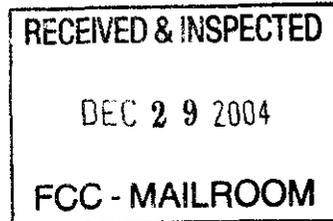


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Request for Waiver  
CC Docket No. 02-6  
Cold Spring School Dist 750  
Form 471 application number: 433479  
Billed Entity number: 133916



This letter is an appeal to funding year 2004 form 471 being certified out of window. On February 3<sup>rd</sup>, before we could file our form 471 we were struck with a computer virus that took down our entire network. Our network is used to run our financial software, student record software (which includes gradebooks, attendance, schedules, health information, food service...), as well as provide us with Internet access. We were not up and running until the morning of February 5<sup>th</sup>, at which time we promptly completed the forms.

A substitute teacher who was scheduled to be in the building all week connected his personal laptop to our network and spread the virus. It against our Network Acceptable Use Policy to connect non-district computers to our network, we did not anticipate this happening as students are under constant supervision and both students and staff are well trained on our Acceptable Use Policy, thus we could not determine how or from where our network was being brought down. After consulting with our technology support vender, it was determined that we had a virus on our network. Because we were not sure which computer was crashing the network, we spent February 3<sup>rd</sup> and most of February 4<sup>th</sup> visiting each computer in the district and running a virus fix. The substitute teacher had the infected laptop plugged into our network in an office that normally does not have a computer, thus the virus fix was never executed on the laptop. Our technology support company visited our site on the evening of February 4<sup>th</sup> and with their help we determined which school and network zone the virus was located. On the morning of February 5<sup>th</sup> the laptop was discovered and the network was up and running.

Since this occurrence we have made changes to both the security of our network and workstations, as well as the information that substitute teachers receive.

If we are not granted this waiver, we will need to cut the equivalent of one full time teacher. That will have an irreversible impact on the students of our rural district.

Please contact me if you have any questions regarding our situation.

Sincerely,  
Kurt Langer  
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