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AUTHORIZED REPRESENTATIVE CERTIFICATION

I certify that I am authorized to make the representations set forth in the responses to the Dodge County School District questions, and that I am the most knowledgeable person with regard to the information set forth therein. I certify that the responses and supporting documentation to the requests are true and correct to the best of my knowledge, information, and belief. I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the Schools and Libraries support mechanism are subject to suspension and debarment from the program. I acknowledge that false statements can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on 15th day of January, 2009 at Eastman [city],
Georgia [state].

Signature <i>Lynn Rogers</i>		Date 11/15/09
Print Name Lynn Rogers	Title Superintendent	
Employer Dodge County Bd of Ed		
Telephone Number (478) 374-3783	Fax Number (478) 374-6697	
Email Address lrogers@dodge.k12.ga.us		
Address P.O. Box 1029 Eastman, GA 31023		

1/12/2009

1. Provide a list of vendors to which an "unofficial" RFP document copy was furnished by Godfrey

1. MXN
2. Progressive Communications
3. Linux Solutions Providers
4. MetroServices
5. Inter-tel
6. EMTEC
7. MTC
8. Infinity Networks
9. Systems & Solutions

A 2)

From: Cerese S. Godfrey [mailto:cgodfrey@dodge.k12.ga.us]
 To: Roxann Martin
 Subject: RE: RFP information

[Dodge County Educ RFP 2008.doc \(96 KB\)](#)

333

Cerese S. Godfrey P.O. Box 1029 720 College Street
 Technology Coordinator Eastman, Georgia 31023
 Dodge County School System (478) 374-3783 voice
 cgodfrey@dodge.k12.ga.us (478) 374-6697 fax

From: Cerese S. Godfrey [mailto:cgodfrey@dodge.k12.ga.us]
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 Subject: RE: RFP information

[Dodge County Educ RFP 2008.doc \(96 KB\)](#)

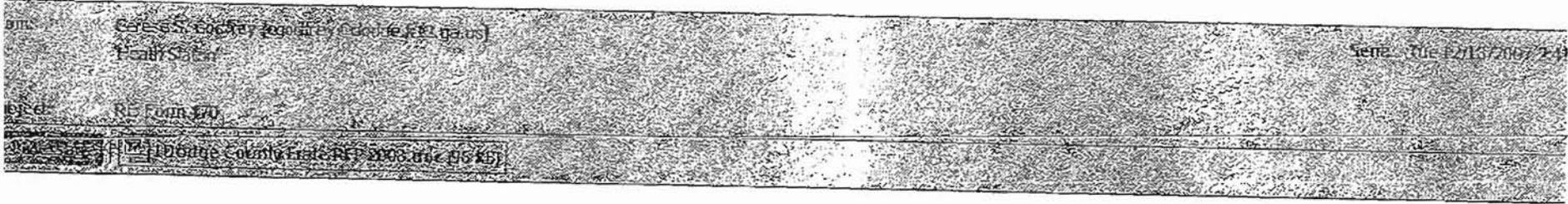
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 Technology Coordinator Eastman, Georgia 31023
 Dodge County School System (478) 374-3783 voice
 cgodfrey@dodge.k12.ga.us (478) 374-6697 fax

From: Cerese S. Godfrey [mailto:cgodfrey@dodge.k12.ga.us]
 To: mboyette@stanston.com; Roxann Martin
 Subject: Dodge RFP

[Dodge County Educ RFP 2008.doc \(96 KB\)](#)

03/16 '09 08:36 NO.416 02/03

Cerese S. Godfrey P.O. Box 1029 720 College Street
 Technology Coordinator Eastman, Georgia 31023



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 Technology Coordinator Eastman, Georgia 31023
 Dodge County School System (478) 374-3783 voice
 :godfrey@dodge.k12.ga.us (478) 374-6697 fax

VENDOR SELECTION MATRIX
Dodge County School District

FRNs
 1673765, 1673800, 1673824, 1675127
 1674354, 1674685, 1674910, 1674882, 1674916, 1674948, 1674972,
 1674987

