found no specific case law or Attorney General opinion dealing with an issue wherein two public employees have an interest in an entity which is going to do business with a public-body and neither owns twenty-five percent but together they own more than twenty-five percent.

In addition the phrase in Section 1113A, "under the supervision or jurisdiction of the agency of such public servant" would generally mean that the technology issue would have to be under the jurisdiction and control of either Mr. Snell or Ms. Earle. I understand it would probably be under the supervision or jurisdiction of Mr. Snell, but probably not under the jurisdiction or supervision of Ms. Earle.

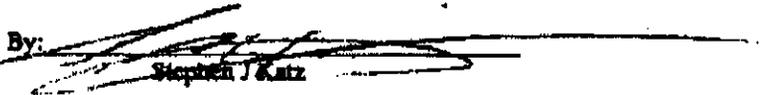
Based upon the information that I provided above and my understanding of the ownership interests, I believe the Union Parish School Board could enter into the proposed contractual arrangement with "Send Technologies." I also believe it could be appropriate to simply provide the information that Donna suggested in her May 11, 1998 memo so that no one later could claim it was "hidden", but I am not aware of a specific legal requirement for it.

Should you or any members of the Board or your staff have any further questions in regard to the matter please contact me.

With kindest regards, I remain

Very truly yours,

RANKIN, YELDELL, HERRING & KATZ
(A PROFESSIONAL LAW CORPORATION)

By: 

Stephen J. Katz

SJK\mt

PROFESSIONAL LAW CORPORATION

Union Parish School Board

Post Office Box 308
Farmerville, Louisiana 71241

Mike Lazenby
Superintendent

Phone (318) 368-9719
FAX (318) 368-3311

TO: FINANCE COMMITTEE MEMBERS
FROM: DONNA CRANFORD, BUSINESS MANAGER
DATE: 5-11-98
RE: INTERNET SERVICES

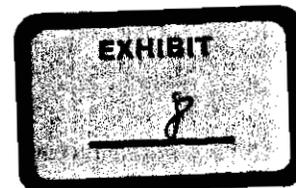
THE UNION PARISH SCHOOL BOARD HAS BEEN RECEIVING THE PARISH'S INTERNET SERVICES THRU MONROE CITY SCHOOLS. THESE SERVICES HAVE BEEN IN PLACE FOR ABOUT THE LAST 18 MONTHS AND HAVE SERVED OUR SYSTEM WELL. HOWEVER, MONROE CITY SCHOOLS WILL NO LONGER BE ABLE TO PROVIDE THESE SERVICES ONCE THE E-RATE GOES INTO EFFECT.

THIS SITUATION WAS DISCUSSED AT OUR LAST FINANCE COMMITTEE MEETING, AND I WAS ASKED TO REQUEST QUOTES FROM VENDORS THAT COULD SERVE OUR SYSTEM, AND REPORT BACK TO THE COMMITTEE.

WE SOLICITED QUOTES FROM NATIONAL AND LOCAL PROVIDERS, SUCH AS UNNET, WHICH IS ONE OF THE LARGEST INTERNET PROVIDERS LOCATED IN DALLAS. ONLY TWO COMPANIES REPLIED WITH A WRITTEN QUOTE, HOWEVER, WE DID RECEIVE SEVERAL CALLS FROM THE COMPANIES THAT WERE CONTACTED. AS A POINT OF DISCLOSURE, ONE OF THE BIDS RECEIVED WAS FROM SEND TECHNOLOGIES, L.L.C. MR. TOM SNELL AND MRS. BOBBIE EARLE ARE ASSOCIATED WITH SEND TECHNOLOGIES, L.L.C AS MEMBERS OF THE LIMITED LIABILITY COMPANY. A MEMBER OF AN LLC IS AN INDIVIDUAL WHO MAY BE IN THE EMPLOY OF THE COMPANY AND/OR MAY HAVE A SHARE IN FUTURE PROFITS OF THE COMPANY. UNDER THE OPERATING AGREEMENT OF SEND TECHNOLOGIES MR. MARK STEVENSON SERVES AS THE MANAGER OF THE LLC AND REPRESENTS THE COMPANY FOR CONTRACTUAL TERMS. THE PROPOSAL TO CONTRACT WITH SEND FOR INTERNET SERVICES REPRESENTS SERVICES WHICH ARE NOT IN THE JOB DESCRIPTION OF ANY EMPLOYEE OF UNION PARISH AND WOULD BE CONTRACTED TO AN OUTSIDE FIRM UNDER NORMAL CONDITIONS. THE OTHER QUOTE THAT WAS RECEIVED WAS FROM LDS IN MONROE. A COMPARISON OF THE TWO QUOTES IS ATTACHED.

