



Annunciation School 3536 Lafayette Street Denver, Colorado 80205 (303) 295-2515

February 21, 2012

Received & Inspected

MAR 28 2012

FCC Mail Room

Marlene H. Dortch
Secretary □ Federal Communications Commission □ Office
445 12th Street
SW □ Washington, DC 20554

RE: CC Docket No 02-6
CC Docket No 96-45
471 Application Number: 576164
FRN Telecommunications Service #1593108, \$5,673.46 (90%)
FRN Internet Service #1593278, \$712.80 (90%)
Form 470 #788780000614772
Provider: Qwest Corporation, SPIN #143005231
Annunciation School, BEN #93593
Debra Roberts, Principal
3536 Lafayette St, Denver, CO 80205
Phone: 303-295-2515
Fax: 303-295-2516
Email: droberts.annunschool@gmail.com or
isantistevan.annunschool@gmail.com

Dear Ms Dortch:

I am writing requesting an extension for reimbursement of ERATE 2007-2008 funds.

In 2006-2007 and 2007-2008, we did not have a paid financial person on staff that monitored our E-Rate processes. In 2007-2008 the teacher who initiated the 471 left on maternity leave and did not pass on the information to the person taking her place. This confusion of new personnel handling this process flowed from 2006-2007 into the 2007-2008 year. The paper trail was meshing these two years.

However, we have hired a technology teacher who has been assigned the task of applying and processing our E-Rate forms. She discovered that we have not received any reimbursement for the entire year of 2007-2008. We are aware that we have exceeded the deadline for payment for the entire year of our 2007-2008 E-Rate funds. We do have an approved 470, 471 and an approved funding commitment decision letter per above.

No. of Copies rec'd _____
List ABCDE _____

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This appeal was approved and a BEAR form sent via USAC's automated system to Qwest in August of this year. I received the attachment from Qwest and assumed this was a copy of what they submitted to USAC. I didn't give it another thought because I thought we may have received our check and I wasn't told. It wasn't until I spoke with a representative from USAC during our audit that she said our 2007 BEAR expired. Therefore, we need to re-appeal the entire process. I am asking for your patience in this matter and re-approve this request. This has been quite a busy year for ERATE and Annunciation.

We appreciate and have benefitted from USAC – E-Rate funds for our telecommunication needs. Our school is a private, non-profit school and our school is at the 90% reimbursement ERATE status, so we rely on these funds to help pay for our telecommunication needs.

We hope that you will approve our extension so we can submit our BEAR form for reimbursement for our telecommunications.

Thanking you in advance,



Debra Roberts
Principal, Annunciation School

Service Certification for SLD Invoices

SLD Invoice#: 1527935 Line # 5124799

| | |
|------------------------------------|-------------------|
| <i>Service Provider Name</i> | Qwest Corporation |
| <i>Service Provider SPIN</i> | 143005231 |
| <i>Service Provider Invoice #</i> | 1593278 |
| <i>Undiscounted Invoice Amount</i> | \$ 5,579.79 |
| <i>Discounted Invoice Amount</i> | \$ 5,021.81 |

| | |
|---|--------------------------------|
| <i>Applicant Name</i> | ANNUNCIATION ELEMENTARY SCHOOL |
| <i>Representative / Contact Name</i> | |
| <i>Representative / Contact Title</i> | |
| <i>Representative / Contact Phone</i> | |
| <i>Billed Entity Number (BEN)</i> | 93593 |
| <i>471 Number</i> | 576164 |
| <i>FRN</i> | 1593180 |
| <i>Date Goods/Services Delivered</i> | |
| <i>Date Goods/Services were or will be Installed</i> | |
| <i>Date Applicant Portion Paid and Check No. or Date will be Paid</i> | |

This is to certify that I am authorized to represent the above named Applicant. This is also to certify the services described on the attached vendor invoice were delivered and/or installed as indicated by the date(s) above.

The charges represented by the above represented invoice are deposits or up-front charges for services, which have not been delivered, and have been agreed to based on the contract between the above referenced Applicant and Service Provider

| | |
|--|--|
| <p>Copy of <u>detailed</u> vendor invoice must be attached. Contract with Service Provider above is for Delivery only Yes ___ No ___ Delivery and Installation Yes ___ No ___</p> | <p>Copy of <u>supporting contract</u> must be attached if indicated below Supporting Contract Required YES ___ NO ___</p> |
| Signed: _____ | Signed: _____ |
| Date: _____ | Date: _____ |

Service Certification for SLD Invoices

SLD Invoice#: 1527935 Line # 5124800

| | |
|------------------------------------|-------------------|
| <i>Service Provider Name</i> | Qwest Corporation |
| <i>Service Provider SPIN</i> | 143005231 |
| <i>Service Provider Invoice #</i> | 1593278 |
| <i>Undiscounted Invoice Amount</i> | \$ 792.00 |
| <i>Discounted Invoice Amount</i> | \$ 633.60 |

| | |
|---|--------------------------------|
| <i>Applicant Name</i> | ANNUNCIATION ELEMENTARY SCHOOL |
| <i>Representative / Contact Name</i> | |
| <i>Representative / Contact Title</i> | |
| <i>Representative / Contact Phone</i> | |
| <i>Billed Entity Number (BEN)</i> | 93593 |
| <i>471 Number</i> | 576164 |
| <i>FRN</i> | 1593278 |
| <i>Date Goods/Services Delivered</i> | |
| <i>Date Goods/Services were or will be Installed</i> | |
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| Signed: _____ | Signed: _____ |
| Date: _____ | Date: _____ |