Internal Connections BASIC MAINTENANCE FRN 1674685

Vendor	Price	Experience	Personnel Qualifications	Mgt Capabilities	Environmental Objectives	Total
	30%	25%	20%	15%	10%	100%
Linux Solutions Provider	0	5	5	0	0	10
Metro Services	no bid					
Progressive Communications	30	20	15	15	10	90

Comment- Progressive Communications was chosen as the most cost effective vendor based on price and on experience, personnel qualifications, management capabilities and on environmental objectives. Score 90

Internal Connections Cabling & Electronics FRN 1674810

Vendor	Price	Experience	Personnel Qualifications	Mgt Capabilities	Environmental Objectives	Total
	30%	25%	20%	15%	10%	100%
Linux Solutions	no bid					
Metro Services	30	5	5	0	0	40
Progressive Communications	0	20	15	15	10	60

Comment- Although Metro Services as the low bidder, experience and personnel qualifications of Progressive Communications far out-weighted those of Metro Services. Progressive Communications was chosen as the most cost effective bidder with a score of 60



Progressive Communications, Inc
COMMUNICATION CABLING INSTALLATION
Data • Voice • Video • Satellite • Fiber

Thank you for allowing Progressive Communications, Inc. to provide you with this quotation. Progressive Communications, Inc. Systems (ANS) is a performance solutions company that offers hardware, software and engineering services to a variety of industries. Our range of experience includes education, city and county government, health care and manufacturing, just to name a few.

In giving new meaning to the phrase "Turn Key Solution", PROGRESSIVE COMMUNICATIONS, INC offers our complete line of support services to our customers. We can offer engineering and CADD support to the design of sophisticated communication networks that can unite mixed and complex voice, video and data systems for both Wide Area Networks (WAN's) and Local Area Networks (LAN's). We also offer the newest technology including: Voice over IP (VoIP), IPTV, Video Conferencing, Wireless LAN's and Wireless Internet and of course digital security systems. Of course, we have a full service technical force to implement these designs. Our goal is to give you, the Customer, cost effective engineering and other technical services of the highest caliber available anywhere.

Please contact me, Roxann Mathis to ask me about any of these services. I will be glad to assist you. Again, thank you for the opportunity to help you with your needs.

Sincerely,

Roxann Mathis
Sales Representatives
Progressive Communications, Inc. (ANS)

Corporate Headquarters

100 Industrial Park Road • Milladgville, Georgia 31061 • (800) 982-8315 • Fax (912) 453-7164

#3 Intent to PARTICIPATE

Dodge County School District
Request for Proposal
E-rate Year 2008-2009

**REQUEST FOR PROPOSALS
INTENT TO PARTICIPATE FORM**

Please check () all that apply:

Internal Connections:

- Structured cabling
- Electronics upgrade
- Servers
- Wireless LAN
- Network Firewalls
- PVBX
- VoIP
- Maintenance and Installation

The undersigned, a duly authorized representative of a prospective PROPOSER hereby declares its intent to participate in the above referenced Request For proposal(s). In connection therewith, the State is hereby advised of the following:

Name of Company: MetroPower, Inc. d.b.a. MetroServices

Service Provider Information Number: 143006366

Contact Person, including title: Duane Howell, Branch Manager

Address for contact person: 798 21st Avenue, Albany, Georgia 31701

Telephone number for contact person: (229) 438-2707

It is hereby declared that this Company intends to propose on all services sought pursuant to this Request for Proposal.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Submit completed form via email or fax:
E-mail - cgodfrey@dodge.k12.ga.us
Fax - 478-374-6697

Dodge County School District
Request for Proposal
E-rate Year 2008-2009

REQUEST FOR PROPOSALS
INTENT TO PARTICIPATE FORM
Please check () all that apply:

Internal Connections:

- () Structured cabling
- () Electronics upgrade
- () Servers
- () Wireless LAN
- () Network Firewalls
- () FVEX
- () VoIP
- () Maintenance and Installation

The undersigned, a duly authorized representative of a prospective PROPOSER hereby declares its intent to participate in the above referenced Request For proposal(s). In connection therewith, the State is hereby advised of the following:

Name of Company: Tenax Solutions Provider, Inc.
Service Provider Information Number: 143025417
Contact Person, including title: Charlie Blackwood
Address for contact person: 3776 Vinemill Avenue Suite 4 Mason, Ga. 31204
Telephone number for contact person: 478 405 0110 ext 2007

It is hereby declared that this Company intends to propose on all services sought pursuant to this Request for Proposal.

