

COBB COUNTY SCHOOL DISTRICT

Marietta, Georgia

December 21, 2005

TO ALL VENDORS:

The Cobb County School District (CCSD) invites proposals on **Local and Long Distance Telephone Service**.

Vendors are instructed to read carefully all Terms, Conditions and Specifications. Proposal forms must be completed in their entirety.

A pre-proposal conference will be held on January 9, 2006 at 3:30 PM at the Cobb County School District Board Room, 514 Glover Street, Marietta, GA 30060.

All proposals accepted must be sealed with the envelopes marked with your company name and “**RFP 53-05, Local and Long Distance Telephone Service.**” For mailing purposes, please address your proposal to CCSD, Procurement Services Department, 6975 Cobb International Blvd., Kennesaw, Georgia 30152. **Attn: Chris McSpadden, 770-426-3524.**

Proposals may be hand delivered to the Procurement Services Department at 6975 Cobb International Blvd., Kennesaw, Georgia 30152, where the proposal will be received on **Thursday, January 19, 2006 at 3:00 p.m. Eastern Time.**

Please allow ample time for delivery of mail by the postal service. Proposals received late will not be considered.

The CCSD reserves the right to accept or reject any or all proposals and to waive any formalities.

Your interest and participation are solicited and appreciated.

Sincerely,

COBB COUNTY SCHOOL DISTRICT

Alisa Morningstar, C.P.P.O.
Director of Procurement Services

Encls:

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COBB COUNTY SCHOOL DISTRICT
Marietta, Georgia

TO ALL PROSPECTIVE VENDORS:

Because of the many requests to be placed on our vendors' lists, we are continuously updating them. While we want to include all bona fide vendors, we do not want to mail proposals to those vendors who may no longer be interested in participating in our solicitations.

If you do not choose to respond to the attached Request for Proposal, please fill in the form below indicating whether or not you want to be retained on our current vendors' list.

Vendors who do not respond in any way (by either submitting a proposal or by returning the form below) over a period of one year will be removed from the current list.

It is not necessary to return this form, the Terms and Conditions of this proposal or the Specifications covering items in the proposal with your quotation. Vendors who do not wish to respond often return the entire proposal package, sometimes at considerable postage expense. This is not at all necessary. Simply return the form at the bottom of the page.

Thank you for your cooperation.

**"NO RESPONSE" REPLY FORM: RFP 53-05, LOCAL and LONG DISTANCE
TELEPHONE SERVICE**

If you do not wish to respond to the attached Request for Proposal, please complete this form and mail/fax it to: Cobb County School District, Attention: Procurement Services Department, 6975 Cobb International Blvd., Kennesaw, Georgia 30152. Fax # 770-426-3371

I do not wish to submit a response on this Request for Proposal.

I wish to be retained on the vendors' list FOR THIS COMMODITY: Yes _____ No _____

Company

Representative

You are invited to list reasons for your decision not to respond: _____

COBB COUNTY SCHOOL DISTRICT
Marietta, Georgia
GENERAL TERMS AND CONDITIONS

1.0 PREPARATION OF PROPOSALS

1.1 Proposals must be on Proposal Forms furnished with this Request for Proposal. They must be submitted in a sealed envelope marked with your company name and “**RFP 53-05, Local and Long Distance Telephone Service**”. The **original and six copies of the Proposal** must be mailed to the CCSD, Attention: Procurement Services Department, 6975 Cobb International Blvd., Kennesaw, Georgia 30152 no later than the date and time (determined by the date/time stamp of the CCSD Procurement Services Department) set forth in the “Request for Proposal”.

1.2 Vendors are instructed to carefully read all terms, conditions and specifications as set forth in the Request for Proposal. Proposal forms must be completed in their entirety. **Any correction made on the proposal form (white out or strike through) must be initialed by an authorized representative of the company submitting the proposal or the proposal may be rejected by CCSD.** Each vendor is required to furnish all information requested in the Request for Proposal.

1.3 Due to the large number of vendors listed in certain categories of the CCSD vendor’s list, not all vendors will necessarily be sent a Request for Proposal each time one is issued. Requests for Proposal issued by the CCSD are advertised on Cobb County TV 23 and 24 and CCSD Internet Site www.cobb.k12.org. Vendors are advised to view TV 23 or 24 and the Internet Site weekly for a listing of solicitations.

2.0 SUBMISSION OF PROPOSALS

Any proposal received after the designated time will be deemed late and will not be considered by the CCSD. **If proposals are faxed or emailed, an original hard copy of your response must be received by the Procurement Services Department the next business day following receipt of the fax or email. *The hard copy will serve as the legal document and any changes made on the fax/email copy must be shown on the hard copy.* The CCSD Fax Number is (770) 426-3371. The use of fax proposals is discouraged and every effort should be made by the vendor to deliver the hard copy of the proposal prior to the designated date and time.**

3.0 SPECIFICATIONS

3.1 Any deviation from the specifications must be clearly identified in a letter accompanying the proposal. The furnishing of cuts, catalogs or printed descriptions will not relieve the vendor of this requirement. CCSD shall determine in its sole discretion whether substitution or modification of the requested specifications are comparable to those contained within the Request for Proposal. If CCSD determines that the modifications or deviations from the specifications are not in compliance, they may reject the proposal.

3.2 A vendor’s failure to deliver any items according to specifications set forth in their proposal may result in cancellation of the purchase and permanent removal from the vendor’s list. If any items do not meet these specifications, the items will be picked up at vendor’s expense and removed from the premises of the CCSD at the sole cost of the vendor.

GENERAL TERMS AND CONDITIONS cont'd

3.3 Manufacturers listed as "Model Equivalence" in the Request for Proposal are to establish the general quality required. Items of other manufacturers of equal or better specifications will be considered. The CCSD will be the sole determiner as to whether the substituted item is of equal or better specification.

3.4 If there is an error in the description or specifications contained in the Request for Proposal, CCSD reserves the right to notify each of the vendors separate from the Request for Proposal of such specification or description change and may require all proposals to be in compliance with such modification. In the case of an error in the specifications or the descriptions, CCSD further reserves the right to cancel the Request for Proposal and resolicit.

4.0 PRICES QUOTED

4.1 Proposals must include any and all delivery and/or installation charges. Delivery and/or installation will be as specified under Special Terms and Conditions.

4.2 As described in the SPECIAL TERMS AND CONDITIONS, all proposal quotes MUST remain firm.

4.3 Quantities shown on the Request for Proposal are estimates. Vendors are advised that the actual number purchased may vary from those on the Request for Proposal, depending upon the needs of the CCSD and the availability of funds.

5.0 SAMPLES

When required, samples must be furnished at the vendor's expense. Samples are to be tagged or labeled as directed in the Special Terms and Conditions. Samples not used or destroyed in testing will be returned to the vendor at vendor's request and at vendor's expense. CCSD will assume no responsibility for items lost or destroyed when being inspected or tested.

6.0 VENDOR'S EVIDENCE OF RESPONSIBILITY

6.1 The CCSD reserves the right to require a financial statement and/or Dun and Bradstreet rating from any vendor who submits a proposal. The vendor must submit a current financial statement and/or Dun and Bradstreet rating within 24 hours after notification of such requirement.

6.2 The attached Vendor Reference Sheet and Vendor Questionnaire are to be completed and returned with your proposal **ONLY** if your company has not done business with the CCSD in the past five years.

7.0 AWARDS

7.1 The CCSD reserves the right to accept or reject any part of a submitted RFP, to accept the entire proposal from one vendor, to accept portions of the proposal from several vendors, or to reject all proposals submitted. The CCSD reserves the right to award the proposal under the most beneficial economic terms for the CCSD. In case of tie proposal, the award will be made as follows:

- A. The proposal will be awarded to the in-county vendor.
- B. The proposal will be awarded to the in-state vendor.
- C. The proposal will be awarded to the vendor with the lesser total dollar volume.

7.2 The CCSD reserves the right to award by line item to more than one vendor.

7.3 A condition of the proposal award is the vendor's agreement to extend all pricing, terms and conditions quoted to any Cobb County governmental entity under the Intergovernmental Cooperative Purchasing Program. This includes the Cobb County Government and Cities of Acworth, Austell, Kennesaw, Marietta, Powder Springs and Smyrna.

7.4 In awarding the proposal, price, availability, past vendor experience, references and compliance of the proposal with specifications and requirements and the attached evaluation criteria will be determining factors.

7.5 A determination of competitive range may be made after initial submission of proposal and after any additional revisions. Offerors not in the competitive range of being selected for award shall be eliminated from further discussion.

7.6 During the evaluation phase, discussions may be conducted with offerors who submit proposals determined to be reasonably likely to be selected for award. These discussions are for the purpose of negotiations, clarification, and to assure full understanding of and responsiveness to the solicitation requirements. Offerors will be accorded fair and equal treatment with respect to an opportunity for discussion and revision of proposals. Procurement Services may permit revisions, after submission and prior to award, for the purpose of obtaining best and final offers. In all events, CCSD reserves the right to rebid the item(s) involved.

