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**800 MHz TRANSITION ADMINISTRATOR  
INTERIM STATUS REPORT**

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## OVERVIEW

The 800 MHz Transition Administrator (“TA”) provides this Interim Status Report (“Interim Report”) to the Federal Communications Commission (“FCC”) regarding the TA’s efforts to date as the manager of the reconfiguration of the 800 MHz band.<sup>1</sup> This Interim Report describes the progress of the 800 MHz reconfiguration from October 2004 to date and reports on the TA’s staffing levels and fees and costs as of March 31, 2005. The primary activities described in this report relate to the TA’s preparations for the 800 MHz reconfiguration. The TA has used this time to establish its organizational and operational structure. It has also defined many of its management and program processes to support reconfiguration. Most significantly, it has established a schedule for reconfiguration of all NPSPAC Regions and a specific Reconfiguration Start Date of June 27, 2005. As further described herein, the TA is currently preparing for the Reconfiguration Start Date and to be able to support reconfiguration once it is underway. The reconfiguration process is on schedule to begin on the Reconfiguration Start Date.

Although not required by the FCC in its *Report and Order* or *Supplemental Order and Order on Reconsideration* (together, the “800 MHz Order”),<sup>2</sup> the TA believes that this additional Interim Report will provide valuable information to the FCC and 800 MHz stakeholders regarding the progress that has been made in the reconfiguration process and the TA’s plans for the next several months. The TA clarifies, however, that this Interim Report is not being submitted in lieu of the Quarterly Reports and/or Annual Reports as specified in the *800 MHz Order*. The TA proposes to submit its first Quarterly Report on August 10, 2005.<sup>3</sup>

### I. PROGRAM MISSION, SCOPE AND VISION

Mission: The TA’s mission is to carry out the duties described in the *800 MHz Order* to facilitate the timely completion of the 800 MHz band reconfiguration. The TA will treat all

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<sup>1</sup> The TA is comprised of the team of BearingPoint, Inc. (“BearingPoint” or “BE”); Squire, Sanders & Dempsey L.L.P. (“SSD”); and Baseline Telecom, Inc. (“BTI”) (each, a “TA Member,” and collectively, the “TA Members.”)

<sup>2</sup> See *Improving Public Safety Communications in the 800 MHz Band*, Report and Order, Fifth Report and Order, Fourth Memorandum Opinion and Order, and Order, 19 FCC Rcd 14969 (2004), as amended by *Erratum*, WT Docket No. 02-55 (rel. Sept. 10, 2004); *Second Erratum*, 19 FCC Rcd 19651 (2004); *Public Notice*, “Commission Seeks Comment on Ex Parte Presentations and Extends Certain Deadlines Regarding the 800 MHz Public Safety Interference Proceeding,” 19 FCC Rcd 21492 (2004); *Third Erratum*, 19 FCC Rcd 21818 (2004); *Supplemental Order and Order on Reconsideration*, 19 FCC Rcd 24708, ¶ 27 (2004); (“*Supplemental Order*”); *Erratum*, WT Docket No. 02-55 (rel. Jan. 19, 2005).

<sup>3</sup> The TA has proposed to submit its Quarterly and Annual Reports on schedules different than those contained in the *800 MHz Order* to correspond with financial reporting schedules. The proposed reporting schedules will allow the TA’s reports to contain more timely and more detailed information. The TA’s request is currently under FCC consideration.

stakeholders fairly, manage stakeholder communications, provide financial oversight and alternative dispute resolution, and work with the FCC to oversee a smooth reconfiguration process.

Scope: The scope of the TA’s responsibilities is governed by the *800 MHz Order*. The TA began its role after the issuance of the *800 MHz Order* and selection by the Transition Administrator Selection Committee. The TA’s role will continue through the completion of the 800 MHz band relocation and rendering of the final accounting.

Vision: The TA will rapidly deploy and scale itself to address timely completion of its 800 MHz reconfiguration responsibilities. The TA will conduct efficient and effective oversight of the reconfiguration process.

