

**NORTH BRANCH TOWNSHIP LIBRARY**  
**P.O. Box 705**  
**3714 Huron Street**  
**North Branch, MI 48461**  
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Marlene H. Dortch, Secretary  
Federal Communications Commission  
Office of the Secretary  
445 12th Street, SW  
Washington, DC 20554

This letter is to respectfully request a waiver of the March 15, 2013 deadline for filing form 471 with the Universal Services Administrative Company.

North Branch Township Library has completed and filed form 471, however, the completed information was submitted after the March 15, 2013 deadline. Due to unforeseen staff shortages we were unable to file form 471 for entity #131055 on time.

We are a class I public library in a rural area and e-rate is a very important part of our budget. We strive to do things in a timely manner and it was unfortunate that due to staff shortages we were unable to attend to this on time.

Thank you for your consideration  
Kelli Lovasz  
Director  
North Branch Township Library