

**Exhibit 2**

**Southern Westchester BOCES E-Rate Letter of Agency,  
For the Year 2004 - 2005**

This is to confirm our school district's participation in the Southern Westchester BOCES E-rate Consortium for the procurement of Internal Connections, Telecommunications/Intellipath and Maintenance services. I hereby authorize Southern Westchester BOCES to submit FCC Form 470, FCC Form 471, and other E-rate forms to the Schools and Library Division on behalf of the undersigned school district.

I understand that in submitting these forms on our behalf, you are making certifications for our school district. By signing this letter of agency, I make the following certifications:

- (a) I certify that the schools in our district are all schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, do not operate as for-profit businesses, and do not have endowments exceeding \$50 million.
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- (e) I certify that the services that our school district purchases using E-rate discounts (as described in the law 47 U.S.C. Sec. 254) will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.
- (f) I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
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- (i) I certify that I am authorized to sign this letter of agency and, to the best of my knowledge, information, and belief, all information provided to [name of Consortium] for E-rate submission is true.

I understand that persons willfully make false statements on E-rate forms or through this letter of agency can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

District: Katonah-Lewisboro Signature: [Handwritten Signature]  
 Date: January 5 2004 Name: John Thibodeau  
 Title: Dir of Admin. Services

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District: MT Pleasant CSD

Signature: Keith Dougherty

Date: December 16 2003

Name: Keith Dougherty

Title: SBA

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District: St. Pleasant Cottage School Signature: Angelo M. Rubbo

Date: 12/19/2003 Name: Angelo M. Rubbo

Title: District Treasurer

Southern Westchester BOCES E-Rate Let  
For the Year 2004 - 2005

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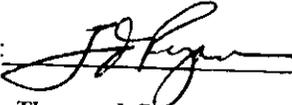
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District: City School District  
of New Rochelle

Date: January 5 2004

Signature: 

Name: Thomas J. Ryan

Title: Assistant Superintendent

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District: NYACK PUBLIC SCHOOLS Signature: ROBERTA R. FAUPOLIN  
 Date: 12/18 2003 Name: ROBERTA R. FAUPOLIN  
 Title: SUPERINTENDENT OF SCHOOLS

Southern Westchester BOCES E-Rate Letter of A  
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District: Peekskill City School Dist

Signature: 

Date: December 16 2003

Name: Meryl Rubinstein

Title: Ass't Sup't/Bus/Admin Svcs

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District: Port Chester - Rye UFSD

Signature: *Maura J. McAward*

Date: DECEMBER 16 2003

Name: Maura J. McAward

Title: ASSISTANT SUPERINTENDENT

RE: [Fwd: eChalk Marketing Meeting]

Interested Districts & atten  
Ossining, Bedford, Dobl  
Clarkstown, Garrison

Exhibit 2

**Subject:** RE: [Fwd: eChalk Marketing Meeting]  
**From:** Daniel Watts <dwatts@echalk.com>  
**Date:** Sun, 07 Dec 2003 10:42:42 -0500  
**To:** 'Mary Lynn Collins' <mcollins@lhric.org>, 'Mary Teeling' <mteeling@lhric.org>  
**CC:** Laura Schumm <lschumm@eChalk.com>, Heather Norian <hnorian@echalk.com>

Mary Lynn and Mary,

The meeting on January 16th sounds great. I guess you will want to submit 470s before that for the Districts that may be interested, since the deadline for those is around January 6th?

Regarding questions on the contract:

1. I do not think that there is a clause about the fee structure remaining as it is for the next funding year. I will double-check on Monday morning.

2. I will give Mary T. a call on Monday to discuss and take the necessary steps to renew our contract.

Thanks! Talk with you soon.

Daniel

-----Original Message-----

From: Mary Lynn Collins [mailto:mcollins@lhric.org]  
Sent: Wednesday, December 03, 2003 1:55 PM  
To: watts, daniel  
Subject: [Fwd: eChalk Marketing Meeting]

Daniel,

Just so you know the new date is January 16th here at the LHRIC. I couldn't get districts here and we are running (the LHRIC) a number of conferences before the holidays and many said they could not leave the buildings for another event. Nancy and I are getting are materials together to send out.

Also, in a more urgent manner...we are concerned about the eRate for Year 6. Our contract with your company is due to expire and we need to update it for the SLD. Mary Teeling emailed you the details of what she needs in this contract. Let us know if you have any questions.

