

**E-rate Consulting LLC- Letter of Agency**

P.O. Box 527

Woodmere, NY 11598

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E-rate Consulting LLC- hereinafter called "Consultant/Advisor" agree to:

- a. Recover refunds for FRN's (Funding Requests) applied for by CALHOUN SCHOOL (433 W END AVE, NEW YORK, NY 10024) that were not disbursed for the following vendors: Broadview Networks, Verizon, MASSCOMM, Cogent, Time Warner.
- b. Invoice USAC for FRNs from the following vendors: Verizon, Sprint, AT&T, Time Warner.
- c. Apply for new funding for the 2013 funding years from various vendors.
- d. Submit online on your behalf any documentation related to the appeals and applications mentioned above. However, the school representatives shall file a paper certification or use their PIN to certify that all of the information contained within those forms are true and accurate representation of the material facts.
- e. The term of this agreement shall be for Funding Year **2012** and **2013** and shall continue until all FRN's (Funding Requests) are resolved.
- f. We do not and will not represent any vendor you select which is totally within your discretion. However, we will review the vendor history with the e-rate program, vendor contracts for compliance with e-rate regulations, contact your selected vendor to clarify the services you are receiving if necessary, and whether services requested are eligible for funding.
- g. Due to the ever changing nature of this program we DO NOT guarantee success in securing of the e-rate funding but will utilize our decade of experience with the program, our understanding of its complex regulations and input from the state coordinator of e-rate to do so. We will be indemnified from any and all legal proceedings related to the e-rate services. My role is strictly on an advisory basis and I will render my opinion as to my understanding of the best practices related to this program. However, the school and its representatives signed below have the final decision on all aspects of the program.
- h. The school is expected to provide timely responses to my inquires so that e-rate deadlines and requests for information can be met. *Failure to do so may cause a loss of funding.*
- i. Payment of 10% of the amount recovered for the school shall be due when a Funding Commitment Letter is issued by the SLD that your school has received funds or your vendor has been paid. **WE DO NOT GET PAID UNLESS THE SCHOOL IS FUNDED OR FUNDS REALIZED.**

Consultant/Advisor

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E-rate Consulting LLC  
Daniel Hochman

School

The Calhoun School

\_\_\_\_\_  
Authorized Representative

Director of Technology  
Title of Representative

12/11/12  
Date