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# Smoky Hill

Education  
Service Center

North Central Regional Office  
219 West 7<sup>th</sup>  
Concordia, KS 66901  
(785) 243-4417 phone  
(785) 243-4457 fax  
**Dr. Glen Lakes, Director**

**Dr. Rita C. Cook, Executive Director**

Central Regional Office  
605 E. Crawford  
Salina, KS 67401  
(785) 825-9185 phone  
(785) 825-9195 fax  
**Larry Patrick, Director**

August 17, 2004

Federal Communications Commission  
Office of the Secretary  
445 – 12<sup>th</sup> Street SW  
Washington, DC 20554

Re: CC Docket No. 02-6  
Request for Review

Smoky Hill/Central KS ESC

Billed Entity Number:	147091
471 Application Number	365506
Funding Request Number(s)	992428, 992451, 992462, 992476, 992483, 992498, 992519, 992532, 993626, 993637, 993644, 993659, 993678, 993692, 993708, 993718, 993749, 993769, 993786, 993803, 993813, 993828, 993897, 993915, 993977, 993994, 994007, 994024, 994045, 994064, 994086, 994171, 994212, 994264, 994316, 994357, 994406, 994453, 994486

Your Correspondence Dated: June 25, 2004

This letter is an official "Request for Review" to the Federal Communications Commission (FCC) regarding Smoky Hill/Central KS ESC's appeal to the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC") for Year 2003 Funding Commitment Decision for the application number indicated above. The Administrator's Decision on Appeal for Funding Year 2003-2004 was "Denied in Full".

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List ABOVE

SLD's decision to deny is based on the premise that "price was not the primary factor in the selection of the service provider". Smoky Hill/Central KS ESC provided documentation during the selective review process indicating our understanding of the competitive bidding process and maintains our assertion that price is always the primary factor when awarding bids providing all other specifications are met.

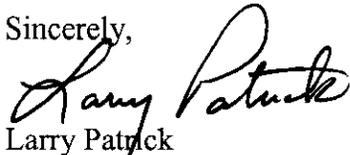
One statement in our selective review process may be the point of contention with SLD that requires further explanation. "We (Smoky Hill/Central KS ESC) consider (x) price, (y) support, and (z) warranty in choosing our vendors. The weight for each would be (x) 40%, (y) 50%, and (z) 10%." In today's competitive bidding environment, price and support are lumped together placing price/warranty and support as equal (50-50) in bid consideration. This is an estimate at best as these percentages are difficult to define. Therefore, the default is price as long as all other specifications are met.

Bullet #2 of SLD's explanation refers to the preceding paragraph as the reason for the denial since "price was not the primary factor in the evaluation criteria, the SLD determined that the vendor selection process did not comply with the rules of the Schools and Libraries Support Mechanism." If SLD looks carefully at the supporting documentation of all bids received, price was the overall determining factor in the selection process.

Bullet #3 indicates documentation provided in the course of review did not demonstrate that price was not the primary factor in selecting the service provider. In Bullet #4, SLD quotes FCC regulations supporting price as the primary factor in selecting a bid. Smoky Hill/Central KS ESC agrees and supports this concept. In addition, an applicant may consider other relevant factors that include "prior experience, including past performance, personnel qualifications, including technical excellence; management capability, including schedule compliance; and environmental objectives." These are the exact items Smoky Hill/Central KS ESC considers under "support" from all our vendors.

Smoky Hill/Central KS ESC provides education opportunities to high school dropouts and young men in residential treatment (mental health) facilities. Erate is extremely important in providing these services. Please review the specifics of the bids and you will determine price was the primary factor in selecting the bid. I apologize if our previous submissions were not clear. It has always been Smoky Hill's intent to comply with the rules and regulations set forth by the FCC.

Sincerely,



Larry Patrick

Central Region Director

Smoky Hill Education Service Center



Administrator's Decision on Appeal - Funding Year 2003-2004

June 25, 2004

Larry Patrick  
Smokey Hill Education Service Center  
605 East Crawford  
Salina, KS 67401

Re: Smoky Hill/Central KS ESC

Re: Billed Entity Number: 147091  
471 Application Number: 365506  
Funding Request Number(s): 992428, 992451, 992462, 992476, 992483,  
992498, 992519, 992532, 993626, 993637,  
993644, 993659, 993678, 993692, 993708,  
993718, 993749, 993769, 993786, 993803,  
993813, 993828, 993897, 993915, 993977,  
993994, 994007, 994024, 994045, 994064,  
994086, 994171, 994212, 994264, 994316,  
994357, 994406, 994453, 994486

Your Correspondence Dated: April 30, 2004

After thorough review and investigation of all relevant facts, the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC") has made its decision in regard to your appeal of SLD's Year 2003 Funding Commitment Decision for the application number indicated above. This letter explains the basis of SLD's decision. The date of this letter begins the 60-day time period for appealing this decision to the Federal Communications Commission ("FCC"). If your letter of appeal included more than one application number, please note that for each application an appeal is submitted, a separate letter is sent.

Funding Request Number: 992428, 992451, 992462, 992476, 992483, 992498,  
992519, 992532, 993626, 993637, 993644, 993659,  
993678, 993692, 993708, 993718, 993749, 993769,  
993786, 993803, 993813, 993828, 993897, 993915,  
993977, 993994, 994007, 994024, 994045, 994064,  
994086, 994171, 994212, 994264, 994316, 994357,  
994406, 994453, 994486

Decision on Appeal: **Denied in full**  
Explanation:

