

FINAL MINUTES

Minutes of the First Meeting of the FCC Advisory Committee for the 2015 World Radiocommunication Conference (WRC-15)

Date/Time: August 9, 2012, at 9:00 a.m.

Location: Federal Communications Commission
Commission Meeting Room (TW-C305)
445 12th Street, S.W., Washington, D.C.

Committee Members Attending: See Appendix 1

Other Persons Attending: See Appendix 2

Meeting Summary:

1. Opening Remarks

International Bureau Chief Mindel De La Torre opened the meeting and introduced Commissioner Ajit Pai; Alexander Roytblat, Assistant Division Chief of FCC/IB/SAND responsible for WRC preparations and the Designated Federal Officer of the FCC WRC-15 Advisory Committee (Committee); Committee Chair Scott Blake Harris; Committee Vice Chair Diane Cornell; and WRC-15 Secretariat Donna Christianson. She also acknowledged the individuals who were viewing the webcast.

Commissioner Pai welcomed the participants and thanked everyone for attending. He noted that the scope of activity set forth in the Committee's Charter is very detailed, with has over 28 items, and that the Committee has a lot of work ahead of it. He said that the Commission appreciates the work that the Committee does and noted the work the Committee will do over the next several years is very important in the communications marketplace. He offered his assistance to the Committee if it is needed.

Ms. De La Torre explained how the Committee was formed and why the process for forming the advisory committee was different than in prior WRC cycles.

Mr. Harris welcomed everyone to the meeting. He said he appreciated being asked to Chair the Committee and looks forward to working with the membership. The work of the Committee is a critical endeavor and it is important that the United States presents views at WRC-15 that advance technology and create a framework that allows new technologies to be used and to grow.

Ms. Cornell reminded the participants, based on our experience at the last several WRCs, other regions are getting prepared earlier with each WRC cycle and that early preparation is important. She said that with less than three and one-half years before the WRC-15 conference there is much hard work to be done. For the U.S. process to be successful, she encouraged the Committee to develop clear, effective proposals early in the cycle and thanked them for their participation. Ms. Cornell thanked Chairman Genachowski for appointing her as Vice Chair and said she looks forward to working with the Committee.

3. Advisory Committee Charter

Mr. Harris introduced the Committee's Charter, Document **WAC/001(09.08.12)** (Charter) and encouraged everyone to read it as it establishes the limits of what the Committee can and cannot do.

2. Approval of the Agenda

The agenda, Document **WAC/002(09.08.12)**, was approved without change.

4. Advisory Committee Structure

Mr. Harris introduced Document **WAC/003(09.08.12)** setting forth the proposed structure of the Committee's four informal working groups (IWGs) and a list of the issues assigned to them. He also introduced the Chairs and Vice Chairs that will lead the informal working groups' activities and the FCC coordinators for each IWG.

Mr. Roytblat thanked everyone for their work on WRC-12 and credited a significant part of the success at WRC-12 to the Committee. Mr. Roytblat expressed that he looked forward to working with everyone. He outlined the working methods of the Committee:

- The Charter defines the scope of the Committee's work and no work should be done outside the work described in the Charter.
- Regarding participation, all entities who nominated members were accommodated with one member for each entity on the Committee.
- Other individuals from the entities represented on the membership whose nominations were reviewed, along with the Committee Members, can sign-up on the available sign-up sheets to be members of the IWGs.
- Others who are interested may participate in the IWG meetings as observers.

There being no comments, **WAC/003(09.08.12)** was approved without change.

Mr. Harris added that he and Ms. Cornell are available to the membership and that anyone with any comments should feel free to contact them.

3. NTIA Draft Preliminary Views

Ms. Cornell reminded the meeting participants that the WAC is only half of the WRC-15 process, with the other half being made up of the Federal Government agencies. Ms. Cornell introduced Darlene Drazenovich to update the Committee on NTIA's preparatory efforts for WRC-15. Dr. Drazenovich stated that the Radioconference Subcommittee (RCS) of the Interdepartment Radio Advisory Committee (IRAC) had met three times and developed four preliminary views regarding WRC-15 Agenda Items 1.10 (MSS at 26 GHz), and space science Agenda Items 1.11, 1.12 and 1.13. She noted that these preliminary views have not yet been reviewed by the IRAC or NTIA staff. She advised the Committee that the RCS meets again on September 6 and that the RCS meeting scheduled for October 4 will be moved to October 2 to ensure that documents can be submitted to CITELE by the October 5 deadline. Dr. Drazenovich said that she looks forward to working with the Committee over the next three years.