## **II. TRANSITION ADMINISTRATOR ORGANIZATION**

### **A. Organizational Structure**

The leadership of the TA consists of the Program Manager and Deputy Program Manager, the Leadership Advisory Group and the TA’s General Counsel.

The Program Manager and Deputy Program Manager oversee the day-to-day operations of the TA and develop and provide input on key policies for the TA. BearingPoint serves as the Program Manager and Deputy Program Manager of the TA.

The Leadership Advisory Group, comprised of representatives from BearingPoint, SSD and BTI, identifies and resolves key issues affecting the TA and the reconfiguration process. The Leadership Advisory Group is a focal point for the expertise of all TA Members. In addition, the Leadership Advisory Group serves as a quality control mechanism for all TA deliverables before they are distributed publicly.

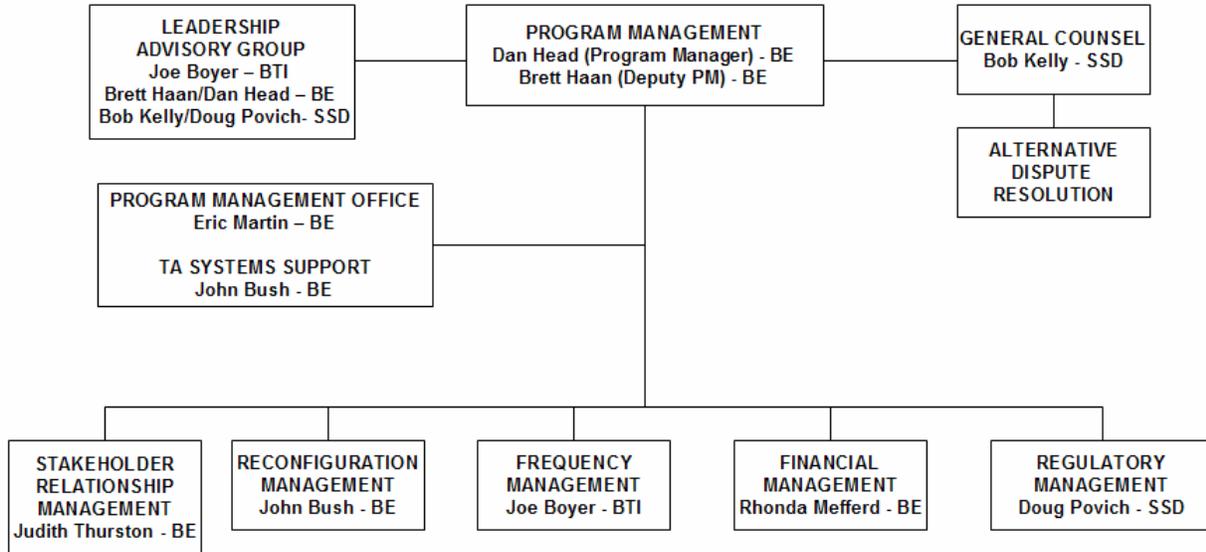
The General Counsel serves as the chief legal officer for the TA. The General Counsel’s responsibilities include providing general legal advice to the TA, overseeing independence management and conflicts issues, negotiating TA contracts and advising on internal TA policies. In addition, the TA’s alternative dispute resolution (“ADR”) program has been developed and will be managed exclusively by the General Counsel. SSD serves as the TA’s General Counsel.

The day-to-day management of the TA’s functional activities is assigned to seven Teams, consisting of the following:

- Stakeholder Relationship Management (“SRM”);
- Reconfiguration Management (“RM”);
- Financial Management (“FM”);
- Frequency Management (“FrM”);
- Program Management Office (“PMO”);
- TA Systems Support (“TASS”); and

- Regulatory Management (“RgM”)

The diagram below illustrates the organizational structure of the TA’s leadership and seven TA Teams:



## B. Roles and Responsibilities, Key Accomplishments and Major Upcoming Activities

Each of the Teams and their defined roles and responsibilities are organized according to the requirements and tasks assigned to the TA in the *800 MHz Order*. The responsibilities, accomplishments and major upcoming activities of each of the project management teams are described below.