- On appeal, you seek reversal of the SLD's decision to deny the above referenced funding requests where price was not the primary factor in the selection of the service provider. In support of your request, you assert that Smoky Hill/Central KS ESC always awards the bids based on the primary factor of price. You also contend that an error was made in stating that multiple bids were received on the FRNs, when, in fact no other bids were received and you have included such correction to all FRNs under appeal.
- During the course of Program Integrity Assurance review, Smoky Hill/Central KS ESC was asked to provide documentation explaining the vendor selection process. The SLD thoroughly reviewed the documentation and determined that based on the documentation provided price was not the primary factor in the vendor selection process. The vendor's support was given greater weight than price; support was weighted 50% and price weighted 40%. Since price was not the primary factor in the evaluation criteria, the SLD determined that the vendor selection process did not comply with the rules of the Schools and Libraries Support Mechanism.
- After thorough review of the assertions made in your appeal, it is determined that based on the documentation provided during the course of the review, the decision to deny the requests was proper. SLD's review of your application determined that price was not the primary factor when you selected your service provider. Program rules do not permit the SLD to accept new information on appeal except where an applicant was not given an opportunity to provide information during the initial review or an error was made by the SLD. You did not demonstrate in your appeal that price was the primary factor when you selected your service provider. Consequently, your appeal is denied in full.
- FCC regulations require that the entity selecting a service provider "carefully consider all bids submitted and may consider relevant factors other than the pre-discount prices submitted by providers."<sup>1</sup> In regard to these competitive bidding requirements, the FCC mandated that "price should be the primary factor in selecting a bid."<sup>2</sup> When allowed under state and local procurement rules, other relevant factors an applicant may consider include "prior experience, including past performance; personnel qualifications, including technical excellence; management capability, including schedule compliance; and environmental objectives."<sup>3</sup> As stated by the FCC in the Tennessee Order, other factors, such as prior experience, personnel qualifications, including technical excellence, and management capability, including schedule compliance, form a reasonable basis to evaluate whether an offering is cost-effective.<sup>4</sup> Recently, the Commission reaffirmed its position that schools must select the most cost-effective service offering and in making this decision, price should be the primary factor considered. See 47 C.F.R. § 54.511(a).

<sup>1</sup> 47 C.F.R. § 54.511(a).

<sup>2</sup> Federal-State Joint Board on Universal Service, CC Docket No. 96-45, *Order*, 12 FCC Rcd 8776 at ¶ 481 (1997) ("*Universal Service Order*").

<sup>3</sup> *Id.*

<sup>4</sup> Request for review by the Department of Education of the State of Tennessee, Federal-State Joint Board on Universal Service, changes to the Board of Directors of National Exchange Carrier Association, Inc., CC Docket Nos. 96-45 and 97-21, *Order*, 14 FCC Rcd. 13,734 (1999).

If you believe there is a basis for further examination of your application, you may file an appeal with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received or postmarked within 60 days of the date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12<sup>th</sup> Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by contacting the Client Service Bureau. We strongly recommend that you use the electronic filing options.

We thank you for your continued support, patience, and cooperation during the appeal process.

Schools and Libraries Division  
Universal Service Administrative Company

# Smoky Hill

Education

Service Center

605 E. Crawford, Salina, KS 67401, 785/825-9185, Fax 785/825-9195

April 30, 2004

Letter of Appeal  
Schools and Libraries Division  
Box 125 – Correspondence Unit  
80 South Jefferson Road  
Whippany, NJ 07981  
Fax: 973-599-6542

This appeal is in regards to The Funding Commitment Decision Letter dated March 16, 2004, for Smoky Hill/Central KS ESC, Billed Entity Number 147091, for Application 365506 for the following FRN's:

992428, 992451, 992462, 992476, 992483, 992498, 992519, 992532, 993626, 993637, 993644, 993659, 993678, 993692, 993708, 993718, 993749, 993769, 993786, 993803, 993813, 993828, 993897, 993915, 993977, 993994, 994007, 994024, 994045, 994064, 994086, 994171, 994212, 994264, 994316, 994357, 994406, 994453, 994486

For all of the above FRNs, "Bidding Violation – Documentation provided demonstrates that price was not the primary factor in selecting this service provider's proposal" was listed as the reason for denying the funding commitment. I can assure you that Smoky Hill ESC follows the guidelines listed below as prescribed by the Commission. Price has always been the primary factor when awarding bids for E-Rate as well as all other bids as required by Kansas Law.

Enclosed is a copy of the letter sent to you previously regarding Internal Connections. After careful review at our end, we noticed we were incorrect on some of the FRNs in stating there were other bids, when, in fact, no other bids were received for the FRN. Evidently, we were viewing a bid page containing hardware for several FRNs and incorrectly listed these as an official bid. We apologize for the confusion; however, if you look closely at the documentation provided, you will come to the same conclusion. We have re-summarized each line item and provided the quotes again to support this fact.

*1. Under the schools and libraries universal service support mechanism, eligible schools, libraries, and consortia that include eligible schools and libraries, may apply for discounts for eligible telecommunications services, Internet access, and internal connections. Section 254(h)(1)(B) of the Communications Act limits such discounts to services provided in response to a bona fide request for services by an eligible entity.*

*2. The Commission concluded in the Universal Service Order that Congress intended, by providing support only for those schools and libraries making bona fide requests for service, to require accountability on the part of the schools and libraries.*

*3. To ensure such accountability, the Commission concluded that eligible schools and libraries should submit a description of the services they seek so that such description may be posted to the Administrator's website to be evaluated by competing service providers.*

*4. In addition to the need to comply with the requirement that schools and libraries make bona fide requests for services, the Commission concluded that fiscal responsibility required that schools and libraries award contracts for eligible services pursuant to competitive bidding.*

5. Accordingly, the Commission adopted competitive bidding requirements, noting that "competitive bidding is the most efficient means for ensuring that eligible schools and libraries are informed about all of the choices available to them."
6. The Commission found that without competitive bidding, the applicant may not receive the most cost-effective services available, with the result that demand for support would be greater than necessary and less support would be available to support other participants in the program.
7. To promote a fair and open competitive bidding process, the Commission adopted several requirements aimed at ensuring that all prospective bidders could identify the services that schools and libraries seek to receive and that all such bidders would have sufficient time to prepare and submit bids.
8. The Commission's rules require that the applicant make a bona fide request for services by filing with the Administrator an FCC Form 470, which is posted to the Administrator's website for all potential competing service providers to review.
9. After the Form 470 is posted, the applicant must wait at least 28 days before entering an agreement for services and submitting an FCC Form 471.
10. Prior to entering into an agreement with a service provider, the Commission's rules require that the applicant carefully consider all bids submitted for provision of the requested services.
11. The Commission concluded that price should be the primary factor in selecting a bid, but noted several additional factors that also should be considered by the applicant in determining which service provider meets their needs "most effectively and efficiently."
12. The Form 470 describes the applicant's planned service requirements, as well as other information regarding the applicant and its competitive bidding process that may be relevant to the preparation of bids.
13. The Form 470 must be completed by the entity that will negotiate with prospective service providers and signed by the person authorized to order the requested services on behalf of the applicant.
14. The signatory must make several certifications, under oath, relating to the eligibility of the applicant and the applicant's ability to make use of the services requested.
15. The Form 470 also requires that the applicant name a person whom prospective service providers may contact for additional information (contact person).
16. The contact person should be able to answer questions regarding the information included on the Form 470 and the services requested by the applicant, including how to obtain a copy of the applicant's request for proposal (RFP), if the applicant has prepared one.
17. The Commission's competitive bidding requires that the applicant not surrender control of the bidding process to a service provider that participates in that bidding process.

