

SCHUYLKILL HAVEN AREA SCHOOL DISTRICT

501 EAST MAIN STREET
SCHUYLKILL HAVEN, PENNSYLVANIA 17972-1300

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Superintendent of Schools
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October 31, 2012

Marlene H. Dortch, Secretary
Federal Communications Commission
Office of the Secretary
445 12th Street, SW
Washington, DC 20554

Re: **Request for Waiver**

Schuylkill Haven Area School District
Contact: Thomas M. Orff
501 East Main Street
Schuylkill Haven, PA 17972
Phone: (570) 385-6744
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Letter of Appeal
Funding Year 2012 Form 471 Postmarked Outside of Window Letter
Billed Entity Number: 125892
Form 471 Application Numbers: 877187 & 877188
CC Docket No. 02-6

Dear Ms. Dortch,

I am writing to respectfully request the FCC to grant a waiver of the Funding Year 2012 Form 471 deadline so that our District's two Form 471 E-rate applications will be considered as having been filed within 'in window.'

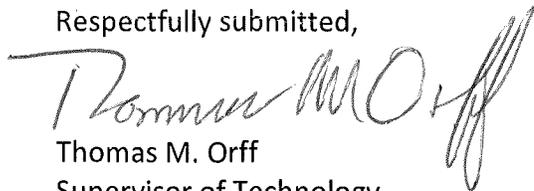
Our District does not hire an E-rate consultant to prepare our application forms, but instead tries to save as much of our E-rate funding as possible by attempting to navigate the process ourselves. Unfortunately, for some reason, two of our 471 applications did not get filed. We were only made aware of the situation when our 471 for cellular service was funded in wave 1 of 2012 and there was nothing listed for our local and long distance service. I do remember filing the forms online, but had numerous issues with my Mac, which was running Firefox as my browser. I later saw emails that there

had been many issues when using a browser other than Internet Explorer. I also did the forms from home, figuring I could print PDF copies of the application the next day. As typically happens, a busy schedule did not allow enough time to get them printed or I would have seen that they had not been submitted and would have addressed it immediately while still considered "in window". We have submitted applications for eRate since the program started and have always adhered to the deadlines. Missing this year's 471 deadline was the only time we have done that, and it was truly by accident.

The two applications request a combined E-rate funding request of about \$13,200, which may not be a large amount of money to some institutions, but it is vitally important in our district, especially since we are already facing a budget deficit of close to \$1 million for this fiscal year. I ask you to please consider funding these two applications.

Thank you for your consideration of our request.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Thomas M. Orff". The signature is fluid and cursive, with a large, stylized "O" and "ff" ending.

Thomas M. Orff
Supervisor of Technology