

PIA Associate  
Universal Service Administrative Company  
Schools & Libraries Division  
Phone: 973-560-4471  
Fax: 973-599-6522  
E-mail: [EHUNG@SL.UNIVERSALSERVICE.ORG](mailto:EHUNG@SL.UNIVERSALSERVICE.ORG)



Universal Service Administrative Company  
Schools & Libraries Division

CASE SR-2004-BEN-159166

Date: January 19, 2005

To: Madeline Melgen  
E-Mail: mmelgen@escuelascaticas-sj.org  
Entity: 159166 Colegio Santa Maria Del Camino  
Fax #: 787-731-0000  
Phone: 787-731-6100  
Sender: Carlos Alvarez  
Phone: 973-560-4410  
Fax: 973-599-6515  
Subject: Funding year 2004 Selective Review Follow-Up Questions

\*\*\* \*\*

Please fax or e-mail the requested information to my attention. If you have any questions please feel free to contact me.

It is important that we receive all of the information requested so PIA can complete its review. **If you are unable to provide the requested information because your school has closed or will shortly close for summer break, please let me know when you will be available to respond to these questions. Failure to do so may result in a reduction or denial of funding.**

**If we do not receive the information within seven calendar days, your application will be reviewed using the information currently on file. If you need additional time to prepare your response, please let me know as soon as possible.**

**1. Professional development:**

- Please provide a one-page summary of the resources and strategies you have for professional development addressing the questions listed below.
  - Do you have a training staff?
  - Who provides the training?
  - Who receives the training and what are they trained on?
  - Is a train-the-trainer mode of training used?
  - Are there Education Service Agencies that provide training?

Please do not hesitate to call me, should you have any questions. Thank you for your cooperation and remember that any information requested must be faxed or e-mailed within 7 calendar days from today. If you need additional time to prepare your response,

please let me know as soon as possible. If you are going to send e-mail to me, please make sure that at the end of your e-mail you have your Full Name and Official Title.

Thank you,

Carlos Alvarez  
Associate Manager - SLD  
Phone: 1-973-560-4410  
Fax: 1-973-599-6515  
Email: calvare@sl.universalservice.org

**C.C.C.A.S.J.**



**Consorcio Colegios Católicos  
Arquidiócesis de San Juan**

Edificio 2021 Carr. 177 Guaynabo, Puerto Rico 00969-5140  
Teléfono (787) 731-6100 Fax (787) 731-0000

**TO: Carlos Alvarez**  
**Associate Manager - SLD**  
**Fax 1-973-599-6515**

**FROM: Marielgorie Zapata**  
**E-Rate Administrative Assistant**

**DATE: January 26, 2005**

**RE: COLEGIO SANTA MARIA DEL CAMINO**  
**CASE SR-2004-BEN-159166**

**PAGES: 2**

Attached is the requested information.

mza

## **Colegio Santa María del Camino Selective Review Follow-Up Questions**

### **Professional Development**

There is not a formal a training staff at the school, but the teachers with high skills in technology become mentors. The collaborative efforts of the school staff helps fellow teachers become technology users. There is a technology consultant that helps to support the school's hardware and trains some teachers.

The school participates in The Consortium of Catholic Schools of San Juan, Puerto Rico. The Consortium applies for funds for several Titles of The No Child Left Behind Act in the Puerto Rico Department of Education. The funds from Title II-D, Title V and Title II-A, provide for high quality, sustained professional development activities.

The trainings are conducted by high qualified educational consultants that are approved by the Puerto Rico Department of Education. Among trainings are:

1. Basic skills in the use of computers
2. Designing educational materials with the of technology
3. The computer and the Internet as a teaching tool
4. The integration of technology and the Internet into the curriculum

The school also uses the train-the-trainer mode of training to maximize the professional development in the school.

There is also a "Basic User Training" conducted by NEVESEM, please refer to the quote of the reference school.