Take care,

ML

----- Original Message -----

Subject: eChalk Marketing Meeting  
Date: Mon, 01 Dec 2003 09:50:40 -0500  
From: Nancy Thompson <nthompson@lhric.org>  
To: dwatts@echalk.com  
CC: Mary Lynn Collins <mcollins@lhric.org>, Laura Schumm <lschumm@echalk.com>

Daniel,

We just wanted to let you know that we are going to reschedule the Marketing Meeting for eChalk that we had scheduled for Thursday (December 4th). We thought we would have a better turnout if we scheduled it in January.

thanks,

**Meeting used to get districts involved with eChalk. Attendance and verbal confirmation from DOT confirmed districts interest in procuring eChalk for the 2004-2005 fiscal year.**

December 2003

View: over year | comparison

View: S M T W T F S

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| 30 | 01 | 02 | 03 | 04 | 05 | 06 |
| 07 | 08 | 09 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 01 | 02 | 03 |

Today is: 06/16/2005

- Action Items
- [Invitations \(2\)](#)
  - [Tasks \(1\) 0 overdue](#)
  - No Errors

| Sunday                                 | Monday  | Tuesday  | Wednesday  | Thursday   | Friday  | Saturday                              |
|--|---|--|--|--|---|---------------------------------------|
| 26                                     | 27  | 28   | 29   | 30   | 31  | 01                                    |
|  |   | 9:15am - 10:00am   Briefing Room<br>LPL, vbr, etc.   | 9:00am - 10:00 am<br>Meet w/ Blind Brook SD re: eChalk | 3:00pm - 4:00pm<br>Hastings - Review Application                     | Middle School Mt. Pleasant SD Mt. eChalk Training   |                                       |
|  |   | 10:30am - 12:00pm   50 Executive Blvd<br>LPL Meeting |  | 5:00pm - 6:00pm<br>Hastings  | 10:00am - 11:00am<br>Review Hastings                |                                       |
|  |   | 2:15pm - 3:15pm<br>eChalk Training Pt. Pleasant SD   |  |  |   |                                       |
| 07                                     | 08  | 09   | 10   | 11   | 12  | 13                                    |
|  | 8:00am - 9:00am   My Office<br>Learning Team Meeting              | 8:00am - 9:00am   My Office<br>Learning Team Meeting | 2:00pm - 3:00 pm<br>eChalk Conference w/ Mt. Pleasant  | 9:00am - 10:00am<br>Iterative Date for Instructional Tech Conference | 9:00am - 5:00pm   All building<br>Asst. in Rm. 20   |                                       |
|  | 10:00am - 11:00 am<br>Keizer Hastings mt. for eChalk & vbr SWBOCS | 10:00am - 11:00am<br>Instructional Meeting           |  | 9:00am - 2:00pm<br>Instructional Tech Conference                     | 2:00pm - 3:00pm<br>Phone Conference w/ Mt. Pleasant |                                       |
|  |   |  |  | 5:00pm - 6:00pm<br>Susanna SZ  |   |                                       |
| 14                                     | 15  | 16   | 17   | 18   | 19  | 20                                    |
|  | 8:00am - 9:00am   My Office<br>Learning Team Meeting              | 8:00am - 9:00am<br>Learning Team Meeting             | 8:30am - 5:30 pm<br>ERIC PD                            | 11:30am - 12:15pm   Briefing Room<br>LPL vbr Page Meeting            | 12:00pm - 2:00pm   Putnam Room<br>Holiday Party     |                                       |
|  |   | 8:30am - 5:30pm<br>ERIC PD                           |  | 3:40pm - 4:40pm<br>D. Dweck  | 12:00pm - 2:00pm   Putnam Room<br>Holiday Party     |                                       |
|  |   |  |  |  | 2:00pm - 3:00pm<br>50 Staff Meeting                 |                                       |
| 21                                     | 22  | 23   | 24   | 25   | 26  | 27                                    |
|  |   | 8:00am - 4:00pm<br>Christmas Vacation                | 8:00am - 4:00 pm<br>Christmas Vacation                 | 8:00am - 4:00pm<br>Christmas Vacation                                | 8:00am - 4:00pm<br>Christmas Vacation               | 8:00am - 4:00pm<br>Christmas Vacation |
| 28                                     | 29  | 30   | 31   | 01   | 02  | 03                                    |
| 8:00am - 4:00 pm<br>Christmas Vacation | 8:00am - 4:00pm<br>Christmas Vacation                             | 8:00am - 4:00pm<br>Christmas Vacation                | 8:00am - 4:00 pm<br>Christmas Vacation                 | 8:00am - 8:30am<br>New Schelle's eChalk stats                        | 8:00am - 4:00pm<br>Christmas Vacation               | 8:00am - 4:00pm<br>Christmas Vacation |

