THE COMMPLIANCE GROUP

February 12, 2013

Marlene H. Dortch, Secretary
Federal Communications Commission
Office of the Secretary
445 12th Street, S.W.
Washington, DC 20554

Re: **Fiber Works, LLC**
CPNI Certification Pursuant to 47 C.F.R. Â§ 64.2009(e)
EB Docket No. 06-36

Dear Ms. Dortch:

On behalf of Fiber Works, LLC ("Fiber Works"), enclosed herewith please find the company's Annual Customer Proprietary Network Information Certification ("CPNI Officer Certification") covering 2012.

Should you have any questions regarding this filing, please do not hesitate to contact the undersigned.

Respectfully submitted,

Christopher A. Canter
On behalf of Fiber Works, LLC

GENERAL INQUIRIES: 1-877-435-3461
FAX: 978-709-6077
EMAIL: MAIL@COMMPLIANCEGROUP.COM
WEB: WWW.COMMPLIANCEGROUP.COM

THE COMMPLIANCE GROUP
1420 SPRING HILL ROAD
SUITE 401
MCLEAN, VIRGINIA 22102

STATEMENT OF POLICY REGARDING
CUSTOMER PROPRIETARY NETWORK INFORMATION

In accordance with Section 222 of the Communications Act and the Federal Communications Commission's ("FCC") CPNI Rules (47 C.F.R. Section 64.2001, et seq.), Fiber Works, LLC ("Fiber Works") files this Statement of Policy outlining the Company's procedures for accessing, using and storing Customer Proprietary Network Information ("CPNI").

Fiber Works provides telecommunications services to retail customers. Because Fiber Works may access, use, or store CPNI when providing these types of services, the Company undertakes the steps outlined in this Statement of Policy to protect CPNI from unauthorized access or misuse.

Definition of CPNI

Under federal law, CPNI is certain customer information obtained by a telecommunications provider during the course of providing telecommunications services (including interconnected VoIP) to a customer. This includes information relating to the quantity, technical configuration, type, destination, location, and amount of use of a telecommunications service subscribed to by any customer of a telecommunications carrier.

Examples of CPNI include information typically available from telephone-related details on a monthly bill such as the types of services purchased by a customer, numbers called, duration of calls, directory assistance charges, and calling patterns. CPNI does not include names, addresses, and telephone numbers, because that information is considered subscriber list information under applicable law.

Use of CPNI

It is the policy of Fiber Works not to use CPNI for any activity other than as permitted by applicable law. Any disclosure of CPNI to other parties (such as affiliates, vendors and agents) occurs only if it is necessary to conduct a legitimate business activity related to the services already provided by Fiber Works to the customer. If Fiber Works is not required by law to disclose CPNI or if the intended use is not otherwise permitted under FCC Rules, the Company will first obtain the customer's consent prior to using or sharing CPNI.

Disclosure of CPNI

Fiber Works prohibits the release of CPNI based upon a customer-initiated telephone call except under the following three (3) circumstances.

- When the customer has pre-established a password;
- When the information requested by the customer is to be sent to the customer's address of record; or
- When Fiber Works calls the customer's telephone number of record and discusses the information with the party initially identified by customer when service was initiated.

Online Access to CPNI

If Fiber Works grants online access to CPNI, the Company authenticates a customer without the use of readily available biographical or account information prior to allowing the customer online access to CPNI stored online. Once authenticated, the customer may only obtain online access to CPNI through a password that is not prompted by the carrier asking for readily available biographical or account information.

Password Authentication Procedures

To establish a password, Fiber Works authenticates the identity of the customer without the use of readily available biographical or account information The Company may create a back-up customer identification method in the event a customer misplaces or forgets a password, but such alternative customer authentication will not depend on readily available biographical or account information. If a customer cannot provide the correct password or the correct response for the back-up customer authentication method, the customer must establish a new password.

Account Change Notification

Fiber Works notifies customers immediately of any account changes, including address of record, authentication, online account and password related changes.

Disclosure to Business Customers

Fiber Works may negotiate alternative authentication procedures for services that the Company provides to business customers that have a dedicated account representative and a contract that specifically addresses the protection of CPNI.

Employee Training Policies and Disciplinary Procedures

All employees of Fiber Works are trained as to when they are, and are not, authorized to use CPNI. Through this training, Fiber Works has informed its employees and agents that it considers compliance with the Communications Act and FCC Rules regarding the use, disclosure, and access to CPNI to be very important.

Violation by company employees or agents of such CPNI requirements will lead to disciplinary action (including remedial training, reprimands, unfavorable performance reviews, probation, and termination), depending upon the circumstances of the violation (including the severity of the violation, whether the violation was a first time or repeat violation, whether appropriate guidance was sought or received from a supervisor, and the extent to which the violation was or was not deliberate or malicious).