TRANSMISSION VERIFICATION REPORT

TIME : 01/24/2005 21:09  
NAME :  
FAX :  
TEL :

DATE, TIME	01/24 21:08
FAX NO. /NAME	19735996515
DURATION	00:00:32
PAGE(S)	02
RESULT	OK
MODE	STANDARD ECM

*C.C.C.A.S.J.*



**Consorcio Colegios Católicos  
Arquidiócesis de San Juan**

Edificio 2021 Carr. 177 Guaynabo, Puerto Rico 00969-5140  
Teléfono (787) 731-6100 Fax (787) 731-0000

**TO:** Carlos Alvarez  
Associate Manager - SLD  
Fax 1-973-599-6515

**FROM:** Marieglorie Zapata  
E-Rate Administrative Assistant

**DATE:** January 26, 2005

**RE:** COLEGIO SANTA MARIA DEL CAMINO  
CASE SR-2004-BEN-159166

**PAGES:** 2

**C.C.C.A.S.J.**



**Consorcio Colegios Católicos  
Arquidiócesis de San Juan**

Edificio 2021 Carr. 177 Guaynabo, Puerto Rico 00969-5140  
Teléfono (787) 731-6100 Fax (787) 731-0000

**TO: Esther Hung  
Program Integrity Assurance  
Fax 1-973-599-6522**

**FROM: Marielgorie Zapata  
E-Rate Administrative Assistant**

**DATE: December 8, 2004**

**RE: COLEGIO SANTA MARIA DEL CAMINO  
APPLICATIONS #423759**

**PAGES: 6**

Attached is the requested information.

mza

“Sirviendo a los Colegios Católicos de San Juan”

**Colegio Santa María del Camino**  
**Appliocation #423759**

**The following charges are not eligible:**

8102 Telefono no en guía	- Phone not listed in directory	\$2.50
Renta de equipo	- Equipment rent	\$1.00

**Translations for the other charges:**

Key Tel Sys	- Telephone system
Desk 500 Tel Set	- Telephone set
Tel Touch Serv PBX Trunk - Touch Tone service	

**Details:**

Total of the phone bills	\$388.38
<u>Less not eligible charges</u>	<u>3.50</u>
TOTAL	\$384.88



CUENTA 752-6555 975

FECHA 22 SEP 2003



COLEGIO SANTA MARIA  
 COLEGIO SANTA MARIA DEL CAMI  
 658 CARR 8860  
 TRUJILLO ALTO PR 00976

FAVOR DE PAGAR EN O ANTES DEL  
 DIA 09 DE OCTUBRE DE 2003

PARA EVITAR UN CARGO POR DEMORA DE 1%,  
 FAVOR PAGAR EN O ANTES DE LA FECHA DE  
 VENCIMIENTO.

13375

RESUMEN DE CARGOS CORRIENTES (DETALLADOS EN LAS PAGINAS SUBSIGUIENTES)

A1. RENTA DE LINEA	83.55	G. USO DE INFORMACION	4.00
A2. RENTA DE EQUIPO	1.00	H. OTROS CARGOS Y/O CREDITOS	44.73
B. ACCESO LINEA IMPUESTO POR FCC	18.40	I. LARGA DISTANCIA INTRA-ISLA PRTC	
C. SERVICIO MEDIDO / SERVICIO LOCAL	178.62	J. LARGA DISTANCIA OTROS	61.84
D. CARGOS DIRECTORIO		TOTAL CARGOS CORRIENTES	\$392.14
E. WATS		ATRASOS O CREDITOS	3.76
F. PACKET SWITCHING		TOTAL A PAGAR	\$388.38

A. DETALLE DE RENTA DE LINEA Y EQUIPO 22 SEP - 21 OCT

NUMERO DE TELEFONO	CODIGO	UNIDADES	DESCRIPCION DEL CODIGO DE SERVICIO	CARGO TOTAL
752-6555	1031	2	BUS MAIN LINE KEY TEL SYS	73.30
752-6555	3044	1	LLAMADA EN ESPERA	2.00
752-6555	3101	1	DESK 500 TEL SET R/D BLK	1.00
752-6555	3800	1	TEL TOUCH SERV PBX TRUNK	3.75
752-6555	8102	1	TELEFONO NO EN GUIA	2.50
752-6555	9912	2	CARGO POR SERVICIO 9-1-1	2.00

TOTAL SERVICIOS RENTADOS

\$84.55

C. DETALLE CONSUMO SERVICIO MEDIDO

TELEFONO	FECHA	UNIDADES	DERECHO	EXCESO	CARGOS ADICIONALES	1	2	3
752-6555	09-21	1185	85	1100		890	483	522
769-2747	09-21	359	85	274				
				\$178.62				

SEGUN LA LEY 213 DEL 12 DE SEPTIEMBRE DEL 1998, CLIENTE TIENE QUINCE (15) DIAS A PARTIR DEL ENVIO DE LA FACTURA PARA PAGAR U OBJEATAR. DE NO RECIBIRSE EL PAGO, NI UTILIZAR EL PROCEDIMIENTO DE OBJECCION DE CARGOS EL SERVICIO PODRA SER SUSPENDIDO. FACTURAS CON BALANCES EN ATRASO DEBERAN EFECTUAR LA TOTALIDAD DEL PAGO EN O ANTES DE DIEZ DIAS A PARTIR DE LA FECHA DE EMISION PARA MANTENER ACCESO A LARGA DISTANCIA.