Signature: Charlie Blackwood
Printed Name: CHARLIE BLACKWOOD
Title: SALES
Date: 12/19/07

Submit completed form via email or fax:

E-mail - cgodfrey@dodge.k12.ga.us
Fax - 478-374-6697

**Dodge County School District
Request for Proposal
E-rate Year 2008-2009**

**REQUEST FOR PROPOSALS
INTENT TO PARTICIPATE FORM**

Please check () all that apply:

Internal Connections:

- Structured cabling
- Electronics upgrade
- Servers
- Wireless LAN
- Network Firewalls
- PVBX
- VoIP
- Maintenance and Installation

The undersigned, a duly authorized representative of a prospective PROPOSER hereby declares its intent to participate in the above referenced Request For proposal(s). In connection therewith, the State is hereby advised of the following:

Name of Company: Progressive Communications, Inc

Service Provider Information Number: 143020237

Contact Person, including title:

Roxann Mathis, Network Sales, Ga Region

Address for contact person:

100 Industrial Park Rd, Milledgeville, Ga 31061

Telephone number for contact person: 478-454-1011

It is hereby declared that this Company intends to propose on all services sought pursuant to this Request for Proposal.

Signature:

Roxann Mathis

Printed Name: Roxann Mathis

Title: Network Sales, Georgia Region

Date: January 3, 2008

Submit completed form via email or fax:

E-mail - cgodfrey@dodge.k12.ga.us

Fax - 478-374-6697

(4) Provide the date intervals that Ceresse Godfrey and Rick Rogers served as the Dodge County Director of Technology.

Ceresse Godfrey served as Director of Technology from January 1, 1998 to May 31, 2007.

Rick Rogers served as Director of Technology from June 1, 2008 until the present.

(5) Is Cerese Godfrey still employed by the Dodge County School District?

Yes. On June 1, 2007, Mrs. Godfrey was reassigned from her job as the Technology Director. She is currently working as a ½ day technology instructor and as a ½ day FTE Coordinator.

6. Explain why the FCC Form 470 posting date of November 27, 2007, listing Cerese Godfrey as the applicant contact matches the date of the "unofficial" RFP prepared by Godfrey, and yet the RFP was not listed as being available on the FCC form 470.

The Form 470 was posted on November 27th and there was never an intention to put out an RFP when the 470 was posted. In an attempt, that day, to compile the information to give to vendors, she unintentionally put it in this "unofficial RFP" format. No vendors were denied opportunities to provide a bid and every intention was to have a fair and open bid.

This "unofficial RFP" was sent out without prior approval or knowledge that it existed from anyone other than Ms. Godfrey. Our Board policy requires all RFPs to be approved by the Board and it was never approved by anyone in Dodge County. No one had knowledge that this document went out in its format. The "information" was to have been sent to all vendors that requested it, but it was not ever intended to be an RFP.

Please see the copy of our Board Policy (highlighted) that was in effect when this E-rate incident happened.

Policy in effect in Dec 08 + Jan 09.

BOARD POLICY

Descriptive Code: DJE

PURCHASING POLICY

Date: May 12, 1994

The Board of Education through its agent, or designee, shall purchase or contract to purchase supplies, materials, equipment and services and lease equipment or services. The appropriate designee shall enter into purchase agreements. All purchases shall be in accordance with the policies of the Dodge County Board of Education, the Georgia Board of Education and in compliance with the laws of the State of Georgia.

The authorized designee, after taking the proper steps as outlined below, shall have the authority to purchase or contract to purchase supplies, materials, equipment, services and to lease equipment. All such purchases and/or contracts shall be awarded contingent upon an appropriation having been made and the availability of funds. All requests for purchases or contracts not provided for in the budget will require prior approval of the Board of Education.