7.6 If after the award of the proposal there is a decrease in the price of a product from the manufacturer, or a rebate, the successful vendor will pass that price decrease and/or rebate onto the CCSD.

7.7 Purchases by the CCSD are not subject to Federal Excise Tax or State and Local Sales Tax. Tax Exemption Certificates will be furnished upon request.

7.8 Awards will be posted on the internet at Awarded Bids/RFP's/Quotes.

7.9 Refer to the complete Purchasing Regulations for further information regarding the entire solicitation process.

8.0 CONTRACT

8.1 The contract agreement must be completed by the vendor and returned with the proposal.

8.2 Each vendor is responsible for having knowledge and understanding of any Georgia laws, Department of Education regulations or policies, and Cobb County School District regulations or policies pertaining to CCSD procurement. Should any dispute arise as a result of a proposal, the dispute will be settled in accordance with the Laws of the State of Georgia.

8.3. Whether or not a dispute arises, under no event will the CCSD be liable to any vendor for costs incurred by such vendor in responding to this request for proposal.

9.0 SHIPPING

9.1 All prices are to be FOB delivered to the location specified in the Request for Proposal.

9.2 If the items have not been delivered by the specified delivery date and no written extension of such delivery date has been granted by CCSD, CCSD reserves the right to cancel the purchase of the proposal items and/or any other pending purchase orders from the same vendor and/or permanently remove the vendor from the CCSD vendor list.

10.0 INVOICING

10.1 Payment will be made by the CCSD after final delivery and acceptance of all items. However, final acceptance will not be made until after inspection and approval by the CCSD authorized representative.

10.2 The successful vendor will be required to supply an original and one copy of each invoice and to reference all invoices to the purchase order to which they pertain.

10.3 No invoice will be processed for payment until such time as all contractual obligations have been met and/or items ordered have been received and approved by the CCSD authorized representative.

11.0 COMPLIANCE

Final inspection of all products for acceptance or rejection will be made by CCSD. Final inspection resulting in acceptance or rejection of the products will be made as soon as practicable, but failure to inspect shall not be construed as a waiver by the CCSD of its rights to reject such products or to claim reimbursement or damages for such products which are later found to be defective or not in conformance with the required specifications.

12.0 RIGHTS AND REMEDIES

12.1 In lieu of canceling the purchase order, the CCSD may levy a charge for each day beyond the required delivery date that the successful vendor fails to deliver the item(s). Such charge is not a penalty, rather it is the agreed upon liquidated damages representing the estimated damages that will be incurred by the CCSD as a result of the vendor's failure to deliver the item(s) as required. Partial delivery of items on a purchase order will not exempt a vendor from this charge. CCSD further has the right after assessing such charge, after the continuing failure of the vendor to make delivery, to terminate the purchase order.

12.2 If the CCSD or the successful vendor(s) wish to cancel this proposal, written notice thirty (30) days in advance will be required of either party.

13.0 SPECIAL TERMS AND CONDITIONS

Should these General Terms and Conditions be in conflict with the attached Special Terms and Conditions, the Special Terms and Conditions will control.

COBB COUNTY SCHOOL DISTRICT
Marietta, Georgia

SPECIAL TERMS AND CONDITIONS

1.0 COMMUNICATION WITH CCSD STAFF

1.1 All communications concerning this PROPOSAL must be submitted in writing to the CCSD Purchasing Department. Email to chris.mcspadden@cobbk12.org is the preferred method of communication. Only written questions submitted via email or fax will be accepted. No response other than written, distributed by the Purchasing Department, will be binding upon CCSD. User departments may be called upon for clarification in their area of expertise at the discretion of the Purchasing Department.

1.2 From the issue date of this PROPOSAL until the completion of the selection process and the award notification is announced, vendors are not allowed to communicate with school system employees and/or contracted agents related to this PROPOSAL for any reason except as authorized by the Purchasing Department. Violation of this provision may result in rejection of the vendor's response.

2.0 PROPOSAL SUBMISSION AND EVALUATION

2.1 Organization of Proposal

Each proposal shall be organized simply and economically. It must provide straightforward, concise proof of offeror's capabilities to satisfy RFP requirements. Emphasis must be on completeness and clarity. Any proposals that do not include all required information may be disqualified.

2.2 EVALUATION PROCEDURES

2.2A Review of Proposals

Procurement Services will evaluate the proposal responses on the basis of qualifications, relevant experience, responsiveness of proposers, as well as the estimated cost of the engagement. Cost will not be the primary determining factor in the award. See Evaluation Criteria.

Each proposal will be reviewed for completeness to ensure that all mandatory requirements are addressed satisfactorily. The committee will determine any areas requiring additional clarification/information.

The committee will evaluate the quality and completeness of each response as it addresses each requirement of the RFP. All non-cost related areas of the response are evaluated during this phase. A list of areas being reviewed for this specific RFP, along with the associated point values is included in the Evaluation Criteria. The committee may in its sole discretion and in the course of the evaluation request presentation(s) /demonstration(s) with one or more selected offerors.

All responses satisfactorily meeting other requirements will be evaluated for cost.

2.2B Evaluation Criteria

The selection of Local and Long Distance Telephone Service provider will be based on the review of several key elements in the proposals submitted. They include, but are not limited to the following criteria. The non-cost portion of proposals (total of items 1 through 7) can receive a maximum of 100 points (50 %). Only non-cost proposals that receive 70 points (70% of total non cost score) or more will have the accompanying cost evaluated.

Cost Evaluation Formula

(Lowest Price/R-where "R" represents the cost of proposal currently being ranked) x Points = Score

Evaluation Criteria for Local Phone Service	Pts
1) Vendor Information	16
2) References & Past Performance	16
3) Warranty & Support Requirements – Section 4.2.01	16
4) Warranty & Support Requirements – Section 4.2.02	16
5) Warranty & Support Requirements – Section 4.2.03	16
6) Value Added	14
7) Organization of RFP	6
8) Cost	100
Total	200

3.0 Purpose of RFP

This request for proposal has been developed to provide the district with a means for purchasing local and long distance phone service for the District sites including schools. This bid will be awarded in the best interest of CCSD. CCSD may opt to award this bid to one or more service providers.

3.1 Basic Guidelines of the RFP

This proposal is requested for a five (5) year period subject to annual review and approval by the CCSD on the anniversary date.

RFP packages will be available on or around December 21, 2006. Questions may be submitted in writing no later than January 12, 2006 at 2:00 PM Eastern time. Via e-mail is the preferred method for receiving questions.

The e-mail address for submitting questions is:

chris.mcspadden@cobbk12.org

The period for receipt and analysis of proposals will not allow the district to entertain any proposals that are incomplete. All spaces must be completed. Forms provided in the RFP packet must be used for your responses in all instances except where additional pages are needed. Proposals must be formatted with the numerical references given in the RFP document.

The proposal responses are due by mail or hand delivery no later than **January 19, 2006 at 3:00 PM Eastern time.** Offerors are advised to consider that hand delivery assures timely receipt.

The Cobb County School District reserves the right to reject any and/or all responses submitted and to waive any technicalities or minor irregularities in responses received.

Should any discrepancies occur between the General Terms and Conditions and the Special Terms & Conditions, the Special Terms & Conditions will supercede and be considered the correct information.

The proposals shall be evaluated using the attached criteria. CCSD may require qualified offerors to participate in a detailed oral interview to fully discuss their proposal and qualifications for this project and to answer questions posed by the CCSD. A final selection may be based upon the evaluation of both the written and oral responses of each offeror. Awards will be made in the best interest of CCSD and may involve multiple vendors.

CCSD reserves the right to require best and final (current) pricing within 20 days prior to board approval date. This process will keep CCSD up-to-date with the latest changes in technology and prices.

3.2 Calendar of Events

Event	Location	Time	Date
RFP Available for Release			December 21, 2005
Pre-Proposal Meeting	CCSD Board Room, 514 Glover Street, Marietta, GA 30060	3:30 PM	January 9, 2006
Vendors to Submit Questions to CCSD	chris.mcspadden@cobbk12.org	2:00 PM	January 12, 2006
Proposal Due to CCSD (original and 6 copies)	Purchasing Office	3:00 PM	January 19, 2006
Proposal Evaluations Complete			January/February 2006
Board Approval			February/March 2006

3.3 Definition of Terms

BOE- Board of Education
 CCSD - Cobb County School District
 RFP - Request For Proposal
 TSD - Technology Services Division

4. Description of Requirements

When the terms “must”, “required”, or “no substitutions” are used in the RFP, the specification being referred to is a **mandatory requirement** of this RFP. Whenever the terms “can”, “prefers”, “may”, or “should” are used in the RFP, the specification being referred to is desirable. Failure to provide such items will not be cause for rejection, however, will probably cause a reduction in score awarded.