### 1. Stakeholder Relationship Management

The SRM Team acts as the primary point of contact for outreach activities to stakeholders. Led by BearingPoint, the SRM Team is responsible for activities related to managing the TA’s relationship with 800 MHz band stakeholders, such as communications, outreach, training and the creation of a TA “Contact Center.” The scope of the SRM Team’s activities include, for example, developing the TA’s communications plan, establishing procedures for inbound and outbound messages, establishing the TA’s identity, managing stakeholder outreach and licensee notifications, developing content for the TA’s website, planning outreach and training events, designing and delivering internal and external training, and establishing the TA “Helpdesk” procedures and managing the TA’s Contact Center.

To date, key accomplishments of the SRM Team include the development and launch of the TA website ([www.800TA.org](http://www.800TA.org)) and the establishment of an email address ([Comments@800ta.org](mailto:Comments@800ta.org)) and a toll-free telephone number (888.800.8220) for use by 800 MHz stakeholders to contact the TA. Processes have also been implemented to have the TA respond

to most inquiries within 24 hours of receipt and to document and retain all inquiries and TA responses. The SRM Team has received and responded to over 350 inquiries and questions since December 2004.

The SRM Team has conducted – and continues to conduct – a comprehensive outreach effort to 800 MHz band stakeholders consisting of meetings and communications with individual licensees; major vendors; stakeholder groups and associations, such as the Association of Public-Safety Communications Officials International (“APCO”), National Public Safety Telecommunications Council (“NPSTC”), United Telecom Council (“UTC”), Industrial Telecommunications Association (“ITA”), Land Mobile Communications Council (“LMCC”), and others. Most recently, the SRM Team, along with representatives from the other TA Teams, participated in the IWCE Expo 2005 in Las Vegas for outreach to this stakeholder community regarding reconfiguration. In addition, the SRM Team, as well as colleagues from the other TA Teams, attended the APCO 2005 North Central Regional Conference in Kansas City, MO and the APCO Symposium in Portland, OR.

On April 21, 2005, an initial licensee Reconfiguration Handbook was posted on the TA’s website. A related Quick Reference Guide for 800 MHz reconfiguration will be distributed by mail on April 29, 2005 to approximately 1100 licensees (representing all reconfiguring licensees in Wave 1). These materials provide an overview of the 800 MHz reconfiguration process, the Regional Prioritization Plan (“RPP”), and guidance on the planning and negotiation phase of the reconfiguration process. Along with the Quick Reference Guide, licensees will also be sent Licensee Point of Contact and Request for Planning forms, a copy of the FCC’s Public Notice establishing the TA, and an envelope for return of the Licensee Point of Contact form.<sup>4</sup> The SRM Team assisted in the development and distribution of these outreach materials.

In the upcoming quarter prior to the Reconfiguration Start Date, the SRM Team expects to participate in additional industry and stakeholder conferences, including at upcoming meetings of APCO, the International Association of Chiefs of Police (“IACP”); US Conference of Mayors, and the National Sheriffs Association, among others. Training will also be conducted at several of these events. The following table lists the upcoming conferences and other events to be attended by the SRM Team and other TA personnel as appropriate:

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<sup>4</sup> The Quick Reference Guide and forms are also available on the TA’s website at <http://www.800ta.org/index.htm>.

