



Cornerstone Evangelical Baptist Church

## CORNERSTONE ACADEMY

Academic Preschool through 12<sup>th</sup> Grade

801 Silver Avenue \* San Francisco, CA 94134 \* (415) 587-7256 \*\*\* 501 Cambridge Street \* San Francisco, CA 94134 \* (415) 585-5183  
1925 Lawton Street \* San Francisco, CA 94122 \* (415) 665-9747 \*\*\* [www.cornerstone-academy.net](http://www.cornerstone-academy.net)

September 20, 2012

To E-Rate reviewers:

Our enrollment was 753 when we filed our 2012 E-Rate form 471 #868731.

We do not use surveys to calculate our E-Rate discount level. We count only those students whose family income is below the income guidelines established by the USDA Food and Nutrition service of the 2011 school year.

All our students have access to application forms for our "needs based" financial aid; which requires more stringent documentation than NSLP eligibility.

Our financial aid applicants are required to supply Federal Tax returns to document their family income. We have 18 students whose family incomes are below the income eligibility guidelines listed above. Our 18 eligible students make up 2.390% of our enrollment, supporting our request for E-Rate funding at 40% discount level for 2012.

In addition to this letter, we attach one completed financial aid form, with personal information covered by a black marker, to confirm the level of information received. We keep copies of all completed Financial Aid Applications on file.

***"I certify that only those students who meet the Income Eligibility Guidelines of the National School Lunch Program have been included in Column 5 of Item 9a, of Block 4 of the Form 471."***

Respectfully,

Derrick Wong  
Principal



**Giving Parents a Choice • Giving Children a Chance**

The BASIC Fund is a privately funded program dedicated to broadening the educational opportunities for children by helping low-income families afford the cost of tuition at private schools.

Currently, The BASIC Fund supports more than 4,500 students in 300 schools throughout Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano and Sonoma Counties.

This program is intended as a "Helping Hand" for children enrolling into a private school for the first time. The BASIC Fund forms a partnership with parents in the education of their children and expects parents to be actively involved with the schools and their children.

In the Fall of 2011, The BASIC Fund will offer scholarships to students entering kindergarten through eighth grades. Grant amounts are based on household size and income.

**SCHOLARSHIPS ARE UP TO A MAXIMUM OF \$1,600 ANNUALLY PER CHILD.**

**Bay Area Scholarships for Inncity Children**  
 268 Bush Street, No. 2717 / San Francisco, CA 94104  
 Phone: 415-986-5650 / Fax: 415-986-5358

[basicfund.org](http://basicfund.org)

**Do I Qualify?**

You qualify for tuition assistance if you meet ALL of the following requirements:

1. Your child will attend a registered private school in Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano or Sonoma Counties in the Fall of 2010;
2. *At least one child is attending private school for the first time;*
3. Your child meets all academic and other admissions requirements of that school;
4. Your child will be entering K-8<sup>th</sup> grade;
5. Your family meets the income eligibility guidelines outlined below:

Household Size	Maximum Annual Household Income		
	25% of Tuition	50% of Tuition	75% of Tuition
2	\$38,103	\$27,849	\$18,065
3	\$47,896	\$33,901	\$21,110
4	\$57,600	\$40,456	\$24,155
5	\$67,304	\$47,010	\$27,200
6	\$77,008	\$53,564	\$30,245

For information for family of 7 and above please call us

**Household Size** includes you, your spouse (if living at the same address) and all other family members living at your address for which you claim financial responsibility on your federal tax form.

**Household Income** includes the total gross income of all household members

**How Does Tuition Assistance Work?**

Complete applications with eligible financial documentation will be awarded according to the priority deadlines indicated on this application. Awards will be made until funds for our 2011 Program are exhausted, and are not guaranteed, even if you meet the deadline. The earlier your application and financial documents are received, the better chance of receiving a scholarship. The grant will be awarded for a minimum of four (4) years provided:

1. Your child gains admission to an eligible school;
2. Your family remains financially eligible;
3. Your family keeps up with its portion of the tuition payments to the school;
4. You pay the minimum of at least \$500 or more for each school year.
5. Your child is in grades K – 8<sup>th</sup>.

The BASIC Fund scholarships are based on household size and income. Scholarships usually cover 25%, 50%, or 75% of a school's tuition.

**SCHOLARSHIPS ARE UP TO A MAXIMUM OF \$1,600 ANNUALLY PER CHILD.**

Once we receive confirmation that your child is enrolled at the school, The BASIC Fund will pay the school directly on your family's behalf. We will make our payment in two installments: half in October, and the balance in February.

Should a student accept a BASIC Fund Scholarship, the student cannot also receive tuition assistance from Guardsmen, FACE, CEO-Oakland, or Making Waves. School based Financial Aid is acceptable.