FRN	Location	Equipment	Comments
992428	Enterprise	CSU/DSU	no other bids
992451	St. Francis Academy	CSU/DSU	no other bids
992462	St. Francis Center	CSU/DSU	no other bids
992476	Smith Ctr	CSU/DSU	no other bids
992483	St. Francis Ellsworth	CSU/DSU	no other bids
992498	Concordia ALP	CSU/DSU	no other bids
992519	TLC/Smoky Hill	Router w/9 T1 WAN Ports	
	Twotrees	Cisco 3275 w/installation	\$6500.00
	SBC	Cisco 3662 no installation	\$9728.00
992532	Beloit	Router	
	Twotrees	Cisco 1601 w/ CSU/DSU	\$ 866.67
	Informatics	Cisco 1721 w/ CSU/DSU	\$1794.00
	SBC	Cisco 1721 w/ CSU/DSU	\$1404.80
	CSI	Cisco 1721 w/ CSU/DSU	\$2020.28
993626	Concordia ALP	Server memory	no other bids
993637	Enterprise	Server memory	no other bids
993644	Smith Ctr	Server memory	no other bids
993659	St. Francis Academy	Server memory	no other bids
993678	St. Francis Center	Server memory	no other bids
993692	St. Francis Ellsworth	Server memory	no other bids
993708	The Learning Center	Server memory	no other bids

FRN	Location	Equipment	Comments
993718	Shared all sites	Maintenance on equipment we bought from them, no other bids	
993749	Concordia ALP	Server CSI	Informatics 7012.00
		Server	7012.00
		Tape Drive	1550.00
		Veritas	<u>959.19</u> <u>included</u>
		Subtotal compared	8562.00
		Data Tapes	no bid
		Installation	no bid
		9220.69	
993769	Enterprise	Server CSI	Informatics 7012.00
		Server	7012.00
		Tape Drive	1550.00
		Veritas	<u>959.19</u> <u>included</u>
		Subtotal compared	8562.00
		Data Tapes	no bid
		Installation	no bid
		9220.69	
993786	Smith Center	Server CSI	Informatics 7012.00
		Server	7012.00
		Tape Drive	1550.00
		Veritas	<u>959.19</u> <u>included</u>
		Subtotal compared	8562.00
		Data Tapes	no bid
		Installation	no bid
		9220.69	
993803	St. Francis Academy	Server CSI	Informatics 7012.00
		Server	7012.00
		Tape Drive	1550.00
		Veritas	<u>959.19</u> <u>included</u>
		Subtotal compared	8562.00
		Data Tapes	no bid
		Installation	no bid
		9220.69	
993813	St. Francis Center	Server CSI	Informatics 7012.00
		Server	7012.00
		Tape Drive	1550.00
		Veritas	<u>959.19</u> <u>included</u>
		Subtotal compared	8562.00
		Data Tapes	no bid

FRN	Location	Equipment	Comments
		Installation <u>800.00</u>	no bid
		9220.69	
993828	St. Francis Ellsworth	Server	
		CSI	Informatics
		Server 5689.33	7012.00
		Tape Drive 1110.67	1550.00
		Veritas <u>959.19</u>	<u>included</u>
		Subtotal compared 7759.19	8562.00
		Data Tapes 661.50	no bid
		Installation <u>800.00</u>	no bid
		9220.69	
993897	The Learning Center	Server	
		CSI	Informatics
		Server 5689.33	7012.00
		Tape Drive 1110.67	1550.00
		Veritas <u>959.19</u>	<u>included</u>
		Subtotal compared 7759.19	8562.00
		Data Tapes 661.50	no bid
		Installation <u>800.00</u>	no bid
		9220.69	
993915	Beloit	Server	
		CSI	Informatics
		Server 5689.33	7012.00
		Tape Drive 1110.67	1550.00
		Veritas <u>959.19</u>	<u>included</u>
		Subtotal compared 7759.19	8562.00
		Data Tapes 661.50	no bid
		Installation <u>800.00</u>	no bid
		9220.69	
993977	Concordia ALP	Server upgrades	
		CSI	Informatics
		3 Hard Drives 951.99	978.00
		1 Raid Controller 713.75	no bid
		OS Rebuild <u>500.00</u>	no bid
		2165.74	
993994	Enterprise	Server upgrades	
		CSI	Informatics
		3 Hard Drives 951.99	978.00
		1 Raid Controller 713.75	no bid
		OS Rebuild <u>500.00</u>	no bid
		2165.74	
994007	Smith Ctr	Server upgrades	
		CSI	Informatics
		3 Hard Drives 951.99	978.00
		1 Raid Controller 713.75	no bid

FRN	Location	Equipment	Comments
		OS Rebuild	
		<u>500.00</u>	no bid
		2165.74	
994024	St. Francis Academy	Server upgrades	
		CSI	Informatics
		3 Hard Drives	978.00
		1 Raid Controller	no bid
		OS Rebuild	no bid
		<u>500.00</u>	
		2165.74	
994045	St. Francis Center	Server upgrades	
		CSI	Informatics
		3 Hard Drives	978.00
		1 Raid Controller	no bid
		OS Rebuild	no bid
		<u>500.00</u>	
		2165.74	
994064	St. Francis Ellsworth	Server upgrades	
		CSI	Informatics
		3 Hard Drives	978.00
		1 Raid Controller	no bid
		OS Rebuild	no bid
		<u>500.00</u>	
		2165.74	
994086	The Learning Center	Server upgrades	
		CSI	Informatics
		3 Hard Drives	978.00
		1 Raid Controller	no bid
		OS Rebuild	no bid
		<u>500.00</u>	
		2165.74	
994171	Beloit	Switch	no other bids
994212	Beloit	Powerstack	no other bids
994264	Beloit	UPS	no other bids
994316	Beloit	Patch Panel	no other bids
994357	Beloit	Wiring Proposal	no other bids
994406	Beloit	Cabinet Enclosure	no other bids
994453	The Learning Center	Cabinet Enclosure	no other bids
994486	The Learning Center	Switch	no other bids

Again, we have followed all of the above rules and regulations. I would appreciate you expediting this request, as we have waited the entire funding year for the first Funding Letter. If you have any questions or need clarification, please let me or Teresa Whitney know. You can reach us at 785/825-9185 or contact Teresa Whitney by e-mail at [twhitney@smokyhill.org](mailto:twhitney@smokyhill.org). Thank you.