Use of CPNI in Sales and Marketing Campaigns

If Fiber Works uses CPNI in marketing campaigns, the company will maintain a record of all sales and marketing campaigns that use the CPNI. The record will include a description of each campaign, the specific CPNI that was used in the campaign, and what products and services were offered as part of the campaign.

Fiber Works will also implement a system to obtain prior approval and informed consent from its customers in accordance with the CPNI Rules. This system will allow for the status of a customer's CPNI approval to be clearly established prior to the use of CPNI.

Prior to commencement of a sales or marketing campaign that utilizes CPNI, Fiber Works will establish the status of a customer's CPNI approval. The following sets forth the procedure that will be followed by the Company:

- Prior to any solicitation for customer approval, Fiber Works will notify customers of their right to restrict the use of, disclosure of, and access to their CPNI.
- Fiber Works will use opt-in approval for any instance in which Company must obtain customer approval prior to using, disclosing or permitting access to CPNI.
- A customer's approval or disapproval remains in effect until the customer revokes or limits such approval or

disapproval.

- Records of approvals are maintained for at least one year.
- Fiber Works provides individual notice to customers when soliciting approval to use, disclose or permit access to CPNI.
- The CPNI notices sent by Fiber Works comply with FCC Rule 64.2008(c).

Fiber Works will also establish a supervisory review process regarding compliance with the CPNI rules for outbound marketing situations and will maintain compliance records for at least one (1) year.

FCC Notification

The Company is prepared to provide written notice within five (5) business days to the FCC of any instance where the opt-in mechanisms do not work properly or to such a degree that consumers' inability to opt-in is more than an anomaly.

Third Party Use of CPNI

To safeguard CPNI, prior to allowing joint venturers or independent contractors access to customers' individually identifiable CPNI, Fiber Works will require all such third parties to enter into a confidentiality agreement that ensures compliance with this Statement of Policy and Fiber Works shall also obtain opt-in consent from a customer prior to disclosing the information to such third parties. In addition, Fiber Works requires all outside agents to acknowledge and certify that they may only use CPNI for the purpose for which that information has been provided.

Fiber Works requires express written authorization from the customer prior to dispensing CPNI to new carriers, except as otherwise required by law.

Fiber Works does not market or sell CPNI information to any third party.

Law Enforcement Notification of Unauthorized Disclosure

If an unauthorized disclosure of CPNI occurs, Fiber Works shall provide notification of the breach within seven (7) days to the United States Secret Service ("USSS") and the Federal Bureau of Investigation ("FBI").

Fiber Works shall wait an additional seven (7) days from its government notice prior to notifying the affected customers of the breach.

Notwithstanding the above, Fiber Works shall not wait the additional seven (7) days to notify its customers if the Company determines there is an immediate risk of irreparable harm to the customers.

Fiber Works shall maintain records of discovered breaches for a period of at least two (2) years.

Customer Complaints

Fiber Works has not received any customer complaints in the past year concerning the unauthorized release of or access to CPNI.

Actions taken against Pretexters

Fiber Works has not taken any actions against data brokers before state commissions, state or federal courts, or the FCC in the past year. Fiber Works has no information, other than information that has been publicly reported,

regarding the processes that pretexters are using to attempt to access CPNI.

Annual CPNI Certification

Pursuant to FCC regulations, 47 C.F.R. § 64.20089(e), Fiber Works will annually submit to the FCC, prior to March 1st, a CPNI Certification of Compliance and accompanying Statement regarding the company's CPNI policies and operating procedures. These documents certify that Fiber Works complied with federal laws and FCC regulations regarding the protection of CPNI throughout the prior calendar year.

Fiber Works, LLC

Annual CPNI Certification
47 C.F.R. § 64.2009(e)
EB Docket No. 06-36

COMPANY NAME: Fiber Works, LLC
REPORTING PERIOD: January 1, 2012 - December 31, 2012
FILER ID: 829206
OFFICER: Ryan Wiederstein
TITLE: CIO

I, Ryan Wiederstein, hereby certify that I am an officer of Fiber Works, LLC ("Fiber Works") and that I am authorized to make this certification on behalf of Fiber Works. I have personal knowledge that Fiber Works has established operating procedures that are adequate to ensure compliance with the Federal Communications Commission's rules governing Customer Proprietary Network Information ("CPNI"), to the extent that such rules apply to Fiber Works or to any of the information obtained by Fiber Works. See 47 C.F.R. § 64.2001 et seq.

Attached to this certification is an accompanying statement explaining the procedures Fiber Works employs to ensure that it complies with the requirements set forth in 47 C.F.R. § 64.2001 et seq. of the Commission's rules, to the extent that such requirements apply to Fiber Works or to the information obtained by Fiber Works.

Signed: _____
On behalf of Fiber Works, LLC

Date: 2/8/13