AFTER REVIEWING THE QUOTES, IF SEND TECHNOLOGIES, L.L.C, IS ELECTED TO PROVIDE INTERNET SERVICES TO UNION PARISH SCHOOL BOARD, THE ABOVE DISCLOSURE WILL NEED TO BE MADE IN THE BOARD MEETING AND THE AMOUNT OF THE CONTRACT WILL ALSO NEED TO BE STATED. (A COPY OF THE CONTRACT IS ATTACHED)

"An Equal Opportunity Employer"



REGULAR MEETING, UNION PARISH SCHOOL BOARD**February 10, 2003**

The Union Parish School Board met in Regular Session at the Union Parish School Board Office in Farmerville, Louisiana, on February 10, 2003 at 6:00 p.m. All members were present as follows: Mr. Robert C. James, Jr., Mrs. Marcia Harrell, Mr. Michael Holley, Mrs. Barbara Yarbrough, Mr. Howard Allen, Mr. Glyn Nale, Mr. Charlie Albritton, Mr. Ronnie Jones, and Mr. Marcus Watley.

President Allen called the meeting to order and Mr. Nale gave the invocation.

On motion by Mr. Jones, seconded by Mr. Nale, the Board approved the agenda for the February 10, 2003 Board Meeting with the omission of the following item, "Employment of Farmerville High School Football Coach".

On motion by Mr. Holley, seconded by Mrs. Yarbrough, the Board approved the minutes for the January 13, 2003 Board Meeting as printed.

President Allen named the following Union Parish School Board committees for 2003:

<u>Finance Committee</u> -	Howard Allen, Chairman Marcia Harrell Glyn Nale
<u>Policy Committee</u> -	R. C. James, Jr., Chairman Barbara Yarbrough Ronnie Jones
<u>Transportation Committee</u> -	Mike Holley, Chairman Marcus Watley Charlie Albritton
<u>Personnel Committee</u> -	Ronnie Jones, Chairman Howard Allen Glyn Nale
<u>Buildings and Grounds Committee</u> -	Glyn Nale, Chairman Charlie Albritton Michael Holley

EXHIBIT**9**

Academic/Curriculum Committee - Marcia Harrell, Chairman
Barbara Yarbrough
R. C. James, Jr.

Henry Hamilton met with the Board to discuss the FINS (Families In Need of Service) Program with the Board. This item was referred to the Finance Committee.

On motion by Mr. Nale, seconded by Mr. Jones, the Board approved an extended sick leave for the following teacher:

1. Glenda Elford - Downsville High School
Effective: November 11 - December 20, 2002

On motion by Mr. James, seconded by Mrs. Harrell, the Board approved the employment of the following In School Suspension Teacher Aide:

1. Margaret Crawford - Marion High School
Effective: January 6, 2003

Superintendent Snell reported to the Board on the following School Food Service Manager entering in the Deferred Retirement Option Program:

1. Maxine Skafins - Farmerville Elementary School
Cafeteria Manager
Effective: January 21, 2003

A motion was made by Mr. Nale, seconded by Mr. Albritton, for the Board to approve the employment of the following School Food Service worker:

1. Pam Ebarb - Farmerville Elementary School
Technician 4.5 hours per day
Effective: January 21 - May 22, 2003

The motion carried.

Superintendent Snell reported to the Board on the following School Food Service worker resignation:

1. Melanie Ramsey - Spearsville High School
Effective: February 19, 2003

Superintendent Snell reported to the Board on the following Federal Programs Printer/Van Driver entering into the Deferred Retirement Options Program:

1. Charles K. Crow - Central Office
Effective: February 5, 2003

On motion by Mr. Nale, seconded by Mr. Holley, the Board approved the monthly financial statements.