Sincerely,



Larry Patusk  
Central Region Director

## **Teresa Whitney**

---

**From:** Teresa Whitney [twitney@informatics.net]  
**Sent:** Thursday, November 14, 2002 3:53 PM  
**To:** Tim Palmquist  
**Subject:** E-Rate, Year 6  
**Contacts:** Tim Palmquist

I need quotes on the following equipment:

1. 8 new file servers: 2 GHz, RAID Controlled, 3 drive configuration, CD Burner, Tape Backup, Tape Backup Software, UPS, Monitor, 1GB Memory, Installation
2. Hard drives for existing servers: Serial #2000149483, 9-36GB Drives, Installation and set up for RAID
3. Memory upgrade for existing servers: Serial #2000149483, 4-1GB Memory chips
4. 1-Cisco router for T1 connection, Installation, SMART plan
5. 1-Cisco CSU/DSU for T1 connection, SMART plan
6. 4-Wireless Access Points
7. Maintenance agreement for 20 hours
8. Wireless Hub/Switch

Please have this to me by the 25th. Thanks.

**Teresa Whitney**

*Technology Specialist*

[twitney@informatics.net](mailto:twitney@informatics.net)



(w) 785/825-9185 (c) 785/452-0715 (f) 785/825-9195

*Smoky Hill Education Service Center*

*605 E. Crawford*

*Salina, KS 67401*

Other bids-Informa  
Application# 365506

**Teresa Whitney**

---

**From:** Teresa Whitney [twhitney@informatics.net]  
**Sent:** Thursday, November 14, 2002 4:14 PM  
**To:** garry@informatics.net  
**Subject:** E-Rate quotes needed

I need quotes on the following equipment:

1. 8 new file servers: 2 GHz, RAID Controlled, 3 drive configuration, CD Burner, Tape Backup, Tape Backup Software, UPS, Monitor, 1GB Memory, Installation
2. Hard drives for existing servers: 9-36GB Drives, Installation and set up for RAID
3. Memory upgrade for existing servers: 4-1GB Memory chips
4. 1-Cisco router for T1 connection, Installation, SMART plan
5. 1-Cisco CSU/DSU for T1 connection, SMART plan
6. 4-Wireless Access Points
7. Maintenance agreement for 20 hours
8. Wireless Hub/Switch

Please have this to me by the 25th. Thanks.Teresa Whitney

*Technology Specialist*

[twhitney@informatics.net](mailto:twhitney@informatics.net)



(w) 785/825-9185 (c) 785/452-0715 (f) 785/825-9195

*Smoky Hill Education Service Center*

605 E. Crawford

Salina, KS 67401

Attachment AA  
pg 1 of 3Application #  
365506

**Proposal for: Teresa Whitney**  
**Smoky Hill Education Service Center**  
 605 East Crawford  
 Salina, KS 67401  
 Phone: 785-825-9185  
 FAX: 785-825-9195

Qty	Number	Description	Unit	Extended
<b><u>Enterprise</u></b>				
1	ACE-TSU	Adtran CSU/DSU w/cables (used, no warranty)	200.00	200.00
1		Onsite Installation of Hardware and IP configuration to WAN	500.00	500.00
		TOTAL		700.00
<b><u>St. Francis Academy</u></b>				
1	ACE-TSU	Adtran CSU/DSU w/cables (used, no warranty)	200.00	200.00
1		Onsite Installation of Hardware and IP configuration to WAN	500.00	500.00
		TOTAL		700.00
<b><u>St. Francis Center</u></b>				
1	ACE-TSU	Adtran CSU/DSU w/cables (used, no warranty)	200.00	200.00
1		Onsite Installation of Hardware and IP configuration to WAN	500.00	500.00
		TOTAL		700.00
<b><u>Smith Center</u></b>				
1	ACE-TSU	Adtran CSU/DSU w/cables (used, no warranty)	200.00	200.00
1		Onsite Installation of Hardware and IP configuration to WAN	500.00	500.00
		TOTAL		700.00
<b><u>St. Francis Ellsworth</u></b>				
1	ACE-TSU	Adtran CSU/DSU w/cables (used, no warranty)	200.00	200.00
1		Onsite Installation of Hardware and IP configuration to WAN	500.00	500.00
		TOTAL		700.00
<b><u>Concordia</u></b>				
1	ACE-TSU	Adtran CSU/DSU w/cables (used, no warranty)	200.00	200.00
1		Onsite Installation of Hardware and IP configuration to WAN, move Cisco Router from Smoky Hill to Concordia and install	500.00	500.00

TOTAL

700.00

Smoky Hill

1	CISCO3725	Cisco 3275 Router w/9 T1 WAN Ports Installed	6000.00	6,000.00
4	VVIC-2MFT-T1	(used, no warranty)		
1		Onsite Installation of Hardware and IP configuration to WAN	500.00	500.00
		Total		6,500.00

Additional Sites

3	CISCO1601	Cisco 1601 Router	500.00	1,500.00
3	ACE-TSU	Adtran CSU/DSU	200.00	600.00
3		Onsite Installation of Hardware and IP configuration to WAN	500.00	500.00 ÷ 166.67 = 866.67 ea
				2,600.00

Twotrees Technologies  
 7701 East Kellogg Drive  
 Suite 610  
 Wichita, KS 67207

By: Susie Smith  
 Print Name: Susie Smith  
 Title: K-12 Product Specialist  
 Date: 1/12/03

Smoky Hill Service Center

By: Larry Patrick  
 Print Name: Larry Patrick  
 Title: Central Region Director SHESL  
 Date: 1/12/03

**Addendum to Twotrees General Services Agreement****Non-Appropriation**

If insufficient funds are available in Your budget for the next budget year to make the Services Payments for the next Renewal Term and the funds to make such Services Payments are otherwise unavailable by any lawful means whatsoever, then you shall have the option to non-appropriate the funds to pay the Services Payments for the next Renewal Term. If You choose this option, then all obligations of Yours under this Agreement regarding Services Payments for all remaining Renewal Terms shall be terminated at the end of the then current Initial Term or Renewal Term without penalty or liability to You of any kind. You shall immediately notify Twotrees per notification and cancellation terms and conditions as outlined in the General Services Agreement.