4.1 Ordering, Delivery, Installation and Invoicing Requirements

Please put your initials in the “Yes” column under “Offeror Can Comply” box to indicate that you can provide this item. Blanks will be considered as negative responses. Use additional pages where detailed responses are required. Please reference the appropriate item number on any added pages.

#	Ordering, Delivery, Installation and Invoicing Requirements	Offeror Can Comply		
		Yes	No	With Exceptions (details must be attached)
.01	Vendor must provide individual billing for each site/school, listing the site/school's name and address as the service address with 911 centers receiving that address. The billing address for all sites is Technology Services, 6975 Cobb International Blvd, Kennesaw, GA 30152, ATTN: Carlissa Bradley Each site's bill should be broken down into two separate charges; one for lines paid by the district and one for lines paid by schools.			
.02	Electronic Billing is mandatory; your company must provide this service.			
.03	Delivery/Installation must be within thirty (30) days of offer's receipt of purchase order unless otherwise specified by CCSD.			
.04	This proposal is requested for a five (5) year period subject to annual review and approval by the CCSD on the anniversary date.			
.05	Purchase Order and Invoice Descriptions and Pricing MUST BE THE SAME , but must also be both brief and descriptive of what is actually being purchased.			
.06	All responses must be E-Rate Eligible – response structure should take full advantage of current E-Rate eligibility rules & requirements. Vendor must attach a schedule verifying compliance as well as include their SLD Service Provider Identification Number (SPIN).			
.07	Vendor must be a solvent company.			

4.2 Warranty/Extended Service and Support Requirements

Please put your initials in the "YES" box to indicate you can provide an item. Blanks will be considered as negative responses. Use additional pages where detailed responses are required. Please reference the appropriate item number on any added pages.

#	Warranty and Support Requirements	Mfr. Can Comply		
		Yes	No	With Exceptions (details must be attached)
.01	<p>A) The following detailed procedure for requesting repair services must be provided with response:</p> <ul style="list-style-type: none"> ➤ This should include means for initiating a service request ➤ Minimum/maximum response time <p>B) In addition, the following questions must be addressed:</p> <ul style="list-style-type: none"> ➤ Is repair center available 24 hours a day, 7 days a week, and 365 days a year? ➤ If not what are the hours? ➤ Is the repair center contacted via 800-number? ➤ Is the repair center contacted via a local number? ➤ Is the repair center contactable via email? ➤ Is the repair center contactable via web request? ➤ Is a procedure for escalation of repair service requests in place? Include the procedure with your response. <p>C) Basic repairs must be completed within 24 hours of initial report</p> <ul style="list-style-type: none"> ➤ Provide resolution guarantees for non-basic repairs such as service outage due to inclement weather/regional outage. 			
.02	<p>Offeror must provide, with response, a detailed plan for rebates and credits if service outage occurs. An outage occurs when services are unavailable in whole or part due to a failure of equipment or service provided by offeror.</p>			
.03	<p>A) Offeror must provide procedure for requesting add/moves/changes of lines and features.</p> <p>B) The following questions must be addressed regarding these services:</p> <ul style="list-style-type: none"> ➤ Is the service order center available 7 days 24 hour/day 365 days per year? ➤ If not what are the hours? ➤ Is the installation center contacted via 800-number? ➤ Is the installation center contacted via a local number? ➤ Is a procedure for escalation of service and installation requests (adds/moves/changes) in place? Include the procedure with your response. <p>C) Acknowledgement of receipt of request must be provided within 4 hours.</p> <ul style="list-style-type: none"> ➤ Installation date and order confirmation must be provided within 24 hours. 			

4.3 Services Requirements

Please put your initials in the "YES" box to indicate you can provide an item. Blanks will be considered as negative responses. Use additional pages where detailed responses are required. Please reference the appropriate item number on any added pages.

#	Services Requirements	Mfg Can Comply		
		Yes	No	With Exceptions (details must be attached)
.01	In the event that the analog telephone numbers must change, CCSD requests responding vendor provide a continuous range of numbers to CCSD with adequate unused numbers reserved for growth. (See Attachment A, item F, for current number of lines per site)			
.02	DID and analog telephone numbers for specific locations must not change. (see Attachment A, Item A, B, C, D, and E)			
.03	Vendor is responsible for complete cut over. Vendor must test all telephone lines for proper operation during cut over period.			
.04	The quoted line charges must include the same NARS to line ratio(s) that are presently being used and include the following features at no additional monthly charge: <ul style="list-style-type: none"> ➤ Touch - tone ➤ Three-way calling ➤ Call Forward Busy (Hunting) ➤ Call Forward No Answer ➤ Call Forward Variable ➤ Call Trace ➤ Call Return ➤ Caller ID ➤ Speed Call ➤ Multiple Directory Listings ➤ Block 1/900, 976, 411, etc. 			
.05	Responding vendor must also be able to provide long distance services for all lines.			

5. Specifications and Proposal Form

5.1 Local Telephone Services

#	Item Requirements	Cost Per Month	Non-recurring installation/ent over cost
.01	<p>Total local line cost for call facilities serving schools and administrative offices. (see Attachment A)</p> <p>Each line must include the following features :</p> <ul style="list-style-type: none"> ➤ Touch - tone ➤ Three-way calling ➤ Call Forward Busy/Hunting (per line) ➤ Call Forward No Answer ➤ Call Forward Variable ➤ Call Trace (*57) ➤ Call Return (*69) ➤ Caller ID ➤ Speed Call ➤ Multiple Directory Listings ➤ Block 1/900, 976, 411, etc. 	<p>Per Line:</p> <hr/> <p>Total:</p> <hr/>	<p>Per Line:</p> <hr/> <p>Total:</p> <hr/>
.02	<p>Optional features that can be priced separately on a per line basis. (List any other options available and associated cost for each.)</p>		
	<p>1. User would not have to dial 9 to make an outside call.</p>		
	<p>2. Ability to have four-digit dialing between schools and central office locations.</p>		
	<p>3. Ability for District personnel to add, remove and change features as required</p>		
.03	<p>List costs to add/change /repair analog lines and/or features</p>		
	<p>1. Add new lines</p>		
	<p>2. Add features</p>		
	<p>3. Delete features</p>		
	<p>4. Repair charges, provide details</p>		
	<p>5. Suspend and/or Disconnect Lines</p>		
.04	<p>Installation/Other non-recurring Costs (provide details):</p>		

5.2 Long Distance Telephone Services

Switched access long distance cost per minute for calls made to locations in the continental U.S.

#	Item Requirements	Cost Per Minute M-F 8:00 AM - 5:00 PM	Cost Per Minute M-F 5:01 PM - 11:00 PM	Cost Per Minute M-F 11:01 PM - 7:59 AM	Non-recurring transfer costs
.01	Per minute cost for intra/inter long distance for calls made to locations within the continental U.S.				
.02	Total per minute cost of outgoing switched access for intra/inter long distance service. (24hr/day-7 days/week)				
.03	Per Minute cost for incoming switched access 800 service assigned to a local ready line (24hr/day-7 days/week)				
.04	Additional Costs/Discounts				

5.3 Billing Options

All invoices must have the same billing date.

#	Item Requirements	Yes	No	Description
.01	Consolidated billing is required.			
.02	What form of media is available for electronic billing? i.e. CD, data feed?			
.03	Describe the technical support available for electronic billing? a. What is the tech support phone number? b. What are the hours of operation?			
.04	Is there a graphical user interface available that will allow a CCSD representative to change and/or add services? a. How is interface accessed? i.e. internet, dial up, client software, etc... b. What is the cost, if any, for a/the GUI?			
.05	Training must be provided for the graphical user interface. a. Is there a cost for GUI training? b. If so, what is the cost?			
.06	Describe the technical support available for the graphical user interface? a. What is the tech support phone number? b. What are the hours of operation? c. Is there a cost for technical support? If yes, how much? How is it billed? i.e. by the hour, etc.			

5.4 Billing Inquiry

#	Billing Inquiry Requirements	Yes	No	Description
.01	Vendor must respond to all billing inquiries as follows: ➤ Acknowledgment of receipt of initial request within 4 hours. ➤ Completion of request within 72 hours. ➤ Must provide status every 24 hours until complete.			

5.5 Directory Assistance/411 listing

#	Item Requirements	Yes	No	Description
.01	With implementation of the new contract, all of CCSD's directory assistance and 411 listing information must be updated to reflect accurate information.			
.02	Is there a cost associated with updated DA listings as changes occur throughout the contract year(s)? If Yes, what is the additional cost associated with this service and how is it billed?			

Attachment A**List of phone Numbers:****LOCAL SERVICE**

The hub of the voice telecommunications network (for central office sites) is located at 514 Glover Street, Marietta, Georgia.