4. Future Meetings

Mr. Harris introduced Document **WAC/004(09.08.12)**, a timeline setting forth the dates of national, regional, and international preparatory meetings leading up to WRC-15 and announced the date for the second meeting of the Committee, October 1, 2012. That date will allow the Committee to prepare documents for CITELE PCCII in late October. The goal between now and October is to see if there are issues that the Committee can reach consensus on quickly so that they can be settled early in the process.

Mr. Harris announced that the Committee website had been established and can be found at <http://www.fcc.gov/wrc-15>

The timeline document was noted.

7. Other Business

Mr. Don Jansky, Jansky-Barmat Telecommunications, suggested that it might be useful for the Committee to develop a work plan that specifies when the Committee intends to accomplish certain goals. Mr. Harris indicated that he thought this was an excellent idea and that it might work best for the IWGs to develop work plans depending on the specifics of the issues each IWG has before it. Ms. Cornell agreed that the work plans would depend on the individual IWGs and the WRC-15 Agenda Items assigned to them, which might be then used to develop a work plan for the Committee. Mr. Harris referred the suggestion to the IWG Chairs to develop work plans as soon as possible.

Mr. Ed Jacobs, an observer with NASA, asked whether a list of the Members of the Committee would be provided. Mr. Roytblat indicated that the list would be available on the Committee website together with lists of IWG members.

There being no other business, the meeting was adjourned at 9:30 a.m.

Documents Distributed:

WAC/001 Charter for the WRC-15 Advisory Committee

WAC/002 Agenda for the 1st WRC-15 Advisory Committee Meeting

WAC/003 WRC-15 Advisory Committee Structure

WAC/004 WRC-15 Preparatory Timeline

MINUTES
Appendix 1
WRC-15 Advisory Committee Attendance
First Meeting – August 9, 2012

Jose Albuquerque, Intelsat
Audrey L. Allison, The Boeing Company
Amy L. Alvarez, AT&T
Kimberly Baum, SES
Christopher R. Bjornson, Steptoe & Johnson LLP
Diane J. Cornell, Inmarsat
Kyle Entz, Sprint Nextel Corporation
Scott Blake Harris, Neustar, Inc.
Kris Hutchison, Aviation Spectrum Resources, Inc.
Damon C. Ladson, Wiltshire & Grannis LLP
Mark N. Lewellen, Deere & Company
Brennan T. Price, ARRL
Charles Rush, Telecommunications Management Group,
Inc.
Catherine W. Seidel, Motorola Solutions, Inc.

MINUTES

Appendix 2

WRC-15 Advisory Committee – FCC Representatives and Observers First Meeting – August 9, 2012

FCC Representatives:

Commissioner Ajit Pai, FCC
Mindel De La Torre, FCC
Alexander Roytblat, FCC
Donna Christianson, FCC
Courtney Reinhard, FCC
Dante Ibarra, FCC
Michael Mullinix, FCC
Sankar Persaud, FCC
Allen Yang, FCC
Jose Trevino, FCC

Observers:

Darlene Drazenovich, NTIA
Pascale Dumit, ITT Exelis for Department of Defense
Richard Engelman, Sprint
Carlos Flores, U.S. Army
Charles Glass, NTIA
Ed Jacobs, NASA
Donald Jansky, Jansky-Barmat Telecommunications
Abdolmajid Khalilzadeh, Intelsat
Rob Kubik, Samsung
Albert Leung, Exelis, Inc.
Angela Maimo, Intelsat
Kathryn Martin, Access Partnership
Brandon Mitchell, NTIA
Kelly O'Keefe, Access Partnership
Samantha Palazzolo, Exelis, Inc.
Brian Patten, Department of State
Nelson Pollack, SA, LLC
Thomas Tycz, Goldberg, Godles, Wiener & Wright
Julie Zoller, NTIA