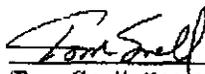
→ Tim Green, Certified Public Accountant of Allen, Green, and Company, LLP, presented the audit report for the Union Parish School Board for the year ending June 30, 2002. Mr. Green reviewed the audit report and further stated that his firm had reviewed the report of the legislative auditor and management response thereto together with the information from the Ethics Commission regarding SEND Technologies and stated his company was comfortable with its findings and the management response and as a result there were no findings in the audit report in regard thereto and the audit report prepared by his company was an unqualified report and opinion. Mrs. Harrell moved that the audit report as presented by Mr. Green be approved and adopted by the Board. Mr. Jones seconded the motion. The motion passed unanimously.

On motion by Mr. Albritton, seconded by Mr. Holley, the Board granted permission to receive bids on the sale of school buses.

On motion by Mrs. Harrell, seconded by Mr. Jones, the Board granted permission to bid large and small equipment for use in the Union Parish School Food Service Program for 2003-2004.

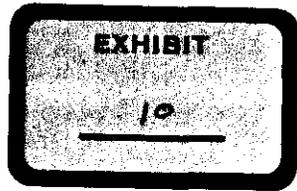
On motion by Mr. Jones, seconded by Mr. Nale, the Board approved a request from Robert Edwards to transfer the lease on Hooker Hole Lot #45 and sell his improvements.

On motion by Mr. James, seconded by Mr. Watley, the Board having set its next regular Board Meeting for Monday, March 10, 2003 at 6:00 p.m. to be held at the Union Parish School Board Office in Farmerville, Louisiana, adjourned on this the 10th day of February, 2003.


Tom Snell, Secretary
Union Parish School Board


Howard Allen, President
Union Parish School Board

Attachment #3 471 App	FRN	Applicant Name	SPIN	Service Provider	Legal Name	Status	Year	Service ID	Requested
10378	7225	UNION PARISH SCHOOL BOARD	143004824	BeilSouth Telecommunications, Inc.	143004824 BeilSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$23,954.78
10376	7228	UNION PARISH SCHOOL BOARD	143010002	Sernd Technology, L.L.C.	143010002 Sernd Technology, L.L.C.	FUNDED	1998	INTERNET ACCESS	\$17,131.50
11873	14028	UNION PARISH SCHOOL BOARD	143004824	BeilSouth Telecommunications, Inc.	143004824 BeilSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$1,845.00
11873	14034	UNION PARISH SCHOOL BOARD	143004824	BeilSouth Telecommunications, Inc.	143004824 BeilSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$1,394.00
11873	14039	UNION PARISH SCHOOL BOARD	143004824	BeilSouth Telecommunications, Inc.	143004824 BeilSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$1,064.00
11873	14042	UNION PARISH SCHOOL BOARD	143004824	BeilSouth Telecommunications, Inc.	143004824 BeilSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$2,792.00
11873	14053	UNION PARISH SCHOOL BOARD	143001583	Century Tel. of Central Louisiana	143001583 Century Tel. of Central Louisiana	FUNDED	1998	TELCOMM SERVICES	\$1,409.00
11873	14067	UNION PARISH SCHOOL BOARD	143001583	Century Tel. of Central Louisiana	143001583 Century Tel. of Central Louisiana	FUNDED	1998	TELCOMM SERVICES	\$1,277.50
11873	14070	UNION PARISH SCHOOL BOARD	143004824	BeilSouth Telecommunications, Inc.	143004824 BeilSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$553.00
11873	14074	UNION PARISH SCHOOL BOARD	143004824	BeilSouth Telecommunications, Inc.	143004824 BeilSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$1,521.00
11873	14078	UNION PARISH SCHOOL BOARD	143005833	Anchor, Inc.- 146	143005833 Anchor, Inc.- 146	FUNDED	1998	TELCOMM SERVICES	\$1,812.00
16738	13966	UNION PARISH SCHOOL BOARD	143005833	Anchor, Inc.- 146	143005833 Anchor, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$329.07
16738	13963	UNION PARISH SCHOOL BOARD	143005833	Anchor, Inc.- 146	143005833 Anchor, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$1,959.30
16738	13987	UNION PARISH SCHOOL BOARD	143005833	Anchor, Inc.- 146	143005833 Anchor, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$697.90
16738	13970	UNION PARISH SCHOOL BOARD	143005833	Anchor, Inc.- 146	143005833 Anchor, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$325.80
16738	13974	UNION PARISH SCHOOL BOARD	143005833	Anchor, Inc.- 146	143005833 Anchor, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$1,289.80
16738	13980	UNION PARISH SCHOOL BOARD	143005833	Anchor, Inc.- 146	143005833 Anchor, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$1,269.60
16738	13982	UNION PARISH SCHOOL BOARD	143005833	Anchor, Inc.- 146	143005833 Anchor, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$887.90
18738	13986	UNION PARISH SCHOOL BOARD	143005833	Anchor, Inc.- 146	143005833 Anchor, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$887.30
18738	13988	UNION PARISH SCHOOL BOARD	143005833	Anchor, Inc.- 146	143005833 Anchor, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$897.30
18738	13981	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	143011425 DiversiFIRE, Inc.	FUNDED	1998	INTERNAL CONNECTIONS	\$284.90
18738	14254	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	143011425 DiversiFIRE, Inc.	FUNDED	1998	INTERNAL CONNECTIONS	
18956	14255	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	143011425 DiversiFIRE, Inc.	FUNDED	1998	INTERNAL CONNECTIONS	
18956	14256	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	143011425 DiversiFIRE, Inc.	FUNDED	1998	INTERNAL CONNECTIONS	
18956	14257	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	143011425 DiversiFIRE, Inc.	FUNDED	1998	INTERNAL CONNECTIONS	
18956	14258	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	143011425 DiversiFIRE, Inc.	FUNDED	1998	INTERNAL CONNECTIONS	
18956	14280	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	143011425 DiversiFIRE, Inc.	FUNDED	1998	INTERNAL CONNECTIONS	
16956	14281	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	143011425 DiversiFIRE, Inc.	FUNDED	1998	INTERNAL CONNECTIONS	
16956	14282	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	143011425 DiversiFIRE, Inc.	FUNDED	1998	INTERNAL CONNECTIONS	
17134	14416	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	143007389 Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$8,682.50
17134	14416	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	143007389 Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$4,026.70
17134	14465	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	143007389 Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$1,725.80
17134	14472	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	143007389 Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$5,940.00
17134	14476	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	143007389 Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$5,940.00
17134	14483	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	143007389 Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$2,787.80
17134	14489	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	143007389 Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$3,558.80
17134	14491	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	143007389 Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$3,558.80
17134	14496	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	143007389 Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$5,682.50
17134	14498	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	143007389 Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$1,508.90