A. Incoming Call Facilities

Direct Inward Dialing (DID) service for the following telephone numbers:

770 420-4900 thru 420-4999
770 426-1013 (main PRI)
770 426-3300 thru 426-3399
770 426-3400 thru 426-3499
770 426-3500 thru 426-3599
770 429-5800 thru 429-5899
770 514-3800 thru 514-3899
678 581-6740 thru 581-6839
678 581-7400 thru 581-7499
770 590-4500 thru 590-4599

The above DID numbers are provided via 48 DID trunks on T1 links.

B. Outgoing Call Facilities

There are 48 COT trunks for outgoing calls, also provided on T1 links.

C. Tie Line Facilities

- (5) ISDN T1 links provide tie lines from 440 Glover St. to:
- (3) Kennesaw Warehouse at 6975 Cobb International Blvd, Kennesaw
- (1) Martha Moore Center at 6997 Keene Street, Kennesaw
- (1) Transportation Department at 620 South Cobb Drive, Marietta
- (1) Baker Bus Shop at 2351 Baker Road, Marietta
- (1) Powder Springs Bus Shop at 3826 Sanders Road, Marietta

D. Local Administrative Office Analog Centrex Phone Service - # Lines Per Site

Central Offices			
Number	Site No	Name/Dept	Total Lines
1*	804	440 Glover	16
2*	802	514 Glover	34
4	802	Baker Rd Bus Shop	6
5	802	Brock & Clay	1
6	802	Chapter I	1
7	802	Cobb County Police(Safety & Security)	1
8	802	Deputy Superintendent	1
9	802	Kennesaw Whse	14
10	802	Maintenance Warehouse Supply	1
11	802	Maintenance-Argo Rd.	8
12	802	Mars Hill Bus Shop	3
14*	802	Phone Master at 440 Glover St	217
15	802	Powder Springs Bus Shop	5
16	802	Records Management	1
17	802	Safety & Security	10
18	802	School Board Members Posts 1-7	7
19	802	Spec. Ed. At Mt. View Annex	4
20	802	Sub Finder	1
21	802	Transportation	19
Total CO Lines			350

*Future expansion of 23 additional lines will occur at 440 Glover Street for a total of 240 lines at that location and a grand total of 373 lines at the Central Office.

E. Alternative Schools – Analog Centrex Phone Service - # Lines Per Site

Alternative Schools		
Number	Name	Line Count
1	Adult Education Center	10
2	Barnes Alternative Ed. Ctr.	21
3	Central Alternative School	10
4	Fitzhugh Lee	12
5	Hawthorne Special Ed.	14
6	Martha Moore Center	11
7	Rose Garden	6
8	Harmony Leland Special Ed	3
	Total AS Lines	87

F. Local Schools – Analog Centrex Phone Service - # Lines Per Site

Elementary Schools			Elementary Schools		
Number	Name	Line Count	Number	Name	Line Count
1	Acworth Elementary	12	34	Kemp Elementary	14
2	Addison Elementary	15	35	Kennesaw Elementary	19
3	Argyle Elementary	10	36	Kincaid Elementary	10
4	Austell Elementary	23	37	King Springs Elementary	11
5	Baker Elementary	15	38	Labelle Elementary	11
6	Bells Ferry Elementary	12	39	Lewis Elementary	12
7	Belmont Hills Elementary	14	40	Mableton Elementary	9
8	Big Shanty Elementary	12	41	Milford Elementary	13
9	Birney Elementary	14	42	Mt. Bethel Elementary	18
10	Blackwell Elementary	22	43	Mtn. View Elementary	19
11	Brown Elementary	12	44	Murdock Elementary	13
12	Brumby Elementary	20	45	Nicholson Elementary	11
13	Bryant Elementary	13	46	Nickajack Elementary	20
14	Bullard Elementary	13	47	Norton Park Elementary	11
15	Chalker Elementary	14	48	Pitner Elementary	11
16	Cheatham Hill Elementary	14	49	Powder Springs Elementary	12
17	Clarkdale Elementary	9	50	Powers Ferry Elementary	11
18	Clay Elementary	9	51	Riverside Elementary	14
19	Compton Elementary	10	52	Rocky Mount Elementary	12
20	Davis Elementary	12	53	Russell Elementary	8
21	Dowell Elementary	15	54	Sanders Elementary	17
22	Due West Elementary	9	55	Sedalia Park Elementary	12
23	East Side Elementary	14	56	Shallowford Falls Elementary	10
24	East Valley Elementary	11	57	Skyview Elementary	10
25	Fair Oaks Elementary	14	58	Sope Creek Elementary	17
26	Ford Elementary	15	59	Still Elementary	11
27	Frey Elementary	13	60	Teasley Elementary	12
28	Garrison Mill Elementary	10	61	Timber Ridge Elementary	10
29	Green Acres Elementary	11	62	Tritt Elementary	13
30	Harmony Leland Elementary	11	63	Varner Elementary	16
31	Hayes Elementary	17	64	Vaughan Elementary	16
32	Hollydale Elementary	15			
33	Keheley Elementary	9			
				Total ES Lines	842

Middle Schools			High Schools		
Number	Name	Line Count	Number	Name	Line Count
1	Awtrey Middle	13	1	Campbell High	28
2	Barber Middle	14	2	Harrison High	26
3	Campbell Middle	20	3	Hillgrove High	12
4	Cooper Middle	16	4	Kell High	22
5	Daniell Middle	11	5	Kennesaw Mountain High	38
6	Dickerson Middle	16	6	Lassiter High	29
7	Dodgen Middle	15	7	Meachern High	38
8	Durham Middle	14	8	North Cobb High	31
9	East Cobb Middle	23	9	Oakwood High	20
10	Floyd Middle	14	10	Osborne High	36
11	Garrett Middle	17	11	Pebblebrook High	36
12	Griffin Middle	18	12	Pope High	36
13	Hightower Trail Middle	13	13	South Cobb High	34
14	Lindley Middle	17	14	Sprayberry High	26
15	Lost Mountain Middle	16	15	Walton High	40
16	Lovinggood*	11	16	Wheeler High	29
17	Mabry Middle	17		Total HS Lines	481
18	Mccleskey Middle	13		Primary Schools	
19	McClure Middle	11	1	Austell Primary	11
20	Northwest	11	2	Riverside Primary	13
21	Palmer Middle	16	3	McCall Primary	11
22	Pine Mountain Middle	14		Total PS Lines	35
23	Simpson Middle	11			
24	Smitha Middle	19		Reserve	133
25	Tapp Middle	17			
	Total MS Lines	377			

TOTAL Line Count: 2305

ADDITIONAL TERMS AND CONDITIONS

Please put **your initials** in the "Yes" column under "Mfg Can Comply" to indicate that you can provide an item. Blanks will be considered as negative responses. Use additional pages where detailed responses are required. Please reference the appropriate item number on any added pages.

#	Additional Terms and Conditions PLEASE INITIAL	Mfg Can Comply		
		Yes	No	With Exceptions (details must be attached & reference section number)
.01	<p>Entirety of Contract All documents submitted in response to the RFP, including any attachments, appendices, and any best and final offer, are incorporated into the contract between CCSD and the Vendor and contain the entire agreement between the parties and supercedes all prior oral and written agreements and understandings between the parties with respect to the subject matter hereof. If any language of the Proposal Response by the Vendor conflicts with language of the RFP, the language of the RFP shall govern and control for all purposes, unless consented to and agreed to by CCSD in writing.</p>			
.02	<p>Warranty and Support Requirements In addition to all other implied and expressed warranties provided to CCSD under law and under other provisions of this contract, the Vendor further expressly warrants, guarantees and assures as follows:</p> <p>A. All of the products, services and other deliverables under this contract are guaranteed by the Vendor to CCSD against all defects in workmanship and materials. Vendor warrants that all products will, at the time of delivery to CCSD, be free from defects in manufacture or materials and will meet all specifications and requirements set forth in the RFP.</p> <p>B. Upon request by CCSD, the Vendor further agrees to immediately correct, without charge to CCSD, any defects in the products, which develop during the life of the warranty after acceptance and payment by CCSD. Furthermore, Vendor agrees to correct or repair, without cost to CCSD, anything that it may affect or disturb in making the repairs herein contemplated. Vendor further agrees to indemnify CCSD against damages of any sort resulting from faulty workmanship or materials by Vendor while performing any warranty or guaranty work hereunder (or by any third party performing such work for and on behalf of Vendor).</p> <p>C. The products provided under this RFP shall be fully capable of performing any and all of the functions specified in the RFP, and as set forth in Vendor's Proposal Response. Vendor also agrees that Vendor is fully aware of CCSD's business requirements and intended uses of the products and warrants that the products shall be fit for such intended uses.</p> <p>D. Vendor hereby warrants and represents that it is the sole owner of all right, title, and interest in and to the products and any related documentation that is to be delivered and used by CCSD under the RFP, including all patents, copyrights, copyright rights, trade secrets, trademarks and all proprietary and intellectual rights and confidential information contained therein, and that there are no liens, claims or encumbrances on any products delivered to the CCSD under this contract.</p> <p>E. To the extent that any additional warranties and remedies contained in Vendor's Proposal Response do not attempt to disclaim, contradict or conflict with warranties contained in the RFP, such additional warranties and remedies shall apply.</p> <p>F. Vendor hereby warrants and represents that any services undertaken for the benefit of CCSD and in accordance with the RFP shall be completed in a professional manner in accordance with industry standards for such services.</p>			
.03	<p>Time of the Essence. Time is of the essence in this Contract.</p>			

