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JUN 28 2006

FCC - MAILROOM

**Antwerp Local School District**

303 South Harrmann Road  
Antwerp, Ohio 45813

Mark Hartman  
Superintendent

Steve Arnold  
High School Principal

Ray Etzler  
Elementary Principal

Jane Limber  
Treasurer

Lee Zuber  
Board of Education, President

John Taylor  
Vice President

Robert Herber  
Rhonda Friend  
Anita Bok

DOCKET FILE COPY ORIGINAL

June 19, 2006

**CC Docket No. 02-6**

**CC Docket No. 96-45**

**To: FCC**

**Re: REQUEST FOR WAIVER**

Billed Entity Name: Antwerp Local School District  
Form 486 Application #: 343581  
Contact person: Cathy Barnett  
Address: 10320 Notestine Road, Antwerp, OH 45813  
Telephone: 419-258-5421, Ext. 2137  
Email: [barnett\\_c@aw.noacsc.org](mailto:barnett_c@aw.noacsc.org)

Billed Entity #: 130106  
Funding year: 2005

Fax: 419-258-4041

On behalf of the Antwerp Local School District I would like to request a waiver of the deadline for filing form 486 (Year 2005) from the FCC. Mitigating factors led to missing the 120-day filing deadline which will result in devastating financial hardship to our district. A recent telephone call from Verizon North asking for a copy of our 486 brought the matter to my attention and I immediately filed the form 486 online 6-13-05 which was well beyond the 120-day filing deadline. The result is a significant loss of funding that I do not believe our district will be able to bear. I completely accept responsibility for missing the deadline but would ask that the FCC consider waiving the deadline and that our district not be punished by diminished funding based on the personal circumstances described below.

As the technology coordinator I have always had sole responsibility for Erate filing and so there is no one else in the district who would have noticed that the deadline had been missed nor knew how to proceed in my absence. When the Funding Commitment Decision Letter was sent (Form 471 Application Number: 464507), dated November 9, 2005, I was involved in a family crisis providing care for my father in his home with the help of Hospice as he lived out the remaining few months of his life. It was a very long, painful process that continued from July until December 1, 2005, when he passed away. I tried to keep up with problems at work while dividing my time between home and my parents' residence an hour away during his illness, but there were many work issues that I

List A B C D E

was forced to set aside. As a result I unintentionally put the 471 Funding Commitment Decision Letter away without taking note of the 120-day filing window.

Upon resuming my normal work activities after Christmas I immediately began functioning as the project manager for a district-wide software conversion to a new student information system (DASL). I threw myself into this project and was kept extremely busy the remainder of the school year. I completely forgot about filing the form 486 until the phone call from Verizon. Even when they called I thought there was a mistake because the Form 486 Notification Letter for 2004 had been received in August. After calling the SLD I immediately filed the 486 application online and contacted Dan Farslow, ETech Ohio, to discuss the situation. He advised me to appeal based on the personal tragedy.

Forms 470 and 471 for Funding year 2005 were properly filed and approved and our district has successfully participated in and benefited from the Erate program for years. The form 486 submitted on June 13 has been accepted and approved (letter dated June 21, 2006). The change in start date penalty results in a significant funding loss that under the current fiscal climate will cause an overwhelming hardship to our district with a direct negative impact on our students. As a low wealth district with a declining enrollment we are barely able to stay current with technology and are dependent upon Erate funding to pay for necessary Internet and phone connectivity for our students. Internet connectivity is vital to our everyday functioning and without it our students would lose a valuable source of research materials.

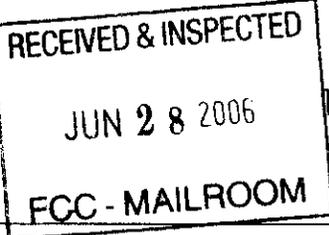
I am respectfully requesting that the FCC please grant a waiver for both the deadline and the resulting penalty for our district. While I understand the importance of the deadline I truly do not want the district to be penalized for my personal misfortune and under normal circumstances the deadline would have been met. The timing of this issue (Father's Day) has added to what has already become an extremely stressful situation and I am anxious to speak to someone from the FCC about how to proceed. I would ask that the school not be punished for circumstances beyond our control that took me away from my regular duties and am very willing to provide any necessary additional documentation upon request. I also see a definite need for other parties to be involved in the Erate filing process and have already discussed this with administrators and the treasurer.

Sincerely,



Cathy Barnett, District Technology Coordinator  
Antwerp Local School District

# USAC



Universal Service Administrative Company

Schools & Libraries Division

**FORM 486 NOTIFICATION LETTER**  
(Funding Year 2005: 07/01/2005 - 06/30/2006)

June 21, 2006

ANTWERP LOCAL SCHOOL DISTRICT  
Cathy Barnett  
303 SOUTH HARRMANN ROAD  
ANTWERP, OH 45813

**Re: Form 486 Application Number: 343581**  
**Applicant's Form 486 Identifier: ALS0506**

This letter is to notify you that the Schools and Libraries Division (SLD) has received and accepted an FCC Form 486, Receipt of Service Confirmation Form, from you. This notification is to confirm the information that you provided. This information is being shared with the service provider whose SPIN you identified on the affected Funding Request Number(s) (FRN).