Purchase from Board members or companies in which the Board member or a member of the immediate family has a controlling interest is prohibited.

Purchases, except through sealed bid, from school system employees or companies in which the school system employee or a member of their immediate family has a controlling interest is prohibited. If the sealed bid of any employee is to be considered for a school system purchase, the employee must have no involvement in developing the specifications for the bid nor any involvement in the evaluation of the bid.

Purchases of all equipment, materials, supplies, services, rents and leases shall be based on sound business practices. Written Bids, Requests for Proposals, Oral Phone Quotes, State of Georgia Contracts, General Services Administration Contracts, Georgia Department of Education Regional ~~Cooperative~~ Educational Service Agency Contracts and applicable bids by local County Governmental Agencies shall be used when appropriate to purchase goods and services.

1. Selection Criteria

- a. All purchases shall be based upon acquisition of goods and services at the lowest cost while being suited to meet the School System's need.

(see next page)

NO P. 107
APPROVED
MADE BY
R. P. P. AS
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- b. Vendors are at liberty to quote on alternative competitive products and services when a particular brand or model is specified, provided items quoted are fully compatible and of equal or better quality.
- c. Vendors are placed on notice that lowest price alone will not be the sole determining criteria in the selection process.
- d. The Superintendent's Office will maintain a current listing of qualified bidders. Information identifying the procedures for prospective bidders to use to be placed on the bidder list will be provided by the Superintendent's Office.
- e. The school system reserves the right to award purchases on an individual item or combined item basis, whichever is in its best interest.

2. Bids and Telephone Pricing Limits

Acquisitions of all goods and services budgeted shall be subject to the following limits except wherein a clear emergency or a potential work stoppage exists or when a particular item may be obtained from only one source of supply.

- a. Purchases for supplies, materials or services shall be made from existing bids, and/or stated vendor discounts when feasible and in the best interest of the district for the current school year.
- b. Purchases of items or services budgeted with a total estimate value of \$300 or less shall be made with the least expense to the System. Telephone quotations should be obtained to determine the best price.
- c. Purchases of items or services budgeted with a total estimated value of \$300 to \$2500 shall be made on the basis of three or more telephone quotations if obtainable.
- d. Purchases of items or services budgeted with a total estimated value of \$2501 or more shall be made from two or more sealed bids.
- e. In the event of an emergency or potential work stoppage, the Superintendent or Business manager shall, within approved limits described in 4 below, authorize

(see next page)

purchase through use of informal quotations or other appropriate methods in the best interest of the School System. Such purchase shall be made only from budgeted and available funds.

- f. Purchases from the only known source or sole distributor may be made within approval of limits provided a reasonable and diligent search has been made for other possible sources.
- g. Exception to sealed bids:
 - Fuel Bids
 - Computer Hardware and Service. - Contracts for the fiscal year may be made by the Board of Education with a single supplier. All purchases in excess of \$2500 must be approved by the Board.

3. Purchases Without Competitive Bid

The following budgeted items, regardless of amount shall be purchases upon approval by the Superintendent or Business Manager.

- a. Textbooks, films, slides, video tapes, newspapers, library books, reference materials, computer programs or other instructional media from the publisher, distributor or agent.
- b. Tests and test scoring services or a standardized examination from the publisher or licensed agent.
- c. Agreements for maintenance service from the original vendor or authorized agent of the installed equipment or products if the same cannot be competitively bid.
- d. Additional purchase of like materials, supplies, services, rentals or leases previously approved may be made provided the additional order is at the same or less price for not longer than the current school year.
- e. Food Service and supplies for use in the School Lunch Program may be purchased utilizing approved School Food Service Procurement plan.