Attachment 13	471 App	FRN	Applicant Name	SPIN	Service Provider Legal Name	Status	Year	Service ID	Requested
209487	483188	UNION PARISH SCHOOL BOARD	14304824	Bellsouth Telecommunications, Inc.	FUNDED	1999	TELCOMM SERVICES	\$3,772.00	
209487	483190	UNION PARISH SCHOOL BOARD	14301002	Sand Technology, L.L.C.	FUNDED	1999	INTERNAL CONNECTIONS	\$10,002.96	
12348	174311	UNION PARISH SCHOOL BOARD	14304824	Bellsouth Telecommunications, Inc.	FUNDED	1999	INTERNAL CONNECTIONS		
121741	175086	UNION PARISH SCHOOL BOARD	14301002	Sand Technology, L.L.C.	FUNDED	1999	INTERNAL CONNECTIONS		
121741	176108	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems, Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$18,288.80	
121741	176115	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems, Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$4,311.90	
121741	176128	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems, Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$4,311.90	
121741	176132	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems, Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$3,558.80	
121741	176141	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems, Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$4,100.00	
121741	176227	UNION PARISH SCHOOL BOARD	143004691	Andar Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$13,413.86	
121741	176237	UNION PARISH SCHOOL BOARD	143011425	DIVERSIFIRE, Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$6,560.00	
122211	176017	UNION PARISH SCHOOL BOARD	143094824	Bellsouth Telecommunications, Inc.	FUNDED	1999	TELCOMM SERVICES	\$46,454.64	
122211	184282	UNION PARISH SCHOOL BOARD	143001583	CenturyTel of Central Louisiana, Inc.	FUNDED	1999	TELCOMM SERVICES	\$9,548.08	
119672	171014	UNION PARISH SCHOOL BOARD	143004824	Bellsouth Telecommunications, Inc.	FUNDED	1999	TELCOMM SERVICES	\$41,328.00	
119672	171021	UNION PARISH SCHOOL BOARD	143010002	Sand Technology, L.L.C.	FUNDED	1999	INTERNAL ACCESS	\$23,124.00	
125780	184809	UNION PARISH SCHOOL BOARD	143004408	Mckee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$13,021.80	
125780	184824	UNION PARISH SCHOOL BOARD	143004408	Mckee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$13,398.30	
125780	184829	UNION PARISH SCHOOL BOARD	143004408	Mckee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$13,398.30	
125780	184833	UNION PARISH SCHOOL BOARD	143004408	Mckee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$11,909.60	
125780	184837	UNION PARISH SCHOOL BOARD	143004408	Mckee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$11,909.60	
125780	184842	UNION PARISH SCHOOL BOARD	143004408	Mckee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$10,420.80	
125780	184846	UNION PARISH SCHOOL BOARD	143004408	Mckee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$13,398.30	
125780	184851	UNION PARISH SCHOOL BOARD	143004408	Mckee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$13,398.30	
125780	184858	UNION PARISH SCHOOL BOARD	143004408	Mckee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$11,909.60	