Meeting/Conference

Dates and Location

NPSTC Quarterly Meeting	April 29-30, Alexandria, VA
APCO Symposiums	May 17, Chicago, IL; June 8, Albany, NY
NPSPAC Regional Planning Committee Meeting – Region #43	June 27, Portland, OR
Northern California Chapter of APCO Training Conference	May 3-5, Concord, CA
APCO 2005 East Coast Regional Conference	May 2-4, Greensboro, NC
UTC Telecom 2005	May 22-25, Long Beach, CA
IACP 29 <sup>th</sup> Annual Law Enforcement Information Management (LEIM) Conference	May 23-27, Greensboro, NC
US Conference of Mayors 73 <sup>rd</sup> Annual Meeting	June 10-14, Chicago, IL
National Sheriffs Association 65 <sup>th</sup> Annual Conference & Exhibition	June 27-29, Louisville, KY

In addition, the SRM Team will be developing and delivering web-based training to licensees. The SRM Team also will be preparing and distributing other communications, including an updated Reconfiguration Handbook, to licensees and other stakeholders to “countdown” to the Reconfiguration Start Date.

**2. Reconfiguration Management**

The RM Team facilitates and reports on the progress of reconfiguration activities based on the four reconfiguration prioritization “waves,” by NPSPAC Region and by licensee. The RM Team also reviews and approves reconfiguration cost estimates submitted by licensees to the TA. Led by BearingPoint, the RM Team’s scope of activities include providing input on the development of the RPP for 800 MHz reconfiguration; designing the overall reconfiguration process and metrics to measure progress; preparing and executing the reconfiguration process; providing technical support to the TA regarding affected radio systems; coordinating and reporting on reconfiguration progress by NPSPAC Region and licensee; preparing guidelines and development of reconfiguration cost estimates; and reviewing and approving licensees’ reconfiguration cost estimates.

The TA anticipates receiving many different types of reconfiguration proposals based on the particular characteristics of a given system and will approve all reasonable costs associated with reconfiguration. As such, it is each licensee’s responsibility to manage its reconfiguration process. The reconfiguration guidelines to be provided by the TA will not necessarily be universal to all reconfiguring licensees; some aspects will be appropriate for some systems, and others may not. The TA is a resource for reconfiguring licensees and will publish guidance to licensees planning their reconfigurations. The TA also will work with individual licensees that have questions or need additional information to manage their reconfiguration.

To date, the RM Team has accomplished several key tasks. With input from other teams and industry stakeholders, the RM Team finalized the RPP, which set forth the overall

reconfiguration schedule for all NPSPAC Regions. The RPP was submitted to the FCC on January 31, 2005; amended by letter on February 18, 2005 and accepted by the FCC on March 11, 2005.<sup>5</sup>

The RM Team, in conjunction with other TA Teams, has also met with major vendors in the 800 MHz band, such as Motorola, M/A-Com and EF Johnson, to understand their efforts to prepare for reconfiguration and provide assistance where needed. As part of these efforts, the RM Team analyzed the likely cost and schedule benefits to be gained from Motorola's proposal to reprogram existing radio software as compared to replacing radios. In addition, the RM Team sought input from Nextel in the development and sequencing of the end-to-end licensee reconfiguration process, and to determine points of interface between Nextel and the TA. The RM Team also provided input to the Reconfiguration Handbook and Quick Reference Guide, which was distributed on April 21, 2005.

In the upcoming quarter prior to the Reconfiguration Start Date, the RM Team will be responsible for providing input to the updated licensee Reconfiguration Handbook, which is expected to be distributed prior to the Reconfiguration Start Date. The RM Team also expects to complete development of its workload model, complete development of the reconfiguration procedures, and support "early start" licensees (including review of related cost estimates).

### **3. Financial Management**

The FM Team provides financial oversight and reporting for all 800 MHz band reconfiguration program expenditures. Led by BearingPoint, the scope of the FM Team's activities include developing and monitoring financial policies, procedures and controls; reporting on reconfiguration financial results to the FCC; developing and monitoring the licensee payment process (to determine, *inter alia*, that licensee-related payments are made within 30 days of the obligation date); performing audits of licensee reconfiguration costs and licensee expenditures; coordinating annual external audits; forecasting the reconfiguration effort and assessing the sufficiency of the Letter of Credit; and preparing the final financial reconciliation for the FCC ("Final Accounting").