Re: Hello & Welcome Back

**Dobbs** **Exhibit 2**  
Revision to original proposal  
created in January

**Subject:** Re: Hello & Welcome Back  
**From:** Ladypc101@aol.com  
**Date:** Tue, 13 Apr 2004 19:27:23 -0400 (EDT)  
**To:** mcollins@lhric.org

Mary Lynn,

Thank you for the great presentation last week. Just got back today. We currently have approximately 250 employees of which approximately 225 - 235 will need e-mail addresses. Let me know if you need anything else.

Diane Newell  
Director of Technology  
Dobbs Ferry School District

**Subject:** Question about e-chalk- from Tracy Squillante at Garrison  
**From:** TraceS76@aol.com  
**Date:** Wed, 17 Dec 2003 14:17:50 -0500  
**To:** mcollins@lhric.org

Hi Mary Lynn,

My name is Tracy Squillante and I am the library media specialist at the Garrison School. (My lhric e-mail is down so I am using my AOL account). Leslie Accardo was at our school today. I am in charge of our newly-created web page and Leslie mentioned that e-chalk may be able to help us. We are currently using MS Front Page but are looking for an easier/quicker way to update our site. I was wondering if you could give me some more information about e-chalk and if you could tell me how much it would cost us. Our school is K-8 with about 350 students.

Thanks very much!

Tracy Squillante  
Garrison School

Thank you and follow up

Gar ..... **Exhibit 2**

**Subject:** Thank you and follow up  
**From:** Eleanor Arita <earita@lhric.org>  
**Date:** Tue, 30 Mar 2004 14:10:28 -0500  
**To:** "TraceS76@aol.com" <TraceS76@aol.com>  
**CC:** Torrance Robinson <TRobinson@echalk.com>, MaryLynn Collins <mcollins@lhric.org>

Dear Tracy,

Thanks so much for coordinating our visit to the Garrison School District. I can see real potential for eChalk addressing the spirit of the work underway in the district. Your team certainly has both realistic and innovative ideas for uses of the application.

I believe that the next step is your speaking with Mary Lynn Collins, our LHRIC product manager, to develop an approach to implementing eChalk in your district.

I will ask Mary Lynn to contact you.

In the interim, I will coordinate with John Hall, your LHRIC regional coordinator as I promised Dr. Bergman.

Once again, thank you.

**Subject:** Re: eChalk Proposal  
**From:** "Mona Huff" <mhuff@mail.edgemont.org>  
**Date:** Mon, 07 Oct 2002 14:07:35 -0400  
**To:** <mcollins@lhric.org>

Sounds fine. See you then

"Mary Lynn Collins" <mcollins@lhric.org> 10/07/02 02:05PM >>>  
Hi Mona,

How about 11:00?

ML

Mona Huff wrote:

Great! What time?

"Mary Lynn Collins" <mcollins@lhric.org> 10/07/02 11:12AM >>>  
Mona,

I wrote you back last week and I'm not sure that you receive the information. I can meet with you tomorrow if you need me to. Please get back to me. My Tuesday afternoon appointment was canceled.

Mary Lynn

Mona Huff wrote:

Mary Lynn,  
Thanks. Now that the GroupWise conversion is almost complete, I was wondering when we can get together to talk about getting started with eChalk. I would be available early afternoon on Tuesday, Oct 8.

Also, if I were to get you some code change from me for the district WebPage, would you be able to replace current code? I DON'T want to do this on an ongoing basis but I can't stand that we don't have a current calendar, nor is the Board of Ed list current. Let me know how to proceed with this.  
Thanks,  
Mona

"Mary Lynn Collins" <mcollins@lhric.org> 09/30/02 10:44AM >>>  
Hi Mona,

Here are the numbers I worked up for your District. I did a couple of scenarios for you.

Tab 1 - Year 1 for MS/HS with the special offer pricing  
Tab 2 - Year 2 & 3 for MS/HS with the actual pricing minus the crate portion for your District  
Tabs 3 & 4 - Show what the costs would be for year 2 & 3 for the District minus the crate portion.

