



July 13, 2002

TO: Pharr Memorial Library

FROM: Jeanette Larson
Director, Library Development Division

SUBJECT: Universal Service Program, Library Technology Plan Approval

Lorenzo de Zavala
State Archives and
Library Building

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Chairman
Carolyn Palmer Armstrong

Commissioners
Patrick Heath
Sandy Melton
Sandra Pickett
Marvin Rich
Barbara Silberberg

Director and Librarian
Robert S. Martin

Thank you for submitting a Universal Service technology plan to the Texas State Library. Preparing a required technology plan is a new step for many public library managers. Fortunately, in future Universal Service application cycles, there should be time for creating more complete, long-term technology plans.

You will find the Schools and Libraries Corporation (SLC) certification checklist for technology plans attached. Please keep this document on file for audit purposes. SLC may follow up with an audit at the administrator's discretion.

The Schools and Libraries Corporation has stated that a library with a technology plan extending over three years will need to provide a review of the process after three years. The Texas State Library will keep you posted about new decisions regarding this preliminary statement.

Six months prior to your plan's expiration date, you will receive a courtesy notice from the Texas State Library. Revision of your library's plan is your responsibility, so please begin the process before you receive the expiration notice. When you apply for the Universal Service discount next year, if you feel that your library's technology plan needs updating, please resubmit the revision. We will send you another letter of certification with updated technology plan active dates.

Your technology plan will expire after December 31, 2002.

enclosure

TECHNOLOGY PLAN
PHARR MEMORIAL LIBRARY
PHARR, TEXAS
JAN 1998-DEC 2003 (approx)

MISSION STATEMENT:

Pharr Memorial Library is to provide to public with easy access to library services and materials as needed and wanted, and to promote understanding, support, and utilization of the library through various means.

CURRENT TECHNOLOGY: SEE ATTACHED LIST

The computer circulation and catalog functions are automated with 4 workstations and 6 public access computers on a Local Area Network.

Three computer workstations are stand alone, and provide the public with CD Rom access, and word processing functions. One these computers was provided with funds from the South Texas Library System, one with city funds, and one with donations from the public. All are public access.

The library currently provides Internet access through one station, provided by a grant administered by the city of Brownsville, Texas. This is a public access, stand alone station.

FUTURE TECHNOLOGY :

1998: Upgrade or replace catalog stations on the LAN. Computers should be upgraded or replaced to Pentium 166 if feasible.

1999-Add three stand alone stations to a Local Area Network and join to Internet station to provide Internet access on 4 computers, to be increased with enlargement of library. This LAN will also provide access to CD ROM products and word processing. A stand alone word processor should also be added.

2000-2003: Increase number of computer stations, word processors and extend services to branch library or new main library. Replace equipment as needed. Provide dial up access to the Internet, and videoconferencing.

BUDGET:

1998-\$8,000 provided by City funds for upgrade, replacement of computers. Internet access paid for by Hidalgo County.

1999-will need to increase city budgeted funds to approx. \$10,000-15,000.

2000-2003 City funds will need to be increased yearly and other sources of funding investigated (grants and donations) If library is enlarged or branches built, the funding for technology will need to be increased to provide sufficient services for the patrons.

TECHNOLOGY INTEGRATION:

Currently the library provides an automated circulation and catalog system to the public. This provides for an up-to-date catalog of holdings, and updated information on which materials are checked out, on hold, overdue etc. The Internet access is a vital part of the library's reference service, allowing patrons to find materials unavailable locally. The Wide Area Network in place within the county will allow for a county wide catalog, updated daily, and possibly a county wide circulation system, allowing patrons in this library to reserve materials in other county libraries. This WAN also will provide for videoconferencing and other activities among the libraries in this county and state. The Internet access is a highly demanded service and needs to be available on more than one computer, so that adding a new LAN in the library to allow access on several computers at a time is an important step in this library's plans. As the library is expanded, and branches built in other parts of the city, all the services now available will need to be expanded to the new facilities. This will allow more of the citizens of this city to have access to the best in reference, research and entertainment services from the library.

THIS TECHNOLOGY PLAN HAS BEEN REVIEWED AND SUBMITTED ON BEHALF OF THIS LIBRARY.

SIGNATURES:

David T. Liu
LIBRARY DIRECTOR

Dec. 22, 1997
DATE

Kathy Spangle
Assistant Director/plan writer

12-30-97
DATE

Bevita Lopez
MAYOR, OR CITY MANAGER

12/31/97
DATE

COMPUTER INVENTORY
PHARR MEMORIAL LIBRARY
DEC. 1997

Circulation/Catalog LAN computers:

1 workstation: 486 SX, 33 mhz, 256 KB, modem, CD Rom drive,
floppy 1.44 mb. 3 1/2 in., dot matrix printer

3 circulation systems:

486 SX, 128 KB, 33 mhz, 1 floppy 1.44 mb. 3 1/2 in. per
station, 1 wand barcode reader per station, 1 station has
slip printer, 1 station had dot matrix printer. No hard disk

6 OPACS:

486 SX, 33 mhz, 640 Kb base, 128 Kb cache, each station has
1.44mb floppy 3 1/2", 1 dot matrix printer

File server

novell network

Workstation:

NCR/IBM 386, 640 K, 4480 ext., 1 floppy 1.44 mb 3 1/2", canon
bubble jet BJ-300 printer, Pioneer 6 CD rom changer.

Workstation:

(STLS Funds)

Pentium, 100 mhz, 640 base, 7168 ext. 256 KB cache

Dos 6.22, Windows 95

1 external CD rom drive

HP deskjet 870 CSE printer

mouse

Internet (City of Brownsville)

x86 Family 6 model 1 stepping 7, AT/AT compatible, Teac cd
rom drive (internal), Iomega jazz drive (external), Wintdows

NT 4.0, 255 KB

64,948 KB ram

2 floppy drives 1.44 3 1/2 in.

mouse

HP Desk Jet 660 cse printer

Workstation:

386SX, 1.12 mb floppy 5 1/4 in, 1.44 mb. floppy 3 1/2 in. TG

4060 tape drive, 640 kb 1280 ext. kb

1 HP laser jet 4p

Workstation:

486DX, American Magatrend, 640 K, 7168 ext., 1024 XMS

windows 3.1, DOS 6.22, 1 internal cd rom drive, 1 floppy

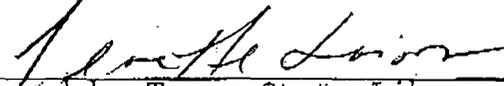
1.44 mb. 3 1/2 in, mouse, speakers, canon BJC 40000 color

bubble jet printer

1 scanner (STLS)

FOR USE BY THE TEXAS STATE LIBRARY

This plan has been reviewed and certified by the Texas State Library. This certification will be effective for the term of this plan, but not to exceed five years (August 31, 2002)


Approved by Texas State Library

6-18-98
Date

This certification expires 12/31/02