**How Do I Apply?**

**Step One** Refer to the chart to see if your family qualifies financially.

**Step Two** Complete the application attached to this information sheet (add a separate page for additional children). Please send along with your completed application a copy of your financial documentation. Attach all of the following financial documents that are applicable (required): 2010 1040 Federal Tax Return (Form 1040), Cal Works (current), Social Security (current), Disability (current), Worker's Compensation (current), Retirement Benefits (current), Foster Care (current), or Unemployment (current).

Please note: The BASIC Fund may request additional information when necessary. W-2 forms and/or employment pay stubs are NOT accepted as primary financial documentation.

**Step Three** If your family qualifies to receive tuition assistance and your child is awarded a scholarship, you will be notified by mail and email.

Mail your application to:

**The BASIC Fund**  
 268 Bush Street, No. 2717  
 San Francisco, CA 94104

**The BASIC Fund provides equal opportunity to all applicants without regard to race, gender, sexual orientation, religious affiliation, or national origin.**

**The BASIC Fund / Application Form**

2012 - 2013 SY DEADLINES:  
Priority 1: 2/10/12; Priority 2: 3/9/12;  
Priority 3: 4/13/12

Mother's Name: \_\_\_\_\_  
Father's Name: \_\_\_\_\_  
Guardian's Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State/Zip: \_\_\_\_\_  
Home Phone: (\_\_\_\_) \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Work Phone: (\_\_\_\_) \_\_\_\_\_  
Email: \_\_\_\_\_

Household Size: 3 Marital Status: S

(Household size includes you and all other family members living at your address for which you claim financial responsibility.) \*

# of Adults: 1 # of Children: 2

\*We need proof of residence & financial information for all household members.

**Siblings Currently Receiving BASIC**

List Children Currently Receiving The BASIC Fund

Student's Name: \_\_\_\_\_  
Student's Name: \_\_\_\_\_

Attach all of the following financial documents that apply (required):

- 2011 1040 Federal Tax Return • CalWorks (current)
- Unemployment / Disability (current) • Social Security (current)
- Retirement Benefits (current) • Worker's Compensation (current)
- Foster Care Benefits (current)

Note: The BASIC Fund may request additional information when necessary. W-2 Forms and/or pay stubs will NOT be accepted as primary financial documentation.

**New BASIC Fund Applicants**

List Applicants who will attend K-8<sup>th</sup> in a Private School

Student's Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Gender:  Female  Male

School child attended the 2011-2012 School Year: \_\_\_\_\_

Private school child will attend in 2012-2013 School Year (if known): \_\_\_\_\_

Grade in 2012-2013 School Year: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Gender:  Female  Male

School child attended the 2011-2012 School Year: \_\_\_\_\_

Private school child will attend in 2012-2013 School Year (if known): \_\_\_\_\_

Grade in 2012-2013 School Year: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Gender:  Female  Male

School child attended the 2011-2012 School Year: \_\_\_\_\_

Private school child will attend in 2012-2013 School Year (if known): \_\_\_\_\_

Grade in 2012-2013 School Year: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Gender:  Female  Male

School child attended the 2011-2012 School Year: \_\_\_\_\_

Private school child will attend in 2012-2013 School Year (if known): \_\_\_\_\_

Grade in 2012-2013 School Year: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Gender:  Female  Male

School child attended the 2011-2012 School Year: \_\_\_\_\_

Private school child will attend in 2012-2013 School Year (if known): \_\_\_\_\_

Grade in 2012-2013 School Year: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Add A Separate Sheet For Additional Applicants

**Participation Guidelines**

Please Sign to Indicate Understanding and Agreement.

- I certify that at least one child listed on this application is entering a K through 8<sup>th</sup> grade private school for the first time in the Fall of 2012.
- I understand that the children listed on this application must meet all academic and admissions requirements of the private school to which they apply, and that The BASIC Fund grant is separate from the school admissions process.
- I certify that our family is financially eligible, have submitted required financial documents for all adults and proof of all family members living in the household.
- I understand that The BASIC Fund reserves the right to cancel any grant if I provide incomplete or fraudulent information or do not respond within fifteen (15) days of the grant notification.
- If my child receives a tuition assistance grant I promise to keep current on my portion of the tuition and to abide by all of the school's rules and regulations.
- I understand that I am required to pay at least \$500 minimum or more for each school year.
- I understand that The BASIC Fund will provide up to \$1,600 annually to a participating school of my choice for a minimum of four (4) years as long as my child remains eligible.
- I understand that accepting the scholarship from The BASIC Fund for my child, I am not receiving funding from CEO, Guardsmen, or FACE.
- I understand and agree that the BASIC Fund may request any information relevant to my child's scholarship from an outside source, including another program, institution or the Archdiocese.
- If my child receives a grant, I hereby permit The BASIC Fund to obtain the results of any standardized tests administered by the school, and to use my child's name and picture in its brochures and other materials.
- I hereby release and indemnify The BASIC Fund from any and all claims and liabilities arising out of my child's participation in this program.

Signature \_\_\_\_\_ Date \_\_\_\_\_