NOTE: in year 2 of the MS/HS implementation you do not pay for set up charges. Also, anything not covered on eRate is always eligible for LHRIC BOCES aid - provided your District becomes members of the Model Schools coSer.

Please call me if you have any other questions about this.

Take care,

Mary Lynn Collins  
914-332-5560

Re: Proposal

**K**  
**P**  
**Exhibit 2**  
**for 2004-2005**

**Subject:** Re: Proposal  
**From:** SARAH MARTABANO <SMARTABANO@klsd.lhric.org>  
**Date:** Mon, 26 Jan 2004 07:41:18 -0500  
**To:** mcollins@lhric.org

I did not need eCha.k, it is one of the figures I actually had because you and I are so organized. Thanks anyway, another copy is always good.

February 01 - February 07, 2004

View: [overview](#) | [day](#) | [week](#) | [month](#)  
[year](#) | [comparison](#)

America/New York

Feb

| Sunday 01 | Monday 02                          | Tuesday 03  | Wednesday 04                    | Thursday 05  | Friday 06  | Saturday 07 |
|-----------|------------------------------------|---|---------------------------------|--|--|-------------|
| 8:00am    | 8:00am - 9:00am<br>Call Merge      |   | 8:30am - 5:30pm<br>LHRIC PD Day | 8:30am - 9:00am   Conf Room C<br>Ramapo E-Chalk<br>Pre-Meeting | 8:30am - 10:30am   Ms/HS library<br>Meeting w/ Mt. Pleasant SM |             |
| 9:00am    |                                    | 9:00am - 10:00am   50 exec<br>Learning Team Weekly Meeting  |                                 |  |  |             |
| 9:30am    |                                    |   |                                 |  |  |             |
| 10:00am   |                                    |   |                                 | 10:00am - 12:00pm   Hillburn District Office<br>Ramapo E-Chalk |  |             |
| 10:30am   |                                    |   |                                 |  |  |             |
| 11:00am   |                                    |   |                                 |  |  |             |
| 11:30am   | 11:30am - 12:30pm<br>Staff Meeting |   |                                 |  |  |             |
| 12:00pm   |                                    |   |                                 | 12:00pm - 2:00pm   Mitty's Hartsdale<br>Dwayne's lunch         |  |             |
| 12:30pm   |                                    |   |                                 |  |  |             |
| 1:00pm    |                                    |   |                                 |  |  |             |
| 1:30pm    |                                    | 1:30pm - 2:30pm   EA office<br>Intranet - SW BOCES and more |                                 |  |  |             |
| 2:00pm    |                                    |   |                                 |  |  |             |
| 2:30pm    |                                    |   |                                 |  |  |             |
| 3:00pm    |                                    |   |                                 |  |  |             |
| 3:30pm    |                                    |   |                                 |  |  |             |
| 4:00pm    |                                    |   |                                 |  |  |             |
| 4:30pm    |                                    |   |                                 |  |  |             |
| 5:00pm    |                                    |   |                                 |  |  |             |

Action Items

- [Invitations \(8\)](#)
- [No Tasks](#)
- [No Errors](#)

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 |
| 08 | 09 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 01 | 02 | 03 | 04 | 05 | 06 |

Today is: 05/11/2005

erate

Exhibit 2

Mt. Pleasant Cottage CSD

**Subject:** erate

**From:** Liz Scott <lscott@mpcsny.org>

**Date:** Thu, 23 Oct 2003 13:26:22 -0400

**To:** Marylyn Collins <mcollins@lhric.org>

Marylyn,

Thanks for the meeting this morning, I am very excited. Just remember to start you email to AA with an explanation of erate - in that you have already been questioned by erate regarding some schools and you do not see any reason why we would not get it - also, echalk and ECES would strongly appeal any decisions.

Liz

Liz Scott  
Director of Technology  
Mt. Pleasant Cottage School

January 11 - January 17, 2004

View: [overview](#) | [day](#) | [week](#) | [month](#)  
[year](#) | [comparison](#)

