

St. Philip's Academy

342 Central Avenue

Newark, New Jersey 07103

SLD Forms

Attn: SLD Form 471

3833 Greenway Drive

Lawrence, Kansas 66046

FCC.GOV.

Dear Sir/Madame,

Re: FCC Form 471,
St. Philip's Academy Entity #7078
Filing year 2013-2014

This is a letter of appeal, earnestly requesting you accept and approve the enclosed completed FCC 471 Forms. The FY2013 Form 471 application filing window closed at 11:59 on March 14, 2013 and I was unable to meet that requirement. I contacted USAC the moment I realized it was too late for me to file online (Case #22-507113) and was instructed to complete the forms manually for appeal.

As a 17 year employee at St. Philip's Academy, I've had the responsibility of filing ERATE forms for 11 years. First please accept my sincere apologies. It was not my intention to submit a late filing. I have always complied with ERATE rules and regulations. This year, however, I spent much of my time supporting an ailing brother who was diagnosed with Lymphoma Leukemia in December 2012. He lost his battle with this awful disease on May 17, 2013. In that short period of time I made every effort to keep up with my family responsibility, my work, and my ministry. I regret not filing in a timely manner, but I do appeal to you to consider accepting these forms.

ERATE benefits are very important and necessary for St. Philip's Academy of Newark, New Jersey. This appeal is strictly for the benefit of the children and this school to be able to continue to provide the tools necessary for our students to achieve greater heights. Thank you in advance for your consideration. You may contact me by phone (973 286 4665) or email – jdrakes@stphilipsacademy.org

Contact Information:

Jerri Drakes

Technology Directory

St. Philip's Academy

342 Central Avenue

Newark, New Jersey 07103

Best Regards,

Jerri Drakes

Technology Director