CUENTA 752-6555 975 FECHA 22 SEP 2003  
 CLIENTE COLEGIO SANTA MARIA

PAGINA 2

G. DETALLE SERVICIOS DE INFORMACION

LLAMADAS	CARGO
8	\$4.00

H. DETALLE DE OTROS CARGOS Y/O CREDITOS

NUMERO DE TELEFONO SI APLICA)	CODIGO DE SERVICIO	PERIODO DEL CARGO/CREDITO (CUANDO APLICA)	DESCRIPCION DE CARGOS Y CREDITOS	CARGO TOTAL	REF.
752-6555			MANTENIMIENTO DE EQUIPO	38.00	
			FEDERAL UNIVERSAL SERVICE FUND CHARGE	1.75	
			FONDO DE SERVICIO UNIVERSAL DE P.R.	1.22	
			CARGOS POR PAGO EN ATRASO, 1%	3.76	



CUENTA

752-6555

975

FECHA

22 SEP 2003

CLIENTE

COLEGIO SANTA MARIA

PAGINA

3

J. DETALLE LLAMADAS DE LARGA DISTANCIA

FECHA	HORA	LUGAR	DESDE TELEFONO	HACIA TELEFONO	MINUTOS	TIPO DE LLAMADA	CANTIDAD
08-14	5:57 PM	VILLALBA	787 752-6555	787 847-0514	8	DISCADO DIRECTO	.88
08-18	9:24 AM	CAGUAS	787 752-6555	787 746-9289	1	DISCADO DIRECTO	.11
08-18	1:46 PM	VEGA ALTA	787 752-6555	787 883-2505	2	DISCADO DIRECTO	.17
08-25	10:04 AM	CANOVANAS	787 752-6555	787 876-0250	8	DISCADO DIRECTO	.88
08-26	2:20 PM	CIALES	787 752-6555	787 871-3517	1	DISCADO DIRECTO	.11
08-30	1:40 PM	CAMUY	787 752-6555	787 898-6159	1	DISCADO DIRECTO	.11
08-30	1:42 PM	CAMUY	787 752-6555	787 898-6159	1	DISCADO DIRECTO	.11
08-30	1:44 PM	CAMUY	787 752-6555	787 898-6159	1	DISCADO DIRECTO	.17
09-02	9:05 AM	DORADO	787 752-6555	787 278-2519	5	DISCADO DIRECTO	.55
09-03	10:07 AM	CAMUY	787 752-6555	787 898-6159	1	DISCADO DIRECTO	.11
09-03	12:59 PM	AMSTERD NY	787 752-6555	518 770-7018	1	DISCADO DIRECTO	.11
09-08	5:13 PM	CHILE	787 752-6555	562 226-8103	1	DISCADO DIRECTO	.64
09-08	5:49 PM	VENEZUELA	787 752-6555	582 512-3175	1	DISCADO DIRECTO	.46
09-08	5:56 PM	VENEZUELA	787 752-6555	582 122-4435	2	DISCADO DIRECTO	1.15
09-12	8:41 AM	CAGUAS	787 752-6555	787 746-9191	1	DISCADO DIRECTO	.17
09-13	12:28 PM	CANOVANAS	787 752-6555	787 886-0876	1	DISCADO DIRECTO	.11
09-14	12:01 PM	CANOVANAS	787 752-6555	787 886-0876	1	DISCADO DIRECTO	.11
LARGA DISTANCIA DEL 787 752-6555 REGULARES							6.17
08-13	2:55 PM	RIO GRANDE	787 769-2747	787 887-3490	3	DISCADO DIRECTO	.39
08-14	4:40 PM	CANOVANAS	787 769-2747	787 886-0876	1	DISCADO DIRECTO	.11
08-14	5:49 PM	SANLORENZO	787 769-2747	787 736-2180	13	DISCADO DIRECTO	1.43
08-15	6:40 AM	CAMUY	787 769-2747	787 898-6159	5	DISCADO DIRECTO	.61
08-19	11:41 AM	CANOVANAS	787 769-2747	787 886-0876	2	DISCADO DIRECTO	.22
08-21	11:04 AM	CAMUY	787 769-2747	787 898-6159	1	DISCADO DIRECTO	.11
