

**E-rate Consulting LLC**

P.O. Box 527

Woodmere, NY 11598

Tel: 516-642-9286 Fax 516-224-7288 E-mail Richard@erateconsulting.org

www.erateconsulting.org

E-rate Consulting LLC, P.O. Box 527 Woodmere, New York 11598 agrees to provide services to Manhattan High School for Girls, 154 East 70<sup>th</sup> Street, NY, NY 10021. ("School") in accordance with the terms and conditions set forth below:

- a. Review all E-rate related documentation, included but not limited to, Technology Plans, Forms 470, 471, 486, 472, Program Integrity Assurance ( i.e. initial requests for clarification of service requests) & Selective Review (i.e. inquiries on the application process itself), Funding Commitment Decision Letters (i.e. funding award letters), Appeals, Recovery Letters and all E-rate related services.
- b. Submit online in your behalf if requested any and all of the above cited documentation. **HOWEVER** School's representative(s) shall file a paper certification or use their PIN to **CERTIFY** that all of the information contained within those forms that we have compiled is a true and accurate representation of the material facts.
- c. The term of this agreement shall be for Funding Year **2011, 2012 & 2013** and shall continue until all Funding Request Numbers (i.e. specific line items requests for funding) issues are funded.
- d. E-Rate Consulting LLC does not and will not represent any vendor you select which is totally within your discretion. However, we will review, the vendor history with the E-rate program, vendor contracts for compliance with E-rate regulations, contact your selected vendor to clarify the services you are receiving if necessary, and whether services requested are eligible for funding.
- e. Due to the ever changing nature of this program E-rate Consulting LLC **DOES NOT** guarantee success in securing of the E-rate funding but will utilize its decade of experience with the program, understanding of its complex regulations and input from the state coordinator of E-rate to do so. E-rate Consulting LLC will be indemnified from any and all legal proceedings related to the E-rate services. Its role is strictly on an **advisory** basis and will render its opinion as to its understanding of the best practices related to this program however School and its representative signed below have the **final decision** on all aspects of the program.
- f. School is expected to provide timely responses to my inquires so that E-rate deadlines and requests for information can be met. *Failure to do so may cause a loss of funding.*