Attachment 13

471 App	FRN	Applicant Name	SPIN	Service Provider Legal Name	Status	Year	Service ID	Requested
160965	405826	UNION PARISH SCHOOL BOARD	143006913	CenturyTel Wireless, Inc. I/A Century	FUNDED	2000	TELCOMM SERVICES	\$1,806.00
160965	405835	UNION PARISH SCHOOL BOARD	143020987	Key Tech Communication Services, L.L	FUNDED	2000	TELCOMM SERVICES	\$1,281.00
160965	385749	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	2000	TELCOMM SERVICES	\$121,416.12
160965	385761	UNION PARISH SCHOOL BOARD	143001192	AT&T Corp.	FUNDED	2000	TELCOMM SERVICES	\$27,216.00
160965	386823	UNION PARISH SCHOOL BOARD	143010002	Send Technology, L.L.C.	FUNDED	2000	INTERNET ACCESS	\$63,000.00
163210	405241	UNION PARISH SCHOOL BOARD	143010002	Send Technology, L.L.C.	FUNDED	2000	INTERNAL CONNECTIONS	\$60,900.40
163210	405275	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP	FUNDED	2000	INTERNAL CONNECTIONS	\$7,912.80
163210	405446	UNION PARISH SCHOOL BOARD	143004691	Arbiter Inc.	FUNDED	2000	INTERNAL CONNECTIONS	\$50,547.00

Attachment 13

471 App	FRN	Applicant Name	SPIN	Service Provider Legal Name	Status	Year	Service ID	Requested
229708	616168	UNION PARISH SCHOOL BOARD	143001583	CenturyTel of Central Louisiana, Inc.	FUNDED	2001	TELCOMM SERVICES	\$21,093.00
229708	594001	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	2001	TELCOMM SERVICES	\$107,710.97
229706	594023	UNION PARISH SCHOOL BOARD	143001192	AT&T Corp.	FUNDED	2001	TELCOMM SERVICES	\$25,598.00
229708	594052	UNION PARISH SCHOOL BOARD	143010002	Send Technology, L.L.C.	FUNDED	2001	INTERNET ACCESS	\$59,250.00
229708	594082	UNION PARISH SCHOOL BOARD	143006913	CenturyTel Wireless, Inc.	FUNDED	2001	TELCOMM SERVICES	\$7,466.50
229706	594323	UNION PARISH SCHOOL BOARD	143020645	Metrocall Inc.	FUNDED	2001	TELCOMM SERVICES	\$1,204.76
229718	592818	UNION PARISH SCHOOL BOARD	143010002	Send Technology, L.L.C.		2001	INTERNAL CONNECTIONS	\$78,861.15
229718	594487	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP		2001	INTERNAL CONNECTIONS	\$20,453.70
229718	648586	UNION PARISH SCHOOL BOARD	143022628	Vantage Systems Design, Inc.		2001	INTERNAL CONNECTIONS	\$13,050.00
229718	638672	UNION PARISH SCHOOL BOARD	143004691	Arbiter Inc.		2001	INTERNAL CONNECTIONS	\$48,250.20
229718	638959	UNION PARISH SCHOOL BOARD	143004408	McKee Electronics, Inc. D/B/A Executors of MS		2001	INTERNAL CONNECTIONS	\$20,822.82