08-21	3:26 PM	SANLORENZO	787 769-2747	787 736-2180	4	DISCADO DIRECTO	.50
08-25	4:27 PM	CANOVANAS	787 769-2747	787 886-0876	2	DISCADO DIRECTO	.22
08-26	8:04 AM	CANOVANAS	787 769-2747	787 886-0876	2	DISCADO DIRECTO	.11
08-26	10:37 AM	CANOVANAS	787 769-2747	787 886-0876	1	DISCADO DIRECTO	.17
08-26	11:11 AM	SPAIN	787 769-2747	349 172-6219	2	DISCADO DIRECTO	1.08
08-26	11:32 AM	CANOVANAS	787 769-2747	787 876-0250	1	DISCADO DIRECTO	.11
08-26	12:51 PM	SANLORENZO	787 769-2747	787 715-8042	20	DISCADO DIRECTO	2.26
08-27	8:46 AM	CAMUY	787 769-2747	787 898-6159	1	DISCADO DIRECTO	.11
08-27	2:16 PM	SANLORENZO	787 769-2747	787 736-4750	2	DISCADO DIRECTO	.28
08-29	12:00 PM	SANLORENZO	787 769-2747	787 736-2180	4	DISCADO DIRECTO	.50
08-31	7:20 PM	VILLALBA	787 769-2747	787 847-0514	16	DISCADO DIRECTO	1.76
09-01	11:01 AM	CHILE	787 769-2747	562 226-8103	1	DISCADO DIRECTO	.95
09-01	12:58 PM	SANLORENZO	787 769-2747	787 736-4750	5	DISCADO DIRECTO	.61
09-02	1:17 PM	CANOVANAS	787 769-2747	787 876-0250	1	DISCADO DIRECTO	.11
09-02	6:20 PM	CAMUY	787 769-2747	787 898-6159	1	DISCADO DIRECTO	.17
09-03	7:13 AM	CAMUY	787 769-2747	787 898-6159	3	DISCADO DIRECTO	.39
09-05	8:11 AM	VENEZUELA	787 769-2747	582 512-3175	1	DISCADO DIRECTO	.46
09-05	8:35 AM	CIALES	787 769-2747	787 871-3517	1	DISCADO DIRECTO	.17
09-05	9:54 AM	VENEZUELA	787 769-2747	582 512-3175	1	DISCADO DIRECTO	.46
09-05	1:36 PM	VENEZUELA	787 769-2747	582 512-3175	1	DISCADO DIRECTO	.46
09-06	8:03 AM	VENEZUELA	787 769-2747	582 512-3175	1	DISCADO DIRECTO	.46
09-06	8:06 AM	VENEZUELA	787 769-2747	582 536-6359	1	DISCADO DIRECTO	.46
09-06	8:10 AM	VENEZUELA	787 769-2747	582 122-4435	16	DISCADO DIRECTO	7.50
09-07	10:13 AM	CAMUY	787 769-2747	787 898-6159	1	DISCADO DIRECTO	.11
09-07	10:42 AM	SANLORENZO	787 769-2747	787 736-4750	6	DISCADO DIRECTO	.66
09-07	6:46 PM	CAMUY	787 769-2747	787 898-6159	5	DISCADO DIRECTO	.55
09-07	7:31 PM	SANLORENZO	787 769-2747	787 736-2180	11	DISCADO DIRECTO	1.21
09-08	10:55 AM	CHILE	787 769-2747	562 226-8103	3	DISCADO DIRECTO	2.22
09-09	9:39 AM	CAGUAS	787 769-2747	787 258-5221	3	DISCADO DIRECTO	.39
09-09	4:48 PM	SANLORENZO	787 769-2747	787 736-4750	1	DISCADO DIRECTO	.11
09-09	4:49 PM	SANLORENZO	787 769-2747	787 715-8042	2	DISCADO DIRECTO	.28
09-10	11:18 AM	MIAMI FL	787 769-2747	305 805-4066	9	DISCADO DIRECTO	.99
09-11	1:29 PM	SANLORENZO	787 769-2747	787 736-7623	1	DISCADO DIRECTO	.17