**NEXT STEPS**

- Work with your service provider to establish discounts (SPI) or reimbursements (BEAR)
- Invoice the SLD -
  - applicant invoice is BEAR Form for reimbursements
  - service provider invoice is SPI Form for discounts
- Pay non-discount portion, as stated in program rules
- Maintain ALL documentation, as stated in program rules

You may be receiving this letter to revise or correct a previous Form 486 Notification Letter. The information contained in this letter supersedes any previous notification you may have received, including, but not limited to, a previously adjusted Service Start Date or previously reduced funding commitment.

**NOTICE ON SERVICE START DATE**

There may be some situations where one or more Service Start Dates as reflected on this letter have been changed from what you indicated on the Form 486. Such changes are made by the SLD to be in compliance with program rules. You will know that a change has been made if there is an asterisk next to the Service Start Date. If the SLD changed the Service Start Date, this change may have triggered a reduction in the funding commitment. It is important that you and the service provider both recognize that the SLD should be invoiced and the SLD may direct disbursement of the discounts only on eligible, approved products and/or services actually delivered and installed on or after the Service Start Date indicated on this letter.

## TO APPEAL THE SERVICE START DATE/FUNDING COMMITMENT CHANGE DECISION

If you wish to appeal the Service Start Date change(s) and/or funding commitment adjustment(s) indicated in this letter, your appeal must be POSTMARKED within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Identify which ERN Service Start Date change or Funding Commitment adjustment you are appealing. Indicate the relevant funding year and the date of this Form 486 Notification Letter. Your letter of appeal must also include the relevant Funding Request Number(s), the Billed Entity Name, the Form 471 Application Number, and the Billed Entity Number from your Form 486.
3. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep copies of your correspondence and documentation.
4. Provide an authorized signature on your letter of appeal.

If you are submitting your appeal on paper, please send your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125 - Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. Additional options for filing an appeal can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by contacting the Client Service Bureau. We encourage the use of either the e-mail or fax filing options.

While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be POSTMARKED within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by contacting the Client Service Bureau. We strongly recommend that you use either the e-mail or fax filing options.

### NOTICE ON RULES AND FUNDS AVAILABILITY

Applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the Schools and Libraries Universal Service Support Mechanism. Applicants who have received funding commitments continue to be subject to audits and other reviews that the SLD and/or the FCC may undertake periodically to assure that funds that have been committed are being used in accordance with all such requirements. The SLD may be required to reduce or cancel funding commitments that were not issued in accordance with such requirements, whether due to action or inaction, including but not limited to that by the SLD, the applicant, or the service provider. The SLD, and other appropriate authorities (including but not limited to USAC and the FCC), may pursue enforcement actions and other means of recourse to collect erroneously disbursed funds. The timing of payment of invoices may also be affected by the availability of funds based on the amount of funds collected from contributing telecommunications companies.

A GUIDE TO THE FORM 486 NOTIFICATION LETTER FUNDING COMMITMENT REPORT

A report for each ERN for which you have notified us of a Service Start Date is attached to this letter. We are providing the following definitions for the items in that report.

**Funding Request Number (ERN):** A Funding Request Number is assigned by the SLD to each Block 5 of your Form 471 once an application has been processed. This number is used to report to applicants and service providers the status of individual discount funding requests submitted on a Form 471.

**Form 471 Application Number:** A unique identifier assigned to a Form 471 application by the SLD.

**Service Provider Name:** The name of the service provider that you identified as providing the service included in this ERN.

**Service Provider Identification Number:** The unique number assigned by USAC to the service provider you identified as providing the service included in this ERN.

**Billing Account Number:** The account number that you have established with your service provider for billing purposes. This will be present only if a Billing Account Number was provided on the Form 471.

**Service Start Date:** The Service Start Date (SSD) as indicated on the Form 486. If this date is marked with an asterisk, it was changed by the SLD to be in compliance with program rules and an explanation for the change has been provided. This date as shown is controlling and USAC will not reimburse discounts on products and/or services delivered or installed prior to this date.

**Service Start Date Change Explanation (SHOWN ONLY IF RELEVANT):** If the Service Start Date is marked with an asterisk, this field will explain why the SLD changed the date. One of the following explanations may appear:

**AVSCD:** The Service Start Date may not be before the Allowable Vendor Selection/Contract Date (AVSCD) from the Form 470 cited for this ERN on the Form 471. If you indicated an earlier SSD on the Form 486, the SLD changed the SSD to the AVSCD.

**120-DAY 486 DEADLINE:** Forms 486 must be postmarked no later than 120 days after the start of services or no later than 120 days after the date of the FCDL, whichever is later. If the Form 486 is postmarked after the later of those two dates, the SLD changed the SSD to the date 120 days before the Form 486 postmark date. That date will become the start date for discounted services. You are advised to keep proof of the date of mailing of your form(s).