**USF Contingency**

This contract is contingent upon your district receiving Universal Services Fund funding approval.

IN WITNESS HEREOF, the foregoing Agreement has been executed by authorized representatives of the parties hereto, in duplicate, as of the dates set forth below.

Customer:

Smoky Hill ESC

By:

Larry Patrick

Name:

Larry Patrick

Title:

Central Region Director

Date:

4/12/03

Accepted:

Twotrees Technologies

By:

Susan Smith

Name:

Susan Smith

Title:

K-12 Product Specialist

Date:

4/12/03

# Proposal



Application # 365504

Prepared: 11/25/2002

Computer Solutions Inc.

From: Tim Palmquist

To: Teresa Whitney  
 Smoky Hill Education Service Center  
 605 East Crawford St.  
 Salina, KS 67401  
 Tel. 785-825-9185 Fax. 785-825-9195

785-243-2621 Tel.  
 785-243-6015 Fax  
 Email: tpalmquist@csiks.net

Quotation Approved? Y/N

End User PO #: \_\_\_\_\_

Description: Technology Upgrade Pricing

Qty	Description	Price	Extended Price
<b>EXISTING SERVER UPGRADES: (Cont.)</b>			
Upgrade requires 2 matched of the following memory modules			
2	256MB PC133 ECC SDRAM Memory Modules (Yield = 1GB RAM)	\$53.33	\$106.67
2	512MB PC133 ECC SDRAM Memory Modules (Yield = 1.5GB RAM)	\$109.33	\$218.67
2	1024MB PC133 ECC SDRAM Memory Modules (Yield = 2.5GB RAM)	\$393.33	\$786.67
<i>(X) Existing servers</i>			
<b>ROUTER RECOMMENDATION:</b>			
1	Cisco 1721 Series Modular Access Router	\$868.06	\$868.06
1	Cisco DSU Module for Cisco 1721 Router	\$715.56	\$715.56
1	Cisco SmartNet 1 Yr. 8x5 Maintenance Plan	\$136.67	\$136.67
1	Installation Services from CSI for this Equipment	\$300.00	\$300.00
<b>TOTAL:</b>		<b>\$2,020.28</b>	
<b>WIRELESS ACCESS POINTS:</b>			
Option #1:			
4	Cisco 1120 Series Wireless Access Point	\$486.25	\$1,945.00
Option #2:			
4	Linksys WAP51AB Dual Band Wireless Access Point	\$266.25	\$1,065.00
<b>MAINTENANCE AGREEMENT: (for servers, network)</b>			
1	CSI Managed Services Agreement - 20 Hour Block	\$1,500.00	\$1,500.00
<b>WIRELESS HUB/SWITCH:</b>			
Have not been able to find a viable product			
		<b>TOTAL =&gt;</b>	N/A

\* Sales Tax Will Be Added To All Applicable Purchases \*

This Information is Privileged and Confidential to the Party(s) and or Business(s) Named In This Proposal.

234 N. 7th, Suite D  
 Salina, KS 67401

132 West 6th St.  
 Concordia, KS 66901

209 East Main  
 Beloit, KS 67420

213 South Mill  
 Smith Center, KS 66967

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# Proposal



Prepared: 11/25/2002

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 Tel. 785-825-9185 Fax. 785-825-9195

785-243-2621 Tel.  
 785-243-6015 Fax  
 Email: tpalmquist@csiks.net

Quotation Approved?  Y /  N

End User PO #: 012003

Description: Technology Upgrade Pricing

Qty	Description	Price	Extended Price
	<b>FILE SERVER QUOTE: Higher End Xeon 2.2Ghz / RAID5 Drive Config.</b>		
1	Compaq Proliant ML350 G3 Server:	\$2,901.33	\$2,901.33
	Intel Pentium Xeon 2.2GHz Processor. 512MB PC133 ECC SDRAM Memory		
	Integrated Compaq NC3163 PCI 10/100 Ethernet, 3.5" Floppy, 48X CD ROM.		
	Dual Integrated Ultra3 SCSI Controller. Compaq Smart Array 532 RAID Controller.		
	3 Year Warranty		
3	Compaq 36GB Ultra3 SCSI 10K Hard Disk Drives - Hot Swap	\$468.67	\$1,406.01
1	40X CDRW Drive (Black)	\$73.33	\$73.33
1	Compaq 512MB RAM Upgrade Module	\$407.33	\$407.33
1	Compaq StorageWorks AIT1 35/70GB SCSI Internal Tape Drive - Carbon	\$1,110.67	\$1,110.67
10	Sony AT11 35/70GB Capacity Data Cartridges	\$66.15	\$661.50
1	Veritas Backup Exec. NT/2000 Server Edition	\$591.48	\$591.48
1	Veritas Backup Exec. Intelligent Disaster Recovery Module	\$367.71	\$367.71
1	APC SmartUPS 1500VA	\$724.10	\$724.10
1	ViewSonic E70b 17" Black Monitor w/3 Year Warranty	\$177.33	\$177.33
1	Labor to Perform Server Hardware Configuration. OS Installation & Setup and	\$500.00	\$500.00
	Tape SW and Battery Backup SW Installation & Setup (Server Bu'ld Fee)		
	* On-Site Installation & Integration is Billable @ \$75/Hr. x 4 = \$300.00		
	<b>TOTAL - PER UNIT: (10 new file servers) \$8,920.79</b>		
	* Note: Premio Zeus Series w/Comparable Configuration: Deduct \$300 ea. Unit		
	<b>EXISTING SERVER UPGRADES:</b>		
	Hard Drive Upgrade for Existing Premio Zeus Series Server: SS#2000149438		
1	IBM UltraStar Ultra160 SCSI 18.3GB 10K HD - 80 Pin (Recommend 1 or 2)	\$213.33	\$213.33
	* One additional drive will allow mirroring. Two additional drives will allow		
	RAID 5 w/36GB Available Space. Either option requires an OS rebuild.		
	These drives are nearing end of life.		
3	IBM UltraStar (Or Comparable) Ultra160 SCSI 36GB 10K HD - 80 Pin	\$317.33	\$951.99
	(Recommend 3 for RAID 5 w/72GB Available Space) This will require an OS		
	rebuild. (8 existing servers)		
1	HP NetRAID 1M RAID Controller (Assuming the PC does not already have	\$713.75	\$713.75
	a RAID card installed?) (8 existing servers)		
1	Labor to rebuild OS with either scenerio including all associated tape drive	\$500.00	\$500.00
	and battery backup software / configuration needs (8 existing servers)		
	<b>TOTAL =&gt;</b>		

\* Sales Tax Will Be Added To All Applicable Purchases \*

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Visit Us On The Web At: [www.csiks.net](http://www.csiks.net)

2165

# Proposal



Computer Solutions Inc.