CUENTA 752-6555 975 FECHA 22 SEP 2003  
 CUENTE COLEGIO SANTA MARIA

PAGINA 4

J. DETALLE LLAMADAS DE LARGA DISTANCIA

FECHA	HORA	LUGAR	DESDE TELEFONO	HACIA TELEFONO	MINUTOS	TIPO DE LLAMADA	CANTIDAD
09-11	12:26 PM	CANOVANAS	787 769-2747	787 886-0876	1	DISCADO DIRECTO	.11
09-12	2:37 PM	SANLORENZO	787 769-2747	787 736-2180	3	DISCADO DIRECTO	.33
09-12	5:24 PM	VENEZUELA	787 769-2747	584 145-5357	24	DISCADO DIRECTO	11.27
09-13	12:27 PM	CANOVANAS	787 769-2747	787 886-0876	1	DISCADO DIRECTO	.17
LARGA DISTANCIA DEL 787 769-2747 REGULARES							40.94
TOTAL TLD							\$47.11
CARGO POR SERVICIO UNIVERSAL FEDERAL 0.50%							\$2.73
RENTA SERVICIO LARGA DISTANCIA							\$12.00

TRANSMISSION VERIFICATION REPORT

TIME : 12/08/2004 11:15  
NAME : SUPERINTENDENCIA  
FAX : 7877310000  
TEL : 7877316100

DATE, TIME	12/08 11:13
FAX NO./NAME	19735996522
DURATION	00:01:58
PAGE(S)	06
RESULT	COVERPAGE
MODE	OK
	STANDARD
	ECM

*C.C.C.A.S.J.*



**Consorcio Colegios Católicos  
Arquidiócesis de San Juan**

Edificio 2021 Carr. 177 Guaynabo, Puerto Rico 00969-5140  
Teléfono (787) 731-6100 Fax (787) 731-0000

**TO:** Esther Hung  
Program Integrity Assurance  
Fax 1-973-599-6522

**FROM:** Marielgorie Zapata  
E-Rate Administrative Assistant

**DATE:** December 8, 2004

**RE:** COLEGIO SANTA MARIA DEL CAMINO  
APPLICATIONS #423759

**PAGES:** 6



**FUNDING COMMITMENT DECISION LETTER**

(Funding Year 2004: 07/01/2004 - 06/30/2005)

May 10, 2005

Madeline Melgen Ed D  
COLEGIO SANTA MARIA DEL CAMINO  
Road 177 Building 2021  
Camino Alejandrino  
Guaynabo, PR 00969-5140

Re: Form 471 Application Number: 423706  
Funding Year 2004: 07/01/2004 - 06/30/2005  
Billed Entity Number: 159166  
Applicant's Form Identifier: IC159166

Thank you for your Funding Year 2004 E-rate application and for any assistance you provided throughout our review. Here is the current status of the funding request(s) featured in the Funding Commitment Report at the end of this letter.

- The amount, \$2,198.00 is "Denied."

Please refer to the Funding Commitment Report on the page following this letter for specific funding request decisions and explanations.

The Important Reminders and Deadlines immediately preceding this letter are provided to assist you throughout the application process.

**NEXT STEPS**

- Review technology planning approval requirements
- Review CIPA Requirements
- File Form 486
- Invoice the SLD using the Form 474 (service providers) or Form 472 (Billed Entity)

**FUNDING COMMITMENT REPORT**

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. The enclosed report includes a list of the Funding Request Number(s) (FRNs) from your application. The SLD is also sending this information to your service provider(s) so preparations can be made to begin implementing your E-rate discount(s) after you file your Form 486. Immediately preceding the Funding Commitment Report, you will find a guide that provides a definition for each line of the Report.

**TO APPEAL THIS DECISION:**

If you wish to appeal the decision indicated in this letter, your appeal must be received by the SLD or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Identify which Funding Commitment Decision(s) you are appealing. Indicate the relevant funding year and the date

of the ECDL. Your letter of appeal must also include the Billed Entity Name, the Form 471 Application Number, and the Billed Entity Number from the top of your letter.

3. When explaining your appeal, copy the language or text from the Funding Commitment Report that is at the heart of your appeal, to allow the SLD to more readily understand your appeal and respond appropriately. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep copies of your correspondence and documentation.
4. Provide an authorized signature on your letter of appeal.