#	Additional Terms and Conditions PLEASE INITIAL	Mtg Can Comply		
		Yes	No	With Exceptions (details must be attached & reference section number)
.04	<p>Authority. Each party warrants that such party has full power and authority to enter into and perform this contract. The person signing on behalf of each party represents that such person is duly authorized to enter into this Contract on behalf of such party.</p>			
.05	<p>Obligation to Maintain Confidentiality. Vendor acknowledges that some material and information which may come into its possession or knowledge in connection with the RFP, or the performance hereof, may consist of confidential and private information of CCSD or its students, the disclosure of which to or use by third parties may be damaging or in violation of applicable law. Vendor therefore agrees to hold such material and information in strictest confidence, not to make use thereof other than as is necessary for performance of this contract, and not to release or disclose any information to any other party except as may be required by law. Vendor hereby expressly agrees to immediately remove any subcontractor or any of Vendor's employees from performing any work in connection with this contract upon CCSD giving notice to Vendor that CCSD reasonably believes such person has failed to meet the confidentiality obligations or standards of this contract. Any employee or subcontractor so removed shall be replaced as provided under the staffing requirements of this contract.</p> <p>"Proprietary Information" shall include all business, student and technical information in any form whatsoever which may be furnished to Vendor, or to which Vendor has access in performing hereunder, and all other information which is either furnished by one party to the other in tangible form marked as "restricted," "confidential," "proprietary" or other appropriate legend, or disclosed by one party to the other in nontangible form with notice of its proprietary nature and certain confidential and proprietary information which constitutes trade secrets as defined in the Georgia Trade Secrets Act of 1990. Title, or the right to possess the Proprietary Information, as between the parties shall, except as otherwise provided herein, remain in the party that furnishes it to the other party. No rights are granted by either party to the other with respect to Proprietary Information except as expressly stated herein. Neither party shall use or copy any Proprietary Information except for the purposes of and to the extent necessary for this contract. Each party shall exercise reasonable care with respect to the Proprietary Information of the other party to preclude disclosure thereof to any third party and permit disclosure only to its personnel who are involved in the work under this RFP and have agreed in writing to be bound consistent with the provisions of this contract. For information that neither constitutes trade secrets as defined in the Georgia Trade Secrets Act (O.C.G.A. §10-1-760 et. seq.), nor student information pursuant to O.C.G.A. Title 20 and the Family Educational Rights and Privacy Act (20 U.S.C. § 1232(g) (Student Information), each party shall have the obligations stated in this section regarding Proprietary Information both during and for a period of three (3) years after the expiration, termination or cancellation of this contract and shall be released from such obligations only as to Proprietary Information:</p> <ol style="list-style-type: none"> (1) which is at any time in the public domain other than by a breach of this contract on the part of the receiving party; or (2) which is at any time rightfully received from a third party which has the right and transmits it to the receiving party without any obligation of confidentiality; or (3) which is rightfully known to the receiving party without any limitation on use or disclosure prior to the receipt thereof from the furnishing party, as substantiated by tangible evidence antedating disclosure by the furnishing party to the receiving party; or 			

#	Additional Terms and Conditions PLEASE INITIAL	Mfg. Can. Comply		
		Yes	No	With Exceptions (details must be attached & reference section number)
	<p>(4) which is independently developed by personnel of the receiving party who have not had access to Proprietary Information of the other party.</p> <p>The obligations as they relate to trade secrets or Student Information shall apply for the relevant period provided under applicable law.</p> <p>Neither party is restricted from disclosing Proprietary Information of the other party pursuant to a judicial or governmental order, or as otherwise may be required under Georgia Open Records Act (O.C.G.A. § 50-18-70) but any such disclosure shall be made only to the extent so ordered and provided only that the party receiving an order: (1) timely notifies the other party so that it may intervene in response to such order; or (2) if timely notice cannot be given then seeks to obtain a protective order from the court or government for such information.</p> <p>Without limiting any other provision herein, each party shall promptly cease using and shall return or destroy (and certify in writing destruction of) all Proprietary Information, trade secrets or Student Information furnished by the other party along with all copies thereof in its possession including copies stored in any computer memory or storage medium upon the expiration, termination or cancellation of this contract.</p>			
.06	<p>Intellectual Property Indemnification.</p> <p>If CCSD's use of the product under this contract is held or believed by Vendor to infringe on any patent, trademark, copyright, trade secret or other proprietary interest of any third party ("Third Party Intellectual Property Rights"). Vendor shall have the option, at its expense, to (i) procure for CCSD the right to continued use of the product or (ii) replace or modify in whole or in part the product so that it becomes non-infringing; provided, however, that any replacement or modification shall maintain or exceed the product functionality and performance existing at the time such infringement is found.</p> <p>Additionally, Vendor shall have the obligations to indemnify CCSD against any damages or costs incurred by CCSD insofar as the same is based upon any claim that the product, or any component thereof, used by Vendor in the course of performing under this contract and provided to CCSD infringes on any Third Party Intellectual Property Rights. Notwithstanding the foregoing, Vendor shall not be responsible for indemnifying CCSD hereunder from and against any claim based upon infringement of any Third Party Intellectual Property Rights, if such infringement is a result of any one of the following: (i) CCSD's or any third Party's unauthorized modification, alteration or change to the product; or (ii) any work or materials provided to Vendor by CCSD.</p>			
.07	<p>Rights and Remedies.</p> <p>The rights and remedies of CCSD as stated above shall not be exclusive and are in addition to any other rights and remedies provided by law or under the contract.</p>			
.08	<p>No Assignment, Delegation, Or Subcontract Without District Consent.</p> <p>Except as may be specifically permitted by the RFP, Vendor shall not delegate, subcontract, assign or otherwise permit anyone other than Vendor personnel to perform any of the work and/or provide any of the Services required of Vendor under this Contract, or assign any of its rights or obligations hereunder, without the prior written consent of District, which consent may be withheld by District in its sole discretion.</p> <p>No subcontract, which Vendor enters into with respect to the performance of work and/or provision of Services under this Contract, shall in any way relieve Vendor of any responsibility for any performance or obligation required of it by this Contract. Vendor hereby accepts responsibility for ensuring that all subcontractors who perform any of the Services under this Contract also comply with the terms and conditions of this Contract; and Vendor expressly agrees to indemnify and hold harmless District from any and all claims, demands, liabilities, losses, damages, costs and expenses which result from any</p>			

#	Additional Terms and Conditions PLEASE INITIAL	Mfg Can Comply		
		Yes	No	With Exceptions (details must be attached & reference section number)
	<p>failure by any such subcontractor to comply with any of the terms and conditions of this Contract. Vendor shall give District immediate notice in writing by registered or certified mail of any claim, action or suit filed against Vendor by any subcontractor, and prompt notice of any claim made against Vendor or any subcontractor, which may result in litigation, related in any way to this Contract.</p> <p>Vendor must notify CCSD of all subcontractors used to fulfill this contract, including those contracted by their agents (such as delivery services).</p>			
.09	<p>Taxes. Vendor will timely pay all taxes lawfully imposed upon Vendor with respect to this Contract. Vendor makes no representation whatsoever regarding any tax liability of Vendor, nor regarding any exemption from tax liability related to this Contract.</p>			
.10	<p>Survival of Representations. The provisions, representations and warranties contained in this contract shall survive the delivery of all components procured hereunder and the payment of fees therefore and any termination of this contract in accordance with their respective terms and conditions.</p>			
.11	<p>Relationship of Parties This contract is not intended by the parties to constitute or create a joint venture, pooling arrangement, partnership or formal business organization of any kind, and the rights and obligations of the parties shall be only those expressly set forth herein. The Vendor shall be deemed to be an independent contractor, and the employees and agents of the Vendor shall not be deemed to be the employees or agents of CCSD.</p>			
.12	<p>Severability. Any section, subsection, paragraph, term, condition, provision or other part of this contract which is held, found or declared to be voidable, void, invalid, illegal or otherwise not fully enforceable shall not void any other section, subsection, paragraph, term, condition, provision or part of this contract, and the remainder of this contract shall continue to be of full force and effect. Any agreement of the parties to amend, modify, eliminate or otherwise change any section, subsection, paragraph, term, condition, provision or other term of this Contract shall not affect any other section, subsection, paragraph, term, condition, provision or part of the contract, and the remainder of this contract shall continue to be of full force and effect.</p>			
.13	<p>Waivers The failure of either party to assert any claim or right against the other party regarding its obligations hereunder, in any one or more instances, shall not constitute a waiver of such claim or right with respect to future performance of such obligations and other obligations under this contract.</p>			
.14	<p>Publicity Vendor shall not prepare or disseminate any publicity relating to this contract, products sold or licensed, or the services performed under this contract without express written prior consent of CCSD. As used in this section, the term "publicity" includes but is not limited to advertisements, flyers, public announcements, pamphlets, press releases, reports, books, broadcasts, signs and similar public information.</p>			
.15	<p>Choice of Law and Venue The Laws of the State of Georgia shall govern this contract in all respects. Under no circumstances shall any term or provision of this contract be governed by UCITA, as that statute may be enacted in any state. Any lawsuit or other action based on claims arising from this contract shall be brought in a court or other forum of competent jurisdiction in Cobb County, Georgia, with respect to any state action, and the Northern District of Georgia in Atlanta, Georgia, with respect to any federal action.</p>			
.16	<p>Termination</p>			