Attachment 13

471 App	FRN	Applicant Name	SPIN	Service Provider Legal Name	Status	Year	Service ID	Requested
289546	829239	UNION PARISH SCHOOL BOARD	143005588	CDW Computer Centers, Inc.		2002	INTERNAL CONNECTIONS	\$17,798.22
289546	799289	UNION PARISH SCHOOL BOARD	143020845	Metrocall Inc.	FUNDED	2002	TELCOMM SERVICES	\$1,426.80
289546	799400	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP	FUNDED	2002	INTERNAL CONNECTIONS	\$4,802.40
289546	799496	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP	FUNDED	2002	INTERNAL CONNECTIONS	\$4,802.40
289546	799588	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP	FUNDED	2002	INTERNAL CONNECTIONS	\$4,802.40
289546	799598	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP	FUNDED	2002	INTERNAL CONNECTIONS	\$4,802.40
289546	799630	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP	FUNDED	2002	INTERNAL CONNECTIONS	\$4,802.40
289546	799649	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP		2002	INTERNAL CONNECTIONS	\$4,286.80
289546	799676	UNION PARISH SCHOOL BOARD	143005880	Comark, Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$8,072.43
289546	799688	UNION PARISH SCHOOL BOARD	143005880	Comark, Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$5,327.30
289546	799700	UNION PARISH SCHOOL BOARD	143005880	Comark, Inc.		2002	INTERNAL CONNECTIONS	\$1,816.88
289546	799721	UNION PARISH SCHOOL BOARD	143005890	Comark, Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$7,152.52
289546	799742	UNION PARISH SCHOOL BOARD	143005890	Comark, Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$5,610.80
289546	799752	UNION PARISH SCHOOL BOARD	143005890	Comark, Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$3,963.71
289546	799768	UNION PARISH SCHOOL BOARD	143005890	Comark, Inc.		2002	INTERNAL CONNECTIONS	\$1,816.88
289546	799845	UNION PARISH SCHOOL BOARD	143004691	Anixter Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$850.50
289546	799860	UNION PARISH SCHOOL BOARD	143004691	Anixter Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$5,341.50
289546	799877	UNION PARISH SCHOOL BOARD	143004691	Anixter Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$850.50
289546	799884	UNION PARISH SCHOOL BOARD	143004691	Anixter Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$850.50
289546	793866	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	2002	TELCOMM SERVICES	\$123,609.26
289546	793973	UNION PARISH SCHOOL BOARD	143001192	AT&T Corp.	FUNDED	2002	TELCOMM SERVICES	\$26,668.00
289546	794080	UNION PARISH SCHOOL BOARD	143008900	ALLTEL Communications, Inc.	FUNDED	2002	TELCOMM SERVICES	\$10,184.40
289546	794101	UNION PARISH SCHOOL BOARD	143001583	CenturyTel of Central Louisiana, Inc.	FUNDED	2002	TELCOMM SERVICES	\$26,668.00
289546	794148	UNION PARISH SCHOOL BOARD	143004691	Anixter Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$5,341.50
289546	794169	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP		2002	INTERNAL CONNECTIONS	\$19,444.88



STATE OF LOUISIANA
DEPARTMENT OF STATE CIVIL SERVICE
LOUISIANA BOARD OF ETHICS
8401 UNITED PLAZA BOULEVARD
SUITE 200
BATON ROUGE, LA 70809-7017
(225) 922-1400
FAX: (225) 922-1414
1-800-842-8630
www.ethics.state.la.us

CONFIDENTIAL

Disclosure of any
information contained
herein or in connection
herewith is a criminal
misdemeanor pursuant to
LSA-R.S. 42:1141E(12)-(13)

January 24, 2002

Tom Snell
P.O. Box 308
Farmerville, LA 71241

RE: Ethics Board Docket No. 2001-280

Dear Mr. Snell:

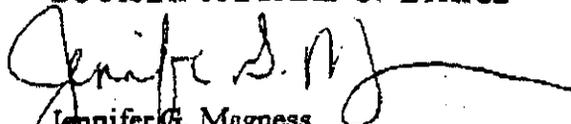
The Board of Ethics, at its January 16, 2002 meeting, considered an investigation report generated as a result of allegations that you worked for and owned in excess of 25% of a company, Send Technologies, which did business with the Union Parish School Board while you served as an employee of the Union Parish School Board. The investigation report revealed that you owned only 15% of Send Technologies and that you were not an employee of Send Technologies. Further, you did not participate in the initial contract between Send Technologies and the Union Parish School Board. However, there is an ongoing contract between Send Technologies and the Union Parish School Board while you serve as the Superintendent for the Union School Board.