(see next page)

4. Approval Limits

- a. Purchases from budgeted funds in the amount of \$5000 or less or any item or group of items shall be made by the Superintendent or designee.
- b. Purchases above \$5000 for a single item or service shall be approved by the Board of Education prior to purchase.
- c. Emergency purchases may be made if critical to the continued operation of the School System upon approval by the Superintendent. Such action shall be reported to the Board of Education at its next regularly scheduled meeting.
- d. The same policies, rules and regulations regarding sealed bids, and telephone pricing shall apply to all purchases promulgated.
- e. Specifically excluded from these policy guidelines are student club or class purchases, athletic services, vending items, annuals and school pictures.

5. Gifts, Rebates, Personal Gain

School district employees are expressly prohibited from accepting directly or indirectly from any person, company, firm or corporation, any rebate, gift, money, or anything of value whatsoever, except where given for the use and benefit of the Dodge County Public Schools. School system employees are expressly prohibited from soliciting from any person, company, firm or corporation the right/privilege to purchase goods or services for personal use at prices offered to the School System through sealed bids and/or quotes.

6. Unauthorized Purchases

It shall be prohibited for any employee to purchase or contract to purchase any goods or services, or to make any contract within the provision of this policy other than through the Superintendent's Office which would include the Superintendent or Business Manager. If any purchase is made contrary to this policy, the Board shall not be bound thereby and must approve such purchases before payment.

(see next page)

7. All sealed bids will be received by the Superintendent's Office. If bids are estimated to exceed \$5000, the bids will be opened and the contract will be awarded at a regular or called Board of Education meeting or otherwise at a time and place determined in advance by the Board.
8. All funds, regardless as to the account deposited (including individual school accounts) are the property of the Dodge County School System and all disbursements of such funds shall be governed by this policy unless specific exceptions are made by the Board of Education.

STATE REF.: State Standards D 1.1(1f)
LEGAL REF.: C.C.G.A., 20-2-109; 20-2-168(b)(3); 20-2-270;
20-2-503; 20-2-506; 50-5-70; 50-5-73; 50-5-74

ADOPTED: 11/14/91

BOARD OF EDUCATION OF DODGE COUNTY

Dodge County Schools**Board Governance System**

Welcome Guest

ADVANCED SEARCH

BOARD

POLICIES | **LEGISLATION** | **CODES**

Home >> Policies >> DJE

Board Policy

Descriptor Code: DJE

Purchasing*New Board Policy in effect 11/13/08*

PRINT

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8. All funds, regardless as to the account deposited (including individual school accounts) are the property of the Dodge County School System and all disbursements of such funds shall be governed by this policy unless specific exceptions are made by the Board of Education.

Dodge County Schools

Date Adopted: 11/13/2008

NOTE: The State of Georgia has moved the Georgia Code. This new environment no longer allows us to link directly to the Georgia Code. For example enter 20-02-0211 in the search window and the Georgia Code will appear.

Georgia Code	Description
O.C.G.A. 20-02-0109	<u>Duties of superintendents</u>
O.C.G.A. 20-02-0168	<u>Distribution of federal funds; summer school programs; year-round operation</u>
O.C.G.A. 20-02-0501	<u>Noncompliance with rules re: contracts/purchases over \$100</u>
O.C.G.A. 20-02-0503	<u>Purchasing educational information, literature and services</u>
O.C.G.A. 20-02-0506	<u>Authority to enter into multiyear lease, purchase or lease purchase contracts</u>
O.C.G.A. 50-05-0070	<u>Purchases for county boards of education</u>

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Date: 1/13/2009

Privacy Notice

Time: 12:31

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Version: 2.0.0.5

(7) Provide a summary of documentation reflecting all vendor bids that were considered and indicate the vendor awarded the contract and the rationale of selection.

We applied our matrix points to our vendors and chose three finalists: (1) Linux Solutions Provider; (2) Metro; and (3) Progressive Communications.

#7 ~~16~~ VENDOR SELECTION PROCESS DESCRIPTION

The Vendor Selection process began after the conclusion of the 28 day waiting period. All bids received were tallied and checked for completeness.