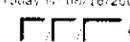
America/New York  
 Jan  
 S M T W T F S  
 04 05 06 07 08 09 10  
 11 12 13 14 15 16 17  
 18 19 20 21 22 23 24  
 25 26 27 28 29 30 31  
 Today is: 05/11/2005

| Time    | Sunday 11 | Monday 12   | Tuesday 13   | Wednesday 14  | Thursday 15   | Friday 16 | Saturday 17 |
|---------|-----------|---|--|---|---|-----------|-------------|
| 8:00am  | ⊕         | ⊕   | ⊕  | ⊕ Hampton Inn<br>Route 119<br>Professional<br>Development ⊕ | ⊕   | ⊕         | ⊕           |
| 8:30am  | ⊕         | ⊕   | ⊕  | ⊕   | ⊕   | ⊕         | ⊕           |
| 9:00am  | ⊕         | ⊕ 8:30am -<br>11:30am   Ms/HIS<br>library lab<br>Meet with<br>librarians Mr<br>Pewasant ⊕ | ⊕  | ⊕ 8:30am - 4:30pm<br>LHRIC PD Day ⊕                         | ⊕   | ⊕         | ⊕           |
| 9:30am  | ⊕         | ⊕   | ⊕ 9:30am -<br>10:30am<br>Conference w/<br>Maggie, New<br>Rochelle, Contract<br>& Tra ⊕ | ⊕   | ⊕   | ⊕         | ⊕           |
| 10:00am | ⊕         | ⊕   | ⊕  | ⊕   | ⊕   | ⊕         | ⊕           |
| 10:30am | ⊕         | ⊕   | ⊕  | ⊕   | ⊕   | ⊕         | ⊕           |
| 11:00am | ⊕         | ⊕   | ⊕  | ⊕   | ⊕   | ⊕         | ⊕           |
| 11:30am | ⊕         | ⊕   | ⊕  | ⊕   | ⊕   | ⊕         | ⊕           |
| 12:00pm | ⊕         | ⊕   | ⊕  | ⊕   | ⊕   | ⊕         | ⊕           |
| 12:30pm | ⊕         | ⊕   | ⊕  | ⊕   | ⊕   | ⊕         | ⊕           |
| 1:00pm  | ⊕         | ⊕   | ⊕  | ⊕   | ⊕   | ⊕         | ⊕           |
| 1:30pm  | ⊕         | ⊕   | ⊕  | ⊕   | ⊕ 1:30pm - 2:30pm<br>  50 Executive<br>Blvd<br>Meeting w/<br>Hastings ⊕ | ⊕         | ⊕           |
| 2:00pm  | ⊕         | ⊕   | ⊕  | ⊕   | ⊕   | ⊕         | ⊕           |
| 2:30pm  | ⊕         | ⊕   | ⊕  | ⊕   | ⊕   | ⊕         | ⊕           |
| 3:00pm  | ⊕         | ⊕   | ⊕  | ⊕   | ⊕   | ⊕         | ⊕           |
| 3:30pm  | ⊕         | ⊕   | ⊕  | ⊕   | ⊕   | ⊕         | ⊕           |
| 4:00pm  | ⊕         | ⊕   | ⊕  | ⊕   | ⊕ 4:00pm - 5:00pm<br>SpG mid year<br>due ⊕                              | ⊕         | ⊕           |
| 4:30pm  | ⊕         | ⊕   | ⊕  | ⊕   | ⊕   | ⊕         | ⊕           |

