



*Hours: Monday – Friday 9am – 6pm
Saturday 9am – 1pm*

11172 E. US Hwy. 50
Seymour Indiana 47274
Fax 812.522.6197
PH 812.522.8070/Toll Free 877.678.2381
Visit us at www.deputyelectronics.com
www.email@deputyelectronics.com

CB & Two-Way Radio * Public Safety Equipment * Car Audio/Video * Service & Installation

Customer Proprietary Network Information (CPNI) Policy, Procedures & Disciplinary Process for Noncompliance

As a commercial mobile radio service provider & reseller of UHF Repeater use, Deputy Electronics Inc. takes seriously the necessity of safeguarding our customer information.

Therefore, all employees are forbidden use of, copying of, or storing of CPNI without written release of information by an officer of Deputy Electronics Inc. To obtain authorization for use of CPNI a detailed outline of the exact information requested and how the information will be used must be submitted to an officer of Deputy Electronics Inc. for signatory consent no later than 30 days prior to approved use of information. All sales & marketing campaigns that wish to use CPNI must be preapproved in writing. No Deputy Electronics Inc. or CPNI information of any kind is to go to a 3rd party without prior written consent.

Information that is considered CPNI may include (but is not limited to) phone numbers, customer names, work orders, supply orders, product information, frequency, duration & timing of repeater use.

All new employees will be trained in CPNI policy and procedure rules and regulations. Training includes, but is not limited to:

1. What is considered CPNI and what is considered Deputy Electronics Inc. proprietary information?
2. The procedure to request use of CPNI?
3. The procedure for reporting unauthorized use of CPNI?
4. Disciplinary actions for accidental & other unauthorized use of CPNI?

Failure to obtain written consent for use of any CPNI will result in:

1st Offence - A verbal warning with mandatory training and consultation about the necessity of safeguarding CPNI and review of policy & procedure.

2nd Offence - A written warning with mandatory training and consultation about the necessity of safeguarding CPNI and review of policy & procedure.

3rd Offence – May result in immediate termination for violation of company policy.