Dodge County Schools constructed an evaluation with PRICE as the primary selection of vendors (30%) and the other 70% consisted of prior experience, personnel qualifications, management capabilities, and environmental objectives.

a. The following is a total of the number of bids that were received for each FRN:

FRN					
1673765-1,	1673800-1,	1673824-1,	1675127-1,	1674354-2,	167468-2,
1674810-2,	1674882-2,	1674916-3,	1674948-2,	1674972-1,	1674987-2

b. All documentation is included.

i. Description of the evaluation process: The service providers were chosen based on PRICE being the primary factor at 30%, with the other 70% consisting of prior experience, personnel qualifications, management capabilities, and environmental objectives. All these were taken into consideration and the winning vendor was chosen as the most cost effective choice based on this criteria. Vendor evaluation sheets are included in this documentation.

ii. Factors used to determine the winning bid: Price was the primary factor, however prior experience and personnel qualifications were also taken into consideration in determining the most cost effective bidder.

iii. Relevant weighting of factors in evaluation process:
Price as 30%, Prior Experience was 25%, Personnel qualifications -20%,
Management Capabilities was 15%, and environmental objectives was 10%.

iv. Correspondence to and from winning bidders: Winning bidders were contacted via telephone and contracts were put in progress.

v. Attendance sheets for any meetings regarding 470 and/or any RFP - no mandatory meetings were scheduled.

Internal Connections**Servers**

FRN 1674882

Vendor	Price	Experience	Personnel Qualifications	Mgt Capabilities	Environmental Objectives	Total
	30%	25%	20%	15%	10%	100%
Linux Solutions	30	5	5	0	0	40
Metro Services	no bid	0	0	0	0	0
Progressive Communications	0	20	15	15	10	60

Comment- Although Linux Solutions was the lowest price, the experience and personnel qualifications of Progressive Communications was more important and their overall score was 60 compared to Linux Solutions at 40.

Internal Connections**Wireless LAN**

FRN 1674916

Vendor	Price	Experience	Personnel Qualifications	Mgt Capabilities	Environmental Objectives	Total
	30%	25%	20%	15%	10%	100%
Linux Solutions	30	5	5	0	0	40
Metro Services	0	0	0	0	0	0
Progressive Communications	0	20	15	15	10	60

Comment- Although Linux Solutions was the lowest price, the prior experience and personnel qualifications of Progressive Communications was the determining factor in choosing Progressive as the most cost effective bidder at 60%.

Internal Connections**Firewall**

FRN 1674948

Vendor	Price	Experience	Personnel Qualifications	Mgt Capabilities	Environmental Objectives	Total
	30%	25%	20%	15%	10%	100%
Linux Solutions		5	5	0	0	10
Metro Services	no bid	0	0	0	0	0
Progressive Communications	30	20	15	15	10	90

Comment- Progressive was the lowest bidder and had the experience and personnel qualifications which were the determining factors in choosing Progressive as the most cost effective bidder.

Internal Connections**PVBX**

FRN 1674972

Vendor	Price	Experience	Personnel Qualifications	Mgt Capabilities	Environmental Objectives	Total
	30%	25%	20%	15%	10%	100%
Linux Solutions	no bid	0	0	0	0	0
Metro Services	no bid	0	0	0	0	0
Progressive Communications	30	25	20	15	10	100

Comment- Progressive Communications was the only bidder on the PVBX, so they were chosen as the most cost effective bidder.

Internal Connections**VoIP**

FRN # 1674987

Vendor	Price	Experience	Personnel Qualifications	Mgt Capabilities	Environmental Objectives	Total
	30%	25%	20%	15%	10%	100%
Linux Solutions	30	5	5	0	0	40
Metro Services	no bid	0	0	0	0	0
Progressive Communications	0	20	15	15	10	60

Comment- Although Linux Solutions was the lowest bidder, the experience and personnel qualifications of Progressive Communications was the determining factor in choosing Progressive Communications as the most cost effective bidder.

8. USAC received allegations that a request for a site walk-through prior to vendor selection was denied as well as several inquiry calls were not responded to prior to the vendor selection. Please advise of your knowledge of such allegations.

There was never any denial of any vendor for site walk-throughs and every effort was made to respond to all questions. I am unaware of anyone that was not given information if it was requested. Email was our preferred method of contact, and all vendors were responded to with information.