To date, the FM Team has accomplished several key tasks. The team developed the licensee payment process, which outlines the procedures by which licensees will obtain funding for reconfiguration. The FM Team also developed the procedures that will allow the TA to effectively monitor the licensee payment process and any need to initiate draws on the Letter of Credit. Other key accomplishments by the FM Team include: development of a process for licensees to request and obtain funding for planning activities in advance of the Reconfiguration Start Date; development of a schedule for reporting quarterly and annual reconfiguration financial results to the FCC; performing an assessment of the TA's responsibilities with respect to the Final Accounting; initiating contact with a potential external auditor to discuss

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<sup>5</sup> The FCC accepted the RPP on March 11, 2005. *Public Notice*, "Wireless Telecommunications Bureau Approves the Basic Reconfiguration Schedule Put Forth in the Transition Administrator's 800 MHz Regional Prioritization Plan," 20 FCC Rcd 5159 (2005). A copy of the RPP can be found on the TA's website at <http://www.800ta.org/library.htm>.

reconfiguration audit coordination and the required reporting and internal control environment; and the drafting and implementation of the TA Expense Policy. The FM Team also provided input in the initial licensee Reconfiguration Handbook and Quick Reference Guide.

During the upcoming quarter prior to the Reconfiguration Start Date, the FM Team plans to finalize the form of reconfiguration expenditure statements; review “early start” planning expenditures and the payment process to ensure that licensees are paid within the obligation period; design and implement the process for auditing of licensee reconfiguration costs and expenditures; design and implement a reconfiguration forecasting process; and finalize the schedule for quarterly and annual financial reporting to the FCC and the TA’s responsibilities with respect to the Final Accounting. The FM Team is in the process of reviewing the systems and controls that Nextel is implementing to support the payment process to ensure compliance with the *800 MHz Order*. The FM Team will also provide input to the updated licensee Reconfiguration Handbook, which is expected to be distributed prior to the Reconfiguration Start Date.

#### **4. Frequency Management**

The FrM Team is responsible for developing new 800 MHz frequency plans and providing ongoing monitoring of spectrum-related processes during the reconfiguration. Led by BTI, the FrM Team’s scope of activities includes developing and managing the frequency plans for all 55 NPSPAC Regions; developing and implementing the frequency management system and information-sharing requirements; conducting ongoing frequency management activities to address frequency changes and interference issues during reconfiguration; and supporting the other TA project management teams on spectrum-related issues.

The FrM Team has accomplished several key tasks to date. For example, working in conjunction with other TA Teams, it has defined the process for creating the NPSPAC Regional band plans. This involved fully defining the frequency management process on the licensee level, which includes the elements of frequency planning and tracking certain reconfiguration milestones via the FCC’s Universal Licensing System (“ULS”) database. The FrM Team was instrumental in working with the RM Team in the development of the RPP. In addition, the FrM Team has defined its frequency management systems to include a process to handle frequency plan changes during reconfiguration, ULS application tracking, quality assurance procedures and an “alert” system to identify potential problems. The FrM Team has also identified the analytical tools to be used in its frequency management systems. It also provided input on the initial licensee Reconfiguration Handbook and Quick Reference Guide.

Another key accomplishment was the design and implementation of Internet-based tools for licensees to acquire reconfiguration information via the TA’s website. Licensees, for example, can enter their license call sign or frequencies into the TA’s “Call Sign Checker” or “Frequency Checker,” respectively, to receive a synopsis regarding their assigned reconfiguration Wave and other information on how their specific frequencies and transmit locations might be impacted by reconfiguration.<sup>6</sup> The FrM Team developed these tools in

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<sup>6</sup> These automated tools can be found on the TA’s website at <http://www.800ta.org/tools.htm>.

anticipation of numerous inquiries from licensees. By providing this information automatically and at the licensees' convenience, the TA is able to be more responsive to its stakeholders while freeing up its staff for other activities.