Application # 365506

Prepared: 1/20/2003

To: Teresa Whitney  
Smoky Hill Education Service Center  
605 East Crawford  
Salina, KS 67401  
Tel. 785-825-9185 Fax. 785-825-9195

From: Tim Palmquist  
785-243-2621 Tel.  
785-243-6015 Fax  
Email: tpalmquist@csiks.net

Quotation Approved  Y  N

End User PO #: 012003

Description: E-Rate Equipment Pricing

Qty	Description	Price	Extended Price
3	HP ProCurve 2524 Managed 24 Port 10/100 Switch	\$707.60	\$2,122.80
3	APC PowerStack 250 1U Rackmount Battery BU	\$216.81	\$650.44
3	APC SmartUPS 1000VA	\$513.84	\$1,541.51
3	Leviton 24 Port Category 5 Patch Panel	\$128.57	\$385.71
3	Inclusive PC Lab Wiring Proposal - Per Drop Price \$75 x 24 Drops	\$1,800.00	\$5,400.00 \$1,800.00
<i>OFFICE ENCLOSURES: (Cabinet for server, router, switch)</i>			
3	APC NetShelter 40U Std. Enclosure - AR500 - See Literature	\$1,210.44	\$3,631.32
3	APC Monitor Shelf for NetShelter	\$53.73	\$161.20
3	APC 17" Keyboard Drawer	\$214.92	\$644.76
3	APC 17" Keyboard	\$231.97	\$695.92
3	APC Power Distribution Unit for Enclosure Power - 11 Outlets	\$120.51	\$361.52
* Many Other Options Available			
<b>TOTAL EACH UNIT:</b>		<b>\$1,831.57</b>	
1 each for Beloit Alternative School			
South North Learning Center			
Concordia Alternative HS			
3 additional "Office Enclosures" for			
The Learning Center		\$5194.71	
1 additional "Switch" for			
The Learning Center		\$707.60	
* Sales Tax Will Be Added To All Applicable Purchases *		<b>TOTAL =&gt;</b>	N/A

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# Proposal



Application # 365506

Prepared: 11/25/2002

Computer Solutions Inc.

From: Tim Palmquist

To: Teresa Whitney  
 Smoky Hill Education Service Center  
 605 East Crawford St.  
 Salina, KS 67401  
 Tel. 785-825-9185 Fax. 785-825-9195

785-243-2621 Tel.  
 785-243-6015 Fax  
 Email: tpalmquist@csiks.net

Quotation Approved  Y /  N

End User PO #: 012003

Description: Technology Upgrade Pricing

Qty	Description	Price	Extended Price
<b>EXISTING SERVER UPGRADES: (Cont.)</b>			
Upgrade requires 2 matched of the following memory modules			
2	256MB PC133 ECC SDRAM Memory Modules (Yield = 1GB RAM)	\$53.33	\$106.67
2	512MB PC133 ECC SDRAM Memory Modules (Yield = 1.5GB RAM)	\$109.33	\$218.67
2	1024MB PC133 ECC SDRAM Memory Modules (Yield = 2.5GB RAM)	\$393.33	\$786.67
<i>(X1 existing servers)</i>			
<b>ROUTER RECOMMENDATION:</b>			
1	Cisco 1721 Series Modular Access Router	\$868.06	\$868.06
1	Cisco DSU Module for Cisco 1721 Router	\$715.56	\$715.56
1	Cisco SmartNet 1 Yr. 8x5 Maintenance Plan	\$136.67	\$136.67
1	Installation Services from CSI for this Equipment	\$300.00	\$300.00
TOTAL:		\$2,020.28	
<b>WIRELESS ACCESS POINTS:</b>			
Option #1:			
4	Cisco 1120 Series Wireless Access Point	\$486.25	\$1,945.00
Option #2:			
4	Linksys WAP51AB Dual Band Wireless Access Point	\$266.25	\$1,065.00
<b>MAINTENANCE AGREEMENT: <i>(for wireless network)</i></b>			
1	CSI Managed Services Agreement - 20 Hour Block	\$1,500.00	\$1,500.00
<b>WIRELESS HUB/SWITCH:</b>			
Have not been able to find a viable product			
		<b>TOTAL =&gt;</b>	N/A

\* Sales Tax Will Be Added To All Applicable Purchases \*

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Other Docs - Application 365506

Quotation :dw309  
Date: 11/21/2002

# Salina - Smokey Hill

## DataComm

6020 Swingley Ridge Road, Suite 300  
Chesterfield, Mo. 63017

"formerly - Ameritech Data Networking Solutions"

**Customer Contact Information:**  
 Name:  
 Street Address:  
 City, State, Zip:  
 Phone:  
 Email:

Quote Good For 30 Days

Confidential for  
Salina - Smokey Hill

**Quote Created By:**  
 Debbie Wallace  
 SBC DataComm  
 Direct - (316) 293-2126  
 Fax - (316) 383-4923  
 Email - dw3096@sbc.com