Action Items  
 • [Invitations \(8\)](#)  
 • No Tasks  
 • No Errors

N

## November 2003

| Sunday      | Monday  | Tuesday                              | Wednesday  | Thursday   | Friday   | Saturday   | S M T W T F S  |
|-------------|---|--------------------------------------|--|--|--|--|--|
| 26          | 27  | 28                                   | 29   | 30   | 31   | 01   | 26 27 28 29 30 31 01<br>02 03 04 05 06 07 08<br>09 10 11 12 13 14<br>15 16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 01 02 03 04 05 06<br>Today: 01/05/16/20/03                              |
|             |   | 9:00am - 2:00pm   Brewster           | 9:00am - 11:30am   Putnam Room<br>Advis. Board Meeting | 8:30am - 9:30am   Ardley DD<br>Ardley P&L Meeting                            | 12:30pm - 3:00pm   MS Lab<br>Dr. Zelenko et al. - Building Lab 2 | 2:30pm - 3:30pm   Staff Training - Web Development Module          |  <ul style="list-style-type: none"> <li>• Locations (2)</li> <li>• (0) 0 overdu</li> <li>• No Errors</li> </ul> |
| 02          | 03  | 04                                   | 05   | 06   | 07   | 08   |  |
|             | 11:30am - 12:30pm   Nassau County Board of Supervisors                                | 9:00am - 3:00pm   TBO                | 10:00am - 11:30am   Putnam Room                        | 10:00am - 12:00pm   Staffing   | 4:00pm - 7:00pm   Staff Training - North Rockland HS             | 8:00am - 6:00pm   (no location) Kent's class log                   |  |
| 09          | 10  | 11                                   | 12   | 13   | 14   | 15   |  |
|             | 3:00pm - 4:00pm   PCHS Lab 100<br>Dr. Chester et al. - Health Institute (no location) | 11:00am - 4:00pm   PCSD              | 7:30am - 9:00am   Bronxville HS?                       | 10:00am - 12:00pm   North Rockland HS<br>Dr. Back et al. - North Rockland HS | 9:00am - 3:00pm   High School<br>High School - North Rockland HS | 10:00am - 11:30am   High School<br>High School - North Rockland HS |  |
| 16          | 17  | 18                                   | 19   | 20   | 21   | 22   |  |
| Haddonfield | 11:30am - 12:30pm   Eleanor's Office  | 2:30pm - 3:30pm   Ea Office          | 7:30am - 9:00am   Bronxville HS?                       | 4:20pm - 5:20pm   Briefing Room  | 11:00am - 3:00pm   Nassau BOCES                                  | 11:00am - 3:00pm   Nassau BOCES                                    |  |
|             | 3:00pm - 4:00pm   Chester HS  | 2:30pm - 3:30pm   Dr. Maure's Office |  | 8:30am - 9:15am   50 briefing room   | 3:00pm - 3:45pm   Eleanor's Office                               | 3:00pm - 3:45pm   Eleanor's Office                                 |  |
| 23          | 24  | 25                                   | 26   | 27   | 28   | 29   |  |
|             | NYSACE Advisory   | 8:30am - 9:30pm                      |  |  | 11:00am - 12:00pm   Briefing Room                                | 2:30pm - 3:30pm   briefing room                                    |  |
| 30          | 01  | 02                                   | 03   | 04   | 05   | 06   |  |
|             |   | 9:15am - 10:00am   Briefing Room     |  |  |  |  |  |

Re: eRate Paperwork?



**Subject:** Re: eRate Paperwork?  
**From:** AHUNNA AKOMA <aakoma@NyackSchools.Com>  
**Date:** Wed, 04 Feb 2004 14:14:25 -0500  
**To:** mcollins@lhric.org

Dear Mary Lynn,  
Thank you very much. We have just sent all our other e-rate forms.  
Hopefully, we could meet soon to discuss a roll out plan for when we get  
the eChalk award. Again, thank you.  
Ahunna

Mary Lynn Collins <mcollins@lhric.org> 02/03/04 12:11PM >>>  
Hi Ahunna,

eChalk left a message this morning saying that you wanted paperwork  
from  
them. If you are going to work through us then there is no paperwork  
for you to complete. We have already filled out your eRate forms and  
sent them in. You also have the proposal. You are all set. Please  
let  
me know if there is anything else I can assist you with.

Thanks,

Mary Lynn Collins

Re: eRate Paperwork?

Exhibit 2

**Subject:** Re: eRate Paperwork?  
**From:** AHUNNA AKOMA <aakoma@NyackSchools.Com>  
**Date:** Thu, 05 Feb 2004 14:10:33 -0500  
**To:** mcollins@lhric.org

Yes. Your e-mail clarified that. Now I know for next year. Thank you for facilitating the process for us.  
Ahunna

Mary Lynn Collins <mcollins@lhric.org> 02/05/04 08:17AM >>>  
I hope you realize you did not have to file for funds for eChalk we did that for you.

Thanks,

ML

AHUNNA AKOMA wrote:

Dear Mary Lynn,  
Thank you very much. We have just sent all our other e-rate forms. Hopefully, we could meet soon to discuss a roll out plan for when we get the eChalk award. Again, thank you.  
Ahunna

Mary Lynn Collins <mcollins@lhric.org> 02/03/04 12:11PM >>>  
Hi Ahunna,

eChalk left a message this morning saying that you wanted paperwork from them. If you are going to work through us then there is no paperwork for you to complete. We have already filled out your eRate forms and sent them in. You also have the proposal. You are all set. Please let me know if there is anything else I can assist you with.