During the upcoming quarter prior to the Reconfiguration Start Date, the FrM Team expects to finalize and implement its frequency management processes and systems; finalize its interfaces with the FCC for the transmission of application information; and process and prepare the Channels 1-120 frequency proposals for Wave 1 licensees.

## **5. Program Management Office**

The PMO Team coordinates all internal aspects of the TA's reconfiguration program management and facilitates the flow of information across all TA teams to achieve consistent and consolidated TA reporting and management. Led by BearingPoint, the PMO Team is cross-cutting and has broad administrative responsibilities.

The PMO Team's scope of activities includes the management of internal TA resources, budget and billing functions; implementation of the TA Expense Policy; management of the TA's facilities and administrative needs; and consolidated program tracking and weekly program status reporting (including schedule, risks, issues and quality control/assurance efforts).

To support its administrative and reporting functions, the TA is implementing proprietary program management tools previously developed by BearingPoint. Called "ProvenCourse," these tools support the development of an effective program work plan and sound management of the TA's reconfiguration program. ProvenCourse is more fully described below in Section III.

To date, the PMO Team has been very active in establishing the structure and organization of the TA and developing the management tools for the reconfiguration program. Specifically, the PMO Team has developed a comprehensive project plan and reporting process to track progress against that plan; developed internal TA reporting and control mechanisms; developed and implemented an ongoing risk and issues management process; and developed a process for weekly internal status reporting as well as support for quarterly and annual reporting to the FCC.

During the upcoming quarter prior to the Reconfiguration Start Date, the PMO Team will finalize the Program Management Plan and Quality Management Plan. The PMO Team will also continue its management of several ongoing tasks, including issue, risk and quality control; schedule tracking and reporting; billing; and internal weekly status reporting.

## 6. TA Systems Support

The TASS Team selects, implements, supports and operates the systems and technology infrastructure needed to fulfill the TA’s responsibilities. Given the scope of the reconfiguration, the amount of information involved, and the number of licensees likely affected by reconfiguration (over 2500), the TA will need processes that are scalable and repeatable. To the extent possible, the TA is developing and implementing automated tools to manage the amount and differing types of information and many tasks. Such automated tools are both cost effective and free up TA staff to focus on non-routine activities or specific problems. To the extent practicable, the TASS Team will seek tools that are available off-the-shelf and that are readily scalable to meet the TA’s needs.

Led by BearingPoint, the TASS Team’s activities include identifying systems and applications to meet the TA’s needs; determining the requirements of and developing and implementing such systems and applications for the TA; conducting ongoing administrative, user support and maintenance of such systems and applications; and maintaining a confidential repository for licensees’ reconfiguration data.

The following table describes several of these TASS systems and applications and their purpose:

SYSTEM	PURPOSE
Contact Management System	Central database for all interaction with affected licensees and other stakeholders; automates TA workflow for responding to licensee inquiries and requests.
Milestone Tracking – Reconfiguration Process Management System	Central tracking system for reconfiguration process. Automates workflow for individual licensee reconfiguration process and corresponding “dashboard” to report on the progress of all licensee reconfigurations.
Document/Content Management System	Internal, online repository for all licensee documentation submitted to TA for review.
TA Website	External website for distribution of reconfiguration information to licensees.
Spectrum Management – ULS Prime	System for spectrum management, including enhanced copy of ULS database for internal TA analysis and tracking of key licensing events during reconfiguration.
Collaboration Tool – Groove	Internal TA collaboration and knowledge-sharing tool.
Systems Infrastructure	Hardware, systems software and communications support (for systems and applications described above).

To date, the TASS Team has accomplished the following key tasks: determined the requirements and prepared business case for several TA systems and applications determined the requirements for the systems infrastructure; evaluated and selected multiple software tools to meet TA's needs; implemented the TA collaboration tool (Groove); launched the TA website; and began implementation of the Contact Management System.