#	Additional Terms and Conditions PLEASE INITIAL	Mfg Can Comply		
		Yes	No	With Exceptions (details must be attached & reference section number)
	<p>CCSD reserves the right to terminate the contractual relationship with Vendor without cause on 30 days' written notice to Vendor. In addition, CCSD may terminate the contract with Vendor in the event Vendor breaches any of its duties and obligations under this contract and Vendor fails to cure such breach within thirty (30) days after receiving notice from CCSD specifying the breach.</p> <p>CCSD shall have no liability to Vendor based on any such termination except to pay all amounts due Vendor up to the date of termination for the product, work and services specifically delivered to CCSD and in accordance with the compensations provisions of the RFP. Vendor shall promptly deliver to CCSD all work, whether or not completed, and all property of CCSD, including any Proprietary information, trade secrets or Student Information as provided herein, which is in Vendor's possession on the termination date, including a final report to be prepared by Vendor describing results of the work up to the date of termination. In lieu of returning such property or information, Vendor may be directed by CCSD to destroy such property or information, in the sole discretion of CCSD. Vendor shall be responsible, with the assistance of CCSD, for removing any of Vendor's property, or any other third-party property, at any site of CCSD within ten (10) business days after the date of termination; provided, however, that Vendor shall ensure that CCSD has the necessary and applicable rights to use that property that CCSD identifies to Vendor in its discretion, and for which it has paid under this contract, after the termination of the contractual relationship between Vendor and CCSD.</p>			
.17	<p>CCSD Property All Vendor employees and agents working on CCSD property must wear ID, preferably a photo ID, and be neat and clean in appearance, and must comply with all of the policies and procedures related to on-campus work that are in effect at the school or administrative site, as the case may be. Vendor shall provide and institute necessary security measure to prevent unauthorized access to any and all computer networks and Proprietary Information, trade secrets or Student Information of CCSD by any of its employees or agents, and Vendor shall be liable and responsible to CCSD for any and all security breaches by its employees or agents.</p>			
.18	<p>Amendments in Writing. No amendment of any term or condition contained in this contract, including the RFP and Vendor's Proposal Response shall be effective unless it is in writing and signed by duly authorized representatives of the parties. No representation, request, instruction, directive or order, made or given by any official, employee or agent of the District, whether verbal or written, shall be effective to amend this agreement or excuse or modify performance hereunder unless reduced to a formal amendment and executed as set forth above. Vendor shall not be entitled to rely on any such representation, request, instruction, directive or order and shall not, under any circumstances whatsoever, be entitled to additional compensation, delay in performance or other benefit claimed for relying upon or responding to any such representation, request, instruction, directive or order.</p>			
.19	<p>Parties Bound. This contract shall be binding on and inure to the benefit of the parties to this contract and their respective heirs, executors, administrators, legal representatives, successors, and assigns.</p>			
.20	<p>Indemnification. Vendor hereby waives, releases, relinquishes, discharges and agrees to indemnify, protect and save harmless members of the BOE, the CCSD and its officers, agents and employees (hereinafter collectively referred to as "Indemnities"), of and from any and all claims, demands, liabilities, loss, costs or expenses for any loss or damage (including but not limited to reasonable attorneys' fees) growing out of, or otherwise occurring in</p>			

#	Additional Terms and Conditions PLEASE INITIAL	Mfg Can Comply		
		Yes	No	With Exceptions (details must be attached & reference section number)
	<p>connection with this contract, due to any act or omission on the part of Vendor, its agents, employees, subcontractors, or others working at the direction of Vendor or on its behalf; or due to any breach of this contract by Vendor; or due to the application or violation of any pertinent Federal, State or local law, rule or regulation by Vendor, its agents, employees, subcontractors, or others working at the direction of Vendor or on its behalf.</p> <p>This indemnification shall apply notwithstanding the fact that the Indemnities may be partially responsible for the situation giving rise to the claim. This indemnification shall apply notwithstanding the fact that a claim results in a monetary obligation that exceeds any contractual commitment. This indemnification shall not apply if the situation giving rise to the claim results solely from the negligence or willful acts of Indemnities.</p> <p>This indemnification extends to the successors and assigns of the Vendor, and this indemnification and release survives the duration of his contract, the termination of this contract and the dissolution or, to the extent allowed by law, the bankruptcy of the Vendor.</p> <p>Vendor shall, at its expense, be entitled to and shall have the duty to participate in the defense of any suit against the Indemnities. No settlement or compromise of any claim, loss or damage asserted against Indemnities shall be binding upon Indemnities unless expressly approved by the Indemnities.</p>			
.21	<p>Compliance with Laws.</p> <ol style="list-style-type: none"> 1. Vendor shall, at its own expense, obtain all necessary permits, give all notices, pay all license fees and taxes, and comply with all applicable local, State and Federal Laws, ordinances, rules and regulations in connection with its performance under this contract. 2. Vendor further agrees that in the performance of the contract, it will comply with all laws, regulations, rules and policies that may apply to public education in general and the operation of the Cobb County School District in particular. 			

COBB COUNTY SCHOOL DISTRICT

Marietta, Georgia

CONFLICT OF INTEREST

ALL PROSPECTIVE VENDORS PLEASE READ CAREFULLY

Please refer to Administrative Rule GBEA, Conflict of Interest: Superintendent, Cabinet Members and Supervisory Personnel disclosure of Relationship with Vendors/Consultants located on the Cobb County School District website at www.cobb.k12.org under "Superintendent and Cabinet."

And also refer to Board Policy Manual, Policy 3.4, Board Members' Code of Conduct, located on the Cobb County School District website at www.cobbk12.org, under "Board Policies."

BOARD MEMBERS:

Kathleen Johnstone
Teresa Plenge
Curt Johnston
Betty Gray

Laura Searcy
Johnny Johnson
Lindsey Tippins

CABINET MEMBERS:

Jill Kalina
Frank Cyr
Robert Morales
Diane Bradford
Jay Dillon
Dale Gaddis

Judy Gilliam
Tony Melton
Larry Wall
Lynda Martin
William Hite
Kimberly Quinn

Alexis Kirijan
Alice Stouder
Judith Jones
Randy Bynum
Philip Lanoue

THE CONTRACT AGREEMENT MUST BE COMPLETED BY THE VENDOR AND RETURNED WITH THE PROPOSAL.

COBB COUNTY SCHOOL DISTRICT
Marietta, Georgia

CONTRACT AGREEMENT

We have carefully examined and fully understand the General and Special Terms and Conditions and related documents in providing **Local and Long Distance Telephone Service** to the Cobb County School District and do agree to all terms and conditions by so signing this document.

It is understood that all prices quoted include delivery to the Cobb County School District Warehouse, 6975 Cobb International Blvd., Kennesaw, Georgia, 30152, or to the individual schools or departments specified.

Withdrawals, cancellations, etc., will not be accepted unless authorization is given by the Director of Purchasing. In the event vendors fail to comply, they will be removed from the vendors' list.

Prompt payment discounts offered for payment up to thirty (30) days will be considered for the purposes of proposal evaluation.

The Cobb County School District reserves the option to renew the proposal if agreeable to both the successful vendor and the Cobb County School District.

_____ Company Name	_____ Representative's Signature (Must be signed in ink)
_____ Address	_____ Representative's Name (Please type or print)
_____ City, State, and Zip Code	_____ E-Mail Address
_____ Date	_____ Telephone Number and Extension
_____ Terms (If payment terms are not indicated, it will be determined to be net 30 days).	_____ Fax Number

PLEASE INDICATE YOUR LEAD TIME UPON RECEIPT OF PURCHASE ORDER:

Can CCSD employees purchase from this proposal at the same price? YES _____ NO _____

Are there any value-added items/services the CCSD either qualifies for as a result of this proposal or can participate in? Please list below _____

PRICES MUST REMAIN FIRM FOR FIVE YEARS FROM DATE AWARD SUBJECT TO ANNUAL REVIEW.