Based upon the information obtained, the Board concluded and instructed me to inform you that no violation of the Code of Governmental Ethics was presented by your ownership interest in Send Technologies as you own less than 25%. However, as Superintendent you are deemed to participate in every contract involving the Union Parish School Board. Therefore, your service as Superintendent while Send Technologies has an ongoing contract with the school board presents an ongoing conflict pursuant to Section 1112B(2). Therefore, the Board instructed me to inform you that it would close the file in this provided the ongoing conflict is resolved by (1) the contract between Send Technologies and the Union Parish School Board being terminated immediately, or (2) by the Union Parish School Board submitting a disqualification plan pursuant to Section 1112C of the Code and Chapter 14 of the Rules for the Board of Ethics whereby the school board would make any and all decisions with respect to the ongoing contract and would oversee every aspect of the current contract. Please respond by February 24, 2002 as to what, if anything, will be done to resolve this conflict.

If you have any questions, please feel free to contact me.

Sincerely,

LOUISIANA BOARD OF ETHICS


Jennifer G. Magness
For the Board

EB:JGM

AN EQUAL OPPORTUNITY EMPLOYER





STATE OF LOUISIANA
DEPARTMENT OF STATE CIVIL SERVICE
LOUISIANA BOARD OF ETHICS
8401 UNITED PLAZA BOULEVARD
SUITE 200
BATON ROUGE, LA 70809-7017
(225) 922-1400
FAX: (225) 922-1414
1-800-842-6630
www.ethics.state.la.us

CONFIDENTIAL

Disclosure of any information contained herein or in connection herewith is a criminal misdemeanor pursuant to LSA-R.S. 42:1141E(12)-(13)

February 19, 2002

Tom Snell
c/o his attorney
Stephen Katz
411 South Washington
Bastrop, LA 71220

RE: Ethics Board Docket No. 2001-280

Dear Mr. Snell:

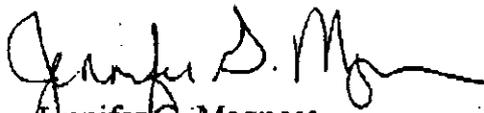
The Board of Ethics, at its February 14, 2002 meeting, considered additional information regarding your relationship with Send Technologies which contracts with the Union Parish School Board. The information revealed that partnership income from Send Technologies was erroneously reported by a part-time bookkeeper as wages. However, you did not work for Send Technologies. Based on the information provided, the Board concluded and instructed me to inform you that it declined to reopen the file with respect to that issue.

Further, you submitted a proposed disqualification plan whereby the Union Parish School Board would handle any matters involving the current contract between Send Technologies and the school system. Also, if Send Technologies provides services to the Union Parish School Board in the future, that such services will be provided free of charge. Based on the information submitted, the Board concluded and instructed me to inform you that the file in this matter will be closed once the disqualification plan is submitted to the Board as a public disclosure statement.

If you have any questions, please feel free to contact me.

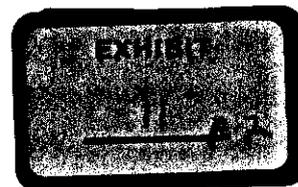
Sincerely,

LOUISIANA BOARD OF ETHICS


Jennifer G. Magness
For the Board

EB:JGM

AN EQUAL OPPORTUNITY EMPLOYER





JOB DESCRIPTION

Technology Systems Administrator

TITLE: Technology Systems Administrator

QUALIFICATIONS: Valid Louisiana Teaching Certificate
Experience in development and management of technologies.

REPORTS TO: Superintendent

PERSONNEL EVALUATION RESPONSIBILITY: None

JOB GOALS: To make available to all students educational opportunities that will provide them with the technology skills to function successfully in life; to provide staff development.