During the next quarter prior to the Reconfiguration Start Date, the TASS Team will implement its ongoing support for several TA systems and applications (Contact Management System, Document Management System, Reconfiguration Process Management System, TA email system); finalize requirements and implement additional supporting tools, as appropriate; and conduct ongoing maintenance of the TA's website.

## **7. General Counsel and Regulatory Management**

The TA's General Counsel and RgM Team are led by SSD. As described above, the TA's General Counsel manages all legal matters arising out of the TA's activities in connection with the reconfiguration process and serves as the chief legal officer for the TA. The General Counsel's other responsibilities include overseeing independence management and conflicts issues; negotiating the TA contracts; advising on internal TA policies; developing government procurement and contracting processes; and designing and managing the TA's ADR program. The RgM Team manages all regulatory activities of the TA.

The General Counsel and RgM Team have accomplished several key tasks to date. The General Counsel finalized the TA's Independence Management Plan and TA Code of Conduct (both filed with the FCC on February 17, 2005). The General Counsel has also developed several TA policies and guidelines, including the guidelines for TA dealings with Nextel, and provided input to the FM Team regarding the TA Expense Policy. In conjunction with the RM Team, the RgM Team led the development of and filed the RPP with the FCC. The process for licensee reconfiguration has also been finalized. The RgM Team also provided input on the TA Expense Policy and the initial licensee Reconfiguration Handbook and Quick Reference Guide.

During the next quarter prior to the Reconfiguration Start Date, the General Counsel will finalize several programs, processes and contracts including the ADR program; the Trust, TA and Tri-Party Agreements for the Letter of Credit; and various contract provisions and templates for Nextel/licensee/vendor agreements. Other upcoming activities for the General Counsel include developing the exception handling processes during reconfiguration for licensees having unusual or unexpected circumstances. It will also be developing the TA's Confidentiality Policy. The RgM Team expects to finalize the form of the TA's quarterly reports and annual reports, as well as the ESMR and EA elections processes, among other activities. The RgM Team will also be finalizing various contract provisions and templates for Nextel and licensee agreements and vendor and licensee agreements. Input will also be provided on issues and frequency planning documents being prepared by the FrM Team.

### **III. PROGRAM MANAGEMENT**

#### **A. Program Management Tools**

The TA has implemented proven and publicly accepted project management practices for managing the reconfiguration process. Called the ProvenCourse Project Delivery Framework, this BearingPoint proprietary management structure is built around the concept of “Plan the Work and Work the Plan.” In other words, specific tasks and their component parts are defined at the outset of the project and then tracked through to their completion, thus enabling potential problems to be identified early for resolution at the appropriate management level. Activities defined in the project plan are also used to determine project staffing requirements. Progress against the plan can also be tracked for adherence to the defined project schedule.

By leveraging the tools found in ProvenCourse, the TA is able to identify and address key project management fundamentals. For the 800 MHz band reconfiguration, these project fundamentals include schedule, cost, performance and risk. For managing the reconfiguration schedule, the TA has identified the baseline tasks, their timing and projected duration by project management team. To manage project costs, TA resources are assigned to specific tasks and workload is balanced. The TA has also implemented a commercially reasonable expense management policy requiring, for example, that significant out-of-pocket expenses are approved only where a documented business case is provided.

Key performance metrics for reconfiguration have been identified and will be tracked throughout the reconfiguration process to ensure that the reconfiguration schedule is not delayed. For example, the TA will monitor the number of licensees in a given NPSPAC Region that have completed negotiations and the number of those that have certified completion. Finally, a process is in place to identify program issues and risks so that steps can be taken to mitigate their potential effects.

#### **B. Reporting and Schedule**

As described above, the TA has implemented several program management reporting mechanisms, both internal and external. Weekly internal progress reporting is being utilized to measure progress against schedule, track performance metrics, and identify and track resolution of program issues and risks. These same program elements will be included in the required quarterly and annual progress reports to the FCC. The TA will also forecast each quarter the overall reconfiguration costs based on input from Nextel to assess the continuing sufficiency of the Letter of Credit. These reporting functions will also be used to identify and escalate key issues and risks that may require FCC action.