Signing the Contract Agreement affirms that the original Bid/RFP document has not been altered in any way.

COBB COUNTY SCHOOL DISTRICT
6975 Cobb International Boulevard
Kennesaw, GA 30152
PROCUREMENT SERVICES DEPARTMENT

VENDOR REFERENCE SHEET

REQUIRED

References required from all vendors. References must be for completed, recent projects of a similar scope.

1. _____
Company

Address, City, State, Zip Code

Telephone Number AND Fax Number

Name of Contact Person / Date and Scope of Project

2. _____
Company

Address, City, State, Zip Code

Telephone Number AND Fax Number

Name of Contact Person

3. _____
Company

Address, City, State, Zip Code

Telephone Number AND Fax Number

Name of Contact Person

COBB COUNTY SCHOOL DISTRICT
6975 Cobb International Boulevard
Kennesaw, GA 30152
PROCUREMENT SERVICES DEPARTMENT

VENDOR QUESTIONNAIRE

REQUIRED

Name of Company:

Annual Total Volume of Business:

Annual Volume of Business in Education

How long have you been in business:

**Contacts for CCSD: Name, phone, email
address & experience of each of the following:
*Account Representative***

Warranty/Service Contact

Technical Support

**Total Number of Local, Permanent Employees
available to serve CCSD:**

Will Subcontractors be used?

Available financial ratings:

Additional Background information:

(Please provide other districts in which you have completed projects of a similar scope in your references.)

Signature of Vendor

Name of Company

Address

City, State, and Zip Code

**COBB COUNTY SCHOOL DISTRICT
PROCUREMENT SERVICES DEPARTMENT**

RFP Checklist

RFP 53-05, Local and Long Distance Telephone Service

The following items must be completed and submitted with your RFP in order for your response to be considered:

- Submitted 6 copies plus an original of the RFP
- Additional Terms and Conditions – initialed by an authorized company representative.
- Contract Agreement – signed by an authorized company representative.
- Specifications and Proposal Form (RFP Form).
- Vendor Reference Sheet
- Vendor Questionnaire
- Anything specified in the Special Terms and Conditions, etc:
 - Warranty information
 - Schedule verifying E rate compliance
 - SLD Service Provider Identification Number (SPIN).
 - Repair Service Procedure
 - Rebate and credit plan in case of service outage
 - Procedure for requesting add/moves/changes of lines and features

Vendor: _____

Vendor Rep Signature: _____

Cobb County Schools: Phone/Fax/Address

CCSD Main Office | 514 Glover Street Marietta, Georgia 30060 | (770) 426-3300

Elementary Schools (including Primary and Intermediate Schools)

School Name	Phone	Address	City, Zip	Principal	Fax
Acworth	770.975.6600	4220 Cantrell Road	Acworth, 30101	Sandy Cox	770.975.6602
Addison	770.578.2700	3055 Ebenezer Road	Marietta, 30066	Judy Lindsey	770.578.2702
Argyle	678.842.6800	2420 Spring Road	Smyrna, 30080	Judy Hansard	678.842.6802
Austell Intermediate	770.819.2387	5243 Meadows Road	Pwdr Spgs, 30127	Clint Terza	770.819.2389
Austell Primary	770.819.2387	5600 Mulberry Street	Austell, 30106	Betty Jo Jackson	678.398.0041
Baker	770.975.6629	2361 Baker Road, NW	Acworth, 30101	Dr. Phyllis Jones	770.975.6631
Bells Ferry	678.594.8950	2600 Bells Ferry Road	Marietta, 30066	Julian Watters	678.594.8952
Belmont Hills	678.842.6810	605 Glendale Place	Smyrna, 30080	Terry Floyd	678.842.6812
Big Shanty	678.594.8023	1575 Ben King Road	Kennesaw, 30144	Diane Hudson	678.594.8026
Birney	678.842.6824	775 Smyrna-Pwdr Sprgs St.	Marietta, 30060	Laura Kelley	678.842.6826
Blackwell	678.494.7600	3470 Canton Road	Marietta, 30066	Linda Keeney	678.494.7602
Brown	678.842.6838	3265 Brown Road	Smyrna, 30080	Beverly Parks	678.842.6840
Brumby Intermediate	770.916.7070	1306 Powers Ferry Road	Marietta, 30067	Genie Byrd	770.916.7072
Brumby Primary	770-272-9760	1306 Powers Ferry Road	Marietta, 30067	Reisha McKinney	770-272-9765
Bryant Intermediate	770.819.2402	6800 Factory Shoals Road	Mableton, 30126	Alfreda Williams	770.819.2404
Bryant Primary	770.819.2402	6800 Factory Shoals Road	Mableton, 30126	Mary K. Widener	770.819.2404
Bullard	678.594.8720	3656 Old Stilesboro Road	Kennesaw, 30152	Sharon Hardin	678.594.8727
Chalker	678.494.7621	325 North Booth Road	Kennesaw, 30144	Bill Scott	678.494.7623
Cheatham Hill	678.594.8034	1350 John Ward Road SW	Marietta, 30064	Belinda May	678.594.8036
Clarkdale	770.819.2422	4455 Wesley Drive	Austell, 30106	Marjorie Bickerstaff	770.819.2424
Clay	770.819.2430	730 Boggs Road	Mableton, 30126	Florence Williams	770.819.2432
Compton	770.222.3700	3450 New Macland Road	Pwdr Spgs, 30127	Bonnie Little	770.222.3702
Davis	678.494.7636	2433 Jamerson Road	Marietta, 30066	Carole Brink	678.494.7638
Dowell	678.594.8059	2121 West Sandtown Road	Marietta, 30064	Dr. Jami Frost	678.594.8061
Due West	678.594.8071	3900 Due West Road	Marietta, 30064	Carla Jones	678.594.8073
East Side	770.578.7200	3850 Roswell Road	Marietta, 30062	Sylvia Lawhorn	770.578.7202
Eastvalley	770.578.7214	2570 Lower Roswell Road	Marietta, 30067	Althea Singletary	770.578.7216
Fair Oaks	678.594.8080	407 Barber Road	Marietta, 30060	Pete Robertson	678.594.8082
Ford	678.594.8092	1345 Mars Hill Road	Acworth, 30101	Kristina Mason	678.594.8094
Frey	770.975.6655	2865 Mars Hill Road	Acworth 30101	Joyce Piket	770.975.6657
Garrison Mill	770.642.5600	4111 Wesley Chapel Road	Marietta, 30062	Margaret Wilson	770.642.5602
Green Acres	678.842.6905	2000 Gober Avenue	Smyrna, 30080	David Pearce	678.842.6907
Harmony Leland	770.819.2483	5891 Dodgen Road	Mableton, 30126	Hermia Deveaux	770.819.2485
Hayes	678.594.8127	1501 Kennesaw-Due W. Rd.	Kennesaw, 30152	Reba Bachrach	678.594.8129
Hollydale	678.594.8143	2901 Bayberry Drive	Marietta, 30008	Wanda Floyd	678.594.8145
Keheley	678.494.7836	1985 Kemp Road	Marietta, 30066	Carolyn Mills	678.494.7838
Kemp	678.594.8158	865 Corner Road	Pwdr Spgs, 30127	Peggy Hollis	678.594.8160
Kennesaw	678.594.8172	3155 Jiles Road	Kennesaw, 30144	Kathie Elliott	678.594.8174
Kincaid	770.578.7238	1410 Kincaid Road	Marietta, 30066	Toni Benton	770.578.7240
King Springs	678.842.6944	1041 Reed Road	Smyrna, 30082	Walter Gordon	678.842.6946
LaBelle	678.842.6955	230 Cresson Drive	Marietta, 30060	Lisa Hogan	678.842.6957
Lewis	770.975.6673	4179 Jim Owens Road	Kennesaw, 30152	Shelia Chesser	770.975.6675
Mableton	770.819.2513	5220 Church Street	Mableton, 30126	David Chiprany	770.819.2515
McCall	770.975-6775	4496 Dixie Avenue	Acworth 30101	Gail Phillips	770.975.6785
Milford	678.842.6966	2390 Austell Road	Marietta, 30008	Denise Feezor	678.842.6968
Mount Bethel	770.578.7248	1210 Johnson Ferry Road	Marietta, 30068	Robin Lattizori	770.578.7250
Mountain View	770.578.7265	3448 Sandy Plains Road	Marietta, 30066	Angela Bailey	770.578.7267
Murdock	770.509.5071	2320 Murdock Road	Marietta, 30062	Natalie Richman	770.509.5217
Nicholson	770.928.5573	1599 Shallowford Road	Marietta, 30066	Lynn McWhorter	770.928.5575
Nickajack	678.842.5814	4555 Mavell Road SE	Smyrna, 30082	Peggy Pepper	678.842.5816
Norton Park	678.842.5833	3041 Gray Road	Smyrna, 30082	Dr. Henry Atwater	678.842.5835
Pitner	678.594.8320	4575 Wade Green Road	Acworth, 30101	Statia Noles	678.594.8319
Powder Springs	770.222.3746	4570 Grady Grier Road	Pwdr Spgs, 30127	Debra Wooten	770.222.3748
Powers Ferry	770.578.7936	403 Powers Ferry Road	Marietta, 30067	Joan Mills	770.578.7938
Riverside Intermediate	770-819-2553	285 South Gordon Road	Mableton, 30126	Selena Andrews	770-819-2643
Riverside Primary	770.819.5851	461 South Gordon Road	Mableton, 30126	Dr. Doris Billups-McClure	678.398.0040
Rocky Mount	770.591.5050	2400 Rocky Mountain Road	Marietta, 30066	Beth Peery	770.591.5041
Russell	770.437.5937	3920 South Hurt Road	Smyrna, 30082	Nancy Dipetrillo	770.437.5939
Sanders Intermediate	770-819-2568	1550 Anderson Mill Road SW	Austell 30106	Pamela Dingle	770-819-2570
Sanders Primary	770.819.2568	1550 Anderson Mill Road SW	Austell, 30106	Kristi Kee	770.819.2570
Sedalia Park	770.509.5162	2230 Lower Roswell Road	Marietta, 30067	Patricia Thomas	770.509.5342
Shallowford Falls	770.642.5610	3529 Lassiter Road	Marietta, 30062	Doreen Griffith	770.642.5612
Sky View	770.819.2584	5805 Dunn Road	Mableton, 30126	Cynthia Cutler	770.819.2586
Sope Creek	770.916.7085	3320 Paper Mill Road	Marietta, 30067	Dr. Karen Looft	770.916.7087
Still	678.594.8287	870 Casteel Road	Pwdr Spgs, 30127	Gloria Navarro	678.594.8289
Teasley	770.437.5945	3640 Spring Hill Road	Smyrna, 30080	Joanne Robblee	770.437.5947
Timber Ridge	770.642.5621	5000 Timber Ridge Road	Marietta, 30068	Dr. Tracie Doe	770.642.5623
Tritt	770.642.5630	4435 Post Oak Tritt Road	Marietta, 30062	Dr. Rebecca Rutledge	770.642.5632
Varnar	770.222.3775	4761 Gaydon Road	Pwdr Spgs, 30127	Martha Whalen	770.222.3777
Vaughan	678.594.8298	5950 Nichols Road	Pwdr Spgs, 30127	Gail Sharber	678.594.8300