Performance Responsibilities

1. **Functions of the Technology Systems Administrator:**
 - a. **Provide leadership in the development and/or dissemination of materials in area of technology multimedia**
 - b. **Develop, implement and evaluate special multimedia programs**
 - c. **Develop, implement and evaluate professional development programs**
 - d. **Keep abreast of new trends**
 - e. **Makes recommendations promoting the improvement of multimedia programs**
 - f. **Obtains outside consultants according to established policy**

Technology Systems Coordinator**Page 2**

- g. Coordinates with the principal site-based multimedia activities**
- h. Provides assistance to principals in:**
 - (1) Developing technology plan**
 - (2) Maintaining and assessing effectiveness of technology plan**
 - (3) Determining the best usage of technology materials and equipment**
 - (4) Multimedia supervision**
 - (5) Areas of special need**

2. Critical Responsibilities

- a. Continues professional growth and development**
- b. Adheres to standards of ethical behavior**
- c. Adhere to local school board policies, procedures, and philosophy**
- d. Assume management responsibilities and decisions in area of specialization**
 - (1) Participating in personnel orientation**
 - (2) Planning and implementing in-service training**
 - (3) Preparing and administering technology related budgets**
 - (4) Making presentations to the school board when requested**
 - (5) Maintaining accurate and timely records/reports**
 - (6) Maintaining an effective system of distribution of equipment and materials to schools**
 - (7) Participating in site-based facility planning for technology**
 - (8) Planning & implementing technology programs and activities as mandated by the local school board, the State Department of Education, or other governing agencies, and**
 - (9) Working with principals in implementing programs, services, and resolving technology problems**

Technology Systems Administrator
Page 3

- e. **Communication and interpersonal relationship**
- (1) **Interpreting technology programs to the community**
 - (2) **Addressing concerns in area of responsibility**
 - (3) **Preparing and disseminating communications regarding technology plan**
- f. **Personal qualities**
- (1) **Reveals a positive attitude and sets appropriate models as evidenced by:**
 - (a) **Appearance**
 - (b) **Relationships**
 - (c) **Use of standard English**
 - (2) **Demonstrates competency in areas of responsibilities**

3. **Other Requirements**

Adheres to the regulations, policies, and procedures established by the State Board of Elementary and Secondary Education, the State Department of Education, and the local School Board, and/or other official publications.

Evaluation: Performance will be evaluated in accordance with the provisions of the School Board's policy on evaluation of personnel.

May 20, 1997
Date

Tom Small
Employee's Signature

LAW OFFICES
RANKIN, YELDELL & KATZ
A PROFESSIONAL LAW CORPORATION
411 SOUTH WASHINGTON
BASTROP, LOUISIANA 71220

JAMES E. YELDELL
ALEX W. RANKIN
STEPHEN J KATZ
SCOTTY W. LOWERY

TELEPHONE
BASTROP
318-281-4913

FAX
318-281-9819

March 28, 2003

Letter of Appeal
Schools and Libraries Division
Box 125 - Correspondence Unit
80 South Jefferson Road
Whippany, NJ 07981

Dear Sir:

Our firm serves as general counsel to the Union Parish School Board.

I have reviewed the Letter Of Appeal from Send Technologies, L.L.C. to you in regard to its appeal and have consented to this correspondence serving as an attachment thereto or to be forwarded therewith.

On behalf of the Union Parish School Board we can affirm that the facts set forth in the Letter Of Appeal as they pertain to the Union Parish School Board are correct. The undersigned prepared the correspondence dated May 19, 1998 to Mike Lazenby, Superintendent of the Union Parish School Board attached as an exhibit and reviewed the May 11, 1998 memorandum from the business manager, Donna Cranford, to the members of the finance committee of the Union Parish School Board. I also received and reviewed the letters of May 22, 2001; January 24, 2002 and February 19, 2002 from the Louisiana Board of Ethics and provided information requested by it. I am also familiar with the minutes of the meeting of the Union Parish School Board on February 10, 2003 and the report made by its independent auditor set forth in those minutes.

Should you desire any additional information from the Union Parish School Board or from me, please feel free to contact me.

Sincerely,

RANKIN, YELDELL & KATZ
(A PROFESSIONAL LAW CORPORATION)

BY:


Stephen J. Katz

SJK/mt

I:\MYRA\KATZ\UPSB\GENERAL\Appeal.ltr.wpd