**C. Program Phases and Status**

The TA has divided its program management efforts into three distinct phases: Phase 0, Phase 1 and Phase 2. During Phase 0, which started upon the selection of the TA in October 2004, the TA prepared and filed the RPP, determined the Reconfiguration Start Date of June 27, 2005, and initiated the process for submission of the ESMR elections. Phase 0 ended with the filing of the RPP to the FCC on January 31, 2005.

The current phase, Phase 1, runs until the Reconfiguration Start Date of June 27, 2005. During this phase, the TA will create its processes and procedures and take the necessary actions to prepare for reconfiguration to begin. (These activities are described above for each TA Team.) The key steps to organize and structure the TA are also being taken during this phase. Also during this phase, the TA expects to review some Wave 1 requests for planning funding and review a number of licensee contracts/cost estimates as part of a “beta” process in which the TA will test and revise its review process. This will enable an early start for some licensees, enable Nextel to begin Channels 1-120 clearing, and allow the TA to refine its processes to support reconfiguration.

The final phase, Phase 2, comprises the 800 MHz band reconfiguration process itself. The phase begins on the Reconfiguration Start Date and ends upon completion of band reconfiguration.

**D. Staffing, Fees and Costs**

Staffing: The following table lists the staffing levels for each TA Team and TA Team Member, expressed in full-time equipments (“FTEs”), as of March 31, 2005:

<b>TA Team</b>	<b>BearingPoint</b>	<b>SSD</b>	<b>BTI</b>	<b>TOTAL</b>
Stakeholder Relationship Management	10.5	0	0	<b>10.5</b>
Reconfiguration Management	5.2	0	1.5	<b>6.7</b>
Frequency Management	0	0	3.5	<b>3.5</b>
Financial Management	3.0	0	0	<b>3.0</b>
Program Management Office	7.9	0	0	<b>7.9</b>
TA Systems Support	6.7	0	0	<b>6.7</b>
GC/Regulatory Management	0	7.4	0	<b>7.4</b>
<b>TOTAL</b>	<b>33.3</b>	<b>7.4</b>	<b>5.0</b>	<b>45.7</b>

Fees and Costs: The TA’s fees and costs for the quarters ending December 31, 2004 and March 31, 2005 and from its inception to date through March 31, 2005 are provided in the attached Appendix.

#### **IV. KEY ISSUES AND RISKS**

The TA has implemented a process to identify potential risks that may affect the reconfiguration process, schedule and costs. The TA will develop a mitigation strategy to reduce or eliminate any potential adverse impact on the 800 MHz reconfiguration

#### **V. CONCLUSION**

The reconfiguration process is on schedule to begin as planned on the Reconfiguration Start Date of June 27, 2005. As described above, the TA is finalizing its process development and taking many steps to prepare for the Reconfiguration Start Date and to support the reconfiguration process once it is underway. As of April 15, 2005, the TA has begun receiving and reviewing cost estimates related to early start activities. The TA anticipates that its level of activity will increase over the next several months, as reconfiguration begins pursuant to the RPP. To facilitate the beginning and ramp up of reconfiguration activity, additional stakeholder outreach and training activities have been scheduled. The TA looks forward to continued collaboration with the FCC related to the 800 MHz reconfiguration and, in the near future, the TA expects to confer with the FCC regarding its proposed ADR program, the second release of the Reconfiguration Handbook and required TA contracts. The TA proposes to submit its first required Quarterly Report on August 10, 2005, in which it will update the FCC regarding the start and progress of reconfiguration through June 30, 2005.

The reconfiguration of the 800 MHz band is a large and complex project. The TA believes that it has established the appropriate project plan and management structure to meet the needs and challenges presented by this task.

**APPENDIX**  
**FEES AND COSTS**

[Redacted]