Middle Schools

School Name	Phone	Address	City, Zip	Principal	Fax
Awtrey	770.975.6615	3601 Nowlin Road	Kennesaw, 30144	Erin Barnett	770.975.6617
Barber	770.975.6764	4222 Cantrell Road	Acworth, 30101	Lisa Williams	770.529.0325
Campbell	678.842.6873	3295 S. Atlanta Road	Smyrna, 30080	Lynne Hutnik	678.842.6875
Cooper	770.819.2438	4605 Ewing Road	Austell, 30106	Peggy Martin	770.819.2440
Daniell	678.594.8048	2900 Scott Road	Marietta, 30066	Merilee Heflin	678.594.8050
Dickerson	770.578.2710	855 Woodlawn Drive	Marietta, 30068	Dr. Kevin Daniel	770.578.2712
Dodgen	770.578.2726	1725 Bill Murdock Road	Marietta, 30062	James Snell	770.578.2728
Durham	770.975.6641	2891 Mars Hill Road NW	Acworth, 30101	Dr. Linda S. Clark	770.975.6643
East Cobb	770.578.2740	380 Holt Road	Marietta, 30068	Terry Stechmiller	770.578.2742
Floyd	770.819.2453	4803 Floyd Road	Mableton, 30126	Dr. Lawrence Bynum	770.819.2455
Garrett	770.819.2466	5235 Austell-Pwdr Sprgs Rd.	Austell, 30106	Dr. Phillip Page	770.819.2468
Griffin	678.842.6917	4010 King Springs Rd.	Smyrna, 30082	Darryl R. York	678.842.6919
Hightower Trail	770.578.7225	3905 Post Oak Tritt Road	Marietta, 30062	Janet Peeler	770.578.7227
Lindley	770.819.2496	50 Veterans Mem. Highway	Mableton, 30126	Zinta Perkins	770.819.2498
Lost Mountain	678.594.8224	700 Old Mountain Road	Kennesaw, 30152	Susan Wing	678.594.8226
Lovinggood	Opening 2006-07	3825 Luther Ward Road	Powder Springs 30127	OPENING 2006-07	n/a
Mabry	770.928.5546	2700 Jims Road	Marietta, 30066	Dr. Tim Tyson	770.928.5548
McCleskey	770.928.5560	4080 Maybreeze Road	Marietta, 30066	Dr. Jerry Dority	770.928.5562
McClure	Opening 2006-07	3660 Old Stilesboro Road	Kennesaw 30144	OPENING 2006-07	n/a
Palmer	770.591.5020	690 North Booth Road	Kennesaw, 30144	Geraldine Ray	770.591.5032
Pine Mountain	678.594.8252	2720 Pine Mountain Circle	Kennesaw, 30152	Dr. Ivia Redmond	678.594.8254
Simpson	770.971.4711	3340 Trickum Road	Marietta, 30066	Sharon Jordan	770.971.4507
Smitha	678.594.8267	2025 Powder Springs Road	Marietta, 30064	Wanda Dukes	678.594.8269
Tapp	770.222.3758	3900 Macedonia Road	Powder Springs, 30127	Denise Magee	770.222.3760

High Schools

School Name	Phone	Address	City, Zip	Principal	Fax
Campbell	678.842.6850	5265 Ward Street	Smyrna, 30080	Kehl Arson	678.842.6852
Harrison	678.594.8104	4500 Due West Road	Kennesaw, 30152	Donnie Griggers	678.594.8106
Hillgrove	Opening 2006-07	4165 Luther Ward Road	Powder Springs 30127	Joe Boland	n/a
Kell	678.494.7844	4770 Lee Waters Road	Marietta, 30066	Dr. Mike Johnson	678.494.7846
Kennesaw Mtn.	678.594.8190	1898 Kennesaw-Due W. Road	Kennesaw, 30152	Sue Gunderman	678.594.8192
Lassiter	678.494.7863	2601 Shallowford Road	Marietta, 30066	James Carter, Jr.	678.494.7865
McEachern	770.222.3710	2400 New Macland Road	Pwdr Sprgs, 30127	Robert Benson	770.222.3712
North Cobb	770.975.6685	3400 Highway 293, North	Kennesaw, 30144	Gary Boling	770.975.6687
Osborne	770.437.5900	2451 Favor Road	Marietta, 30060	Steven Miletto	770.437.5902
Pebblebrook	770.819.2521	991 Old Alabama Road	Mableton, 30126	Regina Montgomery	770.819.2523
Pope	770.578.7900	3001 Hembree Road	Marietta, 30062	Dr. Charlotte Stowers	770.578.7902
South Cobb	770.819.2611	1920 Clay Road	Austell, 30106	Dr. Grant Rivera	770.819.2613
Sprayberry	770.578.3200	2525 Sandy Plains Road	Marietta, 30066	Dr. Susan Galante	770.578.3202
Walton	770.578.3225	1590 Bill Murdock Road	Marietta, 30062	Dr. Tom Higgins	770.578.3227
Wheeler	770.578.3266	375 Holt Road	Marietta, 30068	Ed Thayer	770.578.3268

Special Schools

School Name	Phone	Address	City, Zip	Principal/Contact	Fax
Adult Ed Center	678.594.8011	240 Barber Road	Marietta, 30060	Tommy Farr	678.594.8015
Central Alternative	770.819.2414	1550 Pebblebrook Circle	Mableton, 30126	Cherry Gipson	770.819.2418
EvenStart (Rose Garden)	770.437.5933	1870 Teasley Drive	Smyrna, 30080	Andrew McGee	770.437.5935
Fitzhugh Lee Center	678.842.6899	4400 South Atlanta Road	Smyrna, 30080	TBA	678.842.6900
Hawthorne Center	678.842.6930	1595 Hawthorne Avenue	Smyrna, 30080	TBA	678.842.6943
Headstart	770.319.1136	514 Glover Street	Smyrna, 30080	Andrew McGee	770.429.5839
Intl. Welcome Center	770.819.2383	1550 Pebblebrook Circle	Mableton, 30126	Gregory Ewing	770.819.2373
Oakwood Open Campus	678.594.8240	1560 Joyner Avenue	Marietta, 30060	Rusty Hill	678.594.8241
Pre-K	770.437.5933	514 Glover Street	Marietta, 30060	Andrew McGee	770.429.5839