If you are submitting your appeal on paper, please send your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125 - Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. Additional options for filing an appeal can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by contacting the Client Service Bureau. We encourage the use of either the e-mail or fax filing options.

While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. If you are submitting your appeal via United States Postal Service, sent to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by contacting the Client Service Bureau. We strongly recommend that you use either the e-mail or fax filing options.

#### NOTICE ON RULES AND FUNDS AVAILABILITY

Applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the Schools and Libraries Universal Service Support Mechanism. Applicants who have received funding commitments continue to be subject to audits and other reviews that USAC and/or the FCC may undertake periodically to assure that funds that have been committed are being used in accordance with all such requirements. The SLD may be required to reduce or cancel funding commitments that were not issued in accordance with such requirements, whether due to action or inaction, including but not limited to that by the SLD, the applicant, or the service provider. The SLD, and other appropriate authorities (including but not limited to USAC and the FCC), may pursue enforcement actions and other means of recourse to collect erroneously disbursed funds. The timing of payment of invoices may also be affected by the availability of funds based on the amount of funds collected from contributing telecommunications companies.

Schools and Libraries Division  
Universal Service Administrative Company

A GUIDE TO THE FUNDING COMMITMENT REPORT

A report for each E-rate funding request from your application is attached to this letter. We are providing the following definitions for the items in that report.

**FORM 471 APPLICATION NUMBER:** The unique identifier assigned to a Form 471 application by the SLD.

**FUNDING REQUEST NUMBER (FRN):** A Funding Request Number is assigned by the SLD to each Block 5 of your Form 471 once an application has been processed. This number is used to report to applicants and service providers the status of individual funding requests submitted on a Form 471.

**FUNDING STATUS:** Each FRN will have one of the following definitions:

1. An FRN that is "Funded" is approved at the level that the SLD determined is appropriate for this FRN. The funding level will generally be the level requested unless the SLD determines during the application review process that some adjustment is appropriate.
2. An FRN that is "Not Funded" is one for which no funds were committed. The reason for the decision will be briefly explained in the "Funding Commitment Decision Explanation." An FRN may be "Not Funded" because the request does not comply with program rules, or because the total amount of funding available for this Funding Year was insufficient to fund all requests.
3. An FRN that is "As Yet Unfunded" reflects a temporary status that is assigned to an FRN when the SLD is uncertain at the time the letter is generated whether there will be sufficient funds to make commitments for requests for Internal Connections at a particular discount level. For example, if your application included requests for discounts on both Telecommunications Services and Internal Connections, you might receive a letter with funding commitments for your Telecommunications Services funding requests and a message that your Internal Connection requests are "As Yet Unfunded." You would receive one or more subsequent letters regarding the funding decision on your Internal Connections requests.

**SERVICES ORDERED:** The type of service ordered from the service provider, as shown on your Form 471.

**SPIN (Service Provider Identification Number):** A unique number assigned by the Universal Service Administrative Company to service providers seeking payment from the Universal Service Fund for participating in the universal service support mechanisms. A SPIN is also used to verify delivery of services and to arrange for payment.

**SERVICE PROVIDER NAME:** The legal name of the service provider.

**CONTRACT NUMBER:** The number of the contract between the eligible party and the service provider. This will be present only if a contract number was provided on your Form 471.

**BILLING ACCOUNT NUMBER:** The account number that your service provider has established with you for billing purposes. This will be present only if a Billing Account Number was provided on your Form 471.

**SERVICE START DATE:** The date services were reported to start for this FRN on your Form 471.

**CONTRACT EXPIRATION DATE:** The date the contract expires. This will be present only if a contract expiration date was provided on your Form 471.

**SITE IDENTIFIER:** The Entity Number listed in Form 471, Block 5, Item 22a. This will be present only for "site specific" FRNs.

**ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE RECURRING CHARGES:** Eligible monthly pre-discount amount approved for recurring charges multiplied by number of months of recurring service approved for the funding year.

**ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE NON-RECURRING CHARGES:** Annual eligible non-recurring charges approved for the funding year.

**PRE-DISCOUNT AMOUNT:** Amount in Form 471, Block 5, Item 23I, as determined through the application review process.

DISCOUNT PERCENTAGE APPROVED BY THE SLD: The discount rate that the SLD has approved for this service.

FUNDING COMMITMENT DECISION: This represents the total amount of funding that the SLD has reserved to reimburse your service provider for the approved discounts for this service for this funding year. It is important that you and your service provider both recognize that the SLD should be invoiced and the SLD may direct disbursement of discounts only for eligible, approved services actually rendered.