Thanks,

Mary Lynn Collins

▲ ▼ **August 03 - August 09, 2003**

View: overview | day | week | month  
year | comparison

America/New\_York

Aug

|         | Sunday 03 | Monday 04  | Tuesday 05  | Wednesday 06  | Thursday 07  | Friday 08  | Saturday 09 |
|---------|-----------|--|---|---|--|--|-------------|
|         | ⊕         | ⊕  | ⊕   | ⊕   | ⊕  | ⊕  |             |
|         |           |  |   | Conference<br>Calls w/ Al &<br>Laura ⊕  |  |  |             |
| 8:00am  | ⊕         | ⊕  | ⊕   | ⊕   | ⊕  | ⊕  | ⊕           |
| 8:30am  | ⊕         | ⊕  | ⊕   | ⊕   | ⊕  | ⊕  | ⊕           |
| 9:00am  | ⊕         | 9:00am -<br>10:00am<br>TENTATIVE<br>Meeting w/<br>Pat Brocn<br>discussing<br>email<br>option ⊕ | 9:00am -<br>11:30am<br>District<br>Office<br>Meet w/<br>Janice in<br>Peekskill<br>for eChalk<br>⊕ | 9:00am -<br>10:00am<br>Meet w/ Leslie<br>to go over<br>softsel ⊕                  | ⊕  | ⊕  | ⊕           |
| 9:30am  | ⊕         |  |   |   | 9:30am -<br>10:30am<br>Review<br>Distance<br>Education<br>Site ⊕ |  |             |
| 10:00am | ⊕         | ⊕  |   | ⊕   |  | 10:00am<br>10:30am<br>ML<br>office<br>DE<br>website<br>⊕ | ⊕           |
| 10:30am | ⊕         | ⊕  |   | ⊕   | ⊕  | ⊕  | ⊕           |
| 11:00am | ⊕         | ⊕  |   | ⊕   | ⊕  | ⊕  | ⊕           |
| 11:30am | ⊕         | ⊕  | ⊕   | ⊕   | ⊕  | ⊕  | ⊕           |
| 12:00pm | ⊕         | ⊕  | ⊕   | ⊕   | ⊕  | ⊕  | ⊕           |
| 12:30pm | ⊕         | 12:30pm -<br>1:30pm<br>50<br>Executive<br>Meet<br>to Discuss<br>Hastings<br>Application<br>⊕   | ⊕   | ⊕   | ⊕  | ⊕  | ⊕           |
| 1:00pm  | ⊕         |  |   | ⊕   | ⊕  | ⊕  | ⊕           |
| 1:30pm  | ⊕         | ⊕  | ⊕   | ⊕   | ⊕  | ⊕  | ⊕           |
| 2:00pm  | ⊕         | ⊕  | ⊕   | 2:15pm -<br>3:45pm<br>Meet w/ Brian<br>to review<br>eChalk<br>implementation<br>⊕ | ⊕  | ⊕  | ⊕           |
| 2:30pm  | ⊕         | ⊕  | ⊕   |   | ⊕  | ⊕  | ⊕           |
| 3:00pm  | ⊕         | ⊕  | ⊕   |   | ⊕  | ⊕  | ⊕           |
| 3:30pm  | ⊕         | ⊕  | ⊕   | ⊕   | ⊕  | ⊕  | ⊕           |
| 4:00pm  | ⊕         | ⊕  | ⊕   | ⊕   | ⊕  | ⊕  | ⊕           |
| 4:30pm  | ⊕         | ⊕  | ⊕   | ⊕   | 4:30pm -<br>6:30pm<br>Meet w/<br>Tom Burns<br>⊕                  | ⊕  | ⊕           |
| 5:00pm  | ⊕         | ⊕  | ⊕   | ⊕   |  | ⊕  | ⊕           |

| S         | M  | T  | W  | T  | F |
|-----------|----|----|----|----|---|
| 27        | 28 | 29 | 30 | 31 |   |
| <b>03</b> | 04 | 05 | 06 | 07 |   |
| 10        | 11 | 12 | 13 | 14 |   |
| 17        | 18 | 19 | 20 | 21 |   |
| 24        | 25 | 26 | 27 | 28 |   |
| 31        | 01 | 02 | 03 | 04 |   |

Today is: 05/11/2005

- Action Items
- Invitations (10)
  - No Tasks
  - No Errors

2004 budget

Exhibit 2  
Peekskill USD

**Subject:** 2004 budget  
**From:** Janice Williams <jwilliams1@peekskillcsd.org>  
**Date:** Fri, 12 Dec 2003 17:00:05 -0500  
**To:** mcollins@lhric.org

Hello Mary Lynn,

How are you?