Vendor	Part Number	Product Description	List	Qty	Sell	Ext. Sell
Cisco	CISCO1721	10/100BaseT Modular Router w/2WAN slots, 16M Flash/32M DRAM	\$ 1,195.00	6	\$ 764.80	\$ 4,588.80
	CAB-AC	Power Cord, 110V	\$ -	6	\$ -	\$ -
	WIC-1DSU-T1	1-Port T1/Fractional T1 DSU/CSU WAN Interface Card	\$ 1,000.00	6	\$ 640.00	\$ 3,840.00
	S17C-12208T	Cisco 1700 IOS IP	\$ -	6	\$ 1404.80	\$ -
	CISCO3662-AC	Dual 10/100 E Cisco 3660 6-slot Modular Router-AC with IP SW	\$11,700.00	1	\$7,488.00	\$ 7,488.00
	CAB-AC	Power Cord,110V	\$ -	1	\$ -	\$ -
	S366C-12211T	Cisco 3660 Series IOS IP	\$ -	1	\$ -	\$ -
	MEM3660-32U64D	32-to-64MB DRAM Factory Upgrade for the Cisco 3660	\$ 1,000.00	1	\$ 640.00	\$ 640.00
	NM-2W	2 WAN Card Slot Network Module(no LAN)	\$ 1,500.00	3	\$ 960.00	\$ 2,880.00
	WIC-1DSU-T1	1-Port T1/Fractional T1 DSU/CSU WAN interface Card	\$ 1,000.00	6	\$ 640.00	\$ 3,840.00
PWR-3660-AC	AC Power Supply for Cisco 3660	\$ -	1	\$ -	\$ -	
<b>Equipment Total</b>						<b>\$23,276.80</b>

Cisco	CON-SNT-1721	8x5xNBD Svc, 10/100BaseT Modular Router w/2 WAN Slots	\$ 160.00	6	\$ 128.00	\$ 768.00
	CON-SNT-3662	SMARTnet 8x5xNBD Svc,Dual 10/100 E 3660 6-slot Mod Rtr	\$ 2,000.00	1	\$ 1,600.00	\$ 1,600.00

**Maintenance Total** \$ 2,368.00

**SBC Services Total** \$0.00

**QUOTE TOTAL** \$25,644.80

Notes:

# Proposal

Attachment EE



Application # 365506



Prepared: 11/25/2002

Computer Solutions Inc.

From: Tim Palmquist

To: Teresa Whitney

Smoky Hill Education Service Center  
605 East Crawford St.  
Salina, KS 67401  
Tel. 785-825-9185 Fax. 785-825-9195

785-243-2621 Tel.  
785-243-6015 Fax  
Email: tpalmquist@csiks.net

Quotation Approved?  Y /  N

End User PO #: 012003

Description: Technology Upgrade Pricing

Qty	Description	Price	Extended Price
<b>FILE SERVER QUOTE: Higher End Xeon 2.2Ghz / RAID5 Drive Config.</b>			
1	Compaq Proliant ML350 G3 Server: Intel Pentium Xeon 2.2GHz Processor. 512MB PC133 ECC SDRAM Memory Integrated Compaq NC3163 PCI 10/100 Ethernet, 3.5" Floppy, 48X CD ROM. Dual Integrated Ultra3 SCSI Controller. Compaq Smart Array 532 RAID Controller. 3 Year Warranty	\$2,901.33	\$2,901.33
3	Compaq 36GB Ultra3 SCSI 10K Hard Disk Drives - Hot Swap	\$468.67	\$1,406.01
1	40X CDRW Drive (Black)	\$73.33	\$73.33
1	Compaq 512MB RAM Upgrade Module	\$407.33	\$407.33
1	Compaq StorageWorks AIT1 35/70GB SCSI Internal Tape Drive - Carbon	\$1,110.67	\$1,110.67
10	Sony AT11 35/70GB Capacity Data Cartridges	\$66.15	\$661.50
1	Veritas Backup Exec. NT/2000 Server Edition	\$591.48	\$591.48
1	Veritas Backup Exec. Intelligent Disaster Recovery Module	\$367.71	\$367.71
1	APC SmartUPS 1500VA	\$724.10	\$724.10
1	ViewSonic E70b 17" Black Monitor w/3 Year Warranty	\$177.33	\$177.33
1	Labor to Perform Server Hardware Configuration, OS Installation & Setup and Tape SW and Battery Backup SW Installation & Setup (Server Build Fee)	\$500.00	\$500.00
	* On-Site Installation & Integration is Billable @ \$75/Hr. x 4 = (\$300.00)		
	<b>TOTAL - PER UNIT: (10 new file servers) \$8,920.79</b>	<b>9220.79</b>	
	* Note: Premio Zeus Series w/Comparable Configuration: Deduct \$300 ea. Unit		
<b>EXISTING SERVER UPGRADES:</b>			
	Hard Drive Upgrade for Existing Premio Zeus Series Server: SS#2000149438		
1	IBM UltraStar Ultra160 SCSI 18.3GB 10K HD - 80 Pin (Recommend 1 or 2) * One additional drive will allow mirroring. Two additional drives will allow RAID 5 w/36GB Available Space. Either option requires an OS rebuild. These drives are nearing end of life.	\$213.33	\$213.33
3	IBM UltraStar (Or Comparable) Ultra160 SCSI 36GB 10K HD - 80 Pin (Recommend 3 for RAID 5 w/72GB Available Space) This will require an OS rebuild. (8 existing servers)	\$317.33	\$951.99
1	HP NetRAID 1M RAID Controller (Assuming the PC does not already have a RAID card installed?) (8 existing servers)	\$713.75	\$713.75
1	Labor to rebuild OS with either scenario including all associated tape drive and battery backup software / configuration needs (8 existing servers)	\$500.00	\$500.00
* Sales Tax Will Be Added To All Applicable Purchases *		<b>TOTAL =&gt;</b>	

Minus Veritas 759.19  
Minus Data Super 661.50  
Minus Storage 800.00  
6800.00

2165.74

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# INFORMATICS CORP.

"Your Total Communication Provider"  
2141 Centennial Road, Salina, KS 67401  
Phone: 785-827-1973 Fax: 785-823-8274

## QUOTE

DATE: 26 Nov 2002

# GB 112602-1

PROPOSAL FOR: E-Rate Equipment Quote

COMPANY NAME: Smoky Hill Education Center ATTN OF: Teresa Whitney

PHONE: FAX:

ADDRESS:

Thank you for considering Informatics Corp. for your needs. We believe versatility is the key to our success. We strive to always be one step ahead of our competition. Please take a look at the following quote. If you have any questions, please don't hesitate to ask. Remember, *Informatics Corp* is your one stop solution provider.

