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CLERK OF COUNCIL

December 14, 2011

Mayor Robert Shiner
City of Mentor
8500 Civic Center Boulevard
Mentor, Ohio 44060

Re: Free Cable Service

Dear Mayor Shiner:

Through a recent audit of our records, it has been determined that your community is mistakenly getting free service at:

8500 Civic Center Boulevard
Mentor, Ohio

6301 Gatewood Drive
Mentor, Ohio 44060

Effective January 15, if you wish to continue receiving this service, you will need to sign up for an account and begin paying the monthly charge. You may do this by contacting Marsha Blair at 440-668-9736, marsha.blair@twcable.com. If you do not wish to continue receiving free service at the above location(s), you need to do nothing and the service will automatically be disconnected.

If you have any questions regarding this or any other cable related issue in your community, please feel free to call me.

Sincerely,

A handwritten signature in cursive script that reads "Chris Thomas".

Chris Thomas
Director – Government Affairs