I am working on my 2004-2005 budget. If possible can you give me the cost for continued service as we have now and the cost if we have student accounts as well.

Thanks,  
Janice

**Subject:** eChalk Erate Question  
**From:** Nancy Thompson <nthompson@lhric.org>  
**Date:** Tue, 23 Dec 2003 14:52:53 -0500  
**To:** Janice Williams <jwilliams1@peekskillcsd.org>  
**CC:** Mary Lynn Collins <mcollins@lhric.org>, Bina Ramchandani <bramchandani@lhric.org>

Janice,

With regards to filing for Erate for eChalk, BOCES files for your district.

Thanks,

Nancy

e-Rate

Exhibit 2  
Port Chester, NJ

**Subject:** e-Rate  
**From:** Pankow Beverly <bpankow@pcschools.lhric.org>  
**Date:** Mon, 29 Sep 2003 14:13:34 -0400  
**To:** "mcollins@lhric.org" <mcollins@lhric.org>

Hi...

What Michael was going to ask you was "is e-Rate funding confirmed...?"

Please respond with answer - if he needs to speak to someone else about it, please let me know.

/bb

Beverly Pankow-Burjaporte, Senior Office Assistant to Michael Kohlhaagen  
Assistant Superintendent for Special Services  
Port Chester-Rye Union Free School District  
PO Box 246, 115 Bowman Avenue, Port Chester, NY 10573  
914-934-7925 (Fax 934-2992)

**Blank Bkgrd.gif** **Content-Type:** image/gif  
**Content-Encoding:** base64

▲ **August 31 - September 06, 2003**

View: overview | day | **week** | month  
year | comparison

America/New\_York

|         | Sunday 31 | Monday 01 | Tuesday 02                                       | Wednesday 03 | Thursday 04   | Friday 05   | Saturday 06 |
|---------|-----------|-----------|--|--------------|---|---|-------------|
| 8:00am  | +         | +         | conflict   | +            | +   | +   | +           |
| 8:30am  | +         | +         | 8:00am - 4:00pm<br>eChalk BB Ridge St. School- ☒ | +            | +   | +   | +           |
| 9:00am  | +         | +         | conflict   | +            | conflict 9:00am - 10:30am ; 50 Exec. Meeting with John Raymond ☒        | 9:00am - 11:00am ; Yonkers/Middle & eChalk Training ☒ | +           |
| 9:30am  | +         | +         | 8:30am - 4:30pm Mpcsd training MS. ☒             | +            | +   | +   | +           |
| 10:00am | +         | +         | conflict   | +            | conflict 9:00am - 11:00am   School 13 Yonkers Lead Trainer for eChalk ☒ | +   | +           |
| 10:30am | +         | +         | 4:00pm - 5:00pm Meeting w/Harry account. ☒       | +            | +   | +   | +           |
| 11:00am | +         | +         | +  | +            | +   | +   | +           |
| 11:30am | +         | +         | +  | +            | +   | +   | +           |
| 12:00pm | +         | +         | +  | +            | +   | +   | +           |
| 12:30pm | +         | +         | +  | +            | +   | 12:00pm - 2:00pm ; Hillburn                           | +           |
| 1:00pm  | +         | +         | +  | +            | +   | ITF eChalk Review ☒                                   | +           |
| 1:30pm  | +         | +         | +  | +            | +   | +   | +           |
| 2:00pm  | +         | +         | +  | +            | +   | +   | +           |
| 2:30pm  | +         | +         | +  | +            | +   | +   | +           |
| 3:00pm  | +         | +         | +  | +            | +   | +   | +           |
| 3:30pm  | +         | +         | +  | +            | 3:30pm - 4:30pm Ron Smalls event ☒                                      | +   | +           |
| 4:00pm  | +         | +         | +  | +            | +   | +   | +           |
| 4:30pm  | +         | +         | +  | +            | +   | +   | +           |

11:00am - 1:30pm  
Planning Meeting for Pt. Chester

Aug

| S         | M  | T  | W  |
|-----------|----|----|----|
| 27        | 28 | 29 | 30 |
| 03        | 04 | 05 | 06 |
| 10        | 11 | 12 | 13 |
| 17        | 18 | 19 | 20 |
| 24        | 25 | 26 | 27 |
| <b>31</b> | 01 | 02 | 03 |

Today is: 05/11

- Action Items:
- Invitations (10)
  - No Tasks
  - No Errors