ITEM	PRODUCT	PRICE EACH
1	File Server, 2 GHz, 3-Drive RAID, CD Burner, 1 GB Mem, Monitor, w/UPS (20 min)	\$7,012.00
2	Tape Backup and Tape Backup Software for above File Servers	
	20/40 GB wo/SW	\$769.00
	20/40 GB w/SW	\$1,055.00
	30/60 GB wo/SW	\$1,152.00
	30/60 GB w/SW	\$1,550.00
	50/100 GB wo/SW	\$1,472.00
	50/100 GB w/SW	\$1,771.00
3	36 GB HDD for Existing Servers	\$326.00
4	Cisco 1721 Router w/T1 DSU/CSU Card	\$1,794.00
5	Cisco Smartnet Plan 8x5xNBD for 1721 Router	\$122.00
6	Wireless Access Points (can also be used to form wireless Hub or Switch)	\$149.00
7	Maintenance Agreement, 20 Hrs	\$1,200.00

**TAXES, SHIPPING AND HANDLING ARE NOT INCLUDED IN QUOTE.**

COMMENTS:

PROPOSAL BY:

Garry A. Boldenow

PLEASE SIGN HERE TO CONFIRM THE ORDER:

THEN PLEASE FAX TO 785-823-8274 TO THE ATTENTION OF YOUR SALESPERSON.

**LABOR RATES:** Engineering & Programming \$75/hr; Wireless & Networking \$65/hr; Cable Installation \$49/hr.  
Travel: Out of town \$0.345/mi and \$25/hr time/technician.

**NOTE: BEFORE ANY MATERIALS CAN BE ORDERED OR A PROJECT STARTED, INFORMATICS CORP REQUIRES YOU TO PAY AT LEAST 50% DOWN.**

QUOTE IS GOOD FOR 7 DAYS FROM DATE ON TOP OF PAGE. AFTER 7 DAYS, WE MAY NEED TO REQUOTE SOME ITEMS.



# INFORMATICS CORP.

"Your Total Communication Provider"  
2141 Centennial Road, Salina, KS 67401  
Phone: 785-827-1973 Fax: 785-823-8274

## QUOTE

DATE: 26 Nov 2002 # GB 112602-1

PROPOSAL FOR: E-Rate Equipment Quote

COMPANY NAME: Smoky Hill Education Center ATTN OF: Teresa Whitney

PHONE: FAX:

ADDRESS:

Thank you for considering Informatics Corp. for your needs. We believe versatility is the key to our success. We strive to always be one step ahead of our competition. Please take a look at the following quote. If you have any questions, please don't hesitate to ask. Remember, *Informatics Corp* is your one stop solution provider.

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6	Wireless Access Points (can also be used to form wireless Hub or Switch)	\$149.00
7	Maintenance Agreement, 20 Hrs	\$1,200.00

*no install or set up, no venting, or data tapes*

**TAXES, SHIPPING AND HANDLING ARE NOT INCLUDED IN QUOTE.**

COMMENTS:

PROPOSAL BY: Garry A. Boldenow *Garry A. Boldenow*

PLEASE SIGN HERE TO CONFIRM THE ORDER:

THEN PLEASE FAX TO 785-823-8274 TO THE ATTENTION OF YOUR SALESPERSON.

**LABOR RATES:** Engineering & Programming \$75/hr; Wireless & Networking \$65/hr; Cable Installation \$49/hr.  
Travel: Out of town \$0.345/mi and \$25/hr time/technician.

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# INFORMATICS CORP.

"Your Total Communication Provider"  
 2141 Centennial Road, Salina, KS 67401  
 Phone: 785-827-1973 Fax: 785-823-8274

## QUOTE

DATE: 26 Nov 2002

# GB 112602-1

PROPOSAL FOR: E-Rate Equipment Quote

COMPANY NAME: Smoky Hill Education Center ATTN OF: Teresa Whitney

PHONE: FAX:

ADDRESS:

Thank you for considering Informatics Corp. for your needs. We believe versatility is the key to our success. We strive to always be one step ahead of our competition. Please take a look at the following quote. If you have any questions, please don't hesitate to ask. Remember, *Informatics Corp* is your one stop solution provider.

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6	Wireless Access Points (can also be used to form wireless Hub or Switch)	\$149.00
7	Maintenance Agreement, 20 Hrs	\$1,200.00

**TAXES, SHIPPING AND HANDLING ARE NOT INCLUDED IN QUOTE.**

COMMENTS:

PROPOSAL BY:

Garry A. Boldenow

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**LABOR RATES:** Engineering & Programming \$75/hr; Wireless & Networking \$65/hr; Cable Installation \$49/hr.  
 Travel: Out of town \$0.345/mi and \$25/hr time/technician.

**NOTE: BEFORE ANY MATERIALS CAN BE ORDERED OR A PROJECT STARTED,  
 INFORMATICS CORP REQUIRES YOU TO PAY AT LEAST 50% DOWN.**

QUOTE IS GOOD FOR 7 DAYS FROM DATE ON TOP OF PAGE. AFTER 7 DAYS, WE MAY NEED TO REQUOTE SOME ITEMS.



**FUNDING COMMITMENT DECISION LETTER**

(Funding Year 2003: 07/01/2003 - 06/30/2004)

March 16, 2004

Smoky Hill/Central KS ESC  
Teresa Whitney  
605 East Crawford  
Salina, KS 67401

Re: Form 471 Application Number: 365506  
Funding Year 2003: 07/01/2003 - 06/30/2004  
Billed Entity Number: 147091  
Applicant's Form Identifier: 629471YR6B

Thank you for your Funding Year 2003 E-rate application and for any assistance you provided throughout our review. Here is the current status of the funding request(s) featured in the Funding Commitment Report at the end of this letter.

- The amount, \$94,976.00 is "Approved".
- The amount, \$99,292.39 is "Denied".

Please refer to the Funding Commitment Report on the page following this letter for specific funding request decisions and explanations.

**NEW FOR FUNDING YEAR 2003**

The Important Reminders and Deadlines immediately preceding this letter are provided to assist you throughout the application process.

**NEXT STEPS**

- Review technology planning requirements
- Review CIPA Requirements
- File Form 486
- Invoice the SLD using the Form 474 (service providers) or Form 472 (Billed Entity)

**FUNDING COMMITMENT REPORT**

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. The enclosed report includes a list of the Funding Request Number(s) (FRNs) from your application. The SLD is also sending this information to your service provider(s) so preparations can be made to begin implementing your E-rate discount(s) upon the filing of your Form 486. Immediately preceding the Funding Commitment Report, you will find a guide that defines each line of the Report.

**TO APPEAL THIS DECISION:**

If you wish to appeal the decision indicated in this letter, your appeal must be POSTMARKED within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.