FUNDING COMMITMENT DECISION EXPLANATION: This entry provides an explanation of the amount in the "Funding Commitment Decision."

FUNDING COMMITMENT REPORT

Form 471 Application Number: 423706  
Funding Request Number: 1169958 Funding Status: Not Funded  
Services Ordered: Internal Connections  
SPIN: 143022659 Service Provider Name: A New Vision in Educational Serv  
Contract Number: ONE TIME  
Billing Account Number: 159166  
Service Start Date: 07/01/2004  
Contract Expiration Date: 06/30/2005  
Site Identifier: 159166  
Annual Pre-discount Amount for Eligible Recurring Charges: \$.00  
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$10,990.00  
Pre-discount Amount: \$10,990.00  
Discount Percentage Approved by the SLD: N/A  
Funding Commitment Decision: \$0.00 - Srvc/Discnt will NOT be funded  
Funding Commitment Decision Explanation: The site-specific discount was corrected.  
Given demand, the funding cap will not provide for Internal Connections at your  
approved discount level to be funded. Please see [www.sl.universalservice.org](http://www.sl.universalservice.org) for  
further details.

# USAC

Schools and Libraries Division  
Box 125 - Correspondence Unit  
80 South Jefferson Road  
Whippany, New Jersey 07981



**TIME SENSITIVE MATERIAL**

02411  
Madeline Melgen Ed D  
COLEGIO SANTA MARIA DEL CAMINO  
Road 177 Building 2021  
Camino Alejandro  
Guaynabo, PR 00969-5140



## IMPORTANT REMINDERS & DEADLINES

Date: May 10, 2005  
471 : 423706  
BEN : 159166

The following information is provided to assist you throughout the application process. We recommend that you keep it in an easily accessible location and that you share it with the appropriate members of your organization.

**FORM 486 DEADLINE** - The Form 486 must be postmarked no later than 120 days after the Service Start Date you report on the Form 486 or no later than 120 days after the date of the Funding Commitment Decision Letter, whichever is later. If you are required to have a Technology Plan, that plan must be approved by the start of service for this funding year, you must indicate the SLD Certified Technology Approver who approved your plan and you must retain your approval letter and documentation of your monitoring of the progress toward your stated goals.

**CHILDREN'S INTERNET PROTECTION ACT (CIPA)** - You must be in compliance with CIPA and cannot request a waiver, if FY2004 is your Third Funding Year for the purposes of CIPA.

**INVOICE DEADLINE** - Invoices must be postmarked no later than 120 days after the last date to receive service - including extensions - or 120 days after the date of the Form 486 Notification Letter, whichever is later. Invoices should not be submitted until the invoiced products and services have been delivered and billed, and (for BEAR Forms) the provider has been paid.

**OBLIGATION TO PAY NON-DISCOUNT PORTION** - Applicants are required to pay the non-discount portion of the cost of the products and/or services. Service providers are required to bill applicants for the non-discount portion. The FCC has stated that requiring applicants to pay their share ensures efficiency and accountability in the program. If you are using a trade-in as part of your non-discount portion, please refer to the SLD web site.

**RETAIN DOCUMENTATION** - Applicants must retain documentation, including but not limited to, documents showing:

- compliance with all applicable competitive bidding requirements,
- products and/or services delivered (e.g., customer bills detailing make, model and serial number),
- resources necessary to make effective use of E-rate discounts, including the purchase of equipment such as workstations not eligible for support,
- the specific location of each item of E-rate funded equipment, and
- the applicant has paid the non-discount portion.

These documents must be retained and available for review for 5 years.

**SUSPENSION AND DEBARMENT** - Persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the Schools and Libraries Support Mechanism are subject to suspension and debarment from the program.

**FREE SERVICES ADVISORY** - Applicants and service providers are prohibited from using the Schools and Libraries Support Mechanism to subsidize the procurement of ineligible or unrequested products and services, or from participating in arrangements that have the effect of providing a discount level to applicants greater than that to which applicants are entitled.

Complete program information - including more information on these reminders - is posted to the Schools and Libraries Division (SLD) web site at [www.sl.universalservice.org](http://www.sl.universalservice.org). You may also contact the SLD Client Service Bureau by e-mail using the "Submit a Question" link on the SLD web site, by fax at 1-888-276-8736 or by phone at 1-888-203-8100.