**Adjusted Funding Commitment (SHOWN ONLY IF RELEVANT):** If the SLD changed the Service Start Date, this change may have triggered a reduction in the funding commitment. This field will only appear if there is a reduction to the funding commitment amount.

## IMPORTANT REMINDERS & DEADLINES

Date: June 21, 2006  
Form 486 App No: 343581  
Form 486 App ID: ALS0506

The following information is provided to assist you throughout the application process. We recommend that you keep it in an easily accessible location and that you share it with the appropriate members of your organization.

**PROGRAM COMPLIANCE** - Although this Form 486 has been fully data entered, the SLD will continue to review the compliance status of this Form 486, of each entity represented, and of each FRN listed. If the SLD discovers that the reported CIPA compliance status for an entity is not valid or that a required technology plan has not been approved by an SLD certified Technology Plan Approver, invoices featuring the affected FRNs will not be processed. Please refer to the SLD web site for complete information.

**FORM 473** - Invoices received by the SLD will not be paid unless the SLD has an FCC Form 473, Service Provider Annual Certification (SPAC), on file for the funding year associated with the invoice.

**INVOICE DEADLINE** - Invoices must be postmarked no later than 120 days after the last date to receive service - including extensions - or 120 days after the date of the Form 486 Notification Letter, whichever is later. Invoices should not be submitted until the invoiced products and/or services have been delivered and billed, and (for BEAR Forms) the provider has been paid. Once established, the selected invoicing method - Forms 474 (SPIs) or Forms 472 (BEARs) - must be used for the entire Funding Year.

**REVIEW OF INVOICES FOR COMPLIANCE WITH PROGRAM RULES** - Once an invoice is in the SLD system, it is reviewed - electronically and, in some cases, manually - for compliance with program rules. This review may include requests from our Program Integrity Assurance team to provide information in support of the invoice. Processing of invoices can take up to 90 days, although usually less.

**OBLIGATION TO PAY NON-DISCOUNT PORTION** - Applicants are required to pay the non-discount portion of the cost of the products and/or services. Service providers are required to bill applicants for the non-discount portion. The FCC has stated that requiring applicants to pay their share ensures efficiency and accountability in the program. If you are using a trade-in as part of your non-discount portion, please refer to the SLD web site.

**"FREE" INELIGIBLE SERVICES** - Applicants and service providers are prohibited from using approved discounts to subsidize ineligible or unrequested products and services. Please see the "Free Services Advisory" posted in the Reference Area of the SLD web site.

**RETAIN DOCUMENTATION** - Applicants and service providers must retain documentation including, but not limited to, documents showing:

- compliance with all applicable competitive bidding requirements,
- products and/or services delivered (e.g., customer bills detailing make, model and serial number),
- resources necessary to make effective use of E-rate discounts, including the purchase of equipment such as workstations not eligible for support,
- the specific location of each item of E-rate funded equipment, and
- the applicant has paid the non-discount portion.

These documents must be retained and available for review for five years.

Complete program information is posted to the Schools and Libraries Division (SLD) web site at [www.sl.universalservice.org](http://www.sl.universalservice.org). Information is also available by contacting the SLD Client Service Bureau by e-mail at [question@universalservice.org](mailto:question@universalservice.org), by fax at 1-888-276-8736, or by phone at 1-888-203-8100.

FORM 486 NOTIFICATION LETTER  
FUNDING COMMITMENT REPORT  
(Funding Year 2005)

Funding Request Number: 1278889  
Form 471 Application Number: 464507  
Service Provider Name: Qwest Communications Corporation  
Service Provider Identification Number: 143001157  
Billing Account Number: 4192585421  
Service Start Date: 02/13/2006\*  
Service Start Date Change Explanation: 120-DAY 486 DEADLINE  
Adjusted Funding Commitment: \$548.10

Funding Request Number: 1278931  
Form 471 Application Number: 464507  
Service Provider Name: Verizon North Inc.  
Service Provider Identification Number: 143004791  
Billing Account Number: 4192585421  
Service Start Date: 02/13/2006\*  
Service Start Date Change Explanation: 120-DAY 486 DEADLINE  
Adjusted Funding Commitment: \$1,755.00

Funding Request Number: 1279115  
Form 471 Application Number: 464507  
Service Provider Name: Northwest Ohio Area Computer Services Cooperative  
Service Provider Identification Number: 143024461  
Billing Account Number: 2324  
Service Start Date: 02/13/2006\*  
Service Start Date Change Explanation: 120-DAY 486 DEADLINE  
Adjusted Funding Commitment: \$2,565.00

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Antwerp Local School  
503 S. Harrmann Rd.  
Antwerp, OH 45813



RECEIVED & INSPECTED  
JUN 28 2006  
FCC - MAILROOM

Federal Communications Commission  
Office of the Secretary  
445 12th Street, SW  
Room TW-A